

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, August 10, 2010 at 7:00pm.**

**PRESENT:** Mayor M. Connie Castañeda, Trustee/Deputy Mayor Daniel P. Kuhn, Trustee Kent R. Blair, Trustee Carol L. Hannan, Trustee Scott W. Hunsinger, Clerk Leslie A. Morelli

**EXCUSED:** Treasurer Mary Beth Lovejoy, Police Chief Daniel P. Varrenti, DPW Superintendent Harry G. Donahue, Building/Zoning Officer Scott C. Zarnstorff, Fire Chief Scott Smith

**ALSO PRESENT:** John Bush, Jim & Joan Hamlin, Tom & Cathy Mangan, Bernie LoBracco, Jo Matela, Kevin McCarthy, Valerie Ciciotti, Bill & Hanny Heyen, Norm Giancursio, Mark & Kathy Kristansen, Peter & Susan Smith, Kristina Gabalski, Fred Webster, Margay Blackman, Mary Jo Nayman, Harry Snyder, Brian Winant, Joy Levandowski, David Markham, Joan Marcello, Ruth Ann Tryka, Tom & Darlene Lang, Annie Crane, Francisco & Linda Borrayo, Jim Bareis, Pam Ketchum, Jeanne Sold

**CALL TO ORDER / PLEDGE:** Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

Mayor Castañeda read the following prepared statement into the record.

The actions that took place at the last Village Board meeting (8/3) are unacceptable. Anyone, including the Mayor and Trustees, will be required to speak and treat others at the meeting respectfully and professionally or they will be asked to leave.

The Village Board has many serious issues that need to be discussed and decided upon. We will not be able to please everyone. Once a decision has been made by the Village Board, we need to move on to the next issue. We cannot be effective at change if we continue to rehash issues that have been decided, even if it does not meet with everyone's approval. The purpose of the Village Board is to make decisions that are fiscally responsible for the betterment of the Village as a whole, not specific interest groups.

I respectfully request that anyone wishing to participate in the process keep this in mind. I also request that you respect the fact that I am the Mayor and was elected by the people of this community and have a term that does not expire until 2013. It is my intention to fulfill my term.

Jo Matela read a statement made by Dan Kuhn during public comment last meeting that stated he does not have a magic solution to this Village's many problems. Neither do I, but I am willing to work to find those solutions and have proper discussions to come up with compromises and ultimately improve our Village. I ask that each of you do the same.

If we do not come together for a common cause, we will not be successful in saving our Village. Our personal differences need to be set aside. It is time we all grow up and start acting like adults. Name calling, bad mouthing, and distorted truths will not help us to move forward. It is up to each of us to work toward that common cause.

This is a continuation of the meeting that began last week. Our records indicate that there was one individual who signed up to speak under public comment last time who didn't have the opportunity to do so.

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**GUESTS:** None

**PUBLIC COMMENT:**

- Margay Blackman of Park Avenue – shared that she requested a copy of the Village Board meetings procedures which include guidelines for public comment. Clerk Morelli shared that these are also on the Village's website. M. Blackman suggested that it be detailed in the procedures that public comment remarks must be addressed to the Village Board as a body and not to one individual. She expressed concern that this requirement is inconsistently applied. If a member of the public has a criticism regarding the action of a particular member of the Board, they should be allowed to bring that to the attention of the entire Board. She further suggested that it be detailed in the procedures not only what is commonly accepted good taste, but what will not be accepted: insulting, malicious, slanderous, threatening comments or behavior. She also expressed concern of comments and Roberts Rules of Order coming from the audience and that it gets out of control. She said the Board would benefit from attending training or holding a work session on how to conduct a meeting or Roberts Rules of Order.

**PUBLIC HEARINGS:** None

**PUBLIC INFORMATION MEETINGS:** None

**CERTIFICATES OR PROCLAMATIONS:** None

**CONSENSUS ITEMS:**

• **APPROVAL OF MINUTES**

→ Mayor Castañeda moved, Trustee Hunsinger seconded, Deputy Mayor Kuhn abstained, carried 4/0/1 that the minutes of the July 19 meeting be approved as written.

→ Mayor Castañeda moved, Trustee Blair seconded, carried 5/0 that the minutes of the August 3 meeting be approved as amended.

Trustee Blair asked that a comment made by Rich Miller be included: “staring down the barrel of a loaded shotgun”.

Trustee Hannan asked that a comment made by Mayor Castañeda asking Jo Matela to sit down and that her comments directed to an individual instead of the entire Board be stricken.

Mayor Castañeda suggested that the Clerk and Treasurer review the tape of the meeting once it has been returned to the Village. Until such time, the minutes will not be placed on the website or entered into the minutes book.

• **AUDIT – PAY BILLS**

→ Mayor Castañeda moved, Trustee Hunsinger seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Date Paid</u>	<u>Amount</u>
FUND (A): <u>General</u>	8/4/10	\$137,561.47
FUND (F): <u>Water</u>	8/4/10	\$39,355.57
FUND (H): <u>Capital</u>	-	-
FUND (T): -	-	-
		\$176,917.04 grand total

• **PERSONNEL**

- Vacancies
  - Deputy Clerk-Treasurer position

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to authorize the Clerk to advertise to fill the Deputy Clerk-Treasurer vacancy – part time 24 hours per week, \$15 per hour, no benefits or paid time off.

Trustee Hunsinger said the position was previously full time with benefits and paid time off. Mayor Castañeda confirmed. Trustee Blair asked if payroll would be fully outsourced. Mayor Castañeda said no. Treasurer Lovejoy had made prior recommendations regarding the handling of payroll and has worked with our payroll company to more fully utilize the software. Trustee Hunsinger said he concurs with past statements made by the Mayor regarding the need to clarify job responsibilities at Village Hall including supervisory chain of command. Mayor Castañeda said she has spoken with the Clerk and Treasurer, gathered information on job descriptions, and will be soliciting further input from them.

- Appointments - none
- Volunteer Drops/Addds
  - Fire / Ambulance –

→ Trustee Hunsinger moved, Trustee Hannan seconded, carried 5/0 to approve the following drops: Andrea Meiers, Michael Dorgan, the following adds: Christopher Ortiz to active fire only, Sarah Pesciotta to active ambulance only, Rebecca Staudt to active ambulance only, Scott Winslow to active Fire Police only, Christopher Martin to active Fire and ambulance support, Marion Buckingham to Ladies Auxiliary, Kimberly Underwood to Ladies Auxiliary.

- Welcome Center Greeters – none
- Walk Bike Brockport Action Group members – none

- Terminations
  - Resignations –
    - Historic Preservation Board – Christine Green

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to accept the resignation of Christine Green from the Historic Preservation Board with regrets and thanks for her past service.

- Library Board – Sue Novinger

→ Deputy Mayor Kuhn moved, Trustee Blair seconded, carried 5/0 to accept the resignation of Sue Novinger from the Seymour Library Board with regrets and thanks for her past service.

- Retirements - none
- Terminations - none

**CLERK & TREASURER REPORTS:**

- Clerk
- Treasurer
  - Financials for period ending 7/31/10 - were distributed to the Board and will be posted to the Village's website.

Mayor Castañeda read Treasurer Lovejoy's report into the record.

**Payroll and Accounts Payable**

- Input and process of both payroll and invoices as scheduled for both the Village and the Library
- I have been working with both the payroll system and the accounts payable system to better use each system to its capacity and to integrate as necessary.
  - Many areas of duplication take place, especially in the area of payroll
    - Time off accruals
    - Data input
    - Covering of payroll
    - Accounting for payroll
    - Filing of bi-weekly payroll information
  - Purchasing procedures will aid in the processing of invoices

**Preparing to close the books**

- Properly reconciling bank accounts...some for the entire year
- Reconciling accounts payable and receivable for year end
- Reconciling due to/due from accounts – these have not been reconciled for the entire year and are quite a mess
- Properly recording cash as it comes into the Village – within the proper year (modified accrual basis)
- Answering questions and preparing materials for preliminary audit and internal controls
- Reviewed and made adjusting entries to properly account for various member grants which have been expensed and/or revenue received within the current year.

**Current year books**

- Posting appropriate journal entries
- Reviewing revenue and expenditure codes for proper coding

**Fire Contract Information**

- Prepared information necessary to be in contracts for the "finance side"
- Prepared the 2009 surplus/deficit report

**Library**

- Worked with Town of Sweden's Leisa Strabel to submit the 2009 AUD which was due at the end of December; also provided material for accountant to complete the 990 tax return which was also due.

Mayor Castañeda said she wishes the record to reflect her thanks to Town of Sweden Finance Director Leisa Strabel for working with Village Treasurer on the 2009 Library AUD.

Mayor Castañeda shared that she had her monthly meeting with Department Heads today. One of the items was to review the requisition form Treasurer Lovejoy suggests using in an effort to implement a purchase order system. Department Heads provided valuable feedback.

**DEPARTMENT REPORTS:**

- Building / Zoning / Code Enforcement
- Police
- Public Works
  - Financials – Trustee Hunsinger informed Mayor Castañeda that DPW Superintendent Donahue and DPW Clerk Baker are awaiting some financial information from Treasurer Lovejoy to close out their books. Mayor Castañeda said she would mention that to Treasurer Lovejoy.
  - Water Department Laborer – Trustee Hunsinger reported that he met with DPW

Superintendent Donahue today to review the applications received. They selected 3 finalists to interview next week and will bring back a hiring recommendation to the Board for the next meeting.

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○ Fire / Ambulance / Dispatch

▪ Hose testing – Trustee Hunsinger reminded the Board of the Chief's report at a recent meeting regarding the hose testing results and the need to purchase some new hose. Assistant Chief Marenus solicited quotes with the lowest being from Eliza Co for a total of \$3,335. Trustee Blair said there is \$3,000 in the new hose line A3410.4310 and that \$335 will have to come from another line.

→ Mayor Castañeda moved, Trustee Hunsinger seconded, carried 5/0 to approve the lowest quote (Eliza Co) for \$3,335 for hose. \$3,000 to come from the new line A3410.4310 and \$335 to come from another line to be determined by the Chiefs and transferred appropriately.

▪ Training needs – Trustee Hunsinger shared that in meeting with the Chiefs recently they were asked to look into local training opportunities in an effort to avoid travel for training whenever possible. There will be times when some specialized training requires travel. However, the Fire Chiefs will provide the Village Board with sufficient lead time and details and will prioritize the true training needs of its members.

▪ Site Survey – Trustee Hunsinger shared that Holman, the vendor contracted to evaluate the Fire Department, submitted an extensive packet to the Chiefs for completion by the end of August and feedback by the end of September. Trustee Blair reminded all that the Towns of Sweden and Clarkson had requested such.

▪ Fire Department budget – Trustee Hunsinger shared that the focus will turn to the Fire Department budget after the 9/11 ceremonies.

▪ Radio narrow banding – Trustee Hunsinger reported that the Fire Police are the last group and that the changeover involves 300 mobile devices and 450 portables.

▪ Pool car – Trustee Hunsinger reported that the Fire Department's pool car needs about \$1,000 worth of work on it, which is probably more than it is worth. The Chiefs suggest the Village declare it surplus and sell it.

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 to declare surplus and authorize for sale the vehicle known as the "pool car" through Auctions International.

Fire Chiefs will work with DPW Clerk to accomplish this and will bring the bids back to the Board for review and acceptance.

**OLD BUSINESS:**

○ Meeting Schedule – Mayor Castañeda referred to the new Village Board meeting schedule adopted at the July 19<sup>th</sup> meeting in which Village Board meetings were changed from Mondays to Tuesdays. Although Department Heads (Code Enforcement Officer, Police Chief, DPW Superintendent, Fire Chief) are required to attend only the second regular meeting each month, she was informed that none of the Fire Chiefs can meet on any Tuesday evening due to Fire Department meetings and drills. She asked the Board if they would be willing to re-consider the Clerk and Treasurer's original recommendation to hold meetings on Wednesday evenings.

→ Mayor Castañeda moved, Deputy Mayor Kuhn seconded, carried 5/0 to hold Village Board meetings the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month and keep Village Board work sessions as the 2<sup>nd</sup> Tuesday of each month.

Clerk Morelli commented that there will be times when the Board meets for a work session on Tuesday and then a meeting the next night on Wednesday. Board concurred.

**\*\*SCHEDULE REVISED 8/10/10\*\***

**August 2010 – July 2011**  
**Village of Brockport Meetings**

**Village Board Meetings**

Meetings begin at 7pm and are held at Village Hall

2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month unless otherwise noted

Submittal Deadline: Wednesday by Noon prior to meeting date

Note: Department Heads are in attendance only the 2<sup>nd</sup> regular meeting of each month.

August 3, 2010 (was adjourned to 8/10/10)  
August 25, 2010

January 12, 2011  
January 26, 2011

September 8, 2010  
September 22, 2010  
October 13, 2010  
October 27, 2010  
November 10, 2010  
November 24, 2010 – NONE due to holiday eve

February 9, 2011  
February 23, 2011  
March 9, 2011  
March 23, 2011  
April 13, 2011 – budget hearing (location TBA)  
April 27, 2011

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December 8, 2010  
December 22, 2010

May 11, 2011  
May 25, 2011  
June 8, 2011  
June 22, 2011  
July 13, 2011  
July 27, 2010

Plus the following work sessions the 2<sup>nd</sup> Tuesday of the following months:

September 14, 2010  
October 12, 2010  
November 9, 2010  
December 14, 2010  
January 11, 2011  
February 8, 2011  
March 8, 2011  
April 12, 2011  
May 10, 2011  
June 14, 2011 – NONE due to Village Elections  
July 12, 2011

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**Planning Board Meetings**

Meetings begin at 7pm and are held at Village Hall

2<sup>nd</sup> Monday of each month unless otherwise noted (only upon application)

Submittal Deadline: Tuesday by Noon prior to meeting date

August 9, 2010  
September 13, 2010  
October 12, 2010 (Tuesday)  
November 8, 2010  
December 13, 2010

January 10, 2011  
February 14, 2011  
March 14, 2011  
April 11, 2011  
May 9, 2011  
June 13, 2011  
July 11, 2011

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**Zoning Board of Appeals Meetings**

Meetings begin at 7pm and are held at Village Hall

4<sup>th</sup> Tuesday of each month (only upon application)

Submittal Deadline: Tuesday by Noon at least 3 weeks prior to meeting date

August 24, 2010  
September 28, 2010  
October 26, 2010  
November 23, 2010  
December 28, 2010

January 25, 2011  
February 22, 2011  
March 22, 2011  
April 26, 2011  
May 24, 2011  
June 28, 2011  
July 26, 2011

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**Historic Preservation Board**

Meetings begin at 7pm and are held at Village Hall

3<sup>rd</sup> Thursday of each month unless otherwise noted (as needed)

August 19, 2010 (8pm start)  
September 16, 2010  
October 21, 2010  
November 18, 2010  
December 16, 2010

January 20, 2011  
February 17, 2011  
March 17, 2011  
April 21, 2011  
May 19, 2011  
June 16, 2011  
July 21, 2011

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**Other Boards and Committees:**

Meeting schedules and locations vary

Seymour Library Board (3<sup>rd</sup> Tuesday 7pm at Library), Tree Board (2<sup>nd</sup> Tuesday 7pm at Library), Code Review Committee (4<sup>th</sup> Tuesday 6pm at Village Hall), Walk Bike Brockport Action Group (2<sup>nd</sup> Thursday 7pm at Village Hall), Parks Committee, Welcome Center Management Committee, Emily L. Knapp Museum & Library of Local History Committee, Board of Ethics

- Appoint Joseph Genier as Hearing Officer for a personnel matter –

→ Deputy Mayor Kuhn moved, Trustee Blair seconded, carried 5/0 to appoint Joseph Genier as Hearing Office for a personnel matter.

- Fee Schedule amendments made 7/19 – recommend effective date of 9/15

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to set the effective date of the Village's fee schedule adopted July 19<sup>th</sup> and to be further amended August 25<sup>th</sup> as September 15<sup>th</sup>.

The Welcome Center Management Committee concurred with the changes to the fees for the larger boats at the Welcome Center on a trial basis in hopes there are no complaints or loss of business. The **MINUTES OF VILLAGE BOARD MEETING HELD August 10, 2010 continued.....page 6**

committee will benchmark the fees at similar venues prior to the opening of the Welcome Center next May 2011.

Clerk Morelli shared that Code Enforcement Officer Zarnstorff and DPW Superintendent Donahue have submitted further suggestions for amendments to the fee schedule. She will compile the information for the Board's consideration at the August 25<sup>th</sup> meeting.

**NEW BUSINESS:**

○ Consider Treasurer's recommendations re NYS Retirement Incentive – Part A & Part B – Mayor Castañeda read Treasurer Lovejoy's memo:

I have reviewed the information regarding the Retirement Incentive that is being offered by the State of New York. It is my opinion that the plan will not be feasible for the Village of Brockport. My reasons are as follows:

1. We have no one eligible for Part B.
2. Part A eligible's fall into two categories both of which require the Village to eliminate the positions.
3. Only two of the employees listed have the required 30 years of service. Without the 30 years of service, there are significant penalties in their pension payout.
4. One of the eligible is only 50 years of age at the present. The other is 58.

Board concurred that it is not worth pursuing.

○ Consider Dog Control Officer's request to appoint special counsel re dog control matters

→ Deputy Mayor Kuhn moved, Trustee Hunsinger seconded, carried 5/0 upon request of the Dog Control Officer, to appoint James D. Bell, Esq. to handle dog cases on the Village's behalf at a rate of \$175 per hour with no travel costs.

**VILLAGE BOARD REPORTS:**

○ Mayor M. Connie Castañeda

- Update on Fire Service contract negotiations – Mayor Castañeda reported that she, Treasurer Lovejoy and Village Attorney Mayer met with Town of Sweden and Clarkson representatives on July 27<sup>th</sup> regarding fire service contract negotiations.

→ Trustee Blair moved, Mayor Castañeda seconded, carried 5/0 to adopt the following resolution:

Be it resolved, effective September 1, 2010, the Village of Brockport will not pay any bills that have been paid using Fire Department funds that have not had prior approval of the Village Board. The Mayor shall prepare and submit a letter stating such to the Chief of the Department as well as the President and Treasurer of the Fire Department Board.

▪ Update on NYS DOT projects – Mayor Castañeda reported that NYSDOT work is progressing on the rehabilitation of the Smith Street Bridge. They have some additional work in design and fabrication. NYSDOT has awarded the contract to Crane Hogan for the Main Street rehabilitation. A public officials meeting is scheduled for August 25<sup>th</sup> at 10am. She asked if any Village Board members could attend. Trustee Hannan and Trustee Hunsinger each said they are available. Mayor Castañeda said NYSDOT will come to a Village Board meeting and will hold another public information meeting on the project.

▪ GBDC – Mayor Castañeda shared that she received a letter from the NYS Authorities Budget Office indicating that they have asked GBDC (Greater Brockport Development Corporation) for some reports and documentation. She forwarded a copy to current GBDC President Gary Skoog and requested she be copied on the response.

▪ Parks – Mayor Castañeda shared that she met with Parks Committee Chair Andrea Perry and DPW Superintendent Donahue to follow up on the Parks Committee report and recommendations. One of the questions was whether there is \$26,000 left of the G.E. M.O.U. for the Barry Street Park. Treasurer Lovejoy is researching this. SUNY incoming students will be helping on August 28<sup>th</sup> with several parks and playgrounds.

▪ World Canals Conference – Mayor Castañeda shared that the World Canals

Conference will be held in Rochester September 19<sup>th</sup> – 24<sup>th</sup> with a study tour of Spencerport and Brockport on September 22<sup>nd</sup>. The committees in Brockport and Spencerport have been meeting to prepare for the visit. The World Canals flag will be displayed at the Welcome Center.

- Oliver Middle School – Mayor Castañeda referred to the CLG grant for a consultant to prepare the nomination to get the Oliver Middle School on the Historic Registers. Former BCSD Superintendent Fallon supported the project. Current BCSD Superintendent Stone will be meeting with Bill Andrews to get more information to take it to the School Board.

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- Trustee / Deputy Mayor Daniel P. Kuhn

- Appointment – Deputy Mayor Kuhn shared that he had a prepared statement to read into the record at the last meeting, but did not have an opportunity to do so. He said rather than read the lengthy statement into the record, he summarized that he accepted the appointment to sit on the Village Board to help make the Village of Brockport an affordable, safe, livable community in which to live, work and play. Some assume he is divisive due to his part in spearheading the referendum on dissolution. He said nothing cures division like success. When you're having success, everybody is on the same team. He said he will work to try to find that success and hopes to be on the same team in that effort.

- Community Message Board / Moderated Forum – Deputy Mayor Kuhn proposed the idea of hosting an electronic community message board / moderated forum. He has conversed with the Village's Webmaster and I.T. Consultant and any cost would be minimal. He is willing to pay the minimal cost himself and is willing to do the moderation. He said Mayor Castañeda has previously stated the need for more open communication. This would be yet another communication tool which would be open and efficient.

→ Deputy Mayor Kuhn moved, Mayor Castañeda seconded to allow Deputy Mayor Kuhn to create a community web forum at no cost or effort to the Village.

Trustee Hunsinger said he would like the opportunity to learn more about it and discuss it at a work session. Questions he might have: what would the format be, how would the posts be presented, would people be required to identify themselves or be allowed to be anonymous, etc. He said it sounds like it could be a good idea, but is worth discussion.

Mayor Castañeda asked Deputy Mayor Kuhn if he would be willing to provide more detail and be prepared to discuss it at the September work session. Deputy Mayor Kuhn said that would be fine.

→ Deputy Mayor Kuhn withdrew the motion.

- Trustee Kent R. Blair

- Welcome Center – Trustee Blair announced that volunteers are welcome to join in on a "spring cleaning" of the Welcome Center Sunday, August 15<sup>th</sup> at 3pm.

- Code Enforcement Office – Trustee Blair reminded the Board that they had previously tabled a motion to reinstatement some of the hours of the Assistant Code Enforcement Officer.

Trustee Hunsinger shared that he spoke with CEO Zarnstorff last week in regards to code enforcement needs. He asked for further information that he could review prior to un-tabling the motion. He said he is confident that the Village will be able to have a return in the investment the Codes office will bring.

→ Trustee Blair moved, Trustee Hunsinger seconded to restore the Village of Brockport Codes Office to better staffing hours with minimal needs that equate to the following, taking into account the Village is

2 months into the fiscal year: Assistant Codes Officer 250 hours @ \$13.93 per hour = \$3,482 and Codes Office Clerk restore an additional 217 hours at \$10.45 per hour = \$2,264.17 plus \$700 for required in-service training totaling \$6,446.67 for the remainder of the fiscal year.

Trustee Hunsinger said the Codes Clerk was 30 hours per week and had been cut to 15 hours per week

effective June 1<sup>st</sup>. This will bring her to 20 hours per week which is still less than the amount placed in the fiscal year budget for the position and less than the number of hours allowed by Civil Service for the position. The Assistant CEO's hours will still be less than the amount placed in the fiscal year budget for the position and less than the number of hours allowed by Civil Service for the position.

Mayor Castañeda requested that this motion be tabled, as she did not receive a copy of the information Trustee Hunsinger referred to having received from CEO Zarnstorff. Trustee Blair said he believes the whole Board received the information via e-mail 2 weeks ago. Mayor Castañeda said she does not recall it. Mayor Castañeda further urged the Board to respond to the Village Clerk's requests for agenda items and supporting documentation so that items such as this can be placed on the agenda

and included in the Board's packet. She said all Board members would then be better prepared to weigh in and make decisions. Trustee Blair responded that this was not a new item, and that the Board had tabled it to revisit again.

→ Call to Question: Trustees Blair, Hunsinger, Hannan in favor, Deputy Mayor Kuhn and Mayor Castañeda opposed, carried 3/2 to restore the Village of Brockport Codes Office to better staffing hours with minimal needs that equate to the following, taking into account the Village is 2 months into the fiscal year: Assistant Codes Officer 250 hours @ \$13.93 per hour = \$3,482 and Codes Office Clerk restore an additional 217 hours at \$10.45 per hour = \$2,264.17 plus \$700 for required in-service training totaling \$6,446.67 for the remainder of the fiscal year.

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- Flowers in Historic Downtown Commercial District – Trustee Blair said citizen Pete Smith had expressed concern about a comment he (Trustee Blair) made regarding the issue of flowers in the Historic Downtown Commercial District. Trustee Blair said P. Smith was correct. Trustee Blair apologized for the comment.

- Village Board Stipend - Trustee Blair shared that he had previously indicated that he would forward his monthly Trustee stipend to worthy community causes. He wished to go on record that due to the amount of work, he will now retain said stipend.

- Request for Executive Session – Trustee Blair said he would like to meet briefly in executive session at the end of the meeting regarding a Fire/EMS Department personnel matter.

- Trustee Carol L. Hannan

- DPW – Trustee Hannan shared that she met with DPW Superintendent Donahue – learning the ropes.

- Code Enforcement – Trustee Hannan shared that she and CEO Zarnstorff met with SUNY's Dr. Langdon regarding student safety and the effect of some of SUNY's large events on the Village and quality of life. SUNY is very receptive to feedback. Trustee Hannan suggested the Town/Gown Committee discuss same.

Mayor Castañeda said she and Police Chief Varrenti have met with the Town/Gown Committee and made the Village's feelings known about events such as Brock the Port and big concerts. Mayor Castañeda said she also plans to contact the Vice President for Student Affairs to ask for the opportunity for herself, Chief Varrenti and CEO Zarnstorff to speak at new student orientation as has sometimes been done in the past.

- Brockport Merchants Association – Trustee Hannan shared that she has met with 3 merchants so far regarding increasing traffic into their stores. She plans to attend the next Brockport Merchants Association meeting.

- Planning Board – Trustee Hannan shared that the August 9<sup>th</sup> Planning Board meeting did not take place, as the sole applicant was unable to attend.

Mayor Castañeda commented that it is her understanding that there was a lack of quorum as well. She said she will look into whether the absences were excused or no-shows.

- Police Department – Trustee Hannan shared that she went on a police ride along today and found it interesting and informative.

- Public Comment – Trustee Hannan said many were upset by the public altercation at the August 3<sup>rd</sup> Village Board meeting and that many people feel unable to make their true feelings known to the Board.

- Appointment of Dan Kuhn as Trustee/Deputy Mayor – Trustee Hannan read the following prepared statement into the record:

“On election night, mayor, as you stood on the steps of village hall; silent, head bowed; surrounded by a cheering crowd, you demonstrated your true feelings on dissolution for all to see. A majority of voters sent a clear message to us that night but you refuse to accept it. Working at cross purposes is the real reason for this board's public conflict. And now, the divide widens. With the appointment of Mr. Kuhn, you've demonstrated not only your unwavering allegiance to the group of people who would control or eliminate our village, but your determination to ignore the 80% of voters who overwhelmingly rejected candidate Kuhn just a few short weeks ago. Your willful disregard of the voter's mandate is why residents last week rightly questioned your lack of good judgment, loyalty, and leadership as mayor of

this village.”

Mayor Castañeda responded that the Village Board is here to represent all Village residents, not just a majority or certain interest groups. As to the divide widening, that’s only if the Board lets it. She said she hopes the Board will work together and set aside their differences to solve the real issues of the Village. The Board has a common goal to save the Village. Constantly bringing up statements that could cause a divide is disrespectful to all. The Election is over. The dissolution referendum is over. It’s time to come together with solutions and not set up roadblocks or refuse to work with certain Board members. It is important to respect differences of opinion and move forward.

Deputy Mayor Kuhn said the voters have spoken and wish to give their Village government another chance. He acknowledged that having no dissolution study or plan in place was scary for many. However, 41% said they’d rather see anything than more of the same. He said he would like to turn it around. He would like to get more people involved and is happy to see the chairs full in the meeting audience.

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- Trustee Scott W. Hunsinger
  - Board and Committee Vacancies – Trustee Hunsinger thanked all who applied for the various Board and Committee vacancies. The Board will review the applications and provide feedback to the Mayor for consideration of bringing names forward for appointment at the next meeting.

Mayor Castañeda commented that she believes it is important to appoint the most impartial community member possible for the Ad-hoc committees that will be investigating the pros and cons of establishing a Village Court, a Points and Penalties Code Enforcement system, and a sewer user fee. Some of the applicants have already gone on record as to where they stand.

- Request for Executive Session – Trustee Hunsinger said he would like to meet briefly in executive session at the end of the meeting regarding the Fire Service contracts and a Fire/EMS Department personnel matter.

**EXECUTIVE SESSION:**

→ At 8:00pm, Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into an executive session to discuss personnel matters involving Village Hall, Fire and EMS, Village Counsel, health care grievance, fire service contract negotiations, and a pending litigation matter – Webster case.

→ At 9:00pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the Board of Trustees re-enter the regular meeting.

→ Trustee Hunsinger moved, Trustee Blair seconded to adopt the following resolution:  
In accordance with Section 11 of the Village of Brockport and Town of Clarkson and Town of Sweden Fire Contracts, the Village of Brockport terminates the 2008 fire contract as provided by Subsection 4 of Section 184 of the New York State Town Law. The Village of Brockport will contact the Towns in writing by August 20<sup>th</sup> that the contracts will expire on December 31, 2010.

Trustee Hunsinger reminded all that Clarkson Supervisor Kimball pointed out to the Village last year that it failed to take this step as required by Town Law. Trustee Hunsinger said he believes by taking this step it puts all on a level playing field in negotiating a fire service contract in the best interest of all 3 municipalities. Further, it solidifies that this is the Village of Brockport’s Fire Department.

Mayor Castañeda requested that the motion be tabled in order to request review by the Village Attorney. She suggested the Board schedule a special meeting prior to the August 20<sup>th</sup> deadline.

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 to table the motion, request review by the Village Attorney, and schedule a special meeting at 5pm Monday, August 16<sup>th</sup> for the singular purpose of resolving this matter.

**ADJOURNMENT:**

→ At 9:02pm, Deputy Mayor Kuhn moved, Mayor Castañeda seconded, carried 5/0 that the meeting be adjourned.

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Leslie Ann Morelli, Village Clerk