

**VILLAGE OF BROCKPORT**

“To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport’s unique heritage and historic character.”

**VILLAGE BOARD - MEETING AGENDA**

**Monday, July 20, 2020, 7:00pm**

Location: Zoom teleconferencing, per New York State Executive Order 202.1 the open meeting law has been suspended until August 9, 2020. The meeting will be available via Facebook Live and recorded and posted to the village website. Questions and comments will be taken via email: [mblackman@brockportny.org](mailto:mblackman@brockportny.org)

**CALL TO ORDER**

**MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies, especially those healthcare workers on the front lines with the continuing corona virus.

**PUBLIC COMMENT:** Comments/questions will be accepted during the meeting: [mblackman@brockportny.org](mailto:mblackman@brockportny.org)

**CONSENSUS ITEMS:**

- Approval of minutes – from 6-15-20 and 6-22-20  
→ Deputy Mayor LaPierre moved and Trustee Halquist seconded to approve the minutes. Motion carried, 5-0.
- Approval of bills to be paid  
→Deputy Mayor LaPierre moved, Trustee Kristansen seconded to approve the bills to be paid. Motion carried,5-0.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	7/14/20	\$83,500.89
FUND (F): <u>Water</u>	7/14/20	\$55,909.88
FUND (G): <u>Sewer</u>	7/14/20	\$4,314.87
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust &amp; Agency</u>	-	-
		\$143,725.64 7/14/20 total

**CLERK/MANAGER REPORT:**

- Clerk/Manager – Erica L. Linden  
Welcome Center – opening bathroom to the public/cleaning requirements- Requests from some merchants to open the bathroom at the welcome center. We want to encourage folks to frequent our businesses and use the ECNH. Current cleaning contract does not include weekends, we must clean once a day every day they are open to meet minimum CDC guidelines. Susan and I met with a new cleaner, who provided a quote for \$350 a month. We would engage them cleaners through October.

Discussion ensued around cleaning costs, days of the week we should open the bathroom, and limitations, including hours of operation.

→Deputy LaPierre moved to approve cleaning proposal and ask DPW to clean in the morning during the week. Trustee Crane seconded. Motion carried, 5/0.

Tax Collection – 84% collected, with a new pile to be processed, so likely 85% collected at minimum. This time last year, we had an 85% collection. Considering we offered a deadline extension (with approval via the Governor due to Covid-19) this collection is doing well.

**SEYMOUR LIBRARY REPORT:**

Seymour Library Board Member – Mary Rich – Library reopened today. Masks required under 2 or unless medically unable to tolerate one. Restrooms are open. Finance committee will prepare several different budgets. Sweden provided an update on the transfer of money from the Foundation; the Foundation will return \$4,207.63 via a Town of Sweden resolution. There is an additional \$35,000 earned by the Foundation, those funds should be returned to the Library for use towards the HVAC system. Town of Clarkson is checking into their insurance company to see if that may be a cheaper option for the Library. Upcoming projects, LED lighting and improvements/updating to the HVAC system.

**DEPARTMENT REPORTS:**

Treasurer – Erica L. Linden for Daniel P. Hendricks, excused

- o June financial statements, included in the packet. Nothing specific to report, waiting on sales tax revenues. It is too early to make predictions.

- Streetlight purchase is pending. Anticipated in 2-3 months.
- Still waiting on an invoice from our solar developer for our share of the cost/lease of our solar project.
- McCormick Place, attached, regarding sidewalk agreement with and payment from Chromium Development for Phase II of the project.

Building / Planning / Zoning / Code Enforcement – Chad H. Fabry

A lot of people are paying their rental registrations. The early bird discount makes a huge difference for us. I would like to talk to the board in the future, I'm not prepared to discuss specifics tonight, would be some kind of penalty on an escalating scale for landlords who do not pay their Certificate of Occupancy. My only recourse right now is to remove the Certificate of Occupancy and I am remiss to put people out on the street for an unpaid fee.

Mayor Blackman asked for a proposal at the organizational meeting, to make an adjustment to the fee schedule.

Also, Building and Codes has a temporary records clerk, Anna, providing quality control for our scanning grant project.

Police – Chief Mark T. Cuzzupoli

Milestone – Bambie Zimmerman reached 30 years of service to the Village in the beginning of this month. "I'd like to take the time to recognize the administrative assistant for over 30 years of dedicated service to the Police Department of the Village of Brockport, Mrs. Bambie Zimmerman. I have worked with Bambie for my entire career at the Brockport Police Department. I have always seen Bambie as an integral part of the organization. Bambie is one of the most dedicated employees in the Village of Brockport. She can be trusted and counted on in all situations. She is also very calming and helpful in stressful situations. She has many duties and responsibilities due to the size of department, and several years of working alone. The Village of Brockport is very lucky to such a trusted, loyal, and dedicated person to work for them for so many years. Thank you, Bambie."

Maybe after Covid restrictions, we could do a little more to recognize her.

I've been working with other area police departments, discussing the new state initiatives. We are preparing for the safe return of college students, meeting with the college tomorrow. Training – Trustee Crane asked about what training the department does – this is extensive. We will give an overview at the workshop on July 27.

Public Works – Harry G. Donahue, excused

Village Attorney – Daniel J. Mastrella, Esq.

August 7<sup>th</sup> we have a scheduled court session, it will be first code session since March.

**PERSONNEL ITEMS:**

- Temporary, seasonal DPW official appointments – Joseph McNulty, started the last week in June at \$13/ hr.
- Temporary records clerk appointment -Anna Burkhartzmeyer, started the 8<sup>th</sup> of July, paid through a records grant.

**OLD or NEW BUSINESS:**

- Streetlight buy-back update – finally signed paperwork – National Grid filed the buyback with the Public Service Commission.
- Volunteer Board/Committee appointments – Colby Fisher submitted a position interest form to serve on the Planning Board. Mayor Blackman moved and Trustee Halquist seconded.

Discussion included that he is a property owner in the village and seems like he will be a strong contributor to the board. Mr. Fabry mentioned Mr. Fischer owns the Howard Hannah real estate building. He is a detail-oriented person – he was able to get through the state variance process on his own, does his research and follows through.

→ Motion to appoint Colby Fisher to the Planning Board carried, 5/0.

- Resolution to establish the Advisory Committee on Police Reform & Reinvention

Mayor Blackman and Trustee Crane will co-chair the committee. Will work with Erica, who wrote the final version of the final draft document to guide these meetings. Plan to meet twice a month, Sept-Jan. Must have a public hearing and adopt a local law to be in line with Ex. Order 203 by April 1, 2021. We need a resolution to support this committee.

→ Deputy Mayor LaPierre moved, Trustee Crane seconded.

Brief discussion followed.

Trustee Crane noted, "The questions I have asked the Chief or my work on this committee is not due to any discomfort with our police department. I am very proud of our police department, but we need to be able to talk to our residents when they have questions and know what the answers are."

→ Motion carried to establish the Advisory Committee on Police Reform and Reinvention, 5/0.

Meetings will be open to the public, somehow.

- COVID-19 / NYS & local updates
  - Brockport Central School District re-opening plans  
The Brockport Central School District has created an extensive advisory committee on school reopening. The real work is being done by ten subcommittees. There is an impressive amount of work.
  - Return of college students to SUNY Brockport – They will be returning to in-class classes, some will be taught remotely. On their website is a Bringing Brockport Back page, providing information about reopening plans as they are available. Not much about their off-campus requirements, Mark and I will be talking to them about how this will work, the larger community aspect. We want students to have to adhere to strict guidelines when they are off campus, not just when they are on campus.
  - Gathering restrictions – Can we have more stringent requirements than the state does? Today the gathering restrictions outside is 50 people. Syracuse has students taking a pledge saying they will have gatherings of no more than 25 people.

Discussion ensued about gatherings/college students/various institutions and policies. Attorney Mastrella explained it is not practical to make restrictions tougher locally. The Governor specifically said municipalities cannot vary from his Covid guidelines. Then later he said municipalities could not vary from restrictions without advanced permission from the NYS Dept of Health.

Attorney Mastrella further explained it would require an enormous amount of work to do this and would only be good for five days. The restrictions could be renewed but would require you go back through the entire process again, for another five days. That would be an emergency situation. You cannot legislate people's right to assembly.

The college has more sway than we do over what happens to college students.

Mayor Blackman said we want voluntary compliance and working through the student code of conduct office makes sense.

Further discussion of how our police department currently works with the student conduct office, ensued, on how we share information, etc. The Chief is mandating body cameras be turned on every time an officer responds to a party.

#### **VILLAGE BOARD ANNOUNCEMENTS:**

Village election was postponed until Sept 15, 2020, official notice going on the webpage and in Suburban News.

#### **ADJOURNMENT**

→Deputy LaPierre moved, Trustee Halquist seconded to adjourn the meeting at 8:03 pm. Motion carried, 5/0.

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Erica Linden, Village Manager