

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Conference Room, Municipal Building, 49 State Street, Brockport, New York, June 22, 2011 at 7:00pm.**

**PRESENT:** Mayor M. Connie Castañeda, Deputy Mayor/Trustee Daniel P. Kuhn, Trustee Kent R. Blair, Trustee Carol L. Hannan, Clerk Leslie A. Morelli, Treasurer Mary Beth Lovejoy, DPW Superintendent Harry G. Donahue, Police Chief Daniel P. Varrenti, Fire Chief Michael J. Henry, Attorney Robert S. Leni, Esq.

**EXCUSED:** Trustee Scott W. Hunsinger, Building/Zoning Officer Scott C. Zarnstorff

**ALSO PRESENT:** Trustee-Elect Margay Blackman, Hanny Heyen, Josephine Matela, Brian Winant, Joy Levandowski, Jim & Joan Hamlin, Kath6y Snyder, Terry Klinetob, Betty Knight, Val Ciciotti, Paul Gallaway, Fran Bovenzi, Mary Jo Nayman, Norm Giancursio, Val Ciciotti, Fred Webster, Kristina Gabalski, John Bush, Pam Ketchum

**CALL TO ORDER / PLEDGE:** Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**PUBLIC COMMENT:**

- Fran Bovenzi of 191 Utica Street – expressed concern of the condition and appearance of the railroad trestle over Utica Street. It is rusty, unsightly, and possibly a safety hazard. She suggested the Village pursue this with the railroad.
- Brian Winant of the Stetson Club – thanked all those who attended the June 11<sup>th</sup> military and community appreciation event. He said the Stetson Club is working with the Brockport Merchants Association to organize a holiday parade on December 4<sup>th</sup> to coincide with the Village's Christmas tree lighting and the Medina Railroad Museum Santa Train rides that are held in Brockport. Trustee Hannan commented that this should be a nice community event and will help bring people to the downtown Historic Commercial District.

**GUESTS:**

- SUNY Campus Life – parade/procession application – Homecoming Parade 9/17 11am line up Noon parade – Clerk Morelli shared that the SUNY representative contacted her and was unable to attend. Clerk Morelli reviewed the application which details the parade route.

→ Trustee Blair moved, Deputy Mayor Kuhn seconded, carried 4/0 to approve the parade/procession permit for the SUNY Homecoming Parade Saturday, September 17, 2011 at noon – with line up at 11am.

- Brockport Merchants Association Josephine Matela –
  - Street closure application – Main Street 7/7 6:30-9pm (Erie/State to Market) & Market Street 7/9 9am-4pm – Josephine Matela reviewed the BMA application for street closure related to the annual Sidewalk Sale to be held July 7<sup>th</sup> – 9<sup>th</sup>. The Thursday evening closure is for the band concert being sponsored by GBDC. The Saturday closure is for the family fun activities.

→ Trustee Blair moved, Trustee Hannan seconded, to approve the following street closure:

- Main Street from State/Erie Streets to Market Street – Thursday, 7/7 630pm – 8:30pm for the concert sponsored by GBDC.

**Discussion:**

Mayor Castañeda asked if the concert could be held along the Canal by the Welcome Center instead of inconveniencing traffic by closing a section of Main Street.

J. Matela said they have located the Sidewalk Sale concert on Main Street for many years. It really draws people to the commercial district.

Deputy Mayor Kuhn said it should be less of an inconvenience this year since the Smith Street Bridge just re-opened.

Mayor Castañeda asked if BMA had contacted the NYSDOT Project Manager.

J. Matela said she had spoken to Scott Sullivan and he believes it should be fine.

Police Chief Varrenti said he is ok with it.

Call to Question:

Trustee Blair           yes  
Trustee Hannan        yes  
Deputy Mayor Kuhn    yes  
Mayor Castañeda      yes

Carried 4/0

→ Deputy Mayor Kuhn moved, Trustee Hannan seconded, to approve the following street closure:  
- Market Street from Main Street to the fire hall parking lot – Saturday, 7/9 9am to 4pm for the street fair / family fun day

Discussion:

Mayor Castañeda asked Fire Chief Henry if he had any issues with the Market Street closure. Chief Henry said they cannot block the truck bays.

Call to Question:

Trustee Blair           yes  
Trustee Hannan        yes  
Deputy Mayor Kuhn    yes  
Mayor Castañeda      no

Carried 3/1

- Request to allow & appropriately signage water Street to be 2-way during construction – Josephine Matela shared that people have a hard time getting to the Water Street parking lot due to the NYS DOT Main Street reconstruction project. Contractors are blocking many parking spaces on Main Street. She asked the Board to consider allowing Water Street, which is one-way, to become two-way during the construction and to put up appropriate signage.

Discussion:

Mayor Castañeda said she is not sure Water Street has the capacity to be two-way. DPW Superintendent Donahue said he is not sure of the exact width of Water Street. Trustee Blair asked if DPW has signage in stock if the Board should approve this. DPW Superintendent Donahue said no. They would have to put bags over the one-way signs.

Police Chief Varrenti cautioned against a temporary change such as this. He understands the reasoning, but regardless of the width of the street or the availability of appropriate signage, there are liability concerns.

Mayor Castañeda asked if NYSDOT should be consulted.  
Police Chief Varrenti said Water Street is a Village street.

No action.

J. Matela commented that Crane Hogan, the contractor doing the NYSDOT project, is doing a great job and the detour signage has been good.

**CERTIFICATES OR PROCLAMATIONS:**

- Bienvenida – Week of Welcome – migrant farm workers – 7/17-7/23

**PROCLAMATION**

WHEREAS, agriculture is the number one industry in New York State; and

WHEREAS, the approximately 1,000 migrant farm workers who come to the Hamlin, Clarkson, Sweden and Brockport area constitute the backbone of our area's agriculture workforce; and

WHEREAS, the farm workers are members of our community for approximately six months of each year, during which time they plant and harvest our crops; and

WHEREAS, as residents of the Hamlin, Clarkson, Sweden and Brockport community, migrant farm workers make a substantial contribution to our local business economy.

NOW THEREFORE, the Mayor of the Village of Brockport designates the week of July 17<sup>th</sup> – July 23<sup>rd</sup> as a week of recognition of the presence and contributions of our local farms and farm works, and proclaims this as a Week of Welcome to the migrant farm workers.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Corporate Seal of the Village

of Brockport to be affixed this day, June 22, 2011.

Maria Connie Castañeda  
Mayor  
Village of Brockport

- o National Nursing Assistants Week – 6/16 – 6/23 – Mayor Castañeda presented the following proclamation to Terry Klinetob the Nursing Administrator and Betty Knight the Nursing Director of Lakeside Health System.

PROCLAMATION

*Proclaimed* to the citizens of the Village of Brockport, State of New York

Whereas: Nursing homes, home care, hospitals and other long-term care agencies have accepted the responsibility for providing quality care and a quality of life for the elder, frail and disabled citizens in our community,

Whereas: The wellbeing and happiness of these citizens depend in large part on the nursing assistants, home care aides, patient care assistants and others who provide daily, conscientious, hands-on care in nursing homes and other long term care settings,

Whereas: These Career Nursing Assistants are instrumental in promoting and safeguarding the physical, mental, emotional, social and spiritual well-being of the residents, clients, and their families,

Whereas: Career Nursing Assistants are trained professionals, who collaborate closely with other health care providers to provide quality care and also to elevate the status of their chosen profession,

Now, Therefore, I Maria Connie Castañeda, Mayor of the Village of Brockport in the State of New York do hereby proclaim

*June 16-23, 2011 34th Annual National Nursing Assistants' Week 2011  
"Nursing Assistants: New Roles, New Goals"©*

I urge all citizens to join with me, and others nationwide to celebrate the 34th annual observance of Nursing Assistants Week and to express encouragement and appreciation for the service performed by these caregivers in the public good.

In witness thereof I have hereunto set my hand and caused the seal of the Village of Brockport to be affixed on this 22<sup>nd</sup> day of June 2011

Maria Connie Castañeda  
Mayor  
Village of Brockport

**CONSENSUS ITEMS:**

• **APPROVAL OF MINUTES:**

→ Trustee Blair moved, Trustee Hannan seconded, carried 4/0 that the minutes of the 6/8 meeting be approved as written.

• **APPROVAL OF BILLS TO BE PAID**

→ Trustee Blair moved, Deputy Mayor Kuhn seconded, carried 4/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	06/21/11	\$214,321.58
FUND (F): <u>Water</u>	06/21/11	\$41,317.84
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>(Trust &amp; Agency)</u>	06/21/11	\$4,670.48
		\$260,309.90 grand total

**CLERK & TREASURER REPORTS:**

- Clerk
  - Liberty Mutual Bring Back the 4<sup>th</sup> Contest – Clerk Morelli announced that while the Village didn't win last year, she received a call this morning and a press release this afternoon that this year the Village of Brockport won the \$10,000 Bring Back the 4<sup>th</sup> Contest through Liberty Mutual. The check will soon be presented and will be used for future Western Monroe Historical Society (Morgan Manning House) 4<sup>th</sup> of July Celebrations. Thanks to partnering with Western Monroe Historical Society through their Treasurer, Village resident Gordon Fox, they pushed for the community to vote for Brockport. Thanks to all who voted!

Mayor Castañeda congratulated Clerk Morelli as her efforts paid off.

- Election Results - Clerk Morelli thanked outgoing Deputy Mayor/Trustee Kuhn for his service and congratulated Trustee-Elect Blackman for winning yesterday's Village Election.

Per Monroe County Board of Elections:  
There were 2,649 total eligible voters, 749 voted, totals a 28.2% turnout.

Less Taxes, More Brockport	Daniel P. Kuhn	342 votes
Revitalize Brockport	Margaret Blackman	402 votes
Scattering		1 votes
Blank and Void		4 votes
Whole number of votes		749 votes

Margaret Blackman, by the greater number of votes, is hereby elected to the office of Brockport Village Trustee – 1 year term in and for the Village of Brockport.

- Thanks – Clerk Morelli thanked Pauline Johnson for serving as Deputy Clerk-Treasurer from October 4, 2010 to June 17, 2011. Clerk Morelli said although her exact last day is unclear, she wanted to thank Mary Beth Lovejoy for serving as consultant from February 2010 and then Treasurer from July 2010. She has helped towards righting the Village ship financially-speaking.
- Treasurer
  - Treasurer's Report – Treasurer Lovejoy gave a Power Point presentation (attached to the end of the minutes).

Mayor Castañeda thanked Treasurer Lovejoy for her report and said these are all things that the Board needs to take into consideration as we move forward.

**DEPARTMENT REPORTS:**

- Building / Zoning / Code Enforcement – Scott Zarnstorff (excused)
- Police
  - Thanks & Congratulations – Chief Varrenti thanked Deputy Mayor/Trustee Kuhn for his service and congratulated Trustee-Elect Blackman and said he looks forward to working with her.
  - Calls for service – Chief Varrenti highlighted a couple of recent calls including a June 3<sup>rd</sup> stabbing and a June 18<sup>th</sup> motor vehicle accident. The stabbing was the result of a gang assault. They are developing suspects and hope arrests to be made. The motor vehicle accident was the result of the driver who struck a tree on Park Avenue and was sent via Mercy Flight to the hospital – remains in guarded condition.
  - Village Manager/Treasurer Search – Chief Varrenti commented that with all Treasurer Lovejoy just laid out in her Power Point presentation, all would agree that the position of Village Manager/Treasurer will be an important one and will affect the future of the Village. He implored the Village Board to do their best to hire the right person. This should involve doing extensive homework and deviating from the Village's normal hiring practices by doing a background investigation on the finalist(s). He said when he was hired; the Search

Committee conducted an extensive screening process. The Committee was diverse; they interviewed 10 candidates then narrowed it down to 2 finalists. He had to present his vision for the Department. However, they never went to his

**MINUTES OF VILLAGE BOARD MEETING HELD June 22, 2011 continued.....page 5**

employer to request the release of his personnel file and they never conducted a background investigation. A Search Committee should not conclude that everything on a resume is true. An applicant has the opportunity to not list employers on a resume. The person's record and reports and references be impeccable. He said the Board should be confident that who they hire deal with all the issues pointed out by Treasurer Lovejoy.

certain  
should  
can

Chief Varrenti thanked Treasurer Lovejoy for her service to the Village. He said they butted heads at times, but they worked through it and are better for it. He said he has grown to have great respect for her and will miss her.

- Public Works
  - Thanks & Congratulations – DPW Superintendent Donahue thanked Deputy Mayor/Trustee Kuhn for his service and congratulated Trustee-Elect Blackman and said he looks forward to working with her. He also wished Treasurer Lovejoy well and said he learned a lot from her.
- Fire / Ambulance / Dispatch
  - Thanks & Congratulations – Chief Henry wished outgoing Deputy Mayor/Trustee Kuhn and incoming Trustee Blackman well and thanked Treasurer Lovejoy for her work. He commented that the information and guidance she has provided has been invaluable and that past Fire Chiefs would have loved to have gotten the same during their tenures.
  - Report – Chief Henry provided the following report:

Approximate Calls to Date: Fire: 660 EMS: 372 Total: 1032

**Calls of significance since the last Meeting:**

- Sunday June 5 6:15 AM – called to Allen's Foods 180 State Street for the Automatic Alarm, 2C-53 was on location with smoke showing. 2C-23 was in command for a 2+ alarm fire that started with a fork lift on the 1<sup>st</sup> floor and extended into the 2<sup>nd</sup> floor. Good stop by our members, prevented major damage to the commercial structure. Numerous departments 11+ were on scene due to anticipated heavy overhaul. Letter from Allen's included.
- Thursday June 16 6:16 AM – Call to Roosevelt Highway for the MVA car into a pole. With a person trapped. Hamlin R248 and P2325 extricated 1 female patient with minor injuries. This was actually a Brockport job.
- Thursday June 16 10:30 PM – Call to Campbell Road for the vehicle flipped with a person trapped. Vehicle was on its side into some heavy brush which provided obstacles for stabilization. P234 and R238 crews freed a man from the vehicle. P233 setup the landing zone. Brockport, Monroe and Mercy Flight Paramedics worked the patient who was transported to Strong Memorial by Mercy Flight with serious injuries.
- Saturday June 18 2:15 AM – Called to 129 Park Avenue for the vehicle into a tree with a person trapped. Single vehicle hit a large tree with major vehicle intrusion and breaking the steering column. Patient was extricated with hand tools by the crew of P234. Patient worked on by Brockport, Monroe and Mercy Flight Paramedics and transported to Strong Memorial with critical injuries. R238 and P233 setup the landing zone at Northside Service Center parking lot.
- Tuesday June 20 4:28 PM, Called to 2 Scarlett Pine Circle for the reported grill on fire on the deck. 2C-23 on arrival had fire spread to the house siding. Pumper 233 and 2325 arrived on scene and were able to put the fire out before spread into the structure.

**Notes:**

- Moved P234 to Station 1 due to construction and while P232 was out of service.
- P232 should be back in service this week. Was out over 2 weeks with a diesel tank leak. Replaced fuel tank.
- Key FOB Installation to begin this week.
- **PERSONNEL**
  - Appointments
    - Village Manager – Search Committee recommendation has been provided to the

Board for consideration.

- o Vacancies –
  - Seymour Library Board – to complete term to 12/31/13

**MINUTES OF VILLAGE BOARD MEETING HELD June 22, 2011 continued.....page 6**

- Part time Fire Department Administration/Cleaner – application deadline 6/30 – Mayor Castañeda said she wished to clarify that all positions have to have a Civil Service title whether they are competitive or not. The closest Civil Service title we have available is Clerk IV part time. The Laborer title as suggested at the last meeting would not be an appropriate fit.

- o Volunteer Drops/Addds
  - Fire / Ambulance –

→ Deputy Mayor Kuhn moved, Trustee Blair seconded, carried 4/0 to approve the following membership changes: Drops: Jennifer Nobrega, Kyle Rombaut, Alex Weigman, Corey Cunningham, Sam Spragins, Emil Yox, Kevin Zok; Exempt Certificate: Phil Fiacco.

- Welcome Center Greeters –

→Trustee Blair moved, Trustee Hannan seconded, carried 4/0 to appoint Tina Eibl as a Welcome Center Greeter.

**OLD BUSINESS:**

- o Proposed Historic Preservation Board website –

→ Deputy Mayor Kuhn moved, Trustee Blair seconded, to table consideration of Margay Blackman’s proposal for a Historic Preservation Board website until such time as the Board reviews the Technology Review Report of I.T. Consultant Synnova Solutions Corp that was provided at budget time.

**Call to Question:**

Trustee Blair	yes
Trustee Hannan	no
Deputy Mayor Kuhn	yes
Mayor Castañeda	yes

Carried 3/1 to table.

- o Accept \$2,500 sponsorship donation from Mark Lewis & Kelly6 Lewis for 2011 Farmers Market -

→ Deputy Mayor Kuhn moved, Trustee Blair seconded, carried 4/0 to accept \$2,500 of Mark Lewis and Kelly Lewis to sponsor the Managers fee of \$2,000 and advertising of \$500 for the 2011 Farmers Market with thanks.

**NEW BUSINESS:**

- o Encourage participation or host a donor day – American Red Cross – 90 Days of Remembrance 6/11 – 9/11 – Mayor Castañeda encouraged employees and citizens to make a whole blood, double red cell or platelet donation through the American Red Cross through their special drive running through September 11<sup>th</sup>. Each donor will receive an exclusive 10<sup>th</sup> Anniversary commemorative pin celebrating their blood donation.
- o Declare surplus & authorize sale via AuctionsInternational.com – Police Department’s 2006 Ford Crown Victoria -

→ Deputy Mayor Kuhn moved, Trustee Blair seconded, carried 4/0 to declare surplus and authorize putting the 2006 Ford Crown Victoria (formerly police car VIN # 2FAHP71W36X102354 with approximately 72,500 miles on it in fair condition) on the Auctions International website.

- o Proposal from Lime Energy re lighting energy efficiency audit review – DPW Superintendent Donahue shared a proposal from Lime Energy which was the result of a walk through of all Village buildings as to lighting. Lime Energy works in conjunction with National Grid. National Grid will fund a good share of the project. All our lighting would be changed to energy efficient lighting. The estimated annual savings computes to 119,793.18 (kWh) or \$13,321. The estimated job cost is \$56,934.02. The estimated National Grid contribution is \$34,274.17. The estimated customer contribution is \$22,659.87. There are 3 payment options. One is lump sum discounted 15% \$19,790.80 or 1 year on-bill free financing \$1,888.31/month or 2 years on-bill free financing \$944.18/month. The 2-year plan is recommended since this option requires no cash outlay, upgrades the facilities, and in most

cases reduces the bill simultaneously.

**MINUTES OF VILLAGE BOARD MEETING HELD June 22, 2011 continued.....page 7**

Trustee Blair asked who does the physical work. DPW Superintendent Donahue said Lime Energy at prevailing wages since we are a municipality.

Mayor Castañeda asked if the expense was budgeted for. DPW Superintendent Donahue said no. Mayor Castañeda said it sounds like the Village would spend \$22,659 to get eventual savings. She said it wasn't long ago that some Trustees were considering turning off street lights in the Village to save on National Grid bills.

Police Chief Varrenti said he imagines it benefits National Grid by decreasing the amount of power from their grid.

→ Trustee Blair moved, Deputy Mayor Kuhn seconded, carried 4/0 to table and have DPW Superintendent Donahue invite the Lime Energy representatives to the July 12<sup>th</sup> work session to further discuss the proposal.

- Proposal from Fire/Ambulance committee re transfer of ambulance operations -

→ Deputy Mayor Kuhn moved, Trustee Blair seconded, carried 4/0 to table the proposal from the Fire/Ambulance committee regarding the transfer of ambulance operations.

**VILLAGE BOARD REPORTS:**

- Mayor M. Connie Castañeda
  - Monroe Ambulance – Mayor Castañeda shared that she and Fire Chief Henry met with Monroe Ambulance officials and presented the proposal lease space at the Market Street fire hall for \$13 per square foot. They responded that they were not willing to pay anything and that they have other options to locate if needed.
  - CLG Grant – Mayor Castañeda shared that the Village received notice that it was awarded a \$5,500 CLG grant to work on the “upper floor development feasibility – loft apartments in Historic Districts” project.
  - Free webinar opportunity – Mayor Castañeda encouraged Board members to participate in a free webinar opportunity by Cobalt Community Research to learn more about engaging residents in budget and planning decisions. She will have Clerk Morelli forward the information to the Board.
  - Correspondence: Mayor Castañeda read into the record the following correspondence:

From Village to Town Supervisors:

Please let this serve as an invitation to meet with Fire Chief Henry, myself and possibly one Trustee to discuss Fire Protection for the year 2012. We wish to discuss this with you in advance of our August 20<sup>th</sup> deadline per New York State Town Law in which the Board must adopt resolution and notify you in writing that the current contracts will expire on December 31, 2011.

I look forward to hearing from you as to your availability to meet.

Response from Clarkson Supervisor Milner:

Based on the Village Board's recent determination to end all discussion with the towns about fire protection, (fire district or otherwise), the Sweden Town Board does not see the need to meet at this time.

We would, however, consider your invitation to meet if the Village Trustees provide us with a unanimously approved proposal that the Sweden Town Board deems worthy of consideration. Any such proposal must be received by July 6, 2011 as we are proceeding with alternate fire protection plans at this time.

Response from Clarkson Supervisor Kimball:

I am in receipt of your letter requesting a meeting. Given the past performance of the Village Board over the last several months, we see no need to meet at this time. The Town of Clarkson will review

any proposal, approved by a majority of the board to provide fire protection to the Town in 2012. The proposal must be received by July 6, 2011, as we are moving forward with alternative plans.

**MINUTES OF VILLAGE BOARD MEETING HELD June 22, 2011 continued.....page 8**

- Thanks & Congratulations – Mayor Castañeda thanked Deputy Mayor/Trustee Kuhn for his service and congratulated Trustee-Elect Blackman.
- Trustee / Deputy Mayor Daniel P. Kuhn
  - Farewell – Deputy Mayor Kuhn said he continues to believe communication is key – with Village residents and taxpayers, with employees, with our neighboring Town Boards. He said he would like to see the Village Board work on this. He said he will enjoy spending more time with his family. If and when he comes back will be up to the Village Board. The more the Village moves from survival mode to sustainability, the longer he will stay away. He congratulated Margay Blackman on her election to the Board, said she is not a newcomer and wished her good luck.
- Trustee Kent R. Blair
  - Thanks & Congratulations – Trustee Blair wished Deputy Mayor/Trustee Kuhn well and said he envies the time he will have with his family. Trustee Blair congratulated Trustee-Elect Blackman
  - Holiday Parade – Trustee Blair submitted a parade/procession application for the holiday parade mentioned earlier by Brian Winant of the Stetson Club. It is for Sunday, December 4<sup>th</sup>, would begin on North Main Street and end at Sagawa Park for the Village’s Christmas tree lighting. One Santa and Mrs. Clause will lead the parade. They would like to have Village departments take part and decorate Village vehicles – maybe led by a snow plow. They would like merchants, dance studios, school bands, and such to participate. Parade line up could be at the Rite Aid parking lot and after the parade; floats could park behind Sweden Town Hall. After the tree lighting, refreshments could be served at the Market Street fire hall. He said he plans to meet next month with the organizers of the Medina parade as to how theirs runs. He asked that this be placed on the next meeting agenda in which Department Heads attend.

Mayor Castañeda commented that severe weather has dampened the tree lighting in recent years and the band has difficulty playing after sunset and if it is too cold and windy.
  - Fire Department – Trustee Blair suggested holding a special Village Board work session Tuesday, June 28<sup>th</sup> at 6pm to discuss proposals for 2012 Fire Protection so they can meet the deadline of July 6<sup>th</sup> requested by the Towns. He said he is willing to work to resolve this and has been discussing options with Fire Chief Henry. He further commented that the 2% tax cap will have a major impact on municipalities.

Trustee Hannan said an extra work session is a good idea. All concurred.  
Mayor Castañeda said Sweden is looking at Byron Bergen and Clarkson is looking at Hamlin as possibilities for fire protection.
  - Ambulance – Trustee Blair commended David Rice and the Ambulance Committee for doing a great job on research and proposals. There are still a couple of items needing to be resolved such as the handling of Village assets. He asked Village Attorney Leni about shutting down Brockport Ambulance.

Treasurer Lovejoy said the Village does not have to actually contract with Monroe Ambulance. They simply need to let 911 know as Monroe Ambulance already takes the calls Brockport Ambulance can’t cover. Police Chief Varrenti concurred that it is a 911 CAD entry. Treasurer Lovejoy said once a decision is made, the Village would need to send a letter to 911.

Village Attorney Leni concurred and said he would not advise actually contracting.
  - Complimentary letter from Allens re Fire Department – Trustee Blair asked Clerk Morelli to read the following letter into the record:

On behalf of the Allens family, the Brockport management team, and all of our facility employees, I would like to extend to you our sincere thanks and appreciation for the efforts of the Brockport Fire Department, and all of the supporting fire companies and organizations that responded to the fire at our operation on state Street on Sunday, June 5<sup>th</sup>, 2011.

There is no question that had the response not been as swift as it was, the damage and potential loss to our organization would have been far greater. The professionalism and courage displayed by all of the participating responders was apparent, as is the pride that each member of these organizations demonstrated in the course of performing their duties.

**MINUTES OF VILLAGE BOARD MEETING HELD June 22, 2011 continued.....page 9**

Allens Inc. is very proud to be a member of the Western New York community, and this pride was certainly reinforced as we witnessed community members from Monroe, Orleans, and Genesee counties unselfishly volunteer their time to assist us in our moment of need. Each of these communities are obviously well served by these dedicated men and women, and should feel fortunate in knowing that they are at the ready in a moment of crisis.

Again, our heartfelt appreciation to all of you for your assistance and support.

Jeff Clark  
New York Area Manager  
Allens Inc.

- Trustee Carol L. Hannan
  - Comprehensive Plan – Trustee Hannan suggested the Village consider having its own comprehensive / master plan that is more detailed than the joint Town/Village comprehensive plan. Trustee Hannan said the Village’s Code Review Committee through its work reviewing the Village Code chapter by chapter suggests more detail for a Village comprehensive plan so that they can recommend needed changes to the Village Code.

Mayor Castañeda reminded her that she and Trustee Hannan from the Village Board, Bernie Daily from the Planning Board, Jim Hamlin from the ZBA, and Lynda Vandenberg from the Historic Preservation Board will be serving on the Town/Village Comprehensive Plan update committee. That’s what the update committee can work on.

- Sidewalks in Downtown Historic Commercial District – Trustee Hannan said merchants and customers have expressed concern with the lack of cleanliness of the Village sidewalks in the downtown area. Some of the residential tenants own pets and leave droppings on the sidewalks. Further, the construction is causing much dirt and dust. This makes the downtown commercial district unsightly for all. She suggested having DPW work into its routine washing the sidewalks to alleviate the problem.

Mayor Castañeda asked if tickets are being issued by Code Enforcement. Trustee Hannan said the pet problem can’t be ticketed unless they are caught in the act and it is known who.

DPW Superintendent Donahue said if the Board directs sidewalk washing they will try, but reminded them of lack of sufficient manpower and that the Main Street construction project is that of the State, not the Village.

- Farmers Market – Trustee Hannan reminded all that the Farmers Market is now open on Sundays from 8am to 1pm on Market Street. She said the Managers said they have already received positive comments from vendors and customers on moving it back to Market Street.

- Trustee Scott W. Hunsinger (excused)

**EXECUTIVE SESSION:**

→ At 8:40pm, Deputy Mayor Kuhn moved, Trustee Blair seconded, carried 4/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss personnel and fire contract matters. Village Attorney Leni, Police Chief Varrenti and Treasurer Lovejoy were invited to sit in on pertinent topics.

→ At 10:25pm, Deputy Mayor Kuhn moved, Trustee Hannan seconded, carried 4/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

**ADJOURNMENT:**

→ At 10:25pm, Trustee Blair moved, Deputy Mayor Kuhn seconded, carried 4/0 that the meeting be adjourned.

---

Leslie Ann Morelli, Village Clerk