

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, November 18, 2002 at 7:30pm.

PRESENT: Mayor Josephine C. Matela, Trustees Morton Wexler, James E. Whipple, Norman J. Knapp; and Peter C. DeToy, DPW Superintendent Bradley B. Upson, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Treasurer Scott D. Rightmyer, Clerk Leslie A. Morelli.

EXCUSED:

ALSO PRESENT: Village Attorney Edward W. Riley, Fire Chief Gregory B. Wing, Planning Board Chair / Economic Development Coordinator Scott Winner, Carrie Maziarz, Ray & Jackie Morris, Louie Smith, John Lessord, Bill Weber, Giff Mosher, Joan Hamlin, Norm GianCursio, Karen Overmyer, Dana Frusco, Fred Webster, Robbie Hess (Suburban News), Bill Pettine (Brockport Post).

CALL TO ORDER: Mayor Matela called the meeting to order and led the Pledge to the Flag.

REVIEW OF MEETING MINUTES: Mayor Matela called for any additions or corrections to the minutes of the regular meeting held November 4, 2002.

→ Trustee DeToy moved, Trustee Wexler seconded, unanimously carried that the minutes of the meeting held November 4, 2002, be approved as written.

PUBLIC HEARINGS: 2 at 8pm

PUBLIC INFORMATION MEETINGS: None

PUBLIC COMMENT (1st opportunity):

1. John Lessord of 56 Lyman Street asked why it takes so long to get the information requested under FOIL. Attorney Riley said it depends on what and how much information is being requested. It often involves several departments. In some cases, such as pollution related topics it can involve hundreds of pages of documents. The requests need to be reviewed per the Public Officers Law to verify that it can be released. If potential litigation is involved, that becomes another issue. There are also limited resources (staff) to pull a lot of this together and it is important to keep the costs of the process to a minimum.
2. Bill Weber of 333 Main Street asked if he could comment at the end of the meeting.
3. Dana Frusco of SUNY Brockport's Political Science Club said she is trying to organize some community service projects for the club and considered going door to door to Village residences dropping off plastic bags one week and picking them up full of clothing and non-perishable food the next. Later, she spoke with Mayor Matela and Clerk Morelli who gave her an application and explained the process. She said they would probably wait to do so until next semester.

GUESTS: None

DEPARTMENT REPORTS:

A. PUBLIC WORKS – Superintendent Bradley B. Upson

1. Emergency Operating Plan – Superintendent Upson shared that he has not yet had an opportunity to provide Trustees Wexler and DeToy with a copy of his proposal and would like to review it with them before asking for Board action. Mayor Matela suggested it be placed on the November 25th workshop agenda for review. B. Upson said that would be fine.
2. Canal – Trustee Whipple said he learned that our portion of the Canal would have water in it for approximately 3 weeks longer than usual due to requests regarding fishing. He asked if this would impede the plans to repair the canal wall since that can't be done until the canal is drained. B. Upson said three weeks should not make much of a difference in the schedule. They are still waiting for some final approvals.

B. POLICE / COMMUNICATIONS CENTER – Chief Daniel P. Varrenti

1. Dissemination of General Orders Manual – Chief Varrenti gave Mayor Matela a copy of the General Orders Manual for the Village Hall. It currently has 46 general orders with a few more on the way. He suggested the Board acquaint themselves with 101 the table of organization which divides up duties and with 205 rules and regulations of conduct.
2. Resignation of SPARTAC member Bradley Mitchell – Chief Varrenti read the resignation letter of SPARTAC member Bradley Mitchell who is resigning for personal reasons and trying to sell his home. He commended him for his efforts and asked the Board to accept the resignation with regret. Chief Varrenti shared that orders are also being written for SPARTAC.

→ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried to accept the resignation of SPARTAC member Bradley Mitchell with regret.

3. Bid Results – sale of 1999 police car – Chief Varrenti shared that Clerk Morelli conducted the bid opening on November 13th and received the following bids: a) \$1,800 from Todd Longstreth b) \$2,777 from Police Cars Unlimited Inc. and c) \$4,363 from Grace Quality Used Cars. He recommended the Board accept the highest bid of Grace Quality Used Cars.

→ Trustee DeToy moved, Trustee Whipple seconded, unanimously carried accepting the highest bid of \$4,363 from Grace Quality Used Cars.

4. Buckle Up – Chief Varrenti shared that of the many grants they apply for and receive, one is for the Buckle Up New York program. He forewarned everyone that the Village would be conducting two roadside checkpoints within its limits by the end of November. This is to promote safety.

5. Happy Thanksgiving!

C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff

1. Monthly Report – S. Zarnstorff provided an overview of his department's activity in the month of October and year to date totals. Inspections totaled 64 in October and 840 year to date. Of the 64, 11 were building, 30 were fire safety and 23 were code compliance. Applications totaled 17 in October with \$930 in fees and year to date fees of \$17,499. Construction value in October is \$145,000 and year to date is just shy of 4 million dollars.
2. Proposed Signage Changes to 58 N. Main Street (Village Pantry) – S. Zarnstorff shared that according to Chapter 43 of the Village Code on signage; it is up to the Village Board to consider proposals of signs that are illuminated internally. S. Zarnstorff reviewed the application at hand and showed that the two signs on the sides of the building would not be illuminated, but the protruding sign in front would be illuminated from the inside. Mayor Matela suggested this be reviewed at the November 25th Village Board workshop.

D. FIRE - Chief Gregory B. Wing

1. Membership Adds/Drops/Transfers – Chief Wing said the department has been doing a little “housekeeping” including verifying their membership. He asked the Board to consider approving the following drops: Peter Dziamba, Jeffrey Elsenheimer, Mark Phillipy, Bryan Molten, Adam Smith, Barbara Vaughan, John O’Connor, Michael LaPierre, Christopher Fiorito, Valerie Wright, Richard Thornberg, Chad Fuller, John Antinora, Laura Amora, Arline Bremer, Nancy DeRycke, Elizabeth Carlis, Edward Bremer, Donald McCarthy, Anthony Mercado, Thomas Renninger, Jason Gaze, Geoffrey Campbell, Colin Martin.

→ Trustee DeToy moved, Trustee Wexler seconded, unanimously carried approving the previously mentioned drops.

Chief Wing asked the Board to consider approving the following adds: David Chmiel of Sweden to Company 6, Laura McCallister of SUNY campus to Ambulance Corps, Tracey Tenny of Greece to Company 2.

→ Trustee DeToy moved, Trustee Knapp seconded, unanimously carried approving the previously mentioned adds.

2. Call Load – Year to date fire calls: 947. Year to date ambulance calls: 1,420. Chief Wing shared that there have been an unusual number of motor vehicle accidents with people trapped. He advised everyone to drive carefully, particularly during the holidays and bad weather.
3. Ambulance – Chief Wing reported that the third ambulance has been called into service quite frequently and has proven to be a tremendous asset. He also mentioned that the career ambulance staff and volunteer ambulance staff are interfacing well together and doing a great job.
4. New Grass Fire Truck – Chief Wing reported that the new grass fire truck is in service and invited anyone interested to inspect it.

PUBLIC HEARINGS:

Clerk Morelli read the following two legal notices.

LEGAL NOTICE

Please take notice that the Board of Trustees of the Village of Brockport will hold a **Public Hearing at 8:00pm on Monday, November 18, 2002**, in the Conference Room of the Village Municipal Building, 49 State Street, Brockport, New York to consider amending the following local ordinances and fines: Village Code Chapter 4 Section 5 Drinking in Public, Chapter 35 Section 13 and 18 Littering and

penalties, Chapter 54 Section 47 Vehicle and Traffic penalties, and Chapter 55 Section 5 Noise penalties. Full text is available for review at the Village Clerk's Office. All interested parties will be given the opportunity to be heard.

LEGAL NOTICE

Please take notice that the Board of Trustees of the Village of Brockport will hold a **Public Hearing at 8:00pm on Monday, November 18, 2002**, in the Conference Room of the Village Municipal Building, 49 State Street, Brockport, New York to consider raising the income limit for the Aged Exemption and Disability Exemption from \$20,500 to 21,500. All interested parties will be given the opportunity to be heard.

→ Mayor Matela moved, Trustee Whipple seconded, unanimously carried to close the regular meeting and open the public hearings.

One attendee asked for clarification on both proposals. Attorney Riley explained that the amendments are to raise the minimum fines to bring them up to date and better act as a deterrent. However, the fine is still up the court, but the Judge has the option to impose a fine and this gives guidelines. Regarding the exemptions, S. Zarnstorff shared that this would be a benefit to those disabled or over 65 since it would allow them to make an additional \$1,000 in income and qualify for an exemption on their Village taxes.

→ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried to close the public hearings.

→ Trustee DeToy moved, Trustee Wexler seconded, unanimously carried to amend the ordinances and fines as stated.

→ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried to raise the income limit for the aged exemption and disability exemption from \$20,500 to \$21,500.

E. TREASURER - Scott D. Rightmyer

1. Revenue from sale of used equipment and equipment rebates – Treasurer Rightmyer reported that the Village received \$24,474.40 in October for the sale of used equipment and rebates on the new ambulances. He requested authorization to transfer this into the capital reserve replacement accounts in the following breakdown: fire: \$2,000 ambulance: \$10,200 DPW: \$12,274.40.

→ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried authorizing the transfer of the \$24,474.40 into the capital reserve replacement accounts in the breakdown proposed by Treasurer Rightmyer.

F. CLERK - Leslie A. Morelli

1. Hawking & Peddling Application of Seventh Day Adventist Church – Clerk Morelli reviewed the annual application of Frank Kepler.

→ Trustee DeToy moved, Trustee Wexler seconded, unanimously carried approving the hawking and peddling license for Frank Kepler and members of the Seventh Day Adventist Church to go door to door collecting canned goods, paper products and clothing to maintain stock at local churches and distribute literature from November 23rd to December 7th weekdays from 4pm to 8pm and Saturdays from 1pm to 4pm. Not on Sundays.

G. ATTORNEY – Edward W. Riley / DEPUTY ATTORNEY – Frank A. Aloï – No report.

H. ECONOMIC DEVELOPMENT – Coordinator R. Scott Winner

1. Train - S. Winner shared that he recently met with the Downtown Merchants Association. The train ran last weekend and he supervised the production of a brochure to encourage those on the train to shop and eat in downtown Brockport. The brochure may also be made available at the Holiday Light Show at Northampton Park. The October weekend in which the train ran had 550 participants, but it took 4 months to reach that number. The November weekend had 55 from Lockport to Brockport and 140 from Brockport to Lockport. S. Winner thanked the Trustees and DPW for their support and Capens for use of their parking lot.
2. 200 State Street – S. Winner shared that an out-of-state concern has expressed interest in the site for use by 75 to 100 employees.
3. South Avenue Properties – S. Winner shared that interest has been expressed in existing and future rail spurs on South Avenue.
4. Visitor's Center Grant – S. Winner announced that the Village would be awarded a \$25,000 grant for its Visitor's Center proposal along the canal in Harvester Park.

SUPPORT BOARDS REPORTS:

- A. PLANNING BOARD – Chair R. Scott Winner
 - 1. Chair Winner updated the Board on Planning Board activity. He shared that Lakeside Memorial Hospital has a concept plan to add a fourth floor, which would be used for outpatient surgery. They will be before the ZBA on November 25th for consideration of an area variance on height and parking. The Village Pantry plans to enclose the seasonal room and change its name and signage. Champion Moving and Storage moving in to 100 Owens will be working on its appearance, grading, parking and such.
- B. LIBRARY BOARD – President Leslie Zink (absent)
- C. ZONING BOARD OF APPEALS - Chair Jennifer Skoog-Harvey (absent)

VILLAGE BOARD REPORTS:

- A. Vice Mayor Wexler – No report.
- B. Trustee Whipple
 - 1. Board of Water Commissioners – Trustee Whipple reminded the Board that they accepted the resignation of BOWC Richard Aldrich a couple of meetings ago since he moved out of the area. This created a vacancy on the five-member board. The BOWC provided a short list of three names to be considered and recommends Sal Sciremammano of 26 South Street. Trustee Wexler explained that although he knows and likes S. Sciremammano, he couldn't vote for him because he believes it is time to dissolve the BOWC. He said it should have gone by the wayside when the water treatment plant was sold. Mayor Matela said at this point she believes the BOWC is necessary since law sanctions it and the Village has no other process in place to handle water matters.

→ Trustee Whipple moved, Trustee DeToy seconded, Trustee Wexler opposed, carried appointing Sal Sciremammano to the Board of Water Commissioners.

- 2. Dispatch and Fire/Ambulance Contracts with Sweden and Clarkson – Trustee Whipple, Chair of the Dispatch Committee, reminded all that the committee majority made its recommendation at the last Village Board meeting that incorporated keeping local dispatch for fire and ambulance into the Town of Clarkson and Sweden fire/ambulance contracts. Town Supervisors Kimball and Lester were in attendance and expressed their displeasure. Trustee Whipple said he believes it was the right thing to do, but the wrong time to do it. Shifting the financial responsibility to the town budgets this late in their budgeting process and without their involvement was wrong. They are key stakeholders and had a right to expect involvement. Trustee Whipple further shared that he and Mayor Matela met with the Supervisors and discussed the Supervisors counter proposal regarding the fire and ambulance budgets. The \$70,000 the committee proposed to take from the truck replacement account will not be taken from this account. The \$56,700 towards dispatchers remains in the budget. The revenues for dispatching for Hamlin DPW, Hamlin Fire, Walker Fire and any future agreements are to be recognized.

This takes away some of the funding for fire/ambulance dispatchers. In the spirit of cooperation, it is not an impossible task and is doable within the Village budget. The Third Party Billing program is capable of fully funding the ambulance. Therefore, citizens will not be taxed for ambulance. This reduces the tax rate and decreases the raise. Trustee Whipple said Brockport – Clarkson – Sweden are moving ahead together to form a Fire District. This takes it out of the municipal political arena and moves it to an elected Board of Fire Commissioners. Once a Fire District is formed, it would not be funded through Village and Town taxes. The attorney working on this believes it can be formed within 6 months to a year. The dispatchers are fully funded through May 2003, the end of the Village's fiscal year. Then soon after they would swing into a Fire District. Chief Wing said the Fire District concept is that the Fire District serves the community and all contribute fairly.

→ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried to accept the changes in the Fire/Ambulance budget as they have been posed to us.

Trustee Wexler commented that the dispatch committee put in a lot of time. He hopes the spirit of cooperation among the municipalities continues when it comes to forming a Fire District. The Village has been as Treasurer Rightmyer recently said, the "benevolent benefactor" to the Towns for a long time. Trustee Wexler said he had a problem with the Clarkson Supervisor threatening an ultimatum and placing inaccurate comments in the papers. He said at least the Sweden Supervisor expressed his concerns without projecting an ultimatum. He further commented that Clarkson left the Village high and dry when they pulled out of the water. The Village covered the Seymour Library for the Towns before the new library was built. Trustee Wexler said the Towns have not been paying their fair share. He said he reluctantly goes along with these changes in the Fire/Ambulance budget.

Trustee Wexler suggested a moratorium on spending. He said he does not want to have to micro-manage departments, but each and every expense should be looked at.

- C. Trustee Knapp – No report.
- D. Trustee DeToy – No report.
- E. Mayor Matela – No report.

PUBLIC COMMENT (2nd opportunity):

- 1. Bill Weber said he no longer needed to speak. The question he had was answered.

AUDIT:

- ➔ Trustee Knapp moved, Trustee DeToy seconded, unanimously carried that the bills be allowed and paid upon audit.

<u>Village</u>		
Date	Check #	Amount
11/7	166611	258.82
11/7	166615	6,370.00
11/18	166652-680	19,937.23
11/18	166681-705	23,763.98
<u>Fire</u>		
11/18	166624-651	18,270.59
<u>Ambulance</u>		
11/18	166616-623	1,963.10
<u>Capital Projects</u>		
11/18	1546	27,270.28
	P. 35	5,936.80
	P. 44	21,333.48
<u>Third Party Billing</u>		
11/18	134	1,729.88

ADJOURNMENT:

- ➔ Trustee Knapp moved, Trustee DeToy seconded, unanimously carried that the meeting be adjourned at 8:53pm.

Leslie Ann Morelli, Village Clerk