

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, August 28, 2012 at 7:00pm.

PRESENT: Mayor M. Connie Castañeda, Trustee William G. Andrews, Trustee Margaret B. Blackman, Trustee Kent R. Blair, Trustee Carol L. Hannan, Clerk Leslie A. Morelli, Treasurer Daniel P. Hendricks, Building/Zoning/Codes Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Superintendent Harry G. Donahue, Attorney Robert S. Leni, Esq.

ALSO PRESENT: Rev. Lori Staubitz, Rev. Peggy Meeker, Rev. Krista Cameron, Rev. Aaron Doll, LoriAnn Shura, Dan & Missy Donovan, Michele Reed, JW Cook, Barb Windus, Mary Jo Nayman, Joan Hamlin, Todd Hagreen, Mark Kristansen, Sriram Bakshi, Brian Winant, Valerie Ciciotti, Norm Giancursio, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those that serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

PUBLIC COMMENT:

- Rev. Lori Staubitz, Rev. Krista Cameron, Rev. Peggy Meeker, Rev. Aaron Doll of Brockport Interfaith Ministries shared their activity in the community in many ways including but not limited to Vacation Bible School, outreach programs, Food Shelf, Clothing Center, monthly meals, and the like. They wish to support the community in any way they can. That includes local leaders. It has been noted that there has been a high degree of struggle and anxiety and knowing that leadership is difficult they wish to invite the Village Board and leaders to a workshop entitled "Leadership for Positive Community Relations". They left a sheet for leaders to sign up. They will be in touch with a location and possible dates. They keep the community and its leaders in their thoughts and prayers.

GUESTS:

- Marc Marcello – 58 Main – annual fall Chicken BBQ & Clam Bake Music Fest – Sat. 9/15 2-10pm – Clerk Morelli said she doesn't believe M. Marcello planned to attend the meeting as no application or permit is needed. She thinks M. Marcello simply supplied a letter to the Board as a courtesy.

Chief Varrenti said it is likely the event with a live band outdoors on their property will violate the noise ordinance. He suggested the Board put their wishes on record.

Village Attorney Leni said there is a provision in the Village Code noise ordinance for exemption if there is a basis for such.

→ Trustee Blair moved, Trustee Hannan seconded, carried 5/0 to grant 58 Main an exemption from the noise ordinance during their 9/15 event.

- JW Cook – Brockport High School Student Council – parade application – Fri. 10/5 5:30-6:45pm
JW Cook of BCSD High School returned to review his parade application for a Homecoming Parade to be held on Friday, 10/5 between 5:30 and 6:45pm. He has spoken with Police and Fire officials and received valuable feedback. Parade participants would line up on Market Street, Water Street, State Street facing West. They would go left (South) onto Main Street, then right (West) onto College Street, then left (South) onto Utica Street, then right (West) onto Adams Street, then left (South) onto Allen Street to the BCSD Campus.

→ Trustee Blackman moved, Trustee Blair seconded, carried 5/0 to approve the application.

Trustee Blair commended JW Cook on his presentation.

Clerk Morelli said she would notify NYSDOT, RGRTA, and the Main Street property owners in the affected area.

- Michele Reed & Anna Barone – SUNY Student Conduct - The College at Brockport:
Addressing

Student Behaviors Off Campus: Outcomes from 2011-12, Student Conduct/Civility Initiatives for Fall 2012/Spring 2013, Educational programs for off campus students – Michele Reed introduced herself as Student Conduct Coordinator at SUNY College at Brockport Residential Life/Learning Communities. Her position is full time and since her hiring in September 2011, just one year ago, long term change is in motion and the community will see positive results. She presented a Power Point presentation on

addressing off campus student conduct (attached to the minutes). Slides included student learning
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outcomes for conduct system, goals and strategies, educational sanction programs, early intervention, continuum of conduct system, impact, conduct board, collaboration is critical. Board thanked her for her presentation and was open to future sharing opportunities.

- LoriAnn Shura – General Code, LLC – code revitalization proposal – demo of e code 360 – LoriAnn Shura introduced herself. Clerk Morelli had met with her a few months ago to request a proposal to update the Village Code with the Local Laws that have been adopted since the last supplementation in late 2008. She referred to the proposal for codification services dated 5/7/12 and distributed it and related brochures. She demonstrated electronic code solutions – e-code 360.

General Code was contracted for and did a Code Analysis in 2004. It was referred to the Village Board and Code Review Committee. Clerk Morelli said there are many questions in the analysis, but they have never been answered. The Code Review Committee seems to refer to the analysis, but has not answered the questions. This would be helpful. Benefits include but are not limited to updating the format from 6" x 9" to 8 1/2" x 11", limiting the number of hard copies from 40+ to 5 or so, utilizing e-code 360 making Village Code more accessible, reliable, and transparent. Can be accessed from any electronic device. Can access other municipalities codes. Is searchable. Can gather sample legislation from other municipalities in New York State or other states. Easier supplementation. Disposition list. Derivation table. Training is provided. Tech support is available. LA Shura shared how General Code came into existence and the training and experience of all levels of staff, particularly editors. General Code is always happy to help and technology makes everyone's jobs easier. Board thanked her for her presentation and was open to considering the proposal and may contact her for an upcoming work session.

CONSENSUS ITEMS:

- **APPROVAL OF MINUTES:**

→ Trustee Blair moved, Trustee Blackman seconded, carried 5/0 that the minutes of the 8/7/12 meeting be approved as written.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 that the minutes of the 8/14/12 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Blair moved, Trustee Andrews seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	8/24/12	\$243,390.22
FUND (F): <u>Water</u>	8/24/12	\$2,972.13
FUND (G): <u>Sewer</u>	8/24/12	\$520.00
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>(Trust & Agency)</u>	-	-
		\$246,882.35 grand total

CLERK REPORT:

- o Clerk – Leslie Ann Morelli

- **DEPARTMENT REPORTS:** (Treasurer & Department Heads are in attendance the 4th Tuesday of each month)

- o Treasurer – Daniel P. Hendricks

- Financial reports for period ending 6/30/12 – Treasurer Hendricks referred to the financial reports for month ending 6/30/12 included in the packet. The Village is in sound financial shape.

Trustee Blair commented on some Fire Department expenses that show as negatives. Treasurer Hendricks said much of that is related to when the invoices came in. Journal entries are being done.

Clerk Morelli shared that the Village still receives a little revenue from Med Ex for calls for service prior to Ambulance separation of 2/1/12.

- Accept donation to Tree Fund & direct deposit to Trust & Agency Account to T2705.0001 – Treasurer Hendricks suggested the Board accept the \$200 donation of Trustee Hannan

and authorize it to be held in the Trust Fund then appropriated through the General Fund when ready to spend it.

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→ Trustee Blackman moved, Trustee Blair seconded, carried 5/0 to accept the donation to the tree fund and deposit it to the Trust and Agency Account line T2705.0001.

- Building / Zoning / Code Enforcement – Codes Officer Scott C. Zarnstorff
 - Relocated back to Village Hall as of 8/24 – S. Zarnstorff said he and part time Building/Codes/PB/ZBA Clerk Krahe have relocated back to Village Hall to their old office per the Mayor’s directive. There are a few computer issues to be worked out and a few more things to be moved over, but they are up and running. He appreciates those who assisted with the relocation.

- Police – Police Chief Daniel P. Varrenti
 - Monthly Report & Quarterly Report – Chief Varrenti referred to the report included in the packet. Highlights included a stabbing having occurred at 139 West Avenue that utilized the 2 officers on duty to protect the crime scene and interview the victim. Others were called in. The suspect was known to the victim. A quarter inch over in the chest would have been a homicide. A canine unit and NYS Police responded. Suspect was tracked and located and charged. Great job! Chief Varrenti briefly reviewed the arrest numbers and category breakdowns. He said there is Monroe County Traffic Safety Board grant monies to enforce particular areas such as DWI, distracted driving, etc. Brockport Police Department leads law enforcement agencies in Monroe County in the number of tickets issued.

Trustee Blair commented that in reviewing the report and the media releases, it is clear that tickets are being issued to many locals over age 25 – not just college students. Chief Varrenti said the more day to day nuisance violations/crimes tend to be the college students, but the more serious violations/crimes tend to be residents or area adults.

- Annual Federal Asset Forfeiture Report – Chief Varrenti noted that at a recent meeting the Board authorized the Mayor to sign this report. He said in reading the minutes of the meeting, the Mayor indicated concern of cost versus reward. There was also mention of utilizing an officer on light duty for the drug task force. The officer monitored telephone interceptions. It is better to utilize an officer who is on light duty in this capacity as opposed to doing clerical work or staying home entirely. The report certifies the monies taken in, how expended, etc. He gave an example of a seizure made on Gordon Street several years ago. The Village of Brockport got 80% and the DEA got 20%.

- 420 Emporium – Chief Varrenti referred to the Brockport Police Department having assisted the DEA, etc with an investigation spanning Brockport, Batavia, Henrietta, Syracuse in regards to the sale of synthetic drugs. We will receive 4% \$30,803 in the near future. This is more than any other law enforcement agency in Monroe County. This is not to supplant the budget, but for use of the Police Department above and beyond the budget.

- Arts Festival – Chief Varrenti reported on the department’s efforts in regards to the Brockport Arts Festival. He commended the Fire Police and Trustee Blair for their efforts. One incident included a theft having occurred, suspect caught and goods returned to the vendor.

- Code Enforcement – Chief Varrenti extended his gratitude and sorrow for Code Enforcement Officer Zarnstorff and part time Clerk Krahe having been made to relocate back to Village Hall. Having them located at the Police Department the last 16 months increased communication immensely and helped them best collectively serve the public. He hopes in the future they are relocated back.

- Propose consider rescinding motion to sell unmarked blue Ford Crown Victoria & sell 2006 Chevrolet Impala instead – Due to determined condition, Chief Varrenti proposed:

→ Trustee Blair moved, Trustee Blackman seconded, carried 5/0 to rescind the motion to sell the unmarked 2003 blue Ford Crown Victoria VIN #2FAHP71W73X168997.

→ Trustee Hannan moved, Trustee Blair seconded, carried 5/0 to declare surplus and advertise on Auctions International the 2006 Chevrolet Impala VIN #2G1WS551369374208.

- Public Works – Superintendent Harry G. Donahue
 - Request authorization to purchase remaining radio read water meters – Spt. Donahue shared that they are ready to do phase 2 of the project. There are 419 meters left to replace and \$60,000 budgeted. The cost, however, is \$64,000. He said he spoke with Treasurer Hendricks who confirmed there are monies within the Water Fund and Contingency to make up the difference.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to authorize expending the \$60,000 budgeted for water meter replacement.

→ Trustee Hannan moved, Trustee Blackman seconded, carried 5/0 to authorize expending \$4,000 from F1990.4000 for water meter replacement.

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Trustee Blair suggested Treasurer Hendricks provide the Board monthly with any budget transfers and budget amendments needed. Treasurer Hendricks said he would do so.

- Request authorization to replace 2006 Scag mower used for parks mowing – Spt Donahue shared that they recently had a breakdown of the parks mower and are waiting for parts. The right side drive has disintegrated. The cost to replace it will be close to \$2,000. Without it, the mower is not only useless, but worthless. He fears the left side drive will go next and we will be out another \$2,000. The mower is 7 years old with 1,700 hours on it. To replace it will cost \$8,872.40 for a comparable one on state bid. If we did a municipal lease for 3 years it would be \$3,197 per year and we would own it in the end. We could sell the old one and make enough to cover the first year payment. He said he spoke with his liaison and Treasurer Hendricks.

Trustee Blair asked about warranty. Spt Donahue said 2 years.

→ Trustee Blackman moved, Trustee Blair seconded, carried 5/0 to declare surplus and advertise on Auctions International the 2006 Scag mower.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to authorize the Mayor to execute a 3 year municipal lease at \$3,197 per year.

Attorney Leni said he assumes it is a standard lease. Spt Donahue said yes.

- Request authorization to purchase a set of quick attach forks for new Caterpillar backhoe – Spt Donahue said the unloading forks we have do not fit the new backhoe recently purchased from the Water Fund. He requested authorization to purchase new forks. They are used on a regular basis to unload pallets of products as well as all kinds of pipe. They are specific to the Cat backhoe, so he needs to get them from the Caterpillar dealer in Batavia. They will be able to be used for at least the next 5 years because we are on the buyback program from Caterpillar. The cost of the forks is \$3,122 which can come from the Water Fund. He said he spoke with Treasurer Hendricks.

→ Trustee Hannan moved, Trustee Andrews seconded, carried 5/0 authorizing the purchase of quick attach forks for the new Caterpillar backhoe at a cost of \$3,122 to come from the Water Fund.

- Mayor requests status update: Village Hall backup generator, paperwork re Labor Foreman title, re-record DPW voice mail greetings to instruct calling 911 for after hours DPW/H2o emergencies –

Spt Donahue said the Village Hall backup generator project is not yet completed. The gas pipe has been run and tested and they are awaiting some electrical work to be done on a day Village Hall is closed so they can have National Grid shut down the electric.

Spt Donahue said he hopes to sit down with his part time Clerk this week to do the paperwork Clerk Morelli needs to proceed with a submission to create the Labor Foreman title. Working Foreman Moore believes the Labor Foreman title and description fits him better than the Working Foreman title and description.

Spt Donahue said they have re-recording DPW voice mail greetings to indicate after hours emergency contact for public works/water emergencies.

At 8:38pm, Mayor Castañeda excused the Treasurer and Department Heads. Chief Varrenti stayed.

• **PERSONNEL ITEMS:**

- Police Dept. – hiring recommendation – School Traffic Guard vacancy – Chief Varrenti recommended the hiring of Charlene Kurzrock to fill the crossing guard vacancy. She has prior experience as such. Clerk Morelli reminded the Board that she served as part time clerk for the Police Department until being laid off June 2011 due to budget constraints.

→ Trustee Blair moved, Trustee Andrews seconded, carried 5/0 to hire Charlene Kurzrock as School Traffic Guard (part time) at \$9.95/hour.

- Police Dept. – accept resignation of Part Time Officer Douglas Zeigler –

→ Trustee Hannan moved, Trustee Blackman seconded, carried 5/0 to accept the resignation of Douglas Ziegler as part time Officer with regrets and thanks for his service.

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- Building/Code Enforcement – existing title Part Time Assistant Building Inspector – provide compelling reasons for requesting non-competitive status OR proceed w/ hiring provisional subject to becoming reachable on Competitive Civil Service list OR request Assistant Building & Code Compliance Inspector title (also competitive) – Mayor Castañeda said as mentioned at the last meeting she had Clerk Morelli email Trustees and S. Zarnstorff with regards to reasons for requesting non-competitive status. There was no response. She said she is fine with it remaining competitive or going non-competitive. However, since there are no compelling reasons, County Civil Service may not be able to pursue this State Civil Service. She asked if the Board wished to continue pursuing this or proceed with a search to fill the vacancy with hiring made provisional subject to the person becoming reachable on the competitive list.

Chief Varrenti commented that hiring provisionally can be cost ineffective if the person takes the exam and turns out to be unreachable on the list. Then they have to be released and all the time spent training has been wasted. He suggested Clerk Morelli talk with someone else at Civil Service and request use of a similar non-competitive title used in other jurisdictions. Clerk Morelli said she works with the representatives assigned to the Village. He and Clerk Morelli shared that their experience as that of prior Deputy Clerks who used to handle Civil Service has been that of getting different answers depending on who you speak with. These answers can vary from person to person and day to day which can be frustrating. The same person can even give you different answers.

Trustee Blair suggested covering the bases by continuing to pursue the submission regarding having our Assistant Building Inspector title changed from competitive to non-competitive and pursue other title options as well.

Clerk Morelli will do so and keep the Board apprised.

- **OLD BUSINESS:**

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- **NEW BUSINESS:**

- Authorize out of cap for Attorney to accompany Clerk in response to Varrenti v Irondequoit subpoenas – Mayor Castañeda shared that she and Clerk Morelli have been subpoenaed for depositions in Chief Varrenti’s lawsuit regarding health benefits through the Town of Irondequoit.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 authorizing outside cap for Village Attorney to accompany Clerk Morelli and Mayor Castañeda to the depositions re Varrenti v Town of Irondequoit.

- Authorize out of cap for Attorney to continue work reviewing proposed Village Code amendments -

→ Trustee Hannan moved, Trustee Blackman seconded, carried 5/0 authorizing outside cap as needed for Village Attorney to meet with Code Review Committee and work related to reviewing proposed Village Code amendments re Chapters 21, 34, 36, 43, 46, 59.

VILLAGE BOARD REPORTS:

- Mayor M. Connie Castañeda
 - Monroe County Sales Tax Distribution for 2nd Quarter 2012 – Mayor Castañeda reported that the Village received its share Monroe County sales tax distribution for 2012 2nd quarter which is \$375,228.21 compared to \$347,015.83 for same 2011 quarter.
 - The Housing Council – Operating Rental Property Workshops – Mayor Castañeda announced these workshops, one of which is to be held at Brockport Village Hall 10/20 from 9am-4pm. Registration forms are available at Village Hall and from the website.
 - Seymour Library – proposed 2013 budget - Mayor Castañeda shared that Library Director Tillinghast has been invited to attend the 10/2 work session to discuss the proposed 2013 budget.
- Trustee William G. Andrews
 - Welcome Center – Trustee Andrews reported on there being a number of

incidents of vandalism happening near the Welcome Center along the canal. He and Welcome Center Management Committee Member Doug Wolcott conferred with Chief Varrenti and met with a vendor regarding the purchase and installation of security measures. He proposes surveillance cameras inside and on the north façade of the Welcome Center at a cost not to exceed \$2,000. He asked Chief Varrenti for an explanation.

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Chief Varrenti said there would be 1 interior camera and 2-3 exterior cameras with a DVR housed in the Welcome Center. Should an incident occur, the Police Department may be able to extrapolate information from the surveillance system. This may help in identifying perpetrators.

Trustee Andrews said he and Doug Wolcott also met with Chris Marks of George Marks Electric. He proposes floodlights and would only charge for materials which would likely be ~\$500.

Mayor Castañeda said it is customary to place action items on the agenda in advance and provide the estimates and work with the Treasurer and Department Head to determine what budget lines the expenses could come from. The items were not budgeted for. She questioned whether it could wait to include in the next budget.

Trustee Andrews said he is still learning the process. However, he believes it to be too important to wait. He said Chief Varrenti felt this would be an appropriate use of the Asset Forfeiture Fund, particularly since it wasn't budgeted for.

→ Trustee Andrews moved, Trustee Blair seconded, carried 5/0 to agree in principle of the need for such security measures with cost not to exceed \$2,500 to come from the Asset Forfeiture Fund.

Trustee Andrews will be prepared with the actual vendor estimates at the next meeting.

On a positive note, Trustee Andrews read the following letter into the record:

8/16/12

Dear Village of Brockport,

I am a boater that was stranded due to the Erie Canal closing. My boat "Catie" was tied up in front of the Brockport Visitor Center during this time and my wife and I have spent considerable time frequenting your restaurants, movies and art festival which we have truly enjoyed. Most notably, the numerous volunteers at your Visitor Center have been extremely helpful, always friendly and make great ambassadors for your town. You should be very proud of your visitor center and the volunteers as my wife and I have seen many Erie Canal ports and none have been as friendly as Brockport.

We look forward to visiting Brockport again and will let everyone know at our club, the Buffalo Launch Club what a great destination point Brockport would make for one of our fall cruises.

Sincerely,

Don & Cathy Jarmusz

Clarence Center, NY 14032

▪ Historic Preservation - Trustee Andrews reported on having communicated with Judy Seil of COMIDA who encourages the Historic Preservation Board to make application for tax abatement consideration for the upper lofts feasibility project in the downtown historic commercial district. He urged Village Attorney Leni to assist with such application.

Attorney Leni said he has not been authorized to do such. He has been tasked with drafting a proposed

Local Law for local tax abatement, not an application for COMIDA. These are different things. To date neither he or the Board have received the architect reports on the feasibility of loft apartments or report as to commitment from property owners.

Mayor Castañeda and Clerk Morelli concurred that was what was to happen.

Trustee Andrews said he will bring the reports in and leave them at Village Hall for Board and Attorney to review them if they so desire. However, Trustee Andrews said he is unclear as to why the Village Attorney would need such. If the consultant, the architect has done his job and deems a property viable, that should suffice. One doesn't hire a lawyer to do an architect's job. He said J. Seil of COMIDA suggested the Village Attorney confer with the COMIDA attorney regarding the application. Attorney Leni said he will follow up with J. Seil. However, making COMIDA application is likely premature as the Local Law process hasn't taken place yet.

- Trustee Margaret B. Blackman

- Report – Trustee Blackman read the following prepared report into the record:

1. NYCOM seminar on Vacant, Neglected and Abandoned Properties (Hannan, Varrenti, Zarnstorff) – August 16th - Among other things noted by Wade Beltramo, chief counsel for NYCOM who led the seminar was the impact of property maintenance or lack thereof on adjacent properties. The impact of an abandoned property on neighboring property values, and of property code violations, extends 450 feet (90 feet longer than a football field) from that property. This has given us some guidelines for dealing with the 20+ vacant and abandoned properties we have in the village. (on the agenda for Sept **MINUTES OF VILLAGE BOARD MEETING HELD August 28, 2012 continued.....page 7**

work session)

2. DPW Tour—August 17th - I met with Harry Donahue for a two hour plus tour of DPW. It was nuts to bolts tour , from the village dump to the old Waste Water Treatment plant area, to pipe fittings, storage sheds of hoses and cones and traffic signs, the salt barn (770-900 Tons of salt annually mixed with an additive Ice Ban that speeds melting and reduces the amount of salt necessary). There was the new shelter that holds the salt boxes for the snow plow trucks, allowing them to be easily lowered into the truck beds. It was drawers of maps—sidewalk maps, waterline maps, sanitary sewer maps, storm sewer maps (525 storm sewer catch basins in the village, all mapped out). It was, in sum, an introduction to an impressive amount of infrastructure that keeps this village running.

Harry gave me homework, loaning me his copy of the Capital Improvement Plan (chagrined to discover that my own copy was in the box of village reading materials that I had been given when elected). So I sat down and read it, and in proof offer this quote from Chatfield Engineers at its conclusion:

“The Village of Brockport ...is in the fortunate position of having a very effective and capable Department of Public Works [that] completes projects with its own staff that most other villages only complete by utilizing a private contractor.”

2. E-mailed dean of business school at the college at Brockport about possible business student interns in order to return to the matter of vacant Ryan’s Big M.

3. Curious about what was going on over at 100 Fair Street and in response to emails and queries I’ve received from residents, I called Al Plumb, the new owner of the Kleen Brite property and arranged a meeting with him for last Friday, Aug 24th. I invited Trustee Andrews to go along, and we spent two hours touring the 175,000 sq feet of Kleen Brite and listening to Al Plumb present some of his conceptual plan for the property. The exteriors of the main buildings have been sandblasted, new windows installed and the property mostly secured. I understand from Scott Z that as his plans crystallize he will have to appear before the planning board more than likely several times to present specific proposals for various portions of the property. I plan to attend the planning board meeting in September when he presents his conceptual plan and I encourage the public to attend.

- Trustee Kent R. Blair

- Fire District – Trustee Blair shared that he and Trustee Blackman have each been notified by 3 residents of the Fire District that they received cancelation notices regarding their property insurance. The Brockport Fire District is seen as a new entity in the eyes of the insurance company even though it’s the same territory and personnel. Two of the 3 have already resolved the issue. Anyone else with the same problem should contact the Fire District or Fire Chief. Trustee Blair reminded all that the ISO was anticipated as a potential issue when the District was being formed.

- Advertisements re insuring water lines - Trustee Blair shared that some Village property owners have received advertisements about insuring your water line.

(Spt Donahue later clarified that the village is responsible to maintain every household’s water service line from the main line to the edge of the right-of-way where the curb box shut off is located – usually between the sidewalk and curb. From the curb box to the home is the property owner’s responsibility. Usually if they have a copper or plastic line, it is not advisable for them to purchase insurance. If they have an old galvanized line, then it may be worth it. DPW can provide guidance.)

- Trustee Carol L. Hannan

- Special Counsel – Trustee Hannan read the following prepared statement into the record:

The Village Board and the Chief of Police were advised late last week that the District Attorney’s office has taken the lead in the prosecution of the civil zoning violations brought against the Mayor.

Mayor Castañeda referred to the authorization of the Trustees at a special meeting held 7/19/12 to retain Attorney Lunn. She asked if the Board planned to rescind that motion and have Attorney Lunn return the unused funds from the retainer.

Trustee Hannan said not yet. If and when it is advisable, they will.

- Code Review Committee - Trustee Hannan shared that Attorney Leni met with the Code Review Committee recently regarding particular Village Code chapters suggested amendments.

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- Housing - Trustee Hannan reported on having attended the NYCOM workshop on vacant, abandoned, neglected properties on August 16th. She said the Ad-Hoc Committee on Housing continues its efforts in getting Habitat for Humanity interested and that GBDC may possibly take a role in efforts to rehab particular properties.

- Historic – Trustee Hannan said the Brockport Community Museum has published house histories on their website. She reported that the Park Avenue / State Street area is in a better position to extend the Historic District. Extending to South Street is a possibility.

- Seymour Library – Trustee Hannan shared that the summer reading program was a huge success, that a Lions Club donation has been accepted for an Image writer for the visually impaired, of the upcoming October book sale, and of the 11/3 After Hours fundraiser.

- Brockport Merchants Association – Trustee Hannan shared that a 9/15 Wine Walk fundraiser is planned.

ADJOURNMENT:

→ At 9:19pm, Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk

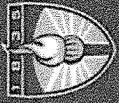
Student Learning Outcomes for

Conduct System

- **Accountability and Responsibility** for *their actions*
- **Educate and adopt** healthy strategies for personal growth and learning
- **Create individualized action** plan to be a positive member of the **community**



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK

Addressing Off Campus Student Conduct

Village Board Meeting

Michele Reed

Goals and Strategies

- Intentional case management, tracking and follow up
 - September 2011, hired personnel
 - 1:1 Student Conduct meetings with Coordinator
 - Monitor trends, develop programs
- Comprehensive prevention efforts
 - New Student Orientation, Parent Orientation
 - College Life Live
 - Eagle Check Programming
 - Brockport Student Government
 - Leadership training



Educational Sanction Programs

Alcohol/Drug workshops:

- Alcohol/Drug Workshop
- Party Smart Workshop
- Alcohol/Drug Abuse Assessment

Other workshops:

- L.A.U.N.C.H.
- Civic Engagement (Community Service) (varied)



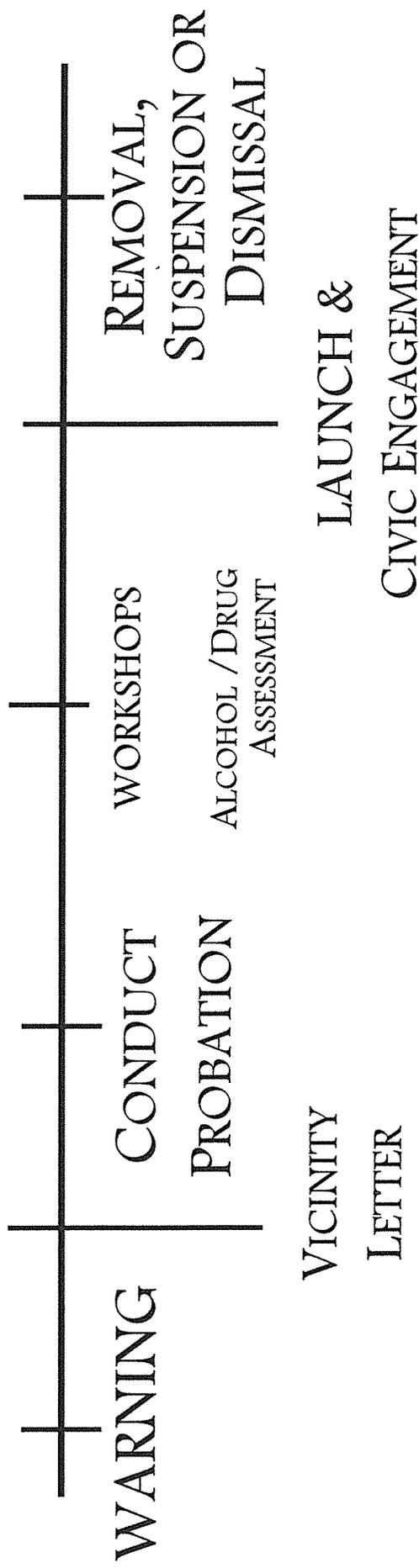
Early Intervention

- Behavioral- SBCT: Student Behavioral Consultant Team
 - Asst. to VP of EMSA
 - University Police
 - Conduct
 - Counseling
 - Health
 - Academia
- General Disturbance/Concern
 - Ex. Unrecognized fraternities/sororities



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK

Continuum of Conduct System



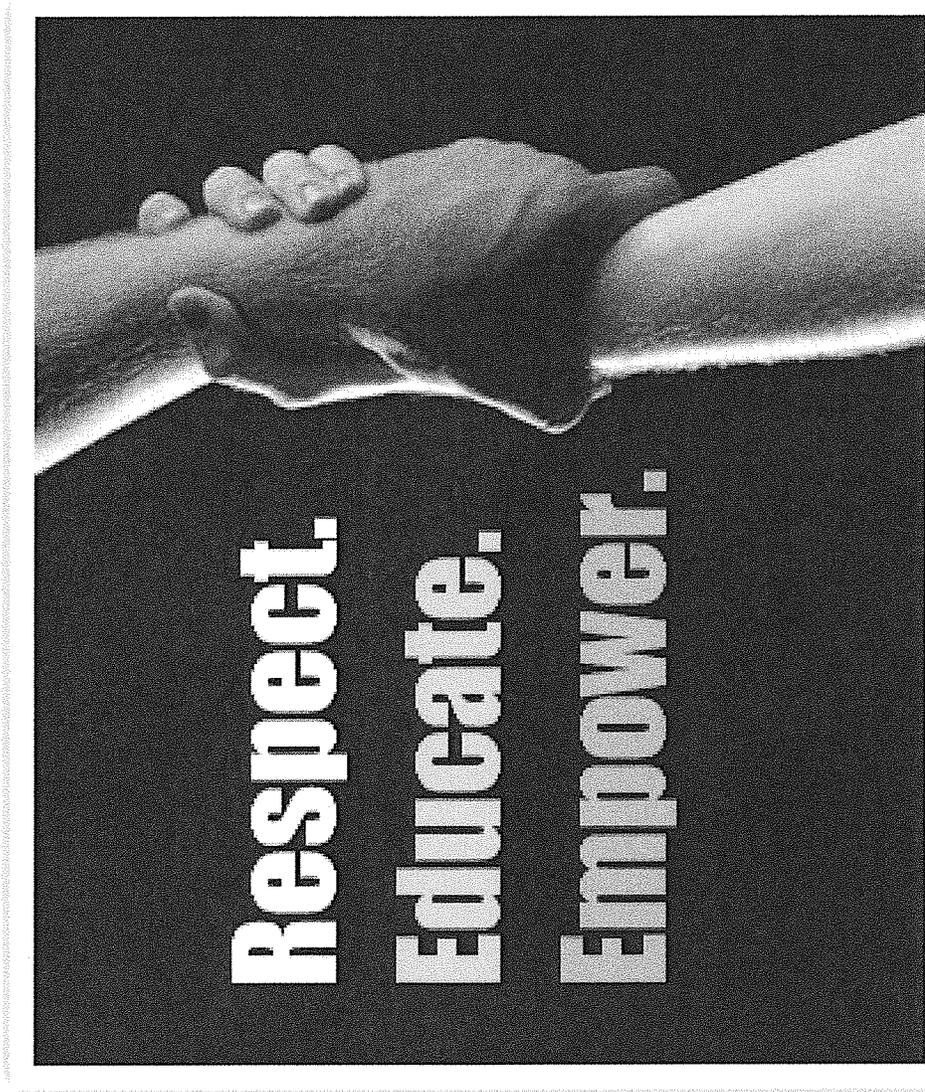
The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK

Impact

- Decrease in violations of Disorderly House/Noise from Fall to Spring
- Decrease in Open Container violations from Fall to Spring
- Student's seek out assistance sooner
- A resource for students who live off campus when incident's occur
- A streamlined approach for referrals and information



CONDUCT BOARD

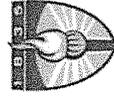


Respect.

Educate.

Empower.

Help Strengthen Your Community.



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Collaboration is Critical...

- Ideas for future growth and development
- Contact Information: (Office) 395-5170
mreed@brockport.edu



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Questions?



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