

7pm – Fire Department Swearing In Ceremony –
Mayor, Trustee Hannan, Trustee Blackman, Manager/Treasurer Giardino attended

Work Session of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, January 3, 2012 at 7:17pm.

PRESENT: Mayor Maria Connie Castañeda, Trustee Margaret B. Blackman, Trustee Carol L. Hannan, Trustee Scott W. Hunsinger, Village Manager/Treasurer Michael A. Giardino

EXCUSED: Trustee Kent R. Blair

ALSO PRESENT: (per sign in sheet) Bill Andrews

This was a work session, not a regular meeting. No public comment.
Intended for Board discussion, not action. Therefore, meeting minutes are not required.
If any action is taken, the Village Manager/Treasurer takes notes and provides to Clerk.

- **CALL TO ORDER / PLEDGE:**
 - Please silence cell phones & electronic devices & refrain from texting
- **GUESTS:**
 - Bill Andrews, HPB Chair – upper floors conversion in historic district – tax abatement component – update on upper floor conversion in the Historic District. Architect hired. Asked Board to explore tax abatement option for developers. Historic Preservation Board has action to seek subsidy grants.
 - Lakeside Memorial Hospital – Bill Andrews asked the Board to consider a resolution supporting Lakeside Memorial Hospital.
- **DISCUSSION / REVIEW ITEMS:**
 - Village Vehicle Usage Policy – review proposed revisions - Trustee Hunsinger discussed vehicle use policy review – specifically use of hand held devices while operating a Village vehicle or piece of equipment. More work to be done on the draft revision.
 - Consider expanding Board liaisons listing - to include BISCO (Hannan) & SUNY (Blackman) – Board discussed and will act to amend listing at 1/10/12 meeting.
 - BISCO 2012 Arts Fest – request to relocate Farmers Market for 1 day – Trustee Hannan discussed the relocation of the Farmers Market during special events such as the BISCO Arts Fest. Trustee Blackman will discuss with Farmers Market co-managers to brief them on the plan in hopes to get “buy in.” Board wishes to get something on the books at the 1/24/12 Board meeting.
 - GBDC's 60 Clinton Street – request to partner in remediation efforts – Trustee Hannan discussed a meeting that will take place on site at 60 Clinton Street on 1/10/12 at 2pm. She has asked the DPW Superintendent to attend.
 - Emily L. Knapp Museum & Library of Local History – potential reconfiguration – Trustee Hunsinger discussed the museum. The Board tasked Village staff (Manager & Clerk) to do a records search to get as much detail about the establishment of the museum, the caretaker status, endowments, and other information that will lead to program development for the museum to include an annual budget, artifact care and storage, and facility maintenance. The reason Village staff will be used to conduct the records search versus the attorney is the concern over use of attorney time. The Mayor is concerned that the attorney is being asked to do work that could be handled at a more appropriate level.
- **OTHER:**
 - 10 King Street – The Mayor brief the Board on the Court's decision with respect to 10 King Street. The matter was essentially dismissed in Sweden Town Court due to the fact that the non-profit spent \$70,000 in remediation and satisfied the Village so far with clean up. The Judge's decision was counter to the Village's recommendation.
- **EXECUTIVE SESSION:**
 - At 8:15pm, Board and Manager/Treasurer entered into executive session to discuss general process of disciplining employees.
 - At 8:57pm, Board and Manager/Treasurer re-entered the regular meeting.
- **ADJOURNMENT:**
 - At 8:57pm, Board adjourned the meeting.

Michael A. Giardino
Village Manager/Treasurer