

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, September 17, 2007 at 7:00pm.

PRESENT: Mayor Morton Wexler, Trustee/Vice Mayor Maria C. Castañeda, Trustee Hannelore G. Heyen, DPW Superintendent Harry G. Donahue, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Village Manager / Treasurer Ian M. Coyle, Clerk Leslie A. Morelli.

EXCUSED: Trustee Carrie L. Maziarz, Trustee David J. Wagenhauser,

ALSO PRESENT: Fire Chief Timothy Rombaut, Jim & Joan Hamlin, Kathy Snyder, Fred Webster, Norm GianCursio

CALL TO ORDER: Mayor Wexler called the meeting to order and led the Pledge of Allegiance.

REVIEW OF MEETING MINUTES: Mayor Wexler called for any additions or corrections to the minutes of the last meeting. He said approval of the July 23rd workshop and August 27th meeting minutes will have to be tabled until the next meeting, as tonight there is not a quorum of Board members who were in attendance at those meetings to approve those minutes.

➔ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried that the minutes of the meeting held September 4, 2007 be approved as written.

PUBLIC HEARINGS: None

PUBLIC INFORMATION MEETINGS: None

PUBLIC COMMENT:

1. Kathy Snyder of Lyman Street said in the summer months when the Village Board has only one regular meeting per month, the meeting minutes do not get approved until the next meeting which is a month away. She said meeting minutes are supposed to be available to the public within 2 weeks. K. Snyder said although Clerk Morelli is happy to provide a copy of the unapproved minutes upon request, they should be posted on the website within 2 weeks whether the Board has approved them or not.

GUESTS: None

DEPARTMENT REPORTS:

A. PUBLIC WORKS – Superintendent Harry G. Donahue

1. Declare 1993 Dodge Truck #24 as surplus – Superintendent Donahue asked the Board to declare Truck #24 as surplus for sale at the October municipal auction. It is a 1993 Dodge 2500 pickup truck with 86,600 miles on it. He said he is confident that since it has a plow and snow control package on it and it and the auction is held just before winter, that the Village will get top dollar on it as opposed to putting it out to sealed bid.

Trustee Heyen asked the anticipated price range. Superintendent Donahue said he wouldn't venture a guess. Trustee Heyen asked the anticipated delivery of the new truck. Superintendent Donahue said it is expected by the end of October.

→ Trustee Heyen moved, Trustee Castañeda seconded, unanimously carried to declare Truck #24 as surplus for sale at the October municipal auction.

2. Water Flushing Notice – Superintendent Donahue reminded the Board that as part of routine maintenance of the water distribution system, the DPW flushes water mains in October and April. This is done to clean the mains and flush out sediment accumulations that may settle out in the mains. The flushing ensures a safe and healthy supply of drinking water. He said a notice will be placed in Suburban News, Tri County Advertiser and on the Village's website indicating that flushing operations will be conducted between 9am and 1pm on Monday, October 15th North of the canal – all hydrants East and West of North Main Street, Tuesday, October 16th South of the canal – all hydrants East of Main Street and Wednesday, October 17th – all hydrants West of Main Street.
3. Brush Pick Up – Trustee Castañeda asked when the last brush pick up would be. Superintendent Donahue said the last Monday in October. Notices were put out last spring, but he will put out a reminder notice as the time draws near.

B. POLICE DEPARTMENT – Chief Daniel P. Varrenti

1. Calls for Service – Chief Varrenti shared that the Police Department has been extremely busy. He said he took a night shift last week and it was an eye-opening experience. He invited the Board and Manager to do a ride along to see how the ambiance of the Village changes dramatically late at night.

2. Approval of Travel – Sgt. Philippy – STOP DWI / Traffic Safety Conference – Chief Varrenti reviewed the travel request for Sgt. Philippy pursuant to the Village’s travel policy. He would be driving the unmarked police vehicle. Conference registration is \$100 and the 3-night stay is \$469 for a total of \$569. Sgt. Philippy is a presenter at the conference, which speaks well for Brockport’s status statewide. If the conference sponsor (Governor’s Traffic Safety Committee) does not cover his cost, it would be covered as training by another state grant - STOP DWI. Therefore, there would be no cost to the Village.

→ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried to approve the travel request for Sgt. Philippy October 14-17.

3. National Night Out – Chief Varrenti presented a \$500 donation check from Kelly Lewis State Farm on Main Street to be deposited into the Police Department’s community service line to help defer the cost of National Night Out held September 14. Chief Varrenti thanked everyone involved in making the annual event a success including Fire Chief Rombaut and Department. He thanked Mayor Wexler, Trustee Castañeda and Trustee Heyen.
4. Movie Filming – Chief Varrenti said the filmmakers shooting “The Secrets of Jonathon Sperry” contacted him today to say they are winding down shooting in the Village of Brockport. They requested permission to utilize the parking spaces on the West side of Main Street between Clinton Street and King Street and on the East side of Main Street between Water Street and Market Street this Thursday, Friday and Saturday from 6am to 7pm. Since the request fell on the day of a Board meeting, Chief Varrenti said he needn’t make the decision and told them he would bring it to the Board. On the other couple of occasions, there was very little if any advanced notice and he had to make the call. He said he chose not to wake up Board members on a Sunday morning at 5am. Trustee Castañeda said she appreciates not receiving a 5am wake up call on the matter, but as mentioned previously, just wants to be kept apprised so when residents contact her she has some information.

Trustee Heyen asked Chief Varrenti for his recommendation. He responded that it is a limited section of parking and they’ve come this far. They should be allowed to finish the work. Trustee Heyen asked if they are able to compromise on the times as Friday school bus time would be particularly difficult. Chief Varrenti said he believes the filmmakers asked for what they needed. He said this would be contained and orderly. S. Zarnstorff said he knows they have utilized the Erie Street parking lots. Manager Coyle said when the filming is in progress, they need to park on Main Street to access the equipment and to block the shots.

Trustee Castañeda suggested letting the affected merchants know since we have advance notice this time. Mayor Wexler said he could deliver a notice to those particular merchants. He said the filmmakers met with he and Manager Coyle on August 10th before starting and understood that the most important thing was to keep the Main Street Bridge open. He said the inconvenience is coming to an end, but it will be nice to have the Village in a movie.

Trustee Heyen said the earlier they can finish on Friday the better so as to lessen the Friday afternoon rush hour traffic. She suggested appropriate signage so people know where they can and can’t park and that the signs, cones or tape be removed when shooting is done. Chief Varrenti said the Police Department is likely to get blamed since signs, cones, and tape identify them. He said he would leave word to have the officer on duty be sure they are removed at the end of each filming day. He said if they are tied up on calls, it might not happen immediately. Trustee Heyen said it would be nice to have a movie premier event at the Strand. Manager Coyle said the filmmaker has already approached The Strand and is awaiting word.

C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff

1. Annual Off Campus Rental Housing Information Blitz – S. Zarnstorff reported that due to having to wait for some materials from the Department of State, he had to postpone the information blitz from September 9th to September 16th. He thanked Clerk Morelli and Deputy Clerk Herzog for helping him copy, fold and stuff 600+ packets. He thanked L. Vaughan and volunteers from the Fire Department for helping him distribute the packets. He said they got to approximately 90% of the rental properties within the Village. He said this is both student and non-student rentals. Information included tenants rights, and issues related to trash, parties, noise, parking, fire and carbon monoxide safety and the like. He said it is hard to measure the outcome, but hopes the information is helpful. It is a big project and a good service.

Trustee Castañeda thanked S. Zarnstorff and asked if a student organization from SUNY had contacted him offering assistance. S. Zarnstorff said they did and he did not accept assistance from the particular organization for reasons he does not wish to divulge in public. Trustee Castañeda asked if SUNY officials invited him or other Village officials about speaking at student orientation or convocation. S. Zarnstorff said he has not been invited the last couple of years. Chief Varrenti said neither he nor the Mayor have been invited either. Chief Varrenti

said he

MINUTES OF MEETING HELD September 17, 2007 continued.....page 3

initiated his appearance for 3 years in a row. He did not provide the students with a warm fuzzy welcome, as it was more of what not to do to avoid getting into trouble with law enforcement type of presentation. He said it is done elsewhere in the Country, but maybe that wasn't the tone SUNY wanted to set in that venue. Trustee Heyen said there has also been some turnover with some SUNY officials – new President, Marketing Director, etc. She said the Good Neighbor Committee has also lots its SUNY leader. Chief Varrenti offered to take the lead regarding having Village representation at next year's orientation / convocation. Trustee Castañeda said that would be great. S. Zarnstorff said in the past he has participated in SUNY BSG, WBSU, TV station and The Stylus opportunities to get out vital information and will continue to do so.

D. FIRE /AMBULANCE / COMMUNICATIONS - Chief Timothy Rombaut

1. Calls for Service – Chief Rombaut reported 638 fire and 1,418 EMS calls for a total of 2,056 calls year to date. He said they have taken 73 calls (24 fire and 49 ambulance) in the last 5 days. These included a couple of motor vehicle accidents. Chief Rombaut said the ambulance volunteers have continued to step up to the plate and help the paid staff cover almost all EMS calls.
2. Membership Drops & Adds – Chief Rombaut asked the Board to consider approving the following drops: Michael Patterson, Doug Smith, Charles Marshall, Daniel Butler, Erik Bressingham; the following adds: William Turk to fire and Lisa Filipiak to fire and ambulance; the following exempt certificates: Michael Patterson and Doug Smith.

→ Trustee Heyen moved, Trustee Castañeda seconded, unanimously carried to approve the previously mentioned drops, adds and exempt certificates.

3. Approval of Travel – BAC Vital Signs Conference – Syracuse – Chief Rombaut reviewed the travel request for 15 members of the Ambulance Corps to attend the Vital Signs training conference in Syracuse October 18-21. He referred to his letter dated September 2nd that broke down the costs: registration is \$1,875 and hotel is \$1,725 for a total of \$3,600. He said they saved \$600 by registering early. However, if the Board does not approve the request, they can get the deposit back. Chief Rombaut said this is similar to requests in years past. This training consists of NYS-mandated EMS, ALS and BLS “refresher” courses to maintain certain certifications for the provision of ambulance service.

Trustee Heyen asked if this is within the budget. Chief Rombaut said yes, under training. He said they would look to get a full crew to coverage ambulance calls in their absence.

→ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried to approve this travel request.

4. Declare 60 Scott air packs and accessories as surplus – Chief Rombaut asked that the Board declare the 60 old Scott-brand air packs and accompanying accessories as surplus for sale through competitive quote/bid process via a formal request for bids. Manager Coyle reminded the Board that these air packs are deemed expendable by the Fire Chief in light of the Village's recent FEMA grant award covering the purchase of replacement air packs.

Trustee Heyen asked if there are any parties interested in purchasing the old air packs. Chief Rombaut said he received one offer of \$12,000 and is awaiting a couple of others. He will bring all back to the Board for their consideration.

→ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried to declare the 60 old Scott-brand air packs and accompanying accessories as surplus for sale through competitive quote/bid process.

5. Accept resignation from paid ambulance as of 9/29 – Lisa Ryder – Chief Rombaut referred to the resignation letter of Lisa Ryder. She is moving out of state.

→ Trustee Heyen moved, Trustee Castañeda seconded, unanimously carried to accept the resignation of Lisa Ryder from the paid ambulance staff as of 9/29 with regrets.

6. Appoint permanent from provisional status on paid ambulance – Susan Clapper – Chief Rombaut reminded the Board that they made a provisional appointment of Susan Clapper as a paramedic at their last meeting pending confirmation from Civil Service. That confirmation has come in.

→ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried to upgrade the appointment of Susan Clapper from provisional to permanent part time paid ambulance staff.

MINUTES OF MEETING HELD September 17, 2007 continued.....page 4

7. September 11th – Chief Rombaut thanked everyone that came out on September 11th to support our fallen heroes. He said there is a family member of a victim of Flight 93 who attends each year and thanks everyone.

E. VILLAGE MANAGER / TREASURER - Ian M. Coyle

1. Accept retirement of Deputy Clerk as of 10/25 – Betty Coopenberg – Manager Coyle referred to the letter of resignation dated September 12th indicating that Deputy Clerk Betty Coopenberg has chosen to retire as of October 25th. Trustee Heyen said she has given 18 years of dedicated service to the Village of Brockport and is wished well in retirement. Mayor Wexler said the Board would adopt a proclamation at their next meeting. The vacancy will be discussed at the next workshop.

→ Trustee Heyen moved, Trustee Castañeda seconded, unanimously carried to accept the retirement of Deputy Clerk Betty Coopenberg effective October 25th with regret and thanks for her many years of dedicated service.

2. Pending Travel Request – S. Zarnstorff – Manager Coyle reminded the Board that they tabled S. Zarnstorff's travel request at the last meeting.

Trustee Heyen said the request is pursuant to the Village's travel policy for S. Zarnstorff to travel to State College, PA to review their local laws on off-campus rental housing. Manager Coyle learned from the Manager of the Borough of State College that they are doing some progressive things there with regard to town/gown relationships. Trustee Heyen said he will drive the Village vehicle and one overnight stay, meals and gas is estimated at \$130. Trustee Heyen said she looks forward to receiving a report on his findings in an effort to enhance the work he's doing here. S. Zarnstorff said he is excited to see what they are doing.

→ Trustee Heyen moved, Trustee Castañeda seconded, unanimously carried to approve S. Zarnstorff's travel request.

F. CLERK - Leslie A. Morelli – No report.

VILLAGE BOARD REPORTS:

A. Trustee Maziarz (excused)

B. Trustee Wagenhauser (excused)

C. Trustee Heyen

1. National Night Out – Trustee Heyen commended the Police Department and Fire Department for a fun and educational event. She thanked the Brockport Central School District for passing out flyers to encourage kids and their families to attend and Ryan's Big M for donating the food. She said she and her family learned a lot from the car crash simulation, border patrol presentation and the like and enjoyed Sgt. Cuzzupoli on the microphone providing explanations.

2. September Fest – Trustee Heyen commended Norm Frisch for coordinating another successful and growing event. She helped man the Village booth encouraging people to consider volunteer opportunities.

3. Parks – Trustee Heyen reported that the Barry Street Park and Corbett Park fence projects as well as the Barry Street Park drainage project and Utica Park ADA picnic tables project are on the DPW's fall docket. She thanked the DPW for repairing the nails on the platform at Evergreen Park. After that, they'll meet again regarding ideas for the rest of the plans for the Barry Street Park.

4. Fayette Street Rehabilitation – Trustee Heyen said the Fayette Street rehabilitation project is coming along and was done earlier than planned since the Park Avenue Bridge has been closed for repairs so that there would be only one period of interruption for the residents.

5. Seymour Library – Trustee Heyen reminded the Board that the Library Board's presentation to the Brockport Village Board, Sweden Town Board and Clarkson Town Board would be Wednesday, September 19th.

D. Trustee / Vice Mayor Castañeda

1. Village Advisory Committee – Trustee Castañeda said the next meeting would be October 9th, not September 18th as previously mentioned. She thanked Clerk Morelli for mailing a packet to the committee members which included a memo, meeting schedule, current membership roster, committee description sheet, list of vacancies and position interest form.

Due to relocation out of the Village, she asked the Board to accept the resignation of Ken Applebaum and Marilyn Colby.

MINUTES OF MEETING HELD September 17, 2007 continued.....page 5

→ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried to accept the resignation with regret of Ken Applebaum and Marilyn Colby from the Village Advisory Committee due to each having moved out of the district.

2. September Fest – Trustee Castañeda thanked Norm Frisch and committee for coordinating the event. She said the Village and Town participated for the first time. She thanked Trustee Heyen and Walk Bike members for helping her to man the Village’s booth, Clerk Morelli for providing information and assistance with set up, Village Historian Jackie Morris and Museum Committee Member Doug Wolcott for staffing the museum and providing a display, Trustee Maziarz for lending the tent and table from the Farmer’s Market, and her sons and D. Wolcott’s young neighbor for assisting with set up and tear down.
3. September 11th – Trustee Castañeda thanked Fire Chief Rombaut, Public Information Officer Martin and the entire Fire Department for the September 11th vigil and ceremonies.
4. National Night Out – Trustee Castañeda thanked Police Chief Varrenti, Sgt. Cuzzupoli and the entire Police Department for National Night Out. She also thanked Mike and Kathy Snyder for donating the use of tent and tables.
5. Sweden Senior Center – Trustee Castañeda congratulated the Sweden Senior Center on its accreditation.
6. Harvest for Hope Walk – Trustee Castañeda thanked the Police Department for their help with the successful Harvest for Hope Walk.
7. Sgt. Ziegler’s Retirement – Trustee Castañeda congratulated Sgt. Ziegler on his retirement.

E. Mayor Wexler

1. Community Events – Mayor Wexler said it is easy for some to take our community for granted. Sometimes it takes something special to appreciate what it means to live here. He said he received a call from a woman from elsewhere who was upset that nothing was planned in her community for September 11th. Mayor Wexler said he knows that September 11th will always be remembered here. He thanked the Fire Department, Ambulance Corps and Police Department for the 12-hour vigil and ceremonies and commended Public Information Officer Christopher R. Martin for all of his coordination efforts. Mayor Wexler said he was honored to have participated in several events over the last couple of weeks including but not limited to September Fest and Operation Patriot held September 8th, September 11th vigil and ceremonies, Sweden Senior Center accreditation and National Night Out each held September 14th, and a retirement party for Police Sgt. Ziegler held September 16th. He said these are just a few examples in a busy week of the community working together to benefit everyone. He said it was a pleasure to participate.

PUBLIC COMMENT:

1. Joan Hamlin of Park Avenue inquired as to the status of proposed Local Law #3 of 2007 regarding updating the official zoning map and street map and related Village Code text. She said the Board held a public hearing on May 21st and has not acted on it. Mayor Wexler said Trustee Maziarz had an issue with the split zoning of 222 Main Street and suggested that be dealt with at the same time. He said they would discuss this at the next workshop.

J. Hamlin also inquired as to the status of the issue of Monroe County asking G.E. to do some testing at the 200 State Street and related properties. She said she remembered hearing that testing was best done in good weather. Trustee Heyen said she has been in touch with the County whose engineers have not yet come back with the cost for testing which could be \$8,000 to \$14,000 or more. She said it is not weather related. It is simply slow going.

2. Kathy Snyder of Lyman Street asked if it is normal for the Code Enforcement Officers to be out on weekends assisting the Police Department. She said she thinks it is weird. S. Zarnstorff said there are some things that cannot be accomplished during the day such as checking occupancy at bars. K. Snyder questioned why Code Enforcement would be assisting with domestic violence calls. S. Zarnstorff said he is not sure as to what she is referring to, as he does not recall ever going on a domestic violence call. Manager Coyle said there is a lot of interaction between the Police Department and Code Enforcement as some calls necessitate a response from both. S. Zarnstorff said the Police Department routinely contacts Code Enforcement for occupancy and life safety issues. He referred to Chief Varrenti’s earlier comment and agreed that it is a whole different atmosphere at night.

AUDIT:

➔ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried that the bills be allowed and paid upon audit.

	<u>Date</u>	<u>Check #</u>	<u>Amount</u>
<u>Village</u>	9/5/07	175780-175785	7,025.66
	9/6/07	175786	215.98
	9/17/07	175813-175861	37,137.30
<u>Fire</u>	9/17/07	175787-175811	21,958.59
	9/17/07	175812	185.26
<u>Third Party Billing</u>	9/17/07	1081-1086	2,956.94
<u>Capital Projects</u>	9/17/07	2119-2127	5,566.82
<u>Water</u>	9/17/07	1802-1810	48,136.90

ADJOURNMENT:

➔ Trustee Castañeda moved, Trustee Heyen seconded, unanimously carried that the meeting be adjourned at 8:07pm.

Leslie Ann Morelli, Village Clerk