

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, August 21, 2017 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Annette M. Crane, Trustee Katherine J. Kristansen, Clerk Leslie Ann Morelli, Treasurer Daniel P. Hendricks, DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti, Attorney Daniel J. Mastrella

EXCUSED: Trustee John D. LaPierre, Building Inspector/Code Enforcement Officer David J. Miller, Jr.

ALSO PRESENT: Joan Hamlin, Linda Ketchum, Norm Giancursio, Hanny Heyen, Timothy Willsey, Colby Fisher, Ena Farley

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

BROCKPORT HISTORICAL MOMENT: Trustee/Deputy Mayor Andrews shared the following:

The subject of this evening's historical moment, George Selden, was born in Clarkson, but lived with his family at 73 Mechanic Street (now Park Avenue) from age one to age seven. Also, when he was a lad of fourteen, he was influenced to undertake his life's work by overhearing a conversation between his father and Dayton Morgan, Brockport's leading farm implement manufacturer.

Selden's father was Henry Selden, the subject of an earlier historical moment. In the influential conversation, he heard the two men agree that self-propelled vehicles for public roads were impractical. That inspired him to undertake a decades-long effort to invent a means of mechanical propulsion for such a vehicle.

As a young man, he spent every available moment working on his invention. Selden experimented with engines propelled by steam, ammonia gas, bisulphide of carbon, a mixture of "laughing gas" and kerosene, and other liquid fuels. In 1876, he visited the Philadelphia World's Fair and saw a gasoline-powered internal combustion engine. It was immense, much too large to propel an automobile. His great achievement was to reduce the size of gasoline engines to the point that they were a practical means of propelling a vehicle.

By 1879, Selden produced a prototype and submitted a patent application. However, he did not mount it on a vehicle. As a skilled patent attorney, he kept revising his patent application until it acquired commercial value. His patent was finally granted in 1895. In 1904, he finally mounted his engine on a vehicle and proved its practicality.

Selden now exploited his invention commercially. He licensed an established automobile manufacturer to manufacture vehicles with his engine and sub-licensed the patent to other manufacturers. For the years 1903-05, he received royalties amounting to \$360,000.

A group of auto manufacturers, led by Henry Ford, refused to pay the royalty and was sued by Selden. Eventually, Ford and his associates prevailed. However, Selden was not done with the automobile business. In 1906, he formed the Selden Motor Vehicle Co. with his two sons. In 1912, they created a subsidiary to manufacture trucks. It thrived, absorbed the parent company, and survived until 1930. In the meantime, Selden had died in 1922.

Clerk Morelli mentioned that the Selden patent lawsuit was part of the television mini-series The Cars That Built America current showing on the History Channel.

OATH OF OFFICE: none

CERTIFICATES & PROCLAMATIONS: Trustee Andrews said he was late in getting this on the agenda and in the packet, but encouraged the Village Board to sign it as it is time-sensitive. The Village Board signed the following proclamation to be presented to Oak Orchard Health at their upcoming event.

**VILLAGE OF BROCKPORT
PROCLAMATION**

WHEREAS—Oak Orchard Health has served the medical needs of the Brockport area for more than fifty years;

WHEREAS—During that time, Oak Orchard Health has established deep roots as an integral member of this community;

WHEREAS—From its base in Brockport, Oak Orchard Health has expanded by opening clinics in Albion, Warsaw, and Hornell to serve the medical needs of those communities;

WHEREAS—Oak Orchard Health now serves the medical needs of more than 20,000 patients throughout this region;

WHEREAS—Oak Orchard Health is holding its first ever fund-raising event in its over fifty-year history as a dinner in the New York Room on the College at Brockport campus on Saturday, August 26;

WHEREAS—The proceeds from that event will be used exclusively to improve and enhance the services it provides to this community;

BE IT THEREFORE RESOLVED, I, Margaret B. Blackman, by the authority vested in me as Mayor, and on behalf of the Village Board do hereby proclaim Saturday, August 26, to be OAK ORCHARD DAY in the Village of Brockport and do encourage all members of our community to support Oak Orchard Health.

IN WITNESS, WHEREOF, we have hereunto set our hands and caused the Corporate Seal of the Village of Brockport to be affixed, August 21, 2017.

PUBLIC HEARINGS: none

GUESTS:

- Hanny Heyen - Parks Committee report – Outgoing Parks Committee Chair (but still member) Hanny Heyen presented the following annual report.

The Parks Committee meets 6 times a year (April – October) and as necessary; we serve in an advisory capacity to the Village Board and work with the Department of Public Works. Annual budget: \$8,500

Since the July 2016 Annual Report:

August 27, 2016,

>6th annual Saturday or Service—mandated community service for College at Brockport entering freshman; 40 volunteered at Monika's Children's, Evergreen, Corbett, and Parks were weeded, tables & garbage receptacles were sanded & painted, mulch distributed under play area. This year's SOS: August 27, 2017

>Old exercise equipment removed at southern end of Corbett Park (safety reason)

FALL 2016

>September 19, 2016, the Village Board unanimously passed the new Parks Law (34A of the Village Code)

>October 3, 2016: Safety audit by Parkitects' certified inspector of (5) park playgrounds; Recommendations were made and are being carried out

>November 21, 2016: Village accepted \$4,855 check from BISCO to buy new swing set for Corbett Park

> November: Meetings/ ongoing discussions with Peter Sharpe, Monroe 2/Orleans BOCES re: 10 new wooden sign for our parks

>December 2, 2016: Dedication of Artist Rick Muto's "Portraits of the Past" interpretive mural (sponsored by Brockport Community Museum-A Museum without Walls) was installed in Sagawa Park

SPRING 2017:

>February 2017: Wegmans communicated and gave \$20,000 to underwrite the second phase of the South Ave. playground equipment

>February 16, 2017 met and prioritized recommendations of safety audit

April:

>Received bound copies of safety audits for each park playground. Main recommendation: to remove and replace swing sets in Corbett, Havenwood, Evergreen, & Barry Street parks

>April 22, 2017: Installation of new 6th Village playground @ South Avenue Park: Phase I (April 22, 2017) & Phase II (October 1, 2017); DPW, college volunteers, community members, food provided by Wegmans; thank you plaque for Wegmans on site

May:

>May 3, 2017: Presentation to Mom's Club (Temporary summer porta potty in Monika's Children's Park (also one in Corbett, July) for Saturday of Service college volunteers

> Mission Statement for Village Parks established

>Liability Insurance Update: Parks and amenities (John LaPierre & Harry Donahue) Estimated value: \$439,365.00

June

>The Village Board approved the expenditure of \$10,239.70 for (3) swing sets (Barry, Havenwood, and Evergreen parks; These sets, including the new one for Corbett Park, are in storage.

SUMMER 2017

> July 2017: Monroe/Orleans BOCES II instructor, Peter Sharp requested a larger CNC Cutter which can handle the (10) large wooden park signs the students will make for naming the Village of Brockport's 9 parks; Project begins in October 2017 finishing in spring 2018

> July: The roof and supports of the Monika Andrews Children's Park Pavilion and the fence in the northeastern corner of the tennis courts in Corbett Park were repaired (spring wind storm) [DPW]

>July: 200-230 letters/surveys were sent to adjacent playground neighborhoods where new swing sets would be installed; 10% respondents filled out the attached surveys

Ongoing:

>Parks brochure

>Parks benches form, costs about: \$1,500, including plaque: \$300 extra if base is needed; the downtown business district has hit the "bench saturation point." Other spots available

>Signage: Creation of smaller metal signs with addresses, hours, rules, etc. for each park

Thank You's:

Village Board, especially liaisons: John LaPierre and Annie Crane; Members: Joe and Barb Blosenhauer, Lynda Cochran, Linda Ketchum, Sandi Henschel, Losh Spalla, myself, and newest member Amy Guptill. We have one vacancy at present.

Changes:

>2017-2018 officers:

Chair: Linda Ketchum

Vice Chair: Linda Cochran; and returning secretary: Sandi Henschel

>Meeting date/time/place: 2nd Tuesday of the month, Village Hall

H. Heyen said she has been fortunate to work with so many wonderful and productive people the last 3 ½ years as chair of the Parks Committee and now looks forward to being a member working on specific projects.

Trustee Andrews commented that the Parks Committee has accomplished a great deal under H. Heyen's leadership.

- David Smith – The Inspector, LLC – request approval as Electrical Inspection Agency (per Village Code) – Tim Willsey appeared on behalf of David Smith. The company currently covers 28 counties and has 10 fully certified electrical inspectors and is looking to expand. Per Brockport Village Code, approval of the Village Board is required for them to perform electrical inspections here.

Clerk Morelli said this is the first such request in her 18+ years here. She said BI/CEO Miller reviewed the materials and made the referral to the Village Board.

→ Mayor Blackman moved, Trustee Crane seconded to approve The Inspector, LLC as an Electrical Inspection Agency able to operate in the Village of Brockport.

Discussion:

Trustee Andrews asked how many currently have this status in the Village. Clerk Morelli said she knows of 3 others who would have been approved many years ago, before her time, by previous Village Boards.

Decision tabled for Clerk Morelli to request BI/CEO Miller to provide feedback this week and to place this on the August 28th Village Board work session for decision.

- Colby Fisher – 9 Main Street – parking & street request re 9/4/17-9/24/17 – Colby Fisher referred to the documentation in the packet as well as a copy of the actual building permit that BI/CEO Miller granted for the work he needs to do to the rear of 9 Main Street. He discussed the improvement project and need for temporary use of 1 lane and a couple of parking spaces in the Water Street parking lot for access, dumpster and equipment and porta potty. The first and second floors are occupied by Howard Hanna offices (formerly known as Nothnagle). The third floor is vacant.

Trustee Kristansen suggested Brockport Fire Chief also sign off on this. Chief Varrenti suggested he be informed rather than delay the applicant who appears very well prepared and ready to start this project which will improve upon safety and bring it up to code. Trustee Kristansen concurred.

Clerk Morelli said BI/CEO Miller reviewed the materials and made the referral to the Village Board. Notice will go on the Village website, to affected properties, Brockport Merchants Association President and Brockport Fire Chief.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to allow use of part of the fire lane as well as parking spaces in the Water Street parking lot necessary for the equipment related to an improvement project at the rear of 9-11 Main Street.

Notice:

To: Property Owners within 500' via mail
 Brockport Merchants Association President via email – to forward to merchants

If your property has rental tenants, PLEASE share this information with them.

A construction project at the rear of 9-11 Main Street will result in the use of part of the fire lane as well as 1 to 2 parking spaces in the parking lot adjacent to Water Street. The project start date is September 4 with an anticipated completion date of September 24.

Please use caution in the affected area. Thank you for your cooperation.

PUBLIC COMMENT:

- Norm Giancursio thanked Mayor Blackman for inviting several landlords to participate in the focus groups regarding the potential nuisance legislation. He provided a copy of an article in The Daily Record dated July 26, 2017 titled "Public nuisance laws remain unconstitutional".
- Ena Farley (at the end of the meeting as she arrived after public comment earlier in the meeting) - asked that the Village work with the new administration at the college to assure that all roads remain fully accessible, even the one that graces the house of the college President.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee Kristansen seconded, carried 4/0 that the minutes of the 8/7/17 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	8/11/17	\$23,266.19
FUND (F): <u>Water</u>	8/11/17	\$43,666.47
FUND (G): <u>Sewer</u>	8/11/17	\$293.29
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$67,225.95 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- Village tax collection update – Clerk Morelli shared that as of today, 95% of the tax warrant has been collected. There are 97 properties still to pay (83 full and 14 second installment with penalties).
- Peddling & Soliciting – permit issued for food cart at Capen Hose Wed-Sun through

12/31/17 – Clerk Morelli reminded the Board and Department Heads of the permit she copied them on - of a new food cart as follows:

Western NY Wildlife Service

Dear Tim:

Your application received August 16th for a peddling-soliciting license for a mobile food unit from 11am to 11pm Wednesdays through Sundays from August 18th through December 31st, 2017 on the property of F.F. Capen Hose Co. #4 at 237 S. Main Street is approved. You indicated that the hours of operation would depend on the amount of business generated, but that 11am to 11pm would be the maximum.

You are exempt from the license fee as you have identified as a non-profit organization and are sharing proceeds as fundraising for the Wildlife Service, Capen Hose, and Brockport Ambulance.

If you are providing tables and chairs, please be sure they match and are kept in good repair. You should provide your own trash receptacle and cigarette receptacle for use during your hours. Such should be properly secured / disposed / out of sight at the end of each shift.

This approval letter must be displayed on the mobile food unit as well as Health Department certification. Once the Health Department certifies the unit and location, please forward a copy of such to my attention. Any Village Code questions can be directed to Building Inspector/Code Enforcement Officer David Miller at 637-5300 X19.

Should you wish approval beyond December 31st, 2017, please submit renewal application materials in advance.

Sincerely,
Leslie Ann Morelli
Brockport Village Clerk

- o Tower Clock restoration donations – Clerk Morelli shared that the Lions Club effort to get donations for restoration/repairs to the Village’s Tower Clock has brought in \$9,046.56 to date.

- o Emerald Ash Borer – Clerk Morelli referred to the information provided at the last meeting about treatment of trees with the Emerald Ash Borer. She had a resident call regarding the article in the local paper which didn’t indicate that there is not only treatment after infection, but a preventative treatment.

- **DEPARTMENT REPORTS:** (VB meeting the 3rd Monday of each month)

- o Treasurer – Daniel P. Hendricks

- Financial reports for period ending 6/30/17 – Treasurer Hendricks referred to the documents in the packet.

- Budget Amendments & Budget Transfers from Contingency – Treasurer Hendricks referred to the documents in the packet.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 that the following budget amendments and budget transfers from contingency be authorized:

Account #	Description	Amount
Expenditures		
A1620.4095	Buildings – Electric Charging Stations	\$16,000.00 (1)
A7450.4010	Museum – Adopt A Picture Program	\$245.00 (2)
A1450.4020	Election – Legal Notices	\$10.00 (3)
A1450.4030	Election – Supplies	\$100.00 (4)
G8120.400M	CDBG Monroe	\$22,000.00 (5)
Revenues		
A3089.7000	State Aid – Other	\$16,000.00 (1)
A2655.0000	Minor Sales	\$245.00 (2)
A1230.0000	Clerk Fees	\$110.00 (3 & 4)
G2389.8000	CDBG Project Monroe	\$22,000.00 (5)

Purpose:

- (1) Increase General Fund expense and revenue budget – grant from NYS for electric charging stations
- (2) Increase General Fund expense and revenue budget – Museum Adopt A Picture program
- (3) &
- (4) Increase General Fund expense and revenue budget – Village Elections from Monroe County
- (5) Increase Sewer Fund expense and revenue budget – sewer project from Monroe County

Account #	From Description	Account #	To Description	Amount
A1990.4000	Contingency	A1910.4000	Unallocated Insurance	\$12,000 (1)

Purpose:

- (1) Transfer to pay for costs for insurance premiums (underbudgeted)

- Status of A.U.D. for fiscal year ending 5/31/17 – Treasurer Hendricks said he is working on the annual update document due to the State by September 1st. He hopes to have it completed by the end of the week.

- NYS minimum wage requirements – impact analysis – Treasurer Hendricks referred to his memo in the packet as follows:

To: Mayor Blackman
Village Trustees

From: Daniel P. Hendricks
Date: August 3, 2017
Re: New York State Minimum Wage

At the July 17, 2017 Village Board Meeting Trustee LaPierre ask for a review of the impact of New York State Minimum Wage Requirements to the Village Budget.

General Minimum Wage Rate Schedule

Location	12/31/16	12/31/17	12/31/18	12/31/19	12/31/20	2021*
NYC - Large Employers (of 11 or more)	\$11.00	\$13.00	\$15.00			
NYC - Small Employers (10 or less)	\$10.50	\$12.00	\$13.50	\$15.00		
Long Island & Westchester	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
Remainder of New York State	\$9.70	\$10.40	\$11.10	\$11.80	\$12.50	*

* Annual increases for the rest of the state will continue until the rate reaches \$15 minimum wage (and \$10 tipped wage). Starting 2021, the annual increases will be published by the Commissioner of Labor on or before October 1. They will be based on percentage increases determined by the Director of the Division of Budget, based on economic indices, including the Consumer Price Index.

Contracts:

Our current CSEA contract starting wage as of June 1, 2017, is \$13.95 per hour, on June 1, 2018, the starting wage is \$14.30, the contract ends May 31, 2019. The Stetson Club contract for June 1, 2017 starting wage is \$20.00 per hour, the contract ends May 31, 2018.

Summer Employees:

Currently our starting wage for summer employees is \$10.00. Second year returning summer employees are paid \$11.00 per hour, third year returning summer employees are paid \$12.00 per hour. As the December 31, 2017, the Minimum wage will be \$10.40. This will increase costs by \$200.00 per summer employee. Effective December 31, 2018 the starting wage for summer employees will increased to \$11.10, increasing costs by an additional \$350.00 per employee. These increases of \$0.70 per hour will continue until December 31, 2020. Increases thereafter, will be determined as indicated per the above table.

Non-Union Employees:

Currently our starting wage for non-union clerical employee is \$12.00 for part time and \$15.00 per hour for full time.

While there is no direct impact to our contracts or non-union clerical wages, I believe we need to be competitive with wages and benefits. I would anticipate that increasing wages across the region will likely increase our costs.

Please let me know if you have any questions or need any additional information.

- Charter Communications – 1/1/17-6/30/17 franchise fees – Treasurer Hendricks referred to the document in the packet showing receipt of \$36,016.61 in franchise fees covering the period from January 1st to June 30th. He budgeted \$60,000 for the year, so this is in line with that.

- Building / Zoning / Code Enforcement – BI/CEO David J. Miller, Jr. (excused)

- Police – Police Chief Daniel P. Varrenti

- Monroe County Chiefs of Police Association – Monroe County Opioid Task Force brochure – Chief Varrenti shared that he had provided testimony and was asked to serve on a task force comprised of law enforcement officials, attorneys, Doctors and chemical dependency professionals. He distributed a brochure that speaks to the establishment of a walk-in, call-in location for help. It is on the website and at local government locations, churches, school districts, colleges, etc. Chief Varrenti said it takes a lot of strength to identify a friend or family member as having a problem. The goal is to get them help.

Trustee Crane asked if the facility can be toured outside the hours open to people needing help. Chief Varrenti said he will check and advise the Board.

- Chief Varrenti shared the following:

- K-9 Brock – was one of three of the five dogs that passed their training. A lot of training took place in the 3 months. The Village Board is invited to see Brock graduate 8/29 at 1pm at the Rochester Public Safety building. His first day will be 6am to 2pm 8/30. He will work 2 days on mornings then 2 days on afternoons then have 2 days off. The police vehicle he will ride in has been appropriately outfitted. He will be used for drug recognition, tracking, protection and community relations.

- Public Works – Superintendent Harry G. Donahue

- Spt. Donahue shared the following:

- Monroe Avenue Sanitary Sewer Project – pipe work is done and restoration work is beginning.

- Street sealing – notices were hand delivered to affected houses and posted on the website as to Suit Kote sealing the following streets: Frazier Street from Glendale to Westwood, Gordon Street, Utica Street from College to Erie, Cherry Drive, Candlewick Drive, Briar Rose Lane and Berry Street. Residents cannot drive on the street for approximately 4 hours the day it is done. The process of this sealing procedure is called micro paving however, they do not actually pave – they just seal with an oil and emulsion.

- Crosswalk striping – has been accomplished.

- Village Attorney – Daniel J. Mastrella, Esq.

- Kenyon Street to College – Attorney Mastrella said his predecessor provided no other documentation on the proper filing of the abandonment. Working from the MOU and resolution of the Village Board from that time. The College's John Osowski is getting him copies of his documentation this week. He will then be able to determine what remains to be done.

- Code Review Committee – Attorney Mastrella said last month he received a referral from the Code Review Committee of several chapters of the Village Code that they have reviewed and propose changes to. This will take some time to review their work before it gets to the Village Board to call for a public hearing.

- **PERSONNEL ITEMS:**

- Revised notice re Boards/Committees/Task Force vacancies – Mayor Blackman said while the following notice is on the website and in the local paper, she encouraged Trustees and Department Heads to forward the notice to Village residents who may be suited to fill a vacancy.

**VILLAGE OF BROCKPORT
BOARD / COMMITTEE / TASK FORCE
VOLUNTEER OPPORTUNITIES**

There are vacancies on the following:

- Planning Board

- 1 vacancy to complete a term from 10/1/17 – 6/30/2021

- Meets 2nd Monday 7pm at Village Hall (only upon application)

- Zoning Board of Appeals

vacancy for a term to 6/30/22
Meets 1st Thursday 7pm at Village Hall (only upon application)

- Emily L. Knapp Museum Board
vacancy to complete a term to 6/30/19
vacancy to complete a term to 6/30/20
Meets 4th Wednesday 6:30pm at Village Hall
- Parks Committee
vacancy to complete a term to 6/30/19
Meets 2nd Tuesday 7pm (April – October) at Village Hall
- Code Review Committee
vacancy to complete a term to 6/30/19
vacancy to complete a term to 6/30/20
vacancy (Planning Board rep.)
Meets 2nd &/or 4th Monday at 5:30pm at Village Hall
- Housing Task Force
3 vacancies – no term
Meets 2nd &/or 4th Monday at 5:30pm at Village Hall

Applicant must be a Village resident & able to use email & internet.
Submit a position interest form via the Village website: www.brockportny.org

Application deadline: 9/18/17

Revised 8/17/17

For posting in Suburban News & on Village website & at Village Hall & at Seymour Library.

- Hire to fill part time School Traffic (Crossing) Guard vacancy – Chief Varrenti and search committee recommend the hiring of Judith May.

**VILLAGE OF BROCKPORT
EMPLOYMENT OPPORTUNITY
PART TIME SCHOOL TRAFFIC (CROSSING) GUARD**

- Part time 20 hours per week, Monday through Friday during the school year (September through June) 4 hours per day – 7am-9am at Allen Street location & 2pm-4pm at Centennial Avenue/Main Street location. \$11.28 per hour. No benefits. New York State Retirement System.

- No Civil Service exam involved. Monroe County residency not required.

Requirements:

- Minimum 21 years of age
- US Citizen
- No criminal arrest record
- Good physical condition
- Possess and maintain valid NYS Driver's License
- Minimum High School
- Good knowledge of traffic laws and regulations relative to pedestrian safety (training provided)
- Ability to direct and route vehicle traffic
- Willingness to assume responsibility for the safe conduct of school children crossing intersections
- Willingness to work in all weather conditions

Download employment application from www.brockportny.org.

Respond by e-mail or mail only

with cover letter, resume and completed employment application.

E-mail to: lmorelli@brockportny.org

Or mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420

Application deadline: Noon, Thursday, September 14, 2017

Leslie Ann Morelli, Brockport Village Clerk

notice re-issued 9/5/17

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to hire Judith May as Part Time School Traffic (Crossing) Guard with the Police Department at a rate of \$11.28 per hour with no

benefits. Eligible to work 20 hours per week – follow the Brockport Central School District schedule – hours as described in the vacancy notice.

- Accept resignation of part time Court Attendant Tom Soto –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to accept the resignation of Tom Soto as part time Court Attendant with thanks for her service.

- Authorize part time Court Attendant vacancy notice –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to authorize the following vacancy notice:

**PART-TIME COURT ATTENDANT
FOR
BROCKPORT VILLAGE COURT**

Brockport Village Court seeks 1 individual to serve as Court Attendant part time – working with the other Court Attendant, Village Justices, and Court Clerks. The work involves maintaining order in the courtroom; convening, recessing and making announcements; directing attendees as to courtroom procedures and regulations; seeing that courtroom is ready for proceedings; taking charge of jury; and answering inquiries about courtroom procedures.

Successful candidate should have: working knowledge of courtroom procedures; skill in addressing a group and giving clear, concise directions; ability to follow directions; ability to maintain order and control over a group; ability to observe and analyze problem situations and exercise good judgment when dealing with situations; ability to maintain confidentiality about court cases; ability to deal effectively with the general public; emotional maturity; tact; proper dress; physical condition commensurate with the demands of the position.

Part time, # of hours will vary each week - Fridays & other times when Village Court is in session.
\$12.50 per hour. No benefits. New York State Retirement System.
MUST be a Monroe County resident.

Note: This position is currently classified by Civil Service as competitive. Hire will be classified as provisional until an exam is offered. For permanency, provisional hire must take and pass exam being reachable on the certification of eligibles. If the Village's application to have the position re-classified as non-competitive gets approved, the exam will not be necessary.

Download employment application from www.brockportny.org.

Respond by e-mail or mail only

with cover letter, resume and completed employment application.

E-mail to: lmorelli@brockportny.org

Or mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420

Application deadline: Noon, Thursday, September 7, 2017

- Village Justice to provide hiring recommendation to the Village Board for their 9/18/17 meeting.

By order of the Village Board 8/21/17

Leslie Ann Morelli, Brockport Village Clerk

- Accept resignation of Court Clerk Jenny Kimmel from full time & change to part time (1 day/week) -

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to accept the resignation of Clerk to Village Justice (Court Clerk) Jenny Kimmel effective 9/16/17 and re-classify her as Clerk Part Time to work 1 day per week assisting the Court.

- Authorize Full Time Court Clerk vacancy notice –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to authorize the following vacancy notice:

**CLERK TO VILLAGE JUSTICE (COURT CLERK)
VILLAGE OF BROCKPORT**

The Village of Brockport seeks an individual to serve as one of two full time Court Clerks to the two Village Justices in a variety of clerical, customer service and record keeping functions. This is an appointed secretarial and bookkeeping position serving the Village Justices. The work involves preparing for court sessions, recording and processing court decisions and outcomes, keeping paper and electronic records, processing and distributing correspondence, receiving, depositing, and

reconciling monies, and providing excellent customer service.

Education and Experience: paralegal, secretarial, bookkeeping or related field. Associates Degree and public sector/municipal experience preferred. Court experience desired. Must be personable, have a positive attitude, be a quick learner, detail/accuracy oriented and able to multi-task/prioritize. Familiarity with Microsoft Office is necessary. Additional task-specific computer programs will be utilized. Knowledge of SEI software is a plus.

Full time 40 hours per week - Monday - Friday 8:30am - 4:30pm.
Wage commensurate with experience and qualifications.
Good benefits or buyout opportunity. NY State Retirement System.
MUST be a Monroe County resident.

Successful candidate will be required to attend the annual New York State Association of Magistrates Court Clerks training with the other full-time Court Clerk (typically held in late September).

Download employment application from www.brockportny.org
Respond by e-mail or mail only
with cover letter, resume and completed employment application.
E-mail to: lmorelli@brockportny.org

Or mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420

Application deadline: Noon, Thursday, September 7, 2017

- Village Justice to provide hiring recommendation to the Village Board for their 9/18/17 meeting.

By order of the Village Board 8/21/17
Leslie Ann Morelli, Brockport Village Clerk

• **OLD or NEW BUSINESS:**

- o U.S. Dept. of the Interior National Park Service – CLG/Historic Preservation Board recognition – Mayor Blackman referred to the letter and certificate in the packet from the US Department of the Interior National Park Service commending the Village of Brockport and Historic Preservation Board on being a Certified Local Government and partner in the Federal preservation program since 2/21/1996.

- o Idlewood Drive water main replacement – accept & award bid for materials –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to accept the bid received from Blair Supply Corp. for the total base bid amount of \$35,628.20 and awarding the contract to them for the Idlewood Drive water main replacement water main materials and authorize the Mayor to sign the contract.

- o Authorize grant application to PetSmart for TNVR (trap, neuter, vaccinate, release) of feral cats – Mayor Blackman said there are a couple of people spending their time and money on feral cats in the Village. She has been made aware of a grant opportunity.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to adopt the following resolution:

RESOLVED, to authorize application for \$10,000 from PetSmart Charities to formalize a program to Trap, Neuter, Vaccinate and Release feral cats. Individuals have been attempting to address this issue on their own, however, it has become overwhelming. While creating a 501C3 organization, Brockport TNVR Program, to address the feral cat problem and to educate the population long term, the group needs funds to continue to TNVR as many of the unneutered cats as possible within the Village.

Note for the record:

J. O'Connell & Associates contact is Anne Sweeney

Village Board contact is Mayor Blackman

Village Office contact is Deputy Clerk-Treasurer Erica Linden

BY ORDER OF THE Village Board of the Village of Brockport

- o Award sale via Auctions International of 1993 dump truck & 2003 sweeper –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to accept the high bid of \$1,975 for the 1993 International 4700 Dump and \$12,000 for the 2003 Johnston 770 Sweeper.

- o Authorize DPW Spt. to attend NYCOM Public Works School 10/16-10/18 in Lake George –

→ Trustee Crane moved, Trustee Kristansen seconded, carried 4/0 to authorize DPW Spt. Donahue to attend the NYCOM Public Works School 10/16 – 10/18 in Lake George.

Trustee Kristansen asked if anyone else at DPW ever goes to this such as the DPW Foreman. Spt. Donahue said no. The foreman and laborers go to other half day and day long trainings locally throughout the year.

○ Call for 9/18/17 public hearing on proposed Local Law re Community Choice Aggregation –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 4/0 to hold a public hearing 9/18/17 on the proposed Local Law re Community Choice Aggregation (regarding energy).

VILLAGE OF BROCKPORT
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, September 18, 2017**, in the Village Hall conference room 49 State Street, Brockport, NY 14420 regarding proposed Local Law of 2017 to establish a Community Choice Aggregation Program (regarding energy) in the Village of Brockport.

Text of the proposed local law is available for public inspection during normal business hours at the Village Clerk's office and is on the Village website at www.brockportny.org. All interested parties will be given the opportunity to be heard.

By Order of the Brockport Village Board

Leslie Ann Morelli
Brockport Village Clerk

Dated: 8/21/17

For publication in Suburban News and posting on Village website and at Village Hall.

Trustee Kristansen said this essentially allows municipalities to form a buyer's club for better energy prices. It's at no cost to the Village and you can opt out. It allows the gathering of information needed.

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:
 - Village Board meeting videos are now on the website. Government / Village Board / Meeting Videos (in the right link box) or <http://brockportny.org/government/village-board/meeting-videos>. Meetings from 5/15/17 forward are available.
- Clerk Morelli commented that due to operator error only the first 20 minutes of the 8/7/17 were recorded.
- Monroe County Sales Tax Distribution for 2nd Quarter 2017 was \$428,519.51 which compares to \$420,391.50 for the same quarter in 2016.
 - Status of proposed public nuisance and party nuisance laws - My letter in the packet was published in Suburban News this past weekend. I invited residents to contact the Village Board and we received a very thoughtful letter back from a village landlord today.
 - Letter to NYS PSC re municipal solar. The letter which is in the packet makes 3 points: 1) we signed on to this project in time to qualify for monetary crediting and have faithfully and in a timely fashion followed through on each step of the process 2) Brockport, as a community with a high tax rate due to the amount of tax exempt property we have, has limited options for lowering costs for our tax payers. Municipal solar is a major one; 3) we have embraced the governor's renewable energy initiative, but there is a long queue of uncompleted and delayed solar projects in the state that are undermining that initiative. Library has already sent me a draft of their letter to the PSC and hopefully the fire district will follow suit.

- The recent grant application to the Landmark Society for architectural services regarding Village Hall was denied due to limited funding.
- Shared services notice (email of 8/18/17) - Three required public hearings are scheduled; dates and times available at www.monroecounty.gov. After the public hearings, the plan must be voted on by panel members and submitted to NYS Department of Budget by September 15th.
- Mayors dinner hosted at Madeleine's at the Chateau. Mayors' sharing of information. East Rochester regarding vehicle leasing. Churchville now completed clean energy benchmarks and qualified for the last \$100,000 grant. Our final benchmark, the electric charging station, should be fully hooked up by the first week in September. We would then qualify for a \$50,000 grant.
- Streetlight buyback meeting with Danforth 8/17/17 - We signed a letter with an offer of \$260,000 we thought National Grid was okay with at the 8/7/17 Village Board meeting. They came back with \$328,821 which is not acceptable. Danforth drafted a strong, detailed letter on our behalf reiterating our initial offer of \$260,000 and pointing out that National Grid's offer included the 58 streetlights that the village already owns. Moreover, National Grid was to convert those 58 lights to energy only (not maintenance), but that has not happened and the village has been incorrectly charged over \$6,000 this year for maintenance of those lights. Finally, the letter notes that our original and current offer of \$260,000 was already a 75% markup above the book value of the streetlights. I am asking for a Village Board resolution to authorize my signing of this new letter.

→ Trustee Andrews moved, Trustee Crane seconded, carried 4/0 to authorize the Mayor to sign the letter.

- Meeting with Julie Lenhard 8/17/17 – she is the new manager at Brockport Wegmans. They want to be involved with helping the community and we are more than happy to send ideas their way. We discussed Instacart which is the shopper and delivery service that they are offering, along with new trends in the grocery business.
- Lois McClure replica schooner will be at the Welcome Center 8/26/17 and 8/27/17 with tours 10am to 5pm and a meet and greet at Fazools on 8/27/17 5pm to 6:30pm hosted by GBDC
- Peddler's Market is 8/26/17 at the Morgan Manning House.
- Day of Service is 8/26/17 for college freshmen and Village Board members will be assisting them.
- Activity on the hen/chicken front – a petition is in the works by a resident other than the one that made a presentation some months ago, at a Village Board meeting – the resident also has some suggestions for codes related to such.
- Trustee/Deputy Mayor William G. Andrews
 - Trustee Andrews provided the following report:

Since the most recent Village Board meeting, I spent nine days traveling and, therefore, do not have much to report. I did, however, attend the Historic Preservation Board meeting on August 17. Our main business was a meeting with David Miller and Katie Brown on the policy for approving signage in the historic commercial district. Also, I worked on planning for the visit of the Lois McClure to Brockport. This replica of a 19th century Lake Champlain schooner will be here August 26-29. Free tours of the boat guided by its crew members will be offered during the day Saturday and Sunday. A "Meet and Greet" reception will be held in Fazool's Restaurant the evening of the 27th. It will include a Power Point presentation by Paul Comstock on the history and natural history of Lake Champlain. Attendance is free but donations will be accepted. Finally, I served as a Greeter at the Welcome Center on the canal on August 18.

- Trustee Annette M. Crane
 - Trustee Crane provided the following report:

On 8/10 I attended the Village employees meeting with our insurance brokers, Employee Benefits Service Group, for an overview of the benefits we provide.

On 8/14 I attended the Housing Task Force Meeting. We will be making suggested changes to our mission statement, to provide more practical, concrete guidance to the group as we move forward. After

the September Housing Task Force meeting I hope to present to this board an updated mission statement for your approval.

Also on 8/14 I attended the Parks Committee meeting. Hanny Heyen is stepping down as chair for the Parks Committee, having done a truly impressive job over the past few years. Linda Ketchum will be taking over as chair and Lynda Cochran as vice-chair. Hanny's presentation to the board highlighted the work the Parks committee has done this year.

Community events included Summer Serenades, shopping at the Arts Festival, and the barbecue hosted by College President Heidi McPherson and her husband Allan.

I also observed the eclipse today as much as could be done here, and look forward to April 8, 2024, when we will experience a total eclipse here in Brockport.

- Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

August 8th...I attended the BISCO meeting in preparation for the 2017 Brockport Arts Festival.

August 10th...I attended the Village employee informational meeting regarding 2017 employee benefits. The meeting was hosted by the US Employee Benefits Services Group.

August 11th -August 13th...I attended the Arts Festival as a steering committee member and as a festival enthusiast helping to set up, welcome, answer questions, etc., etc.! A fun, energy filled weekend for all, the benefits (both financial and non-financial) of which come right back to the Brockport community.

August 19th...Mark and I attended the Backyard BBQ hosted by Dr. Heidi Macpherson and her husband Dr. Allan Macpherson at their home. It was a lovely evening spent with friends and colleagues of the Brockport community.

I received a notice in the mail from AARP the other day regarding National Grid's huge rate hike in gas and electric delivery rate charges. "National Grid is proposing two massive rate increases-a 17.5% increase in electric delivery rates, and a 20.5% increase in gas delivery rates for the average residential customer." AARP has offered information in regards to speaking out against this rate increase. The information is as follows: "Call toll-free 1-844-656-6822 and tell the Public Service Commission to reject National Grid's proposed electric and gas hikes. When you call, press 1 to transfer to the Public Service Commission Opinion Line. Once transferred to the PSC Opinion Line, press 2 to leave a comment. Leave a message urging them to reject National Grid's proposal, and reference cases 17-E-0238 and 17-G-0239, the National Grid electric and gas rate hikes."

A side thought to all...the students are coming back to start another year in their collegiate journey...they are our future! Let's welcome them, help them adjust to being good neighbors in our community and enjoy their presence and company as they get settled in to their "homes for the year".

- Trustee John D. LaPierre (excused)

EXECUTIVE SESSION:

→ At 8:40pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 that the Board of Trustees of the Village of Brockport enter executive session to discuss collective bargaining – Stetson Club contract expiring 5/31/18.

Treasurer Hendricks and Chief Varrenti were invited to sit in.

→ At 9:35pm, Trustee Crane moved, Trustee Andrews seconded, carried 4/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 9:37pm, Trustee Kristansen moved, Trustee Andrews seconded, carried 4/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk

