

**Work Session of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, December 4, 2012 at 7:00pm.**

**PRESENT:** Mayor Maria Connie Castañeda, Trustee William G. Andrews, Trustee Margaret B. Blackman, Trustee Kent R. Blair, Trustee Carol L. Hannan

**ALSO PRESENT:**

This was a work session, not a regular meeting. No public comment.  
Intended for Board discussion, not action. Therefore, meeting minutes are not required.  
If any action is taken, a Board member takes notes and provides to Clerk.

**CALL TO ORDER / PLEDGE:** Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those that serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

- **GUEST:**
  - Michele Reed – Student Conduct Coordinator – SUNY College at Brockport
- **ITEMS FOR DISCUSSION / REVIEW:**
  - Village Code – General Code proposal re code revitalization & ecode 360 – any further feedback before placing on agenda for approval?
  - Village Newsletter – propose reinstating (Trustee Blair)
  - Emily L. Knapp Museum & Library of Local History – various needs (Trustee Hannan)  
(Use of Shafer Trust – July lighting improvements request awaiting estimates & recommendation from DPW Spt., leaking roof concerns, need for petty cash for small purchases, etc.)
- **GUEST:**
  - James Sauberan – Commissioner/Chair – Brockport Fire District
- **OTHER ITEMS not on agenda – quick review for 12/11 action:**
  - HPB recommendation as to RFP responses re Architectural Consultant & Website Creator for HPB comprehensive survey & website creation (Trustee Andrews)
  - Proposed CLG grant application by HPB to hire a consultant to prepare nominations for state/national registers (Trustee Andrews)
  - Proposed Trust Fund Agreement for Monika W. Andrews Creative Volunteer Leadership Award (Trustee Andrews)
  - Proposed Greater Arts Council of Rochester grant application for historic themed mural (Trustee Blackman)
  - Monika Andrews Park – consider removal of old building (Trustee Blair)

- **ADJOURNMENT**

→ At 8:30pm

**Upcoming:**

- 7pm Tuesday, 12/11 – Village Board meeting

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Leslie Ann Morelli, Village Clerk  
From notes of Mayor Castañeda