

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, Monday, February 4, 2002 at 7:30pm.

PRESENT: Mayor Josephine C. Matela, Trustees Morton Wexler, James E. Whipple, Norman J. Knapp; and Peter C. DeToy, DPW Superintendent Frederick E. Perrine, Building/Zoning Officer Scott C. Zarnstorff, Police Chief Daniel P. Varrenti, Treasurer Scott D. Rightmyer, Clerk Leslie A. Morelli.

EXCUSED: Attorney Edward W. Riley

ALSO PRESENT: Fire Chief Gregory B. Wing, Kenneth Pike, Ray & Jackie Morris, Kathy Snyder, John Lessord, Richard Lingg, Joan Hamlin, Fred Webster, Mary Battisti, Brian Winant, Waylen Bray.

CALL TO ORDER: The meeting was called to order by Mayor Matela. The Mayor led the meeting in the Pledge to the Flag.

REVIEW OF MEETING MINUTES: Mayor Matela called for any additions or corrections to the minutes of the regular meeting held January 22, 2002.

➔ Trustee Wexler moved, Trustee Knapp seconded, unanimously carried that the minutes of the meeting held January 22, 2002, be approved as amended.

PUBLIC HEARINGS: None

PUBLIC INFORMATION MEETINGS: None

PUBLIC COMMENT (1st opportunity): None

GUESTS: None

DEPARTMENT REPORTS:

A. PUBLIC WORKS - Superintendent Frederick E. Perrine

1. Post Storm Brush Pick Up – DPW Superintendent Perrine announced that they will pick up brush curbside during the month of February (weather permitting) since last weekend's storm brought down so many tree limbs.
2. Community Development Block Grant (CDBG) – DPW Superintendent Perrine shared that he made application for this year's Monroe County CDB Grant to continue the Main Street Improvement Project with brick, lighting, and trees east on State Street from Main Street to the alley behind the Strand and the Sweden Town Hall parking lot. The estimate is \$136,000. The grant would cover \$75,000 and the Village would have to match \$61,000, \$20,000 of which could be in-kind. If awarded, the money would be available August 1, 2002. Some of the work could begin Fall 2002. Trustee Wexler asked if the money can be spread over two years. F. Perrine said they expect completion by the following July, but can grant extensions if necessary.

⇒ Trustee DeToy moved, Trustee Whipple seconded, unanimously carried authorizing DPW Superintendent Perrine to proceed with the application process and authorizing \$61,000 in matching funds.

3. Storm – Mayor Matela thanked F. Perrine and his department for all of their hard work related to the storm and power outage last weekend.

B. POLICE / COMMUNICATIONS CENTER – Chief Daniel P. Varrenti

1. Annual Reports – Chief Varrenti distributed the 2000-2001 yearly report and 2000-2001 yearly motor vehicle accident report. He expressed concern over 80 accidents on Main Street considering the posted speed limit is 30 mph. He said he is confident that through directed patrol and traffic enforcement that number will decrease significantly. Mayor Matela said she is glad to hear it and asked if they could also focus on Centennial Avenue and Adams Street.
2. Letter of Commendation to Public Safety Dispatchers – Chief Varrenti distributed a letter of commendation for the excellent job the dispatchers did in handling the high volume of calls related to the snow, ice and rain event that left the Village with little if any power.
3. Inter Departmental Correspondence – Chief Varrenti shared his first memorandum issued to the department setting the tone and some expectations. He commented that he is very impressed with the professionalism he has encountered so far.
4. Cellular Telephone Contract – Chief Varrenti said Communications Coordinator Zimmer was expressing some interest in going with NEXTEL. However, he has not had good experiences with them and suggests Verizon since they have the state contract bid and are offering a special that beats state contract pricing. This could save \$4,300 per year. If dissatisfied, the

Village can cancel at any time. Treasurer Rightmyer said the Village has not been happy with Cingular.

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⇒ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried authorizing Chief Varrenti and Communications Coordinator Zimmer to proceed with implementing the change over to Verizon.

Fire Chief Wing asked that the Fire Department be allowed to switch to Verizon as well. Village Board agreed that all Village cell phones would switch.

C. BUILDING / ZONING / CODE ENFORCEMENT - Scott C. Zarnstorff

1. Post-Storm Report – Building/Zoning Officer Zarnstorff said he along with all emergency services were quite busy over the weekend due to the storm and power outage. He is aware of two properties in the Village that sustained structural damage due to fallen trees. One house had to displace the tenants to alternate housing. There was a house fire on Ridge Road in Clarkson. There was no Fire Marshall available, so S. Zarnstorff offered his assistance in reviewing the house, codes, and assisting with emergency enclosures. S. Zarnstorff said he spoke to a Town of Clarkson official today and learned that they have a new Building Inspector beginning today.
2. Tentative Tax Roll – S. Zarnstorff reported that the tentative tax roll is completed. He said thanks go to Betty Coopenberg and Sandy Prince for their tremendous effort in this final preparation and in sending out notices to approximately 1,500 property owners that the Village of Brockport is using the numbers from the Town of Sweden revaluation. There may be a discrepancy in some of the notices. Assessment Grievance Day in the Village is the third Tuesday in February from 4pm to 8pm (February 19th). Some of the letters say Tuesday, February 18th. The legal notice in the paper is correct.

D. FIRE - Chief Gregory B. Wing

1. Membership Adds/Drops/Transfers – None
2. Post-Storm Report – Chief Wing said the Fire Department / Ambulance Corps Swearing In Ceremony and Equipment Inspection was scheduled for January 31st, but had to be postponed due to the severe weather and many calls. This will need to be re-scheduled. The Department responded to 230 jobs in 48 hours. Major equipment was on the road for 12 to 14 hour shifts. Crews notified residents where they were on the respond to list when jobs were prioritized. Chief Wing reported on the house fire with person trapped on Ridge Road. The crew jumped right in and didn't stop until they found the elderly gentleman. However, he didn't make it. The fire was under control in 35 minutes. Some of the crew are experiencing "survivor's guilt". Chief Wing will be thanking Holley, Hamlin, Morton, etc. for their assistance throughout the weekend. Chief Wing thanked the dispatchers, and Fred and his DPW for their assistance.
3. Paid Ambulance Staffing – Chief Wing said after an extensive interview process they would like to recommend that the Village of Brockport hire those on the list he distributed as the first group of part-time EMS personnel. They have a variety of experience, training and other qualities. Chief Wing said they are eager to begin the orientation and training process and hope to be on line by March 1st. A second advertisement was placed with a deadline of February 15th to hopefully fill all the slots. Trustee Whipple verified, as part of the interview committee, that the interviews were very consistent. Chief Wing stressed that this program will help to provide the best possible service to the community and will not raise taxes since funded through the Third Party Billing program. Mayor Matela thanked Trustee Whipple and the selection committee.

⇒ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried to accept the following thirteen individuals as paid par-time EMS personnel: Stephen Leuchtner (EMT – Critical Care), Mike Carlotta, Christopher Forsyth, Alan DeCarlo, David Nolte, Thomas Maier, Michael Meyer (Paramedics), Greg Nichols, Michael Mullen, Steven Howcraft, Peter Smith, Kevin Donnelly, Aaron Horowitz (EMT's).

4. Annual Boy Scouts Food Drive – Chief Wing reported that the Boy Scouts have requested use of the truck bay at the Market Street Fire Hall for their food drive from 10am to 3pm on March 23rd.

⇒ Trustee Knapp moved, Trustee Wexler seconded, unanimously carried allowing the Boy Scouts to use the Market Street Fire Hall truck bay for their food drive from 10am to 3pm on March 23rd.

E. TREASURER - Scott D. Rightmyer

1. Medical Insurance Coverage – former Water Treatment Plant employee Wilson Hoy – Board previously discussed in workshop setting that in 1997 the Village sold the water treatment plant to Monroe County Water Authority and all of the employees with the exception of Gary Rheinwald and Jeff Woodin elected to go with the MCWA. At the time, discussion was held concerning medical insurance coverage for transferring employees when they retire from MCWA. Only one, Wilson Hoy, was in a position to retire within five years of the transfer. This

would not give him enough time with MCWA to be eligible for paid medical insurance as a retiree. Due to health reasons, he is now looking to retire. While reverting to Village medical coverage was discussed at that time and there are notes of it, nothing in the final contract or MOA make it official. He would have had more than 24 years of service which is more than the **MINUTES OF MEETING HELD February 4, 2002 continued.....page 3**

15 needed.

⇒ Trustee Whipple moved, Trustee DeToy seconded, unanimously carried authorizing that the Village honor coverage of his medical and dental insurance as a retiree.

Mayor Matela said he is the only one affected by this and it is the right thing to do.

2. Fourth Quarter Sales Tax - \$327,620 which is down \$8,400 from last year's fourth quarter.

F. CLERK - Leslie A. Morelli

1. Emergency Operating Plan – Clerk Morelli reminded all that it is that time of year when the Board and Department Heads review the emergency operating plan and make any necessary changes. Clerk Morelli suggested, with so many new department heads, that each review it, compile comments and be prepared for discussion at the next Department Heads meeting.
2. 2002 Non-Payroll Benefits for Full-time employees – Clerk Morelli distributed a chart she put together with the assistance of Treasurer Rightmyer that outlines all of the non-payroll benefits and the associated costs to the Village for full-time employees. These benefits include medical insurance with the \$5/\$10 prescription drug rider, dental insurance, life insurance, disability insurance, worker's compensation insurance, employees assistance program, deferred compensation program. These benefits range from \$4,094 per year for a single employee to \$10,163 per year for a married employee with children. She stressed the importance for employees to know the dollar amount of benefits not included in their pay, and asked for authorization to distribute it to employees.

⇒ Trustee Wexler moved, Trustee Knapp seconded, unanimously carried authorizing Clerk Morelli to distribute said non-payroll benefits chart to employees.

3. Vacation Time Rollover Limitation – Clerk Morelli asked that the policy adopted in 1998 and included in the 2000 employee handbook be re-confirmed that an employee can not roll over more than 6 weeks vacation time from year to year and that any unused time is lost and not paid for.

⇒ Trustee Knapp moved, Trustee Wexler seconded, unanimously carried re-confirming the policy that no more than six weeks vacation be rolled over from year to year and that unused time is lost and not paid for.

4. Employee Handbook – Update Mayor's Message and clarify longevity page – Clerk Morelli asked for authorization to update the employee handbook with the current Mayor's welcome message and to clarify to page regarding longevity to state full-time only.

⇒ Trustee Knapp moved, Trustee Wexler seconded, unanimously carried authorizing said update in the employee handbook.

G. ATTORNEY – Edward W. Riley / DEPUTY ATTORNEY – Frank A. Aloï - excused

SUPPORT BOARDS REPORTS:

- A. PLANNING BOARD – Chair R. Scott Winner (absent)
- B. LIBRARY BOARD – President Leslie Zink (absent)
- C. ZONING BOARD OF APPEALS - Chair Richard L. Aldrich (absent)

VILLAGE BOARD REPORTS:

- A. Vice Mayor Wexler
 1. Oxford Street Parking – Trustee Wexler reported that the parking problem on Oxford Street was resolved without Board and local law intervention. Agrilink employees apparently read the newspaper article that encouraged them to park in their own work lots.
 2. Joint Municipal Meeting Village of Brockport and Town of Sweden – Trustee Wexler suggested the Village Board and Town of Sweden Board meet to discuss concerns of mutual interest in a friendly manner. Possible dates will be forthcoming.
 3. Public Safety Training Center – Trustee Wexler reported that he attended the ribbon cutting of the County's Public Safety Training Center. He thanked Trustee Knapp for several introductions.

- B. Trustee Whipple
 1. Monroe County Association of Villages Dinner – Trustee Whipple reported that he and his wife and Scott Zarnstorff and his wife represented the Village at the annual dinner. The Village was presented with a certificate for it's outstanding employee participation in the United Way

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campaign. Betty Coopenberg is the Village's representative and was instrumental in increasing employee participation by 51 percent over the previous year.

2. Lions Club Car Cruise Ins – Trustee Whipple shared that the Lions Club has set its dates for this year's car cruise ins on Main Street in the Village. They are the Saturday in mid-July of the Sidewalk Sale and Saturday, September 7th.

⇒ Trustee Whipple moved, Trustee Wexler seconded, unanimously carried permitting the Lions Club to hold its Car Cruise Ins in the Village of Brockport on the dates mentioned above.

C. Trustee Knapp

1. Public Safety Training Center – Trustee Knapp shared that he was in attendance at the ribbon cutting of this state of the art facility. He said we have a fortunate partnership with Monroe County, the City of Rochester, Monroe Community College and the Rochester International Airport. Brockport personnel have utilized this facility and found it very beneficial. It is a good example of inter-agency sharing and cooperation.
2. Post Storm – Trustee Knapp praised all involved in handling storm and power outage related incidents.

D. Trustee DeToy – No report.

E. Mayor Matela

1. Post Storm – Mayor Matela said she met with representatives from Niagara Mohawk over the storm weekend. A significant fuse was blown and electricity was patched from elsewhere.
2. Community Recreation Center – Mayor Matela reported that there was a meeting last Wednesday evening at the former Golden Heights Christian Center. The Community Center Feasibility Committee comprised of representatives from Brockport, Sweden, Clarkson, Hamlin, and chaired by Brockport's Charles Switzer, conducted a PowerPoint presentation. Each municipality was asked to contribute \$10,000 for start up costs. However, Mayor Matela said she believes this deserves further discussion and answers to yet unanswered questions on whether and how to move forward. Trustee Whipple recognized Chair Chuck Switzer in the audience.

Trustee Wexler said this started as a feasibility study to see if a community center was necessary and doable. It has now become an actual building due to an unknown benefactor wanting to donate the building to the Town of Sweden, likely in trade for something else. Trustee Wexler said Joint Recreation Commission Chair Scott Fake was conspicuously absent at the presentation. However, former JRC Chair Dick Lingg is in tonight's audience. Trustee Wexler said Hamlin is involved in the feasibility committee, but is not a part of the Joint Recreation Commission. Hamlin decided many years ago not to participate in the JRC or the Seymour Library. Trustee Wexler suggested this building be handled similarly to the Seymour Library where the residents of the participating (funding) communities would vote. Trustee Wexler further stated that if this building were to fall under the Joint Recreation Commission, the JRC charter would have to be changed. He also asked where the Redman Road lands and plans fit into this separate site. Trustee Wexler said there was a survey conducted with input from only 228 of 34,000 people. He questioned the results. C. Switzer said if a sample is good and valid, as few as 100 can be a statistically representative sample. Trustee Wexler said the entire community should have a say. This will involve a lot of money for renovations, maintenance, utilities, salaries, etc. All questions should be answered before appropriating any monies. C. Switzer said he would tend to agree. How it will be run is a big question. Will it be a separate board or the Joint Recreation Commission. Trustee Wexler said he is not blaming C. Switzer or the feasibility committee. They did what they were charged with. Now it comes back to the Boards to make the best decisions possible. Trustee Wexler said it seems a poor location for Hamlin involvement. Trustee Wexler further foresees scheduling problems and the need for profit making to defray costs. Duplication of services?

Trustee Knapp commented that a building for public assembly needs to meet all codes which includes fire sprinklers. Trustee Whipple said there appear to be programs planned at the former GHCC that are not currently offered by the Joint Recreation Commission. A community center should be a center for all ages for programs, meetings, etc. Trustee Whipple said the GHCC building will not last forever. It already needs work. It is estimated to cost ¼ million dollars per year to operate the building. Trustee Knapp commended C. Switzer and the

committee for their work. He said the Village Board is not trying to “shoot the messenger”, there are just many unanswered questions. Dick Lingg said when it came to the Library, each municipality borrowed \$635,000 for a 15 year period for the capital expense. He stressed this did not include utilities or staffing. Trustee Whipple said they also have a Library Board of Directors that run it. Treasurer Rightmyer clarified that the Seymour Library vote and funding was for a specified period of time. This is not. Trustee Wexler commented that it is extremely unique that three municipalities fund the Joint Recreation Commission. D. Lingg said the

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communities really get their money’s worth. Right now the only expense is the programs – not facilities. The point is to get the most people involved at the lowest cost.

Kathy Snyder asked if training would be required of staff working with particular age groups. D. Lingg said there are specific Civil Service classifications. Joan Hamlin said there seem to be many rumors, but when will there be an information meeting or public hearing for the community? Trustee Whipple said it seems the Town of Sweden has committed to accept building.

Mayor Matela said she spoke with Brockport Central School Superintendent Fallon who assured her the schools are available for programs, but with occasional scheduling difficulties. The school district is looking at a 2 million dollar shortfall. Do we look away from that on a building that may be a luxury and not a necessity? Mayor Matela said there are many questions such as: Does or will the Town have clear title to the property? What is attached to the deed? Cost of improvements? Who is the benefactor? What strings are attached? Before committing any taxpayer dollars to this project, full disclosure is needed. Details need to be checked and verified.

PUBLIC COMMENT (2nd opportunity):

1. Kathy Snyder asked if viewing of the storm sewer tapes has taken place and what feedback there was. DPW Superintendent Perrine said he just received them January 31st to February 1st and has not yet had an opportunity to view them.

AUDIT:

- ➔ Trustee Knapp moved, Trustee Whipple seconded, unanimously carried that the bills be allowed and paid upon audit.

<u>Village</u>		
Date	Check #	Amount
2/4	165064	840.00
1/30	164986	485.73
2/4	165016-063	43,671.37
<u>Fire</u>		
2/4	164995-165015	11,513.81
<u>Ambulance</u>		
2/4	164987-994	4,799.57
<u>Capital Projects</u>		
2/4	1500 (P. 39)	126.13
<u>Third Party Billing</u>		
2/4	54	250.00

ADJOURNMENT:

- ➔ Trustee Wexler moved, Trustee Knapp seconded, unanimously carried that the meeting be adjourned at 9:15pm.

Leslie Ann Morelli, Village Clerk