

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, December 2, 2013 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor William G. Andrews, Trustee Carol L. Hannan, Trustee John D. La Pierre, Clerk Leslie Ann Morelli

EXCUSED: Trustee Valerie A. Ciciotti

ALSO PRESENT: Pam Ketchum, Art Appleby, Joan Hamlin, Linda Ketchum, Sriram Bakshi, Susan Smith, Austin Marga, Arnold Marga, Fred Webster

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

Brockport Historical Moment: Trustee/Deputy Mayor Andrews shared the following from one of his books:

"In 1831, a year after the first railroad in America, a handful of businessmen in a town with hardly 800 inhabitants that had been scratched from the wilderness less than a decade earlier proposed to get into the "railroad" business with proposals for two railroads with Brockport as a terminus.

They began in a typical Brockport manner by calling a series of public meetings. They proposed to petition the state legislature "to grant an act for constructing a Rail Road, from the Erie Canal at the village of Brockport, running through Batavia and Attica, to Olean", thus connecting the Erie Canal and the Allegheny River, over a distance of 100 miles across rugged terrain that was still in the throes of first settlement.

The venture was to be capitalized at \$800,000, an enormous sum of money at that time, equivalent to perhaps \$100 million today. Also, in 1832, a "bill to incorporate the Brockport and Tonawanda Railroad Company" was "reported to be in assembly". It would have connected two towns 64 miles apart.

The audacity of those men is astonishing. Railroads were in their earliest infancy. The handful that existed were only a few miles long and connected large cities in long-settled areas. The longest of them was the 18-mile Albany-Schenectady line, built in 1831. Other early railroads were Baltimore to Ellicott's Mills, a few miles in 1830; the Harlem Railroad in New York City; Camden and Amboy, N.J.; Charleston and Hamburg, S.C., not until 1833, at 136 miles, the longest in the world; the Philadelphia and Columbia, 81 miles not until 1834. Yet, these Brockporters were going to build two railroads totaling 164 miles in length joining small villages in newly-settled territory, either of which would have been the longest in the world, at a cost equivalent to some \$100 million today. Small wonder they failed!"

He said a railroad did not actually come to Brockport until 1852.

PUBLIC HEARING:

- Proposed Local Laws of 2013 as follows:
 - Amendments to Village Code Chapter 34 entitled Parking
 - Deletion of Village Code Chapter 19B Fire Lanes (absorb into Chapter 34)
 - Minor amendment to Village Code Chapter 58 Zoning – 58-8(A)(1) Application

Clerk Morelli read the following legal notice:

VILLAGE OF BROCKPORT
Notice of Public Hearing

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, December 2, 2013**, in the Brockport Village Hall Conference Room, 49 State Street, Brockport, New York 14420 to consider proposed Local Laws of 2013 as follows:

- Amendments to Village Code Chapter 34 entitled Parking
- Deletion of Village Code Chapter 19B Fire Lanes (absorb into Chapter 34)
- Minor amendment to Village Code Chapter 58 Zoning – 58-8(A)(1) Application

examined at Village Hall during regular business hours. All interested parties will be given the opportunity to be heard.

Please note: this is a continuation of the public hearing begun Monday, November 18th due to an error in the notice that indicated Tuesday, November 18th.

By Order of the Brockport Village Board

Leslie Ann Morelli
Village Clerk
Village of Brockport

→ At 7:05pm Trustee Hannan moved, Trustee La Pierre seconded, carried 4/0 to re-open the public hearing.

Public comment: None

Clerk Morelli read an e-mail from DPW Spt. Donahue:

“Sorry for the delay been a bit busy here. You are correct in stating that I believe the parking restriction should read from the east side of #70 west to the Smith Street bridge. It would be in Chapter 34 under 19 (b). It would allow parking in front of both #80 and #60 – both businesses. Also under 57 (b) Smith Street it should be changed to read eastside. Currently only part of the east side is posted and we have not had any parking problems but I would hate to see someone new to the neighborhood move in and park on the street daily. That would most certainly cause traffic problems. As Smith Street is used quite heavily. Therefore, now is the time to change the restriction. If you could mention these concerns at tonight’s meeting that would be great.”

No further public comment.

→ At 7:20pm Trustee La Pierre moved, Trustee Andrews seconded, carried 4/0 to close the public hearing and reopen the regular meeting.

→ Trustee Hannan moved, Trustee La Pierre seconded, carried 4/0 to adopt the following resolution:

ADOPTION BY THE VILLAGE BOARD OF THE VILLAGE OF BROCKPORT
LOCAL LAW NUMBER 3– 2013

WHEREAS, a resolution was duly adopted by the Village Board of the Village of Brockport for a public hearing to be held by said Village Board on November 18, 2013 and December 2, 2013 at 7:00 p.m. at the Brockport Village Hall Conference Room at 49 State Street Brockport, NY 14420 to hear all interested parties on a proposed Local Law regarding:

- Amendments to Village Code Chapter 34 entitled Parking
- Deletion of Village Code Chapter 19B Fire Lanes (absorb into Chapter 34)
- Minor amendment to Village Code Chapter 58 Zoning – 58-8(A)(1) Application

WHEREAS, notice of said public hearing was duly advertised in the Suburban News, the official newspaper of the Village, on November 10, 2013 and November 24, 2013, and was also duly posted on the Village Clerk’s signboard at Village Hall and on the Village website; and

WHEREAS, said public hearing was duly held and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Brockport Village Board of Trustees has determined that adoption of said proposed local law is a Type II action under the State Environmental Quality Review Act (SEQRA), pursuant to 6 NYCRR § 617.5, for which no further action is required under SEQRA; and

WHEREAS, the Village Board of the Village of Brockport, after due deliberation, finds it in the best interest of said Village of Brockport to adopt said local law – at this time the minor amendment to Village Code Chapter 58 Zoning – 58-8(A)(1) Application;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Brockport hereby adopts said local law number _-2013 entitled Minor Amendment to Village Code Chapter 58 Zoning – 58-8(A)(1) Application; and

BE IT FURTHER RESOLVED, that that Village Clerk be and is hereby directed to enter said **MINUTES OF VILLAGE BOARD MEETING HELD December 2, 2013 continued.....page 3**

local law in the minutes of this meeting and in the Local Law Book of the Village of Brockport, and to give due notice of the adoption of said Local Law to the New York Secretary of State.

The Board agreed that decision on the proposed amendments to Chapter 34 & 19B will be placed on the 12/16 agenda after clarification is obtained from DPW Spt. Donahue. Clerk Morelli will do the Local Law filing after the 12/16 meeting so both are done at once.

PUBLIC COMMENT: None

OATH OF OFFICE: None

CERTIFICATES & PROCLAMATIONS: None

GUESTS: None

CONSENSUS ITEMS:

• **APPROVAL OF MINUTES:**

→ Trustee Andrews moved, Trustee La Pierre seconded, carried 4/0 that the minutes of the 11/18/13 meeting be approved as written.

→ Trustee La Pierre moved, Trustee Andrews seconded, carried 4/0 that the minutes of the 11/25/13 work session be approved as written.

• **APPROVAL OF BILLS TO BE PAID**

→ Trustee La Pierre moved, Trustee Andrews seconded, carried 4/0 that the bills be paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	12/02/13	\$673,149.28
FUND (F): <u>Water</u>	12/02/13	\$18,778.45
FUND (G): <u>Sewer</u>	12/02/13	\$1,272.50
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>Trust & Agency</u>	-	-
		\$693,200.23 grand total

CLERK REPORT: Clerk – Leslie Ann Morelli

o

• **PERSONNEL ITEMS:**

- Reappointment to Seymour Library Board to 12/31/18 -

→ Trustee Hannan moved, Trustee La Pierre seconded, Trustee Andrews abstained, carried 3/0/1 to reappointment Walter Boroweic as a Village representative on the Seymour Library Board for a term to 12/31/18.

- Building Inspector / Code Enforcement Officer Vacancy Notice -

→ Trustee Hannan moved, Trustee La Pierre seconded, carried 4/0 to approve the following vacancy notice and authorize Clerk Morelli to get the word out.

**BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER
VILLAGE OF BROCKPORT**

The Village of Brockport (2.2 square miles, population ~8,300, parcels ~1,764) seeks qualified individual for Building Inspector / Code Enforcement Officer. Full Time 40 hours per week plus occasional evening meetings of the Village Board, Planning Board, Zoning Board of Appeals, and Code Review Committee.

Brockport has a high percentage of rentals interspersed among single family owner-occupied homes, commercial properties and a modest amount of new construction.

Position is Civil Service Competitive. Can hire eligible lateral transfer. Can hire provisional pending successful test results & reachable placement on certification of eligibles.

Download job specifications with detailed minimum qualifications from www.brockportny.org.
Must possess current New York State Basic Code Enforcement Training Certificate indicating completion of **MINUTES OF VILLAGE BOARD MEETING HELD December 2, 2013 continued.....page 4**
the New York State Basic Code Enforcement Training Program.

Public sector/municipal experience preferred. Position demands a thorough knowledge of NYS Uniform Code and Brockport Village Code. Must have excellent interpersonal skills and be able to interact positively but fairly, firmly, consistently with people displaying a range of attitudes about code enforcement. Must have a strong sense of ethics. Must be detail/accuracy oriented and able to multi-task/prioritize. Familiarity with Microsoft Office is necessary. Additional task-specific computer programs are utilized.

This position is assisted by a Part Time Clerk and may be involved with the selection and supervision of a Part Time Building Inspector / Code Enforcement Officer in the future.

Salary & benefits: competitive and commensurate with experience
Retirement: New York State Retirement System

If you meet the qualifications, download an employment application from www.brockportny.org.
Send cover letter and résumé with completed employment application by e-mail to: imorelli@brockportny.org
or by mail to: Village of Brockport Attention: Village Clerk 49 State Street Brockport, NY 14420.

Application deadline: Noon, December 31, 2013

- **OLD OR NEW BUSINESS:** None

VILLAGE BOARD REPORTS:

- Mayor Margaret B. Blackman
 - Code Enforcement - Mayor Blackman shared that she has invited Chad Fabry to her meeting with Clerk, Treasurer and Department Heads this Wednesday at 2pm. He is the Clarkson & Hamlin Building Inspector / Code Enforcement Officer borrowed on a part time basis until the full time vacancy is filled.
 - College - Mayor Blackman shared that she met with SUNY President Halstead recently at Village Hall as a good will meeting. She said she showed him the proofs of the CGI promotional videos and he was very pleased with inclusion of the College. She said she brought him up to speed on Village Code Enforcement and Village Court formation. They discussed better advertising College events, bringing faculty and staff into the community and ways the Village and College can partner.
 - Small Business Saturday – Mayor Blackman reported that she and some of the Trustees participated in Small Business Saturday 11/30 by passing out cider, coffee and donuts. She said they will better advertise their presence and refreshments the next time.
 - Holiday of Lights Parade - Mayor Blackman encouraged participation and attendance at the 12/8 parade, tree lighting and fireworks. She thanked Coleman Creek Road resident Jill Rakov for donating the tree for Sagawa Park.
 - Absence - Mayor Blackman shared that she will be going out of town and will not be at the 12/16 Village Board meeting. Trustee / Deputy Mayor Andrews will chair the meeting and act in her place during her absence.
- Trustee/Deputy Mayor William G. Andrews
 - Canal NY – Trustee Andrews shared that he hosted the 11/25 meeting of Canal NY at Village Hall. There were 15 people in attendance. The major topic was the impact felt by the early closing of bridges and locks this past season and efforts to get the hours reinstated next season.
 - Town Meetings - Trustee Andrews shared that he attended recent Sweden Town Board and Clarkson Town Board meetings. He was disappointed that the Clarkson Town Board renewed its contract with Monroe Ambulance instead of returning to use of Brockport Ambulance. They indicated it having been a difficult decision that came down to the number of ambulances available for coverage at any given time.
 - Homicide Debriefing - Trustee Andrews shared that he attended the Police Chief's recent debriefing on the homicide that took place on Clinton Street. He said he was very impressed by the professionalism. He has confidence in the abilities of D. Varrenti as Police Chief.
 - College International Education – Trustee Andrews shared that he attended

an anniversary celebration of International Education at the College.

- Seymour Library Anti Bullying Panel - Trustee Andrews shared that he attended the recent Anti Bullying panel organized by Sri Ram Bakshi of the Library Board.

MINUTES OF VILLAGE BOARD MEETING HELD December 2, 2013 continued.....page 5

- Pro Brockport - Trustee Andrews shared that he attended the monthly executive committee meeting.

- Historic Preservation Board – Trustee Andrews shared that Alma Brown was a guest at the last Historic Preservation Board meeting to launch the new work funded through a CLG grant. They are confident in Clinton Brown as they have done fine work for them in the past.

- Brockport Community Museum - Trustee Andrews shared he attended the meeting earlier this evening. They are unveiling a new website and will soon select a date for dedication of an interpretive sign on Main Street. They are nearly ready to finish the interpretive sign at the Sweden Farmers Museum through an anonymous donation.

- Seymour Library - Trustee Andrews announced his resignation as Village Board liaison to the Seymour Library as a result of a difference of opinion with the Library Board on a meeting policy.

- Trustee Valerie A. Ciciotti (excused)

- Trustee Carol L. Hannan
 - Holiday Decorating – Trustee Hannan reported having freshened the wreaths she made and donated a few years ago for the lamp posts in the Historic Commercial Downtown District.

- Property Files - Trustee Hannan reported that she is reviewing and organizing the information in the property files of the Building / Codes Office that are located at the Police Department. She has and will continue to jot down anything of note for the new Building Inspector / Code Enforcement Officer.

- Trustee John D. La Pierre

- Homicide Debriefing - Trustee La Pierre shared that he attended the Police Chief's recent debriefing on the homicide that took place on Clinton Street. He concurred with Trustee Andrews earlier remarks that he was very impressed by the professionalism. He has confidence in the abilities of D. Varrenti as Police Chief.

- Small Business Saturday – Trustee La Pierre reported that he enjoyed passing out refreshments with Village Board members on Small Business Saturday.

- Budget – Trustee La Pierre said he has begun to study the Village budget and get acquainted with the budget preparation process.

EXECUTIVE SESSION:

→ At 7:40pm, Trustee La Pierre moved, Trustee Andrews seconded, carried 4/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a personnel matter related to the Village Board itself.

Mayor Blackman said she anticipates no action to be taken after executive session.

→ At 8:05pm, Trustee La Pierre moved, Trustee Andrews seconded, carried 4/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

ADJOURNMENT:

→ At 8:05pm, Trustee La Pierre moved, Trustee Andrews seconded, carried 4/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk