

VILLAGE BOARD - MEETING MINUTES

Monday, June 21, 2021 7:00pm

Location: Village Courthouse, 49 State St. and available via Zoom and recorded and posted to the village website. Join Zoom Meeting with the login information below or dial 1-(646) 558-8656

All in person attendance is subject to mandatory masking and distancing requirements. No mask shall be removed unless the person is speaking, and only one speaker is permitted at a time.

PRESENT: Mayor Margaret Blackman, Deputy Mayor John LaPierre, Trustee Katherine Kristansen, Trustee Annette Crane, Trustee Shawn Halquist, Manager/Clerk Erica Linden, Police Chief Mark Cuzzupoli, Public Works Superintendent Harry Donahue, Susan Smith, Leg. Jackie Smith. Via Zoom: Attorney Daniel Mastrella, Joan Hamlin, Chris Hamlin

EXCUSED: Treasurer Daniel Hendricks, Building Inspector /Code Enforcement Officer Chad Fabry

CALL TO ORDER: The meeting was called to order at 7:01 pm.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies. And, for the final time, as COVID recedes, and life begins to return to normal we express our gratitude to our healthcare workers who have been on the frontlines of the pandemic for a year and a half.

PUBLIC COMMENT: Comments/questions will be accepted during the meeting: mblackman@brockportny.org

GUEST SPEAKERS:

- Jackie Smith, Monroe County Legislator - On behalf of the Monroe County Legislature, Jackie Smith presented Superintendent Harry Donahue with a Certificate of Recognition for his 38 years of service to the Village of Brockport.
- Jennifer Caccavale, Seymour Library Director, Library Report – The Library Board will resume in person meetings in September. The auditing process has been initiated with the Insero & Co. CPAs, LLP. Friends of Seymour Library are having their membership drive, currently and through September. Additionally, Friends have renewed their VIP Passes that are good for discounts at a variety of local destinations. The Seymour Library Foundation is supporting the purchase of the new library mascot, Seymour the Book Dragon to be implemented in various events and programs. December 8, 2021 will mark 25 years of Seymour Library in their current building and plans to celebrate are in process.

CONSENSUS ITEMS:

- Minutes 5/17, 5/24, 6/7
- Trustee Halquist moved, Trustee Kristansen seconded, to approve the 5/17/21, 5/24/21, & 6/7/21 minutes. Motion carried 5-0.
- Bills Abstract 6/15/21
 - A (General Fund) \$397,852.22
 - F (Water Fund) \$ 50,931.15
 - G (Sewer Fund) \$ 597.16
 - **TOTAL \$456,380.53**
- Trustee Halquist moved, Deputy Mayor LaPierre seconded, to approve the Bills Abstract 6/15/21. Motion carried 5-0.

MANAGER/CLERK REPORT:

Manager/Clerk – Erica L. Linden

- Tax Collection update – The first installment or the full payment is due next Thursday on July 1, 2021, for all property taxes in the Village of Brockport. Postmarked dates are accepted. In addition, drop box, drive up window and in person payments are all accepted. Currently, the village has collected about 1.2 million dollars
- Event application / clarification for usage
 - The Event Application form is available on the village website. The purpose of the usage of this form is to help us plan the use of share spaces to be sure there is no overlap and allow village departments the opportunity to plan accordingly.
 - Pop Up Palooza application from Rochester Accessible Adventures & Erie Canal Boat Co. to use public spaces at the Welcome Center waterfront on Aug 7, 2021, 11 am – 2 pm for an Erie Canalway Challenge 1st Mile event. Participants can kayak or cycle with standard or adaptive equipment.
- Trustee Crane moved, Trustee Kristansen seconded, to approve the Pop Up Palooza Application on August 7, 2021, at the Welcome Center. Motion carried 5-0.
 - Parade Application (high school homecoming)
- Trustee Kristansen moved, Mayor Blackman seconded, to approve the Brockport Central School District Homecoming Parade Application on Fri, September 17, 2021, 5-7 pm on Allen Street and through the campus. Motion carried 5-0.
 - Following CDC guidelines for employees & the public, asking those unvaccinated to continue to mask.
 - Recommend volunteer appointment for Welcome Center - Jonathan Clement
- Trustee Crane moved, Mayor Blackman seconded, to appoint Jonathan Clement as Welcome Center Volunteer. Motion carried 5-0.

- Court Clerk training request – Judge Andrews and Judge Martin have recommended their both clerks attend NY Court System required training.

→ Trustee Kristansen moved, Trustee Crane seconded, to approve both court clerks attend and travel for required training. Motion carried 5-0.

DEPARTMENT REPORTS:

Treasurer – Daniel P. Hendricks - excused

Building / Planning / Zoning / Code Enforcement – Chad H. Fabry -excused

- Code Re-write Update – the process is going very well.

Police – Chief Mark T. Cuzzupoli

- Training – All police officers have completed the annual qualifications course with their GLOCK .45 service weapon, patrol rifle, and shotgun. Officer Cave and Officer Catlin successfully passed Field Training Officer School. Officer Clawson successfully completed Crisis Intervention Training (CIT). To date, 12 of 14 officers have now completed CIT.
- Community Engagement – Memorial Day ceremonies at Brockport Middle School and Brockport Veterans Club. Kiwanis “Read Around the World Day” at Seymour Library with Chief Cuzzupoli, Lt Mesiti, and K9 Officer Sime & Brock. Special Olympic Torch (5k) in Spencerport with Chief Cuzzupoli and Sergeant Wheat. The Stetson Club hosted an ice cream social with the Challenger Baseball League athletes. Brockport Central School District Moving Up ceremony for students going from 5th grade at the Hill School into 6th grade at the Oliver Middle School.
- Hiring – Camille Harrison thankfully accepted a conditional Offer of Employment.

Public Works – Harry G. Donahue

- Recommend seasonal laborers for appointment: Antonio Collazo & Joshua Synder

→ Mayor Blackman moved, Trustee Crane seconded, to appoint seasonal laborers Antonio Collazo & Joshua Synder. Motion carried 5-0.

- Road Work Update – Havenwood Dr and Meadow Lane are scheduled to be paved this week. Milling was done on Victory Dr and paving will be scheduled at a later date. After Havenwood project wraps up, will begin Market St at the east end.
- Brush Pile – Superintendent Donahue will be signing the agreement with a company to grind the brush pile at \$3,000/yr with a 3 yr contract.
- 2023 CV Series dump truck with snow fighting equipment, budgeted

→ Deputy Mayor LaPierre moved, Trustee Crane seconded, to approve the purchase of the dump truck with snow fighting equipment. Motion carried 5-0.

- Wage for seasonal workers – currently seasonal worker beginning salary is \$15/hr. Superintendent Donahue recommends increasing to \$17/hr to be competitive.

→ Trustee Kristansen moved, Deputy Mayor LaPierre seconded, to increase the wage for seasonal workers to \$17/hr. Motion carried 5-0.

Village Attorney – Daniel J. Mastrella, Esq. – no report

OLD or NEW BUSINESS:

- Stetson Club Contract 2021-2023 approval – Stetson Club has signed the 2-year contract which includes new permanent positions of K-9 Handler and Investigator.

→ Trustee Kristansen moved, Deputy Mayor LaPierre seconded, to approve the Stetson Club Contract with the addition of the Juneteenth holiday. Motion carried 5-0.

- Library Lease Agreement – Mayor Blackmon recommended the board take no action on the lease at this time. The library board has some questions they need answers to, and they deserve to have answers before we approve the document. This matter will be tabled until the July 19th Village Board meeting.
- Community Choice Aggregation (CCA) – bid results and update. The bid for opt out electric awarded to Constellation, who is also the provider for Village electric supply. Residents will be getting a letter which we were able to persuade the CCA to modify to better explain the rates. The village has opted for 100% renewable, with the alternative being standard electric supply. If you don't want 100% renewable, it is easy to switch immediately to standard, instructions will be provided. The term is 2-year fixed rate. Renewable energy is more expensive per KWH. The comparison for all was National Grids 2020-21 rate. Electric rates are going up and CCA guarantees us a fixed rate into 2023. It will all be on one bill from National Grid.
- Authorize request for American Rescue Plan Act funds – The village board needs to request the funds available for allocation to the village by July 9, 2021. Officially, the village is a “Non-entitlement Unit” and receives payment via NYS. The payment will be in two equal installments, the second one 12 months after the first payment. At the next village board workshop, Matt Ingalls, Ingalls Planning & Design, will facilitate the board in planning for sustainable ways to utilize these funds for the benefit of the Village of Brockport.

→ Deputy Mayor LaPierre moved, Trustee Crane seconded, to authorize the mayor to request American Rescue Plan Act funds. Motion carried 5-0.

- NYS Consolidated Funding Application (CFA) for Canalway Grant re: McCormick Place – Havenwood Dr

access path to canal. Canal Corp (CC) was asked to develop access paths. Several trailheads were scoped with conceptual drawings. Since CC wasn't going to fund the development, the village will apply for a grant to fund one path on McCormick Place where residents want one. Additionally, the path can also serve the Havenwood, Cloverwood, and Meadow Lane neighbors. This will come before the village board, once plans and funding are in place.

- Decision to pass on donation of strip of land for canal access from Clark to Evergreen, after observing the location in proximity to homes on Cherry St and talking to several resident in the neighborhood.

VILLAGE BOARD ANNOUNCEMENTS:

- June 28 Workshop with Matt Ingalls for strategic planning re: American Rescue Act Funds.
- Bridging the Closure Committee meetings—begin this Thursday and will continue monthly. Meetings are not open to the public but will be recorded on Zoom and available to the public on the Village website afterwards.
- Mural Installation above Lift Bridge Book Shop – funded by a grant from the Erie Canalway National Heritage Corridor will be installed the last week in June by the DPW.
- Farmers Market will open on Father's Day, June 20th, 8 am – 1 pm. Live music is planned weekly, through October 31st.
- Flotilla/Dock Dedication will be at the Welcome Center on July 15th, 5:30-6:30. Information will be posted on the website and in Westside News.
- Mayor Blackman, Trustee Kristansen, and Trustee Crane were re-elected at the Village Elections held on June 15, 2021.

ADJOURNMENT:

- Trustee Kristansen moved, Trustee Crane seconded, to adjourn the regular meeting at 8:25 pm. Motion carried 5-0.

Erica Linden, Village Manger