

Work Session of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, November 14, 2011 at 7:00pm.

PRESENT: Mayor Maria Connie Castañeda, Trustee Margaret B. Blackman, Trustee Kent R. Blair, Trustee Carol L. Hannan, Trustee Scott W. Hunsinger, Village Manager/Treasurer Michael A. Giardino

ALSO PRESENT: DPW Superintendent Harry G. Donahue, I.T. consultant Christopher Zelak of Synnova Solutions Corp., Rob Ceretto, Norm Giancursio

This was a work session, not a regular meeting. No public comment. Intended for Board discussion, not action. Therefore, meeting minutes are not required. If any action is taken, a Board member needs to take notes of action using the fill-in-the blank minutes form & leave for Clerk.

- **CALL TO ORDER / PLEDGE:**

- Please silence cell phones & electronic devices & refrain from texting

- **GUEST:**

- Christopher R. Zelak of Synnova Solutions Corp. (I.T. for Village Hall & DPW) – 2/7/11 I.T. Infrastructure Consolidation Review

Chris Zelak on I.T. Reviewed his assessment package and recommendations. Frontier unable to provide the speed and business solution he would recommend. Time Warner does. Solution will be a Virtual Protocol Network (VPN) with single server located in one location, most likely Police Station. Network will be encrypted and have necessary security firewalls and virus protection. Some savings will be realized in having one server. Most savings will come from software licenses for only one system vice the current three (Fire, Village Office/DPW, Police). The Board had more questions about cost. Chris will return in approximately two weeks with better cost estimate from Time Warner and VM/T will have current costs of IT, DSL, and other telecommunications.

- DPW Superintendent Donahue –
 - Village Hall backup generator project (related in part to above item on I.T.)

Superintendent DPW discussion on Village Hall backup generator. Looking for budget lines where switch procurement and installation would come from. Mr. Donohue still had to get additional quotes for buy/install per Village Purchasing Policy. Trustee Hunsinger to approach Museum Board to discuss shared cost with the Museum.

- Stetson Club offer & request re holiday trees lighting in Downtown Historic Commercial District

Tree Lighting for 2011 Christmas Holiday. Cost estimate from DPW reviewed. Superintendent explained cost rationale. Mayor suggested that the Stetson Club solicit funds from other organizations as the Village cannot raise money. Decision was made to hang the lights differently this year to decrease the cost. Possible solution is to wrap the lights around the tree trunks.

- Brook Terrace petition/request for new curbing

Brook Terrace Curbing. DPW provided the Board with cost estimates. Curbing for this neighborhood is not in the Capital Improvement Plan but the Superintendent will add it and provide a “ranking” of this project to the Board at a later date for consideration in the FYE 2013 Budget. VM to draft letter from the Village to the resident explaining the circumstances and that the project will be put on the Capital Improvement Plan.

- **DISCUSSION / REVIEW ITEMS:**

- Hilton Sno-Flyers request for snowmobiling on canal path within Village limits

Hilton Sno-Flyers request for snowmobiling through the Village via the Canal Path. Representative from the Sno-Flyers described the requests and also answered questions. The Board was concerned with Noise, pedestrian safety, possible damage to the path and possible encroachment on resident’s enjoyment of the path, the Village and their property. The Board

MINUTES OF VILLAGE BOARD WORK SESSION HELD November 1, 2011.....page 2

tasked the VM to ask the DHs for a list of concerns in addition to what has already been provided.

- State University Construction Fund – site improvements – Kenyon Street –
 - What does Village Board wish to propose to SUNY as appropriate consideration?

Discussion over SUNY Kenyon Street proposal. Sup. DPW has provided the estimated loss of CHIPS funding from the result of the property transfer. The Board has decided to ask the Village Attorney (via the VM) to discuss consideration for the property transfer be linked to the lost CHIPS funding, under a “save harmless”-like agreement (at the very least). The VA should also discuss with the College future consideration linked with increased traffic on other Village streets and inconveniences to residents and commercial entities that will have to find other paths or be impacted by the closing of Kenyon to vehicular traffic.

- Overview of the Real Property Tax Levy Limit (“Tax Cap”) Law – materials from OSC & NYCOM

2% Tax Cap Discussion. Mayor pointed out health Care Cost will be higher in FYE 13. Mayor reminded the Board that she is sending a letter to the Unions that addresses layoffs as an option to stay within the 2% tax cap limit. The Board strongly objected to the letter. Discussion about possible override. VM is to answer the Board with regard to override guidelines.

- Code Enforcement Issues (Trustee Hannan)

Code Enforcement. Discussed the failure of the Village to answer the email from ISO. ISO rates municipalities with respect to their Building Code Effectiveness Grading Schedule (BCEGS) and then publishes those results. The Town of Clarkson does not answer the survey. It was discussed if by not answering the survey if the result would be higher insurance premiums for the Village or Residents. The VM told the board he asked the CEO to call underwriters in the area to see if it is worth the effort to 1) Answer the survey and 2) Ask if the resulting score by ISO is used in an underwriter’s insurance premium calculation. The VM has not received a response from CE.

- **ADJOURNMENT:** ~9:30pm

Michael A. Giardino
Village Manager/Treasurer