

**VILLAGE BOARD Minutes**  
**Monday, October 19, 2020 7:00pm**

Location: 49 State Street, Village Court, and via Zoom teleconferencing, per New York State Executive Order 202.1 the open meeting law has been suspended. The meeting was also available via Zoom, Facebook Live and recorded and posted to the village website.

Join Zoom Meeting with the login information below or dial 1-(646) 558-8656

<https://us02web.zoom.us/j/82883998310?pwd=MzBhcS9xbythR0xRQVpuclJZbFk3QT09>

Meeting ID: 828 8399 8310 Passcode: 626260 **Questions/comments will be taken via email:**  
[mblackman@brockportny.org](mailto:mblackman@brockportny.org)

**Present:** Mayor Margaret Blackman, Deputy Mayor John LaPierre, Trustee Annette Crane, Trustee Shawn Halquist, Trustee Katherine Kristansen (via Zoom), Manager/Clerk Erica Linden, Treasurer Daniel Hendricks (via Zoom), Chief of Police Mark Cuzzupoli (via Zoom), DPW Superintendent Harry Donahue, BI/CEO Chad Fabry, Attorney Daniel Mastrella (via Zoom), Mary Rich (via Zoom), Susan Smith, Joan Hamlin (via Zoom), Chris Hamlin (via Zoom), and guest Kevin Paige

**CALL TO ORDER** 7 pm

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies & our healthcare workers still on the frontline with COVID-19

**CERTIFICATES & PROCLAMATIONS:** Commendation for Sgt. Paul Wheat, Officer Zachary Wakefield, Officer Christopher Clawson for responding to fire at Viking Apartments on October 14, 2020. Mayor Blackman read a message from Lt. Steven Mesiti: I'm proud to report that Sergeant Paul Wheat, Officer Zach Wakefield, and Officer Chris Clawson were the **first on scene** of the fire that leveled one of the Viking Apartment buildings. When they first arrived, Sgt Wheat went to the back of the building while Officers Wakefield and Clawson went to the front. They proceeded to bang on windows to wake people up and assist them in evacuating the building. Sgt Wheat climbed up a fire escape ladder, to the third floor where he was able to make entry and **wake up** two college age males. He then proceeded to work from the third floor down, banging on doors and evacuate tenants.

In the front of the building, Officer Wakefield and Clawson assisted people in exiting out their windows because the main entrance to the apartments was overcome with heavy smoke. In one case they had to break a window in order to get the elderly female resident out of her apartment. They then proceeded to assist Sgt. Wheat as they worked their way up banging on doors and evacuating residents. I have no doubt that our Officers saved many lives that morning!

**PUBLIC COMMENT:** None

**GUESTS:** Kevin Paige, KMP Designs, presented some design ideas for the sign frame as you enter the village, on the southwest side of Main Street where the Helen Smagorinsky sign was installed for many years. Kevin brought the idea to the board after seeing the sign empty and offered a proposal if interested. The Board noted there is no money in the budget for a sign, and if the sign structure remains standing, it would be something perhaps grant funding could help with in the future.

**CONSENSUS ITEMS:**

- Trustee Crane moved, Trustee Halquist seconded to approve the Village Board Minutes for 10/5/20. Motion carried 5/0.
- Trustee Halquist moved, Trustee Kristansen seconded, to approve the paying of the bills. Motion carried 5/0.
  - Abstract 10/5/20

A (General Fund)	\$147,888.38
F (Water Fund)	\$66,397.70
G (Sewer Fund)	\$725.91
<b>TOTAL</b>	<b>\$215,011.99</b>

**SEYMOUR LIBRARY REPORT:**

Board Member Reporting – Mary Rich

Things with the Library are stagnant. We are waiting on Clarkson for the MOU, it is stalled. We don't know what town budgets will be, so it is hard for us to submit a budget. At our board meeting this Wednesday we will discuss increasing patron hours. Sally Snow is the interim Director. We will need a Village appointee to the Library Board in December. Both Bernie LoBracco and Taysie Pennington attended a Town of Clarkson Board meeting to explain how cuts from the Town allocation will impact the Library.

Mayor Blackman stated she would get in touch with the Town of Clarkson about the MOU.

Trustee Crane reported on the search committee for the new Library Director – There are 6 committee members, the Town of Sweden chose not to send anyone. No reason was given. There are 3 candidates for director, all of them are getting a second interview. They will be given a homework assignment to report on at their second interview, on one of the long-range plan goals for the Library.

**CLERK/MANAGER REPORT:**

Clerk/Manager – Erica L. Linden

- Tax collection update – we have collected taxes for all but about 60 properties. The final payment deadline is October 31. Authorization to relevel the unpaid taxes will come to the Board at the November 2 meeting.

**DEPARTMENT REPORTS:**

Treasurer – Daniel P. Hendricks

Bond purchase – Request to approve a refunding bond resolution to authorize the refunding of our outstanding 2011 bonds from the Main Street Reconstruction Project. Our broker will go out for quotes, we could potentially reduce our debt on the bonds by \$150,000, including refinancing costs.

Trustee Kristansen moved, Deputy Mayor LaPierre seconded, to approve refunding the Village of Brockport's outstanding bonds. Motion carried 5/0. (Full resolution attached).

Budget update – Although it's early for the village to start budget conversations for the next fiscal year, Treasurer Hendricks will provide the Board with an analysis and preliminary predictions at their 10/26/20 Workshop.

Building / Planning / Zoning / Code Enforcement – Chad H. Fabry

The department intern, John, from SUNY Brockport is doing a great job photographing properties for our electronic property files. The photos provide a benchmark for urban blight.

The department has been reviewing software options and has landed on a web-based program we believe to be more efficient. The company says they can transfer our data without a problem, all upgrades will be automatic, and we negotiated no increase in the annual subscription fees (\$4,200), ever.

Police – Chief Mark T. Cuzzupoli

Thank you for the commendation for our officers, the call went across the county for help, many

others arrived, it was a team response at Viking. The department continues to work with the college, the Student Conduct office, to help continue the zero-tolerance policy for breaking Covid-19 protocols. Also, the department was involved in the prosecution of a drug overdose case, I am very proud of all the hard work that went into that case.

#### Public Works – Harry G. Donahue

DPW assisted with the Viking fire, the Chief of the Fire Department asked us to be there with heavy equipment to help knock the structure down. We also helped them tap into our fire hydrant at the school district to assist for additional water supply to fight the fire.

The fire hydrant flushing in the village is done, we are now working on sidewalks at the railroad crossing over by the college (Kenyon St.) The railroad paid for the materials and we are providing the labor.

Brockport Ambulance asked us for a snowplow agreement to plow their property at Burroughs Terrace. We have a similar agreement with the Fire Department. Plowing the Burroughs Terrace property will make it easier for us to plow our street in that section anyway, the Ambulance Corp will give us a proposal. We are also working with Haley Aldrich on landfill testing and reporting to the DEC. Lastly, brush pickup began today.

#### Village Attorney – Daniel J. Mastrella, Esq.

No report

#### **OLD or NEW BUSINESS:**

- Appoint Sandy Henschel to Parks Committee

Mayor Blackman moved, Trustee Crane seconded to appoint Sandy Henschel to the Parks Committee for a 4 year term. Motion carried 5/0.

- Approve grant application to Erie Canalway National Heritage Corridor Program

Trustee Crane moved, Trustee Kristansen seconded, to approve a grant application to the Erie Canalway National Heritage Corridor Impact grant program. This project requires matching funds, which will be in-kind or from community donations (already on hand) and will restore two interpretive panels on the canal, Phebe the Mule at the Welcome Center, and update the Community Museum's interpretive panel brochure, and assist with two display cases for the Morgan Manning House's collection related to manufacturing in Brockport. Total project not to exceed \$10,000 (\$5,000 match). Motion carried 5/0.

#### **VILLAGE BOARD ANNOUNCEMENTS:**

- Halloween – no village restrictions, those participating must follow COVID-19 protocols. Monroe County guidance is available on our website and Facebook Page.
- Holiday of Lights Parade – The Stetson Club decided to cancel the annual parade for everyone's safety and hope to reinstate the parade next year. We do plan on a lighting of the Christmas tree. If anyone has a tree to donate, please call Harry at DPW (585) 637-1060.

#### **EXECUTIVE SESSION:**

Trustee Kristansen moved, Trustee Crane seconded to enter into Executive Session at 7:50 pm for a personnel matter. Manager Linden, Superintendent Donahue, and Attorney Mastrella in attendance.

No action taken.

Trustee Kristansen moved to reenter the regular meeting and adjourn the regular meeting at 7:59 pm, Trustee Crane seconded. Motion carried 5/0.