

ANNUAL meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, July 15, 2002 at 7:30pm.

PRESENT: Mayor Josephine C. Matela, Trustees Morton Wexler, James E. Whipple, Norman J. Knapp; and Peter C. DeToy, DPW Superintendent Bradley B. Upson, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Treasurer Scott D. Rightmyer, Clerk Leslie A. Morelli.

EXCUSED:

ALSO PRESENT: Village Attorney Edward W. Riley, Fire Chief Gregory B. Wing, Economic Development Coordinator & Planning Board Chair Scott Winner, Tim Rombaut, Dick Lingg, Jim & Joan Hamlin, John Lessord, Fred Webster, Drew Blum of the Allied Group, Robbie Hess (Suburban News).

CALL TO ORDER: The meeting was called to order by Mayor Matela. The Mayor led the meeting in the Pledge to the Flag.

REVIEW OF MEETING MINUTES: Mayor Matela called for any additions or corrections to the minutes of the regular meeting held June 17, 2002.

➔ Trustee DeToy moved, Trustee Wexler seconded, unanimously carried that the minutes of the meeting held June 17, 2002, be approved as written.

PUBLIC HEARINGS: None

PUBLIC INFORMATION MEETINGS: None

GUESTS: None

PUBLIC COMMENT (1st opportunity):

1. Tim Rombaut, New Pumper Committee Chair of the Brockport Fire Department distributed drawings to the Board and said that he delivered specifications to Attorney Riley last Thursday for a new pumper. He asked for authorization from the Village Board to go out to bid and also needs authorization from Attorney Riley and the Fire Council. Treasurer Rightmyer asked the estimated cost. T. Rombaut said \$275,000. Treasurer Rightmyer said he does not think there is that much in the truck replacement account, but more is expected to be put in soon. T. Rombaut said the truck is anticipated to take 310 days to build once the bid is awarded. Treasurer Rightmyer said there may be enough money by then, but he will need to check. T. Rombaut said there are many incentives to award a contract by September 15th and there are many options such as initial leasing and paying off in year 2 with no penalty, no money down, 10% down and no payments due for a year, etc. Attorney Riley said he is not prepared to make a recommendation to the Board having only had this a couple of days.

Trustee DeToy suggested the Board authorize the Fire Department to put this out to bid on the condition that Attorney Riley gives his stamp of approval and that it passes through the Fire Council. Mayor Matela said this is the first she has heard of this and did not know it would be discussed tonight. She asked that some notice be given in the future. Trustee Wexler asked if the towns of Clarkson and Sweden have been informed. T. Rombaut said Clarkson is up to date because their Board member Marshall has been to almost all of the committee meetings. Sweden has shown no interest. Both have received monthly reports.

⇒ Trustee Knapp moved, Trustee DeToy seconded, unanimously carried authorizing the Brockport Fire Department to put a new pumper out to bid on condition of Attorney Riley's approval and the Fire Council's approval. This is subject to a permissive referendum once the dollar amount is known.

2. Dick Lingg of Candlewick Drive said he read a short article in a local newspaper regarding Coca Cola pouring rights. He asked how many dispensing units the Village owns and how much money this would generate. Mayor Matela explained that it is being looked into for the Brockport – Clarkson – Sweden area. It is not forced on private businesses. The Greater Brockport Local Development Corporation (LDC) would get a percentage of each Coca-Cola product sold by participants. It is one way Coca-Cola gives back to the community and has been done in other municipalities and school districts. It has funded programs and purchased equipment. Due diligence is still being done – information being gathered. They have no idea what kind of money could be generated yet. Trustee Knapp suggested that when the time comes, a public information meeting separate from a Village Board meeting be held to educate all involved. S. Winner said he is involved and endorses the potential revenue stream.

3. Drew Blum of The Allied Group shared that they were granted Empire Zone status. Trustee Knapp questioned why it is called the Sweden Industrial Center if it is in Brockport. D. Blum said it was called that before them, but it will only be on legal papers. It will not appear on the buildings or advertising. Everything will say Allied.

VILLAGE OF BROCKPORT
RESOLUTION OF SUPPORT AND CONCURRENCE
WITH THE EMPIRE ZONE OF MONROE COUNTY
REVISION APPLICATION

⇒ Trustee Whipple moved, Trustee Wexler seconded, unanimously carried:

WHEREAS, New York State has created the Empire Zone program to encourage industrial and commercial development in selected municipalities across the State; and

WHEREAS, Monroe County, as an eligible municipality, received designation of an Empire Zone made up of a sub-zone including a portion of the Town of Gates; and

WHEREAS, New York State has amended the Zones program to increase benefits and allow additional sub-zones; and

WHEREAS, Monroe County intends to revise the County Empire Zone boundaries to encourage industrial and commercial development and to allow for the creation of an additional sub-zone in the Village of Brockport at the location of 4 Owens Road, the facility owned by Sweden Industrial Center LLC, a subsidiary of Allied Builders, Inc.; and

WHEREAS, the Village of Brockport is committed to the development of new business with the proposed sub-zone; and

WHEREAS, the Village of Brockport wishes to support and concur with the Empire Zone revision application.

NOW, THEREFORE, be it resolved that the Village of Brockport Board, in its capacity as governing body of the Village, does hereby support and concur with the Empire Zone of Monroe County revision application.

Resolution was adopted on July 15, 2002

Mayor, Village of Brockport

Clerk

APPOINTMENTS & ADOPTIONS

Resignations/Not interested in being considered for re-appointment:

- 1. Ryan Gibbs, part time Public Safety Dispatcher – resignation letter submitted.

⇒ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried accepting the resignation of Ryan Gibbs as a part-time Public Safety Dispatcher with regret.

APPOINTMENTS:

⇒ Trustee Whipple moved, Trustee Knapp seconded, unanimously carried that the following Deputy/Vice Mayoral and Village Board appointments be made:

Deputy / Vice MayorTrustee Wexler

Committees:

- Utilities – Lighting/Sewers.....Trustee Wexler / Trustee Knapp
Advisor.....DPW Spt. Upson
- Streets.....Trustee Knapp / Trustee Whipple
Advisor.....DPW Spt. Upson
- Parks.....Trustee Knapp
Advisor.....DPW Spt. Upson
- Buildings/Property.....Trustee DeToy / Trustee Whipple
Advisor.....DPW Spt. Upson
- Finance.....Board of Trustees
Advisor.....Treasurer Rightmyer
- Fire and Ambulance.....Trustee Whipple / Trustee Knapp
- Personnel – a) Police.....Trustee Whipple / Mayor Matela
b) DPW.....Trustee Knapp / Mayor Matela
c) Office.....Trustee Whipple / Mayor Matela
d) Building/Zoning.....Trustee Knapp / Mayor Matela

⇒ Trustee Whipple moved, Trustee Wexler seconded, unanimously carried that the following individuals be appointed as **Part-Time Public Safety Dispatchers** for a one year term:

- Paul W. Braman
- John W. Curtis
- Ralf Kurzawski
- Christopher Martin
- Robert Reed
- Michael G. Tsoukatos
- Larry Vaughan
- James L. Weaver

ADOPTIONS:

⇒ Trustee DeToy moved, Trustee Whipple seconded, unanimously carried that the following meeting and workshop schedules for the 2002-2003 fiscal year be approved:

Village Board Meetings

Regular meeting nights: First and Third Monday of each month, unless otherwise noted at 7:30pm:

- | | |
|-----------------------------|-----------------------------|
| August 19, 2002 | February 3, 2003 |
| September 3, 2002 (Tuesday) | February 18, 2003 (Tuesday) |
| September 16, 2002 | March 3, 2003 |
| October 7, 2002 | March 17, 2003 |
| October 21, 2002 | April 7, 2003 |
| November 4, 2002 | April 21, 2003 |
| November 18, 2002 | May 5, 2003 |
| December 2, 2002 | May 19, 2003 |
| December 16, 2002 | June 16, 2003 |
| January 6, 2003 | July 21, 2003 |
| January 21, 2003 (Tuesday) | August 18, 2003 |

Village Board Workshops

The following Mondays at 7:00pm unless otherwise noted:

- | | |
|--------------------|-------------------|
| August 12, 2002 | February 24, 2003 |
| September 23, 2002 | March 24, 2003 |
| October 28, 2002 | April 28, 2003 |
| November 25, 2002 | May 12, 2003 |
| December – none | June 9, 2003 |
| January 27, 2003 | July 14, 2003 |
| | August 11, 2003 |

Board of Water Commissioners

Regular meeting nights: 2nd Wednesday of each month at 7:00pm.

Planning Board

Regular meeting nights: 2nd Monday of each month at 7:30pm.
Special meetings available upon request: 4th Monday at 7:30pm.

Zoning Board of Appeals

Meets only upon application.

Historic Preservation Board

Meets only as needed.

⇒ Mayor Matela shared that the Board of Trustees already adopted the 2002-2003 Holiday Schedule at their May 6, 2002 meeting.

**VILLAGE OF BROCKPORT
HOLIDAY SCHEDULE
JUNE 1, 2002 – MAY 31, 2003**

The following Holidays will be observed in accordance with the 2000 – 2003 CSEA and Stetson Club Agreements as well as the Village of Brockport Employee Handbook (modified 5/6/02).

- | | |
|---------------------|--------------------|
| Thursday, July 4 | -Independence Day |
| Friday, July 5 | - Floating Holiday |
| Friday, August 30 | - Floating Holiday |
| Monday, September 2 | - Labor Day |

- *** Monday, October 14 - Columbus Day
- Monday, November 11 - Veterans Day
- Thursday, November 28 - Thanksgiving Day
- Friday, November 29 - Day after Thanksgiving
- Wednesday, December 25 - Christmas Day
- Wednesday, January 1 - New Year's Day
- Monday, January 20 - Martin Luther King, Jr. Day
- *** Monday, February 17 - Presidents' Day
- Friday, April 18 - Good Friday
- Friday, May 23 - Floating Holiday
- Monday, May 26 - Memorial Day

Adopted: May 6, 2002
 ***Non-Union office staff only.

⇒ Trustee DeToy moved, Trustee Whipple seconded, unanimously carried adopting the hours credited for NYS retirement purposes beginning 6/1/02:

**RESOLUTION
 STANDARD WORK DAY/MONTH
 FOR NEW YORK STATE RETIREMENT PURPOSES**

BE IT RESOLVED, that the Village Board be and hereby establishes the following as a standard workday for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System:

RESOLVED: that the standard work day for the **Mayor** (if enrolled in said retirement system) be established at six (6) hours per day / twenty (20) days per month; and be it

RESOLVED: that the standard work time for the **Trustees** (if enrolled in said retirement system) be established at five (5) days per month; and be it

RESOLVED: that the standard work time for **Planning Board** members (if enrolled in said retirement system) be established at sixteen (16) hours per month; and be it

RESOLVED: that the standard work day for the **Village Clerk** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for the **Village Treasurer** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for the **Water Clerk** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for the **A/P – P/R (Accounts Payable and Payroll) Clerk** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for the **Building/Zoning Officer** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for the **Police Chief** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for **Police Officers** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for the **full-time Police Department Secretary** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work week for the **Crossing Guard/Meter Maid** be established at thirty (30) hours per week; and be it

RESOLVED: that the standard work day for **Dispatchers** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for the **Department of Public Works Superintendent** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for the **Department of Public Works Foreman** be established at eight (8) hours per day; and be it

RESOLVED: that the standard work day for the **Department of Public Works Laborers** be established at eight (8) hours per day.

⇒ Trustee DeToy moved, Trustee Whipple seconded, unanimously carried that the following fee schedule for the 2002-2003 fiscal year be approved:

**VILLAGE OF BROCKPORT
FEE SCHEDULE**

PLANNING BOARD FEES

Change of use (for the first 1,500 sq. ft.).....	\$25.00 plus .05 per added sq. ft. over 1500
Site plan (new construction)	\$500.00 plus .05 per sq. ft.
Site plan (existing)	\$250.00 plus .05 per sq. ft.
Subdivision (per Code).....	\$100.00 plus \$50 per lot

All engineering costs charged to the Village for review of applicant's plans shall be charged back to the applicant. No building permit shall be issued until all fees and charges are paid.

ZONING BOARD OF APPEALS FEES

Area Variance	\$150.00
Use Variance	\$300.00
Interpretation.....	\$150.00

BUILDING PERMIT FEES

One & Two Family	\$.05 per sq. ft.....	\$20.00 minimum
Multi-Family.....	\$.08 per sq. ft.....	\$25.00 minimum
Commercial.....	\$.10 per sq. ft.....	\$30.00 minimum
Industrial	\$.10 per sq. ft.....	\$30.00 minimum
Pool		\$10.00
Fireplace		\$10.00
Wood-burning stove		\$10.00
Sheds (over 150 sq. ft.)	\$.05 per sq. ft.....	\$10.00 minimum
Decks (over 200 sq. ft.).....	\$.05 per sq. ft.....	\$10.00 minimum
Demolition Permit.....		\$15.00

CERTIFICATE OF OCCUPANCY

Single Family Dwelling.....	Code 210	\$20.00
Double Dwelling.....	Code 220	\$30.00
Triple Dwelling	Code 230	\$45.00
Townhouses.....	Code 411	\$10.00 per unit / \$40.00 minimum
Apartment Complex.....	Code 411	\$50.00
Inn, Lodge, Rooming House.....	Code 418	\$50.00
Commercial.....		\$50.00
Renovation.....		\$25.00
Industrial		\$150.00
Public Assembly.....		\$100.00
Room Addition		\$10.00

MISCELLANEOUS

Tax Search	\$10.00
Copies.....	\$.25 per page
Zoning Chapter of Code Book.....	\$15.00
Zoning Map (color).....	\$5.00
Sign Permit.....	\$15.00
Plumbing Permit.....	\$25.00 plus \$2.00 per fixture
Garbage Pick-Up	Cost to Village plus.... \$50.00
Garbage Cans Pick-Up.....	\$5.00 per can
Lawn Mowing..	\$150 per hour per man plus equipment = \$300.00 per hour
Sewer Tap Inspection (Monroe County Pure Waters)...	\$250.00 plus
..... If Village installed.....	\$200.00
..... If contractor installed ...	\$125.00

POLICE DEPARTMENT FEES

Towing of vehicle	\$60.00
Storage of vehicle	\$10.00 per day
Copy of Police Report.....	no charge
Fingerprinting.....(NON-Village residents/merchants)...	\$15.00

Note: Payment for fingerprinting must be to Village Clerk and appointment with Police Department must be made.

WATER Related Fees – please see Board of Water Commissioners Fee Schedule

⇒ Trustee Wexler moved, Trustee Knapp seconded, unanimously carried adopting the following stop signs and traffic signals for the Village of Brockport:

- 1) Adams Street at Chappell Street
- 2) Adams Street at Utica Street
- 3) Allen Street at Centennial Avenue
- 4) Barry Street at Fayette Street
- 5) Barry Street at Keable Court
- 6) Beach Street at Erie Street
- 7) Beach Street at Holley Street
- 8) Berry Street at Fayette Street
- 9) Beverly Drive at Idlewood Drive
- 10) Brockview Drive at Frazier Street
- 11) Brockway Place at Chappell Street
- 12) Brockway Place at Main Street
- 13) Brook Terrace at #24 Brook Terrace
- 14) Brook Terrace at Brookdale Road
- 15) Brook Terrace at South Avenue
- 16) Brookdale Road at Main Street
- 17) Burroughs Terrace at Fair Street
- 18) Candlewick Drive at Havenwood Drive
- 19) Carolin Drive at Clark Street (northbound and southbound)
- 20) Carolin Drive at West Avenue
- 21) Centennial Avenue at Allen Street
- 22) Centennial Avenue at Main Street
- 23) Central School Drive and Centennial Avenue
- 24) Chappell Street at Adams Street
- 25) Chappell Street at Centennial Avenue
- 26) Cherry Drive at Clark Street
- 27) Cherry Drive at Evergreen Road
- 28) Clark Street at Carolin Drive (eastbound and westbound)
- 29) Clark Street at Evergreen Road
- 30) Clark Street at Kimberlin Drive
- 31) Clark Street at Main Street
- 32) Clark Street at Smith Street (eastbound and westbound)
- 33) Clinton Street at Main Street
- 34) Cloverwood Drive at Candlewick Drive
- 35) Coleman Creek Road at Central School Drive
- 36) Coleman Creek Road at Main Street
- 37) College Street at Main Street
- 38) College Street at Utica Street
- 39) Erie Street at Beach Street (eastbound and westbound)
- 40) Erie Street at Perry Street (eastbound and westbound)
- 41) Erie Street at Utica Street (eastbound and westbound)
- 42) Evelyn Drive at Glendale Road
- 43) Evergreen Road at Clark Street
- 44) Fair Street at Quaker Maid Street
- 45) Fayette Street at East Avenue
- 46) Frazier Street at Fayette Street
- 47) Frazier Street at Glendale Road (eastbound and westbound)
- 48) Frazier Street at Keable Court
- 49) Gardner Alley at Clinton Street
- 50) Gardner Alley at King Street
- 51) Glendale Road at Barry Street
- 52) Glendale Road at East Avenue
- 53) Gordon Street at Spring Street
- 54) Gordon Street at State Street
- 55) Graves Street at Clark Street
- 56) Graves Street at West Avenue
- 57) Havenwood Drive at East Avenue
- 58) High Street at Park Avenue
- 59) Hillcrest Parkway at Main Street
- 60) Holley Street at Main Street
- 61) Holley Street at Perry Street (eastbound and westbound)
- 62) Holley Street at Utica Street (eastbound and westbound)
- 63) Idlewood Drive at Clark Street
- 64) Idlewood Drive at West Avenue
- 65) Keable Court at Barry Street
- 66) Keable Court at Frazier Street
- 67) Kenyon Street at Monroe Avenue

- 68) Kimberlin Drive at Clark Street
- 69) Kimberlin Drive at West Avenue
- 70) King Street at Utica Street
- 71) Liberty Street at Fayette Street
- 72) Liberty Street at Main Street
- 73) Lincoln Street at King Street
- 74) Locust Street at Barry Street
- 75) Lyman Street at Fayette Street
- 76) Lyman Street at Locust Street
- 77) Market Street at Main Street
- 78) Market Street at Park Avenue
- 79) Maxon Street at Kenyon Street
- 80) Maxon Street at Utica Street
- 81) Meadowview Drive at Clark Street
- 82) Meadowview Drive at Evergreen Road
- 83) Mercer Street at Chappell Street
- 84) Monroe Avenue at Holley Street
- 85) Monroe Avenue at Main Street
- 86) Monroe Avenue at Utica Street (eastbound and westbound)
- 87) Morgan Court at Evergreen Road
- 88) Owens Road at State Street
- 89) Oxford Street at Spring Street
- 90) Oxford Street at State Street
- 91) Park Avenue at South Street (east and west of triangle)
- 92) Park Avenue at South Street (northbound and southbound)
- 93) Quaker Maid Street at South Avenue
- 94) Quarry Street at Locust Street
- 95) Queen Street at Clinton Street
- 96) Queen Street at Erie Street
- 97) Queen Street at Holley Street
- 98) Residence Drive at Holley Street
- 99) Residence Drive at Kenyon Street
- 100) Smith Street at Clark Street (northbound and southbound)
- 101) South Street at West Avenue
- 102) South Avenue at Brook Terrace
- 103) South Avenue at Main Street
- 104) South Avenue at Owens Road
- 105) South Avenue at Quaker Maid Street
- 106) South Street at Main Street
- 107) South Street at Park Avenue
- 108) State Street at Park Avenue (eastbound and westbound)
- 109) Union Street at Park Avenue
- 110) Utica Street at Adams Street
- 111) Utica Street at Clinton Street
- 112) Utica Street at College Street (northbound and southbound)
- 113) Utica Street at Erie Street (northbound and southbound)
- 114) Utica Street at Holley Street (northbound and southbound)
- 115) Utica Street at Monroe Avenue (northbound and southbound)
- 116) Victory Drive at Barry Street
- 117) Victory Drive at Frazier Street
- 118) Washington Street at State Street
- 119) Water Street at Market Street
- 120) Westwood Drive at Glendale Road
- 121) Willowbrooke Drive at West Avenue
- 122) Winston Woods at South Avenue

Village owned and operated traffic signal – Adams Street at Allen Street.

DEPARTMENT REPORTS:

- A. PUBLIC WORKS – Superintendent Bradley B. Upson
 - 1. Bid Results – Street Sweeper – B. Upson shared that only 1 bid was received from Cyncon for \$121,000. The BOWC previously agreed to pay \$65,000 towards it. Therefore, the Village would need to pay \$56,000 from the DPW Equipment Reserve Fund. The specifications were reviewed with the DPW mechanics and the representative from Cyncon. Trustee DeToy asked when it would be available. B. Upson said it can be ordered after the 30-day permissive referendum period. Trustee Knapp noted that it is a 2003 rather than a 2002.

⇒ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried authorizing the award of this bid. Treasurer Rightmyer said he took the liberty of posting the permissive referendum to get the clock ticking.

2. Authorization for Mayor to sign 2001 CDBG of \$50,000 for Storm Sewers – B. Upson said he was unclear as to whether this contract was indeed for storm sewers or if it was for the next phase of the downtown beautification project.

⇒ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried authorizing the Mayor to sign the CDBG contract pending clarification on the particular project.

3. Drainage discussion re: 7 Meadow Lane & 235 Evergreen Road – Mayor Matela shared that both of these properties have come forward with drainage complaints and are somewhat related since they both back up to the Canal. The Village will not be digging along the Canal – pending investigation. The property owners are grateful the Village is looking at the problem.
4. BOWC – FYI calling for bids for re-lining – B. Upson reported that the BOWC is going out to bid 8/9 for relining of the water mains. The project should begin in September.
5. Replacement of One-Ton Dump Truck – B. Upson asked for authorization to go out to bid to replace one one-ton dump truck. This was in the Village budget under DPW equipment at an estimated cost of \$33,000. He commented that local dealers often underbid the State bid. Treasurer Rightmyer confirmed that this is in the budget.

⇒ Trustee DeToy moved, Trustee Whipple seconded, unanimously carried authorizing B. Upson to go out to bid for one one-ton dump truck.

B. POLICE / COMMUNICATIONS CENTER – Chief Daniel P. Varrenti

1. Fee Schedule – Chief Varrenti distributed a memo showing fees for towing, storage, reports, and fingerprints of all of the other law enforcement agencies in Monroe County. Chief Varrenti stressed consistency and that law enforcement agencies are not revenue makers. He expressed concern about the lack of auditing of monies taken in by the department and said his goal would be to have a money less department. Mayor Matela said she was contacted by a D&C reporter asking why Brockport Police Department charges \$15 for a copy of a police report. This is the highest around. Others are either no charge or .25 page per FOIL. Chief Varrenti said even charging .25 creates more of a burden as well as an insult to anyone involved in the police report, such as the victim.

Chief Varrenti also expressed concern of providing fingerprinting services for non-Village residents or merchants, even at \$15. An officer has to be taken off the road to do this. He would like to see non-Village people go to their own law enforcement agency for this service. Trustee DeToy suggested that people pay the Village Clerk's office and get a receipt, then call for an appointment at the Police Department. Trustee DeToy also suggested they encourage people provide a self-addressed, stamped envelope for a free copy of the police report. Mayor Matela said it sounds like some processes need to be re-thought, however, for tonight's purposes the fee schedule will stand with the changes made: no charge for police report, non-Village residents are to pay the Village Clerk and get a receipt, then make an appointment with the Police Department.

2. Second Quarter Report – 4/1 to 6/30 – Chief Varrenti distributed to everyone and made available to the public, his comprehensive written second quarter report. He highlighted some of its contents. He responded to local rumblings of the citizens group to cut Village taxes that it is ludicrous to consider getting rid of the Police Department. However, he made clear that no matter what opinion people may have, each and every person will continue to be afforded the same polite, professional courtesies and protections. The Board commended him on his very thorough report.
3. Appoint new member to SPARTAC – Chief Varrenti recommended that the Board appoint a new volunteer to the SPARTAC team: Thomas A. Guarino of 9208 Ridge Road. Although he lives in Clarkson and not the Village, he says he travels through and visits the Village and he would like to do his part in protecting it.

⇒ Trustee DeToy moved, Trustee Wexler seconded, unanimously carried appointing Thomas A. Guarino to the SPARTAC team.

4. Random Drug Testing – Chief Varrenti said he would like to see random drug testing in the next Stetson Club contract. He offered to put himself into the program to set an example.

C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff

1. Fee Schedule – S. Zarnstorff said the building permit fee structure is outdated and he has begun collecting fee schedules from other municipalities. He would like to look at adjusting the fees so they are proportionate to the project. The more expensive the project, the more expensive the permit due to bigger review. Trustee DeToy said the Board can always amend the fee schedule in the future.

2. Monthly Report – S. Zarnstorff reviewed his monthly report for June 2002 which included 17 applications (building permits, c of o's, planning board...), \$792.40 in application fees, \$63,000 value of construction and 220+ inspections. Year to date application permit fees \$13,964.40, \$3,700,000. value of construction... He and L. Vaughan are trying to put a push on multi-family dwelling inspections before the fall semester begins.
3. NYS Building Officials Conference 9/13-9/15 – S. Zarnstorff shared that he would be attending this conference at no cost.
4. Newman Oratory – free standing sign request fee waiver – S. Zarnstorff reported that he met with representatives of the Newman Center at 101 Kenyon Street. They have asked for authorization to erect a 47 square foot free standing sign near the southwest corner of the building 19 feet setback from Kenyon Street. This will allow people, particularly the College students to identify the building and encourage participation. The code states a 10 square foot sign at a 25 foot setback, subject to Village Board approval. Their proposal poses no traffic or pedestrian visibility issues and is in keeping with the size and likeness of other new signs at churches throughout the Village. S. Zarnstorff recommended that the Board approve the application as requested as well as waive the \$15 sign permit fee since it is a Church. Chair Winner commented that the size seems awfully large for a fairly residential neighborhood. Mayor Matela said she lives in the neighborhood and it doesn't bother her. Trustee Whipple said it does not look any different than other area Church signs.

⇒ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried approving the sign as presented and waiving the application fee.

D. FIRE - Chief Gregory B. Wing

1. Membership Adds/Drops/Transfers – Chief Wing asked the Board to consider approving the following drops: none, the following transfers: none, the following adds: Michael Zale of Sweden to Capens, Joshua Chmmarata of Clarkson to Co 2, Kathryn D'Amico of the Village to Hooks, Casey Gifford of the Village to Hooks, the following adds to Explorer Post 623: Matthew Diflorio of the Village, Zachary Drake of Sweden, Jason Hage of Sweden, Christopher Meyer of Clarkson, the following adds to Fire Police: Craig S. Hadden of the Village, Grace Schmidt of Sweden.

→ Trustee DeToy moved, Trustee Knapp seconded, unanimously carried approving the previously mentioned adds, drops, transfers.

2. Quarterly Report – Fire calls: Year to Date: 602 YTD Man Hours: 496.8 The average fire call takes 2 hours 45 minutes Ambulance calls: June: 118 Year to Date: 719 YTD Man Hours: 704 The average ambulance call takes 3 hours 13 minutes. Chief Wing stressed that only 7 ambulance calls have gone Mutual Aid since the career staff program began. Fire Department response is now mandatory with a motor vehicle accident. The breakdown of calls year to date is as follows:

	Ambulance		Fire	
Sweden	253	35.2%	213	35.4%
Clarkson	216	31%	177	29.4%
Brockport	197	28%	162	26.9%
SUNY	28	4%	29	4.8%
Mutual Aid	14	2%	16	2.7%

3. Bid Results – 1992 ambulance and 1976 Rescue body – no bids received second time. B. Upson said he can take them to municipal auction which is either the end of August or beginning of September. Treasurer Rightmyer said they need to be taken off of the insurance rolls. Chief Wing said the 1976 has been pressed back into service for the Soccer Festival and the Arts Festival. Mayor Matela said if it does not put the community at jeopardy to get rid of these pieces, the Board should do a declaration of surplus equipment at the next meeting.
4. Monument Memorial Dedication Event – Chief Wing asked that everyone save the date of Sunday, August 18th at 2pm. Over \$10,000 has been raised to date to cover all expenses. Any profits will go to NYC Firefighters Widows Fund. This is to memorialize Firefighters, EMS Personnel and Police. Trustee Wexler commended the volunteers for putting in an incredible amount of time. Chief Wing said it is a positive thing for the community.

E. TREASURER - Scott D. Rightmyer

1. Waive Time Warner Cable tax bill – Treasurer Rightmyer shared that Section 626 of the NYS Real Property Tax Laws provides for franchise fees to be put towards / act in place of taxes. Time Warner Communications has paid the Village \$55,000 to \$60,000 in franchise fees and therefore, does not owe taxes. However, due to the revaluation process a tax bill of \$489.93 was generated in error. The bill should not have been levied. Only the Board of Trustees can waive this bill.

⇒ Trustee Knapp moved, Trustee DeToy seconded, unanimously carried to waive the tax bill of \$489.93 levied in error to Time Warner Communications.

F. CLERK - Leslie A. Morelli

1. Use of Sagawa Park – Clerk Morelli shared that a family singing group under the leadership of Erik Berggren of Bergen has sung in Sagawa Park a couple of times this summer. They request approval to use Sagawa Park on Saturday 7/27 & 8/24 11am-2pm. A couple of families sing four-part harmony Christian music with amplification. They understand the park is open to the public. There are no known scheduled Village events on these days. They know there is always the chance of a wedding or service at an area church in which they would agree to quiet down if needed.

⇒ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried approving the request and suggesting Clerk Morelli keep a calendar and adapt the form used to use the Market Street fire hall for use of Sagawa Park.

G. ATTORNEY – Edward W. Riley

1. Early Retirement Incentive Program –

⇒ Trustee Whipple moved, Trustee DeToy seconded, Trustee Knapp abstain due to lack of exact cost figures to the Village, carried adopting the 2002 Retirement Incentive Program.

Local Law to Adopt the 2002 Retirement Incentive Program (Chapter 69, Laws of 2002)

A LOCAL LAW electing a retirement incentive program as authorized by Chapter 69, Laws of 2002 for the eligible employees of the Village of Brockport.

BE IT ENACTED by the Board of Trustees of the Village of Brockport, as follows:

- §1. The Village of Brockport hereby elects to provide all of its eligible employees with a retirement incentive program authorized by Chapter 69, Laws of 2002.
- §2. The commencement date of the retirement incentive program shall by August 1, 2002.
- §3. The open period during which eligible employees may retire and receive the additional retirement benefit, shall by 60 days in length.
- §4. The actuarial present value of the additional retirement benefits payable pursuant to the provisions of this local law shall be paid as one lump sum, or in five annual installments. The amount of the annual payment shall be determined by the Actuary of the New York State and Local Employee's Retirement System, and it shall be paid by the Village of Brockport for each employee who receives the retirement benefits payable under this local law.
- §5. This act shall take effect July 15, 2002.

H. ECONOMIC DEVELOPMENT – Coordinator R. Scott Winner

1. IRS 501C-3 status application - \$600 fee & C. Trento - \$1,000 fee

⇒ Trustee DeToy moved, Trustee Whipple seconded, unanimously carried authorizing payment of the \$600 IRS 501C-3 application fee and \$1,000 C. Trento fee.

2. Fairport Counterpart – S. Winner shared that he will be shadowing the Economic Development Director in Fairport one day next week.
3. Grant Opportunities – J. Matela shared that there is a new \$25,000 grant opportunity available if applied for by August 12th that ties in with getting a Canal pump station. Treasurer Rightmyer said the Village has a pump station. Trustee DeToy said it was put in 5 to 7 years ago, but does not know if it is adequate for showers and laundry units.

⇒ Trustee DeToy moved, Trustee Wexler seconded, unanimously carried authorizing the filing of a 2002 Main Street and Clean Vessel Pump Out Program grant application.

4. 10-20 King Street – S. Winner shared that Mayor Matela asked him to work with Monroe County on a plan to purchase the property for \$1 so as to demolish half of the building for merchant parking and retain the half SHPO will not allow demolished for marketing. Fire Chief Wing agreed to provide him with a letter stating that the Brockport Fire Department would not go into the building in case of fire because it is such a terrible safety hazard. S. Zarnstorff and Attorney Riley will also provide documentation.

SUPPORT BOARDS REPORTS:

A. PLANNING BOARD – Chair R. Scott Winner provided updates on projects. The proposed restaurant at 48 Merchants Street by John Mendez is up for ZBA public hearing to consider area variances on setback on July 30th and a Planning Board public hearing on site plan on August 12th. An issue of interest is the proposed boardwalk along the Canal gated at either end due to liability issues. They are willing to create a covenant to provide for modifying or opening it up in the future when the Canal master plan for this section is firmed up. Trustee DeToy said the north side has a full pathway for walking and such. S. Winner agreed and said the southside is currently risky due to the crumbling concrete. Trustee Wexler expressed concern of having to provide “matching funds” that the Village does not have. Trustee DeToy said this is a private project. S. Winner said no Village funds are involved. Also up for a public hearing is the subdivision and site plan of the remaining Farash lands west of Willowbrooke.

S. Winner also asked for authorization for any members to attend the Planning & Zoning conference on Thursday, August 8th for a maximum fee of \$45 per person.

⇒ Trustee Knapp moved, Trustee DeToy seconded, unanimously carried authorizing any Planning Board or Zoning Board of Appeals member to attend the Planning and Zoning conference on August 8th at a cost of \$45 per person.

B. LIBRARY BOARD – President Leslie Zink (absent)

C. ZONING BOARD OF APPEALS - Chair Richard L. Aldrich (absent)

VILLAGE BOARD REPORTS:

- A. Vice Mayor Wexler
 - 1. Referral to Traffic Committee – Trustee Wexler said he has received complaints that vision is obstructed when turning to and from Clinton Street and Utica Street due to an overgrown bush that appears to be on private property. S. Zarnstorff and B. Upton said they would take care of it.
 - 2. Referrals to DPW – Trustee Wexler said the sidewalk tree grate in front of the Post Office on Main Street is raised up and could be dangerous. Also, some bricks are missing in the walk in front of the Tailor Shop on Main Street. B. Upton said he would take care of both.
 - 3. Recreation – Trustee Wexler said he understands the fee schedule was discussed recently by Clarkson and Sweden for the new Recreation Program. It would be nice to have that. Mayor Matela said she will request a copy.
- B. Trustee Whipple
 - 1. Canal Trek – Trustee Whipple said he is still accepting volunteers to assist with the dinner and breakfast on July 23rd & 24th respectively for approximately 115 trekkers.
- C. Trustee Knapp – No report.
- D. Trustee DeToy – No report.
- E. Mayor Matela
 - 1. Proclamation for 8/18 Monument Dedication regarding September 11th

PROCLAMATION

WHEREAS, the Village of Brockport, the United States of America and the entire Global Community were shocked, stunned and overwhelmed by the Terrorist Attacks of September 11, 2001, and

WHEREAS, the loss suffered in human life as a result of those attacks has been determined to be immeasurable and devastating to communities across this great land and many countries abroad, and,

WHEREAS, in response to the losses suffered; communities, organizations, and citizens alike have shared in the task of providing aid to our damaged and grieving cities; and, to assist in the recovery effort, and

WHEREAS, many communities are honoring those fallen rescue workers in a variety of ways; the Brockport Volunteer Fire Department and the Village of Brockport have commissioned the creation of a Memorial Monument on Main Street in our Village, that will stand near the entrance to our Village for many years to come, in honor of those Fallen Heroes who unselfishly gave the ultimate sacrifice on September 11, 2001 and,

WHEREAS, the Brockport Fire Department, the Brockport Ambulance Corps and the Brockport Police Department shall unveil and dedicate this Memorial on Sunday, the Eighteenth Day of August, in the year 2002 at 2:00 in the p.m. in a public ceremony where rescue workers from across this Great State of New York have been invited to share in this Ceremony; therefore, be it

RESOLVED, that the Board of Trustees of the Village of Brockport, New York pause in its deliberations and most proudly memorialize the events of September 11th by naming this dedication day, August 18th 2002 as "GROUND ZERO DAY" in the Village of Brockport; and be it further

RESOLVED, that all businesses in the Village pause, as the bell tolls during the dedication ceremony, four sets of five rings each for the Fallen Heroes of this Great Nation.

Adopted this Fifteenth Day of July in the Year 2002 by unanimous decision of the Board of Trustees,

In Witness Whereof, I have hereunto Set my Hand and Signature,

Josephine C. Matela
Mayor of the Village of Brockport

2. Dispatch Issue – Mayor Matela read the following statement:

In view of all the misinformation that has been in the news I would like to clarify some points as they relate to the study of 911 and the Village of Brockport.

Firstly, no vote will be taken this evening or any evening unless the Village Board and the committee that I will appoint this evening has had a chance to study all of the implications of this important decision.

Secondly, from now on all comments related to 911 will be issued to the appropriate news agencies via a press release. Prior to issuing the press release, all communications personnel and appropriate department heads will be given a copy of said press release. This will, hopefully, prevent any undue emotional harm due to rumors and innuendo.

It is not the intention of this administration to go forward in a haphazard fashion without regards to our people. Therefore, this evening I would like to convene a committee to study the proposals on the table and report to me by September.

The proposals are:

1. Keep the systems in place as is.
2. Completely convert all dispatching to 911.
3. The Brockport Fire Department takes over dispatching with part-time personnel and Police are dispatched by 911.
4. The Brockport Fire Department takes over dispatching with full-time personnel and Police are dispatched by 911.
5. Any other proposal.

This committee will be made up of the following people:

- Trustee Whipple - Chair
- Police Chief Varrenti
- Fire Chief Wing
- Building/Zoning Officer Zarnstorff
- DPW Superintendent Upson
- Communications Coordinator Zimmer
- Trustee Wexler
- Trustee Knapp
- Trustee DeToy

PUBLIC COMMENT (2nd opportunity): None

AUDIT:

➔ Trustee Knapp moved, Trustee Wexler seconded, unanimously carried that the bills be allowed and paid upon audit.

<u>Village</u>		
Date	Check #	Amount
6/26	165853	40,920.00
7/02	165863	2,127.65
7/01	165854-855	4,472.42
7/3	165859	6,195.00

7/10	165865	85.30
7/01	165856-858	32,154.33
7/02	165862	25.00
7/15	165914-918	2,500.00
7/15	165919-999	556,940.10

Fire

7/15	165875-165913	28,024.08
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Ambulance

7/15	165866-874	4,781.59
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Capital Projects

7/15	1531-1534	30,621.09
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Third Party Billing

7/15	76	429.00
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ADJOURNMENT:

- ➔ Trustee Knapp moved, Trustee Wexler seconded, unanimously carried that the meeting be adjourned at 10:35pm.

Leslie Ann Morelli, Village Clerk