

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Hall Conference Room 49 State Street Brockport, New York, April 24, 2012 at 7:00pm.**

**PRESENT:** Mayor M. Connie Castañeda, Trustee Margaret B. Blackman, Trustee Kent R. Blair Trustee Carol L. Hannan, Trustee Scott W. Hunsinger, Clerk Leslie A. Morelli, Treasurer Daniel P. Hendricks, Police Chief Daniel P. Varrenti, Superintendent Harry G. Donahue, Fire Chief Michael J. Henry, Attorney Robert S. Leni, Esq.

**EXCUSED:** Building/Zoning/Codes Officer Scott C. Zarnstorff

**ALSO PRESENT:** Mike Terrigino, Dan Donovan, Bob Currier, Joan Hamlin, Bill Andrews, Sriram Bakshi, William Rowley, Linda Ketchum, Joan & Rudy Aceto, John Cohen, Colleen Farley, Tom & Darlene Lang, Mary Jo Nayman, Alicia Fink, Val Ciciotti, Art Appleby, Pam Ketchum, Susan Smith, Kathy Snyder, Mark Rennard, Kristina Gabalski, Kevin McCarthy, Hanny Heyen, Linda Ketchum, Harry Snyder, Norm Giancurio, Fred Webster

**CALL TO ORDER / PLEDGE:** Mayor Castañeda called the meeting to order and led the Pledge of Allegiance.

**MOMENT OF SILENCE:** to honor those that serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** “To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport’s unique heritage and historic character.”

**PUBLIC COMMENT:**

- Dan Donovan of Chappell Street – asked whatever happened to the proposed moratorium regarding the conversion of single family homes and asked why a local realtor is advertising 45 Clinton Street as a “cash cow” income property.

- John Cohen of Utica Street – read the following prepared statement into the record: If you’ll bear with me for a moment, I need to give some background so you’ll understand my conclusion.

I moved to Brockport last March, so I’ve been here just over a year. Previously, I lived in Ithaca, NY. Some of you may know that area, some of you may not. I moved to Brockport due to its familiarity – smaller, certainly, but a scenic municipality where the economy and “feel” is heavily influenced by a nearby educational institution.

Brockport has the same types of divisions as Ithaca. Democrat and Republican, Town Gown, fiscal conservatism and fiscal progressivism, and perhaps most of all, residents and landlords. Believe me; Brockport has nothing on those conflicts compared to Ithaca. Still, there are some things that seem to make it work for Ithaca.

Firstly, an acknowledgement that both sides contribute to the local area. Residents own homes and work jobs and give the area a reason to exist. Landlords provide homes to the students that come in to town and those students contribute in a major way to our economy and our culture.

Secondly, but relatedly, an understanding that people on both sides of an issue have, at some level, a legitimate reason for their feelings and a reason to debate and discuss those points. People may disagree, they may disagree vehemently, but in the end, both sides are often a little bit right and a little bit wrong.

And lastly – and this is the important one right now – an understanding that rules and laws exist for a reason. You can dislike the law. You can think the law shouldn’t be on the books. You can work to get the law changed. But until you succeed, the rules are the rules. Disobey them, and pay the consequences.

And that is why I speak tonight. That simple veneer of civilization is important. The mayor appears to have decided the rules don’t apply to her. And by staying in office, she’s setting that as an example. If the rules don’t apply to the mayor, why do they apply to anyone? Why stop at traffic lights, why not smoke in a restaurant, and so on. Why not abandon civilized behavior in favor of anarchy?

Look, I have no axe to grind. I haven’t been here long enough to be upset about something that happened in the past. I’m just someone who believes that the integrity of the system matters. That government can be good for the citizens if the government is made up of good citizens. By and large, the people of Brockport are good citizens, with... well, apparently, one notable exception.

If the mayor truly wanted Brockport to thrive, as I’m sure she would claim, she would step down from

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office. The fact that she has not tells you much about the true character of this woman, and why she is not worthy of your trust.

- Linda Ketchum of Erie Street – read the following prepared statement into the record: Thank you, Trustees, for making amendments to the Mayor’s tentative budget. The part time police officers, part time code enforcement officer and grant writer are all important to the future of the village. Also, it’s important to keep sewer fees in the sewer fund and use less of the reserves. It’s more responsible and I appreciate that we will stay under the 2% tax cap.

- Joan Hamlin of Park Avenue – commented that the April 10<sup>th</sup> Village Board meeting was what she calls a “gotcha” meeting where bullying is at its worst. She said bullying is a hot topic in schools and cyberspace, but it happens here too. As of February 2012, a new state law requires that information that is to be considered by a board at their meeting be made available to the public in advance as well. Clerk Morelli now puts together a packet not only for the Board, but for the public. She makes it available on the Village website or will make copies upon request. Police Chief Varrenti’s Power Point presentation was not on the April 10<sup>th</sup> agenda so it and the proposals were not included in the packet. It seems some Trustees were well aware of it, but not the entire Board, and not the public. J. Hamlin said Chief Varrenti referred to 3 part time officers costing \$6,000 for “phase 2” of their training and that they would not be ready until spring 2013. She said Chief Varrenti in past meetings has claimed that it costs the Village \$18,000 per part time officer for training and outfitting and that part time officers are a poor rate of return as you invest a lot in them and then they either don’t put in many hours or they leave for employment elsewhere. J. Hamlin said she wonders if anyone asked the Treasurer for a cost analysis of the proposals. It would seem the Trustees were willing to simply take the Chief’s numbers and current rationale.

- Members of Delta Sigma Fraternity at SUNY College at Brockport – attended to accept the Mayor’s thanks for participating in the April 20<sup>th</sup> Canal Clean Sweep. Mayor Castañeda presented them with t-shirts and said she would be providing them with a pizza party soon. Trustee Blackman commented that these gentlemen have been of assistance elsewhere in the community such as the Morgan Manning House, Main Street flower planting and the upcoming Arbor Day tree planting. Clerk Morelli read the names of those who participated: Anthony Levandowski, Alex Shanley, Eric Koval, Zach Bailey, Corey Compton, Nick Koda, Justin Bates, Ray Woodward, Kyle Mark, Lucas Golden, Jonas Byles, Abel Araya, Travis DeSilva, Peter Dakin, Justice Uwazarike, Aaron Small, Matt Norris, Nick Langabeer, Matt Dyrek, James Lapota, Zach Johnson, Pat Hall, Lamont Washington, Tyler Bruce, Ermias Gebremanium.

**GUESTS:**

- Sidewalk Café Permits – Main Street Pizzeria - 13 Main Street and Perri’s Pizzeria - 82 Main Street – Clerk Morelli referred to the applications received.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to approve the application for a sidewalk café permit for the 2012 season for Main Street Pizzeria at 13 Main Street – limited to 2 tables and 8 chairs (plus umbrellas and trash receptacle) daily from 11am to 10pm through October 31<sup>st</sup>.

→ Trustee Blair moved, Mayor Castañeda seconded, carried 5/0 to approve the application for a sidewalk café permit for the 2012 season for Perri’s Pizzeria at 82 Main Street – limited to 2 tables and 8 chairs (plus umbrellas and trash receptacle) daily from 11am to 10pm through October 31<sup>st</sup>.

- James Zisovski – Jimmy Z’s at 53 Main Street – request to display advertising banner flags – Applicant did not show. Clerk Morelli reminded the Board that J. Zisovski had presented a request under public comment at the April 10<sup>th</sup> meeting. The Board had instructed him to complete an application. There is no such application. Codes Officer Zarnstorff previously shared that it does not fit within the sign code under temporary signs and that the Village Board, not the ZBA, would be the Board to address. Clerk Morelli said J. Zisovski spoke with her and was to have placed in writing a request to hang the ice cream flag banners through ice cream season or if that was not acceptable, to allow it just during the Sidewalk Sale and during the Arts Festival to let people know he has ice cream.

Village Attorney Leni referenced the sign code and temporary signage is allowed for no more than 30 days. The Historic Preservation Board should weigh in since it is within the Historic Commercial District. He asked Historic Preservation Board Chair Andrews his thoughts. B. Andrews said he did not think that hanging the banners only during the Sidewalk Sale and Arts Festival would be objectionable. Board concurred and said they wish to avoid it all spring and summer long as the flags are reminiscent of a used car lot and not in keeping with the district.

→ Trustee Hunsinger moved, Trustee Blackman seconded, carried 5/0 to allow Jimmy Z’s at 53 Main Street to display his ice cream flag banners only during the Sidewalk Sale and Arts Festival.

- Colleen Farley – Genesee Valley Penny Saver at 15 Main Street – request to display horse on trailer in front – C. Farley shared that last year when Tri County Advertiser turned into Genesee Valley Penny Saver, they brought their horse mascot statue to Brockport and placed it in front of their office. They quickly took it away when the Code Enforcement Officer informed them that they had no approvals. They have an open house coming up May 23<sup>rd</sup> and would like the Board to approve it as a temporary sign – either for a week or for 48 hours. They would place the horse on its trailer either on the sidewalk in front of their office or in a parking space in front of their office.

Trustee Blackman asked if the horse can be released from its trailer. C. Farley said no, they go together.

Village Attorney Leni said it certainly is not a traditional temporary sign and asked Historic Preservation Board Chair Andrews his thoughts. B. Andrews said he did not think that allowing the placement of the horse statue and trailer would be objectionable for a short period of time.

DPW Superintendent Donahue and Chief Varrenti commented that their preference would be to utilize a parking space rather than the sidewalk. C. Farley said that would be fine, as long as the horse doesn't get ticketed.

Trustee Hunsinger said he would hate to see any damage come to it and asked if the GVPS had plans for any surveillance. C. Farley said they do not. It is insured. It has been all over to the various office locations.

Trustee Blair suggested GVPS participate in the 2012 Holiday Parade next December and have the horse as a float. C. Farley said that is a good idea.

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to allow Genesee Valley Penny Saver at 15 Main Street to display the horse mascot statue and trailer in a parking space in front of the office from May 22<sup>nd</sup> to May 24<sup>th</sup>.

- Cindy Dumas – Kiwanis Club of Brockport – partial Smith Street closure request for Soap Box Derby 5/4-5/6 – Applicant did not show. Board reviewed the application materials provided.

Trustee Hannan asked DPW Superintendent Donahue if any minor street repair is needed as indicated in the application. H. Donahue said he hopes not as the DPW schedule is quite full. He hopes not since some work was done when the Smith Street rehabilitation took place.

Trustee Blair commented that in past years it has been held in late August and much more advanced planning went into it. This is awfully short notice.

Clerk Morelli said she indicated same to the applicant. She said it will also be difficult to provide advance notice to those property owners affected by the closure.

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to grant the street closure request for Smith Street from Clark Street south to and including the Smith Street Bridge and whatever portion of Clinton Street is necessary to block traffic from bridge access from 6pm Friday, May 4<sup>th</sup> to 6pm Sunday, May 6<sup>th</sup>. The applicant will need to make contact with DPW Superintendent Donahue and Chief Varrenti.

Note: It was later learned that the Kiwanis Club decided not to hold this event at this time. They will advise of future plans.

- Rocco's Canal Side Pub – 26 Clinton Street – peddling and soliciting request – vending cart – Mike Terrigino shared that he has patrons who have suggested he have a food vending cart on his property late night midnight to 4am during nice weather. He is considering purchasing such a vending cart to do hot dogs, hamburgers, sausage, etc.

Trustee Hunsinger said recent Village Boards have been reluctant to approve such applications. He said he realizes this would be on private property, not Village property, but there has been a history of problems late at night in that area late at night. He understands there is bar security inside, but not outside. This could bring noise, fights, littering, etc outside late at night.

Trustee Hannan concurred and said all want to see bar patrons exit establishments as quietly and peacefully as possible. Trustee Hannan asked Chief Varrenti for his thoughts.

Chief Varrenti said it becomes Brockport Police Department business to disperse the bar crowds at closing time. He said taxpayer monies fund the Police and he continues to try to keep overtime costs

down – difficult to do with limited staff.

M. Terrigino said he understands and had not yet purchased the vending cart.

→ Mayor Castañeda moved, Trustee Blair seconded, carried 5/0 to deny the hawking-peddling application for a vending cart at Rocco's Canal Side Pub at 26 Clinton Street.

- William Rowley – Brockport United Methodist Church – 92 Main Street – appeal portion of 4/1 water/sewer bill – Bill Rowley represented the Brockport United Methodist Church with the following:

The Trustees Board of the Brockport United Methodist Church request your consideration of a reduction in our water and sewer usage bill due April 30, 2012. The circumstances relating to this request have to do with a broken water line at our church sometime in January that resulted in our meter registering 238,800 gallons of water used at a cost of \$1,112.81 for the water and \$277.01 for sewer discharge. Our average usage per billing period over the past several years has been between 4,000 and 8,000 gallons per billing period. The water released from the broken line into the ground under a portion of the first floor of the church was not noticed until water began coming up through the floor from the ground underneath and shortly after this was observed, the cause was located and fixed. We had no idea how much water had leaked until we received the water/sewer bill and we are sure you can understand how detrimental this is to our church's finances.

While we acknowledge our responsibility for the water that (despite the circumstances) passed through our meter and the cost associated therewith, we submit that since the majority of the water passed into the ground and not the sewer system, that portion of the bill might be adjusted. If it is assumed that other than the leak, we used 8,000 gallons of water, then a more appropriate levy for sewer discharge might be \$10.00, allowing for a reduction in the overall bill of \$267.01. Your earnest consideration of this appeal is greatly appreciated...

Mayor Castañeda cautioned the Board that while they may be sympathetic, waiving charges would be setting a precedent as others such as those that fill their pools or have irrigation systems for example could feel deserving of sewer fee relief.

Village Attorney Leni concurred and said that even partial forgiveness could constitute a violation of the anti gift statute which prohibits public bodies for giving benefits.

B. Rowley said the majority of the water did not go into the sewer system.

Village Attorney Leni said sewer is based on water consumption and it is not distinguished. It is based on volume even if not deliberate.

B. Rowley said he understands. He said the Church Board originally wanted to appeal the majority of the water fee as well, but he explained to them that the water passed through the meter whether intended or not.

Board sympathizes, but did not waive any portion of the water/sewer bill. It stands as is.

B. Rowley said he appreciates the consideration.

- Robert Currier – Navy Club – 21 Clinton Street – request to close ½ of Clinton Street parking lot for 5/19 event – R. Currier said the Navy Club of Lake Ontario Ship 1812, located at 21 Clinton Street would like to hold a first annual pig roast on Saturday, May 19<sup>th</sup> and would like to use ½ of the municipal parking lot next door as they did for their bike run in 2011. The times needed would be from Noon to 11pm.

Trustee Hannan asked Chief Varrenti for his feedback on the ½ parking lot closure for the bike run last year.

Chief Varrenti said there were no problems and that it was very well run.

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to approve the Navy Club Ship 1812 request to hold a pig roast on Saturday, May 19<sup>th</sup> – to utilize a portion of the municipal parking lot between the Navy Club and the Police Department from Noon to 11pm.

- Alicia Fink – Western Monroe Historical Society – parade application – children's parade 7/4 – Alicia Fink shared:  
The Western Monroe Historical Society is making plans for our annual celebration of the Fourth of July.

This year, we are planning to make it a special celebration since we have the money won by the community to “Bring Back the Fourth”.

Last year, in an effort to involve more children, we offered a parade on the grounds of the Morgan Manning House. We asked children to decorate their bikes, trikes, strollers, etc. and join us in a parade. Two musicians played as the children rode around the perimeter of the House. This parade turned out to be an amazing success with the participation of over 50 youngsters. The community support was tremendous. We expect that the participation this year will be even bigger, especially since it will be well advertised. We also have been able to get a Fife and Drum group to accompany the parade, as well as a fire truck, and hopefully some other form of entertainment.

We are asking to have Clinton Street (where we will assemble) and Main Street closed to traffic. The plan is to assemble on Clinton Street and, (at 10:00am) walk down Main Street to the Morgan Manning House. We would also like to have South Street closed to traffic from the corner of Main Street to just past the back driveway to the Morgan Manning House (this will accommodate the overflow of children, bikes, etc.) at the end of the parade. We expect to be done with the parade by around 11:00am. But we would like to have the portion of South Street closed until around noon as the Morgan Manning House grounds cannot handle all the bikes, trikes, etc. at the end of the parade.

Board suggested she contact each of the Department Heads to regarding logistics, barricades, etc. and then return to the Village Board for further consideration.

Note: It was arranged to have A. Fink attend the beginning of the Thursday, May 10<sup>th</sup> 3:30pm Mayor’s meeting with the Department Heads to speak with all involved parties at one time. She will then return to the May 22<sup>nd</sup> Village Board meeting for further consideration.

- Bill Andrews – Historic Preservation Board – authorization to apply for CLG funding – comprehensive survey of historic architectural resources & creation of historic preservation website – HPB Chair Andrews requested the Board authorize an application to the NYS Certified Local Government program for a grant to fund a comprehensive survey of the historic architectural resources of the Village and the creation of an historic preservation website. He said they would to apply for a \$9,771.67 grant. There will be no cash match by the Village. Most of the match will be provided by volunteer in-kind services writing up the histories of the structures to be included and for the photography required. Four volunteers are working on this. The commitment by the Village to cover the \$200 annual cost of maintaining the website would be part of the match. The remainder would be the small amount of time required by the Clerk and Treasurer to process the paperwork required.

B. Andrews reviewed the draft application and mentioned that page 3c is accurate and to disregard the \$ error on page 1. This will be corrected prior to submission.

Trustee Blair commented that he does a lot of web posting and the estimates in the application seem quite high. B. Andrews said it includes creation and training and referred to the breakdown. The estimates were provided by a Historic Preservation expert and a Website expert.

Trustee Blackman said it is costly, but the person did the Town of Perinton’s historic preservation website and it is really top notch.

Trustee Blair said that may be, but it doesn’t necessary mean it should cost more money.

Mayor Castañeda said while she is glad there is no cash match by the Village, it does cost us valuable and limited time of the Clerk and Treasurer.

Trustee Hunsinger commented that the Village of Brockport has been very successful with CLG grants. B. Andrews said this will be the 16<sup>th</sup> CLG grant – the highest number of any municipality in the state.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to authorize the application and the Mayor to execute such.

- Bill Andrews – Monika Andrews Children’s Park (formerly Utica Street Park) – authorize formal dedication 7/21 – B. Andrews shared that he is planning to have the ceremony for the interment of his wife Monika’s earthly remains at the High Street Cemetery on Saturday, July 21<sup>st</sup>. He suggested that day as a suitable time for the formal dedication of the park the Village has named in her honor (Monika Andrews Children’s Park formerly known as Utica Street Park). He said he is donating the plaque and Iroquois Rock is donating the stone. He respectfully requested the Board authorize DPW to attach the plaque to the stone and install it for the July 21<sup>st</sup> dedication.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 authorizing such.

**CERTIFICATES & PROCLAMATIONS:**

- Art Appleby – 5/6 CROP Walk proclamation - Mayor Castañeda asked Art Appleby to step forward. She presented the following proclamation.

VILLAGE OF BROCKPORT  
PROCLAMATION

WHEREAS, on Sunday afternoon, May 6<sup>th</sup> many area residents will “Walk with the World” in the 30<sup>th</sup> Annual CROP WALK in Brockport; and

WHEREAS, this is done to help provide seeds, tools, water resources, vocational and literacy training and other self-help skills needed overseas through Church World Service; and

WHEREAS; women, men and children throughout the world must walk long distances every day to get water, food and shelter in order to survive; and

WHEREAS; twenty-five percent of CROP WALK funds raised will assist hungry people right in our own area through the Brockport Food Shelf; and

WHEREAS; there have been 29 walks between 1983 and 2011, which have raised the total of over \$227,000 of which \$56,700 (25%) has stayed in Brockport; and

WHEREAS; there continues to be a growing number of people who need assistance at our local food pantry and a need for education regarding poverty and hunger in the world;

NOW, THEREFORE, I, Maria Connie Castañeda, Mayor of the Village of Brockport along with Trustees Blackman, Blair, Hannan, and Hunsinger do hereby proclaim May 6<sup>th</sup>, 2012 to be CROP WALK Day in the Village of Brockport and encourage all our citizens to “Walk With the World” by walking, sponsoring a walker or making a gift to “CROP.”

IN WITNESS WHEREOF, I do hereby set my hand, and cause the Corporate Seal of the Village of Brockport to be affixed this 24<sup>th</sup> day of April, in the year 2012.

- Village of Brockport Board of Trustees – Hattie Harris Good Spirits Club International Thank You

Day – Clerk Morelli read the following into the record:

April 25 National Thank You Day for Elected Officials in the United States of America is sponsored by Hattie Harris Good Spirits Club International. The future of America is in the hands of our leadership. National Thank you Day acknowledges the challenges. National Thank You Day offers appreciation with the hope leaders and constituents improve understandings. We pledge a continuing commitment to the well-being of America. Thank you in the spirit of national fellowship and world peace. Hattie Harris Good Spirits Club International.

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 that the minutes of the 4/3 work session be approved as written.

→ Mayor Castañeda moved, Trustee Blair seconded, carried 5/0 that the minutes of the 4/10 meeting be approved as amended.

- **APPROVAL OF BILLS TO BE PAID**

→ Mayor Castañeda moved, Trustee Blair seconded, carried 5/0 that the bills be allowed and paid upon audit.

**EXECUTIVE SESSION:**

→ At 8pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a portion of the Village Attorney’s bill. Village Attorney Leni and Clerk Morelli were invited to sit in.

→ At 8:12pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the bills be allowed and paid upon audit.

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A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>
FUND (A): <u>General</u>	4/24/12	\$58,151.51
FUND (F): <u>Water</u>	4/24/12	\$46,634.16
FUND (H): <u>Capital</u>	-	-
FUND (T): <u>(Trust &amp; Agency)</u>	-	-
		\$104,785.67 grand total

**CLERK & TREASURER REPORTS:**

- Clerk – Leslie Ann Morelli
  - 2012 Events Schedule – Clerk Morelli reported that the annual events schedule has been completed and been made available on the Village website, distributed to the Village Board, Departments, Brockport Merchants Association leadership, forwarded to the NYS Canal Corporation and local media for any free publicity they wish to provide, and made available at the Village Hall, Welcome Center, Seymour Library, Sweden Town hall, Sweden Senior Center, Sweden-Clarkson Community Center and SUNY Welcome Center. She thanked community groups for responding to her request for information. She thanked Norm Frisch for formatting the information she gathered into the nice poster.

- Treasurer – Daniel P. Hendricks
  - Financials year to date – Treasurer Hendricks referred to the information provided in the packet which include the 2012-13 preliminary budget, a summary of budget revisions approved at the April 10<sup>th</sup> meeting, a summary of the 2012-13 tentative budget with benefits distributed to departments, a 3-year General Fund budget projection, and a statement of General and Water Fund revenues and expenditures through March 31<sup>st</sup>. He said he hopes all of this information is helpful.

Treasurer Hendricks said funds are in good shape. Expenditures are within budget. Revenues are as anticipated. He said he is open to Board suggestions as to what they'd like to see in the monthly reports. The external auditors will likely recommend that the Board see the monthly bank reconciliations, so he will set up a way for that to share those.

Trustee Blair said he appreciates the financial reports and that showing the % used in each line would be very helpful. He said cleaning up a lot of the open P.O.'s makes a difference.

Treasurer Hendricks concurred and said there is more to do.

Regarding the proposed budget, Mayor Castañeda said expenses should have gone down since ambulance, dispatch, fire has been eliminated. However, any savings got eaten up by salary increases as well as the ever growing cost of benefits and retirement. Mayor Castañeda pointed out that Public Safety encompasses \$2.2 million of 46.44% of the budget. The taxes to be collected will be ~\$2.4 million; so in essence, the majority of the taxes being collected go to support the Brockport Police Department.

Trustee Hunsinger said Mayor Castañeda has made her point loud and clear for some time.

Mayor Castañeda said DPW, a similarly sized department, doesn't cost that much. DPW incurs overtime sometimes. Their benefits account for 26.62% of the budget.

Trustee Hunsinger said DPW does not operate 24/7/365.

Mayor Castañeda said the Trustees implemented a sewer fee and a residential registration fee – more costs to Brockport taxpayers.

Treasurer Hendricks said the 2011-2012 Village tax rate was \$12.28/1,000 of assessed valuation. The preliminary 2012-2013 budget calls for a tax rate of \$12.10/1,000 of assessed valuation. This equates to a 1.6% tax levy increase as assessment was up approximately 3%. Therefore, the rate of reduction is 1.4%.

Mayor Castañeda said while the tax rate may go down, the amount of a tax bill may not, as it depends on whether assessed value of the property went up.

Trustee Hunsinger said some properties were reassessed by the Sweden Tax Assessor. Some were not. He shared that his was, and he grieved it and got it somewhat reduced. Property owners have the right to informally or formally grieve their assessment. There is a process.

Trustee Hannan said some property owners may have found that their assessment went down.

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Trustee Blair said benefit costs everywhere have gone sky high due to double digit increases in health care and NYS retirement costs.

Mayor Castañeda concurred, but said the Board knew of those increasing costs and yet were unwilling to consider layoffs, particularly in the Police Department.

Mayor Castañeda said while she would have liked her proposed tentative budget to show a significant decrease, at least it was flat.

Trustee Blair said the Mayor voted no on her own budget.

Trustee Blackman said a budget process schedule was put in place, the Board didn't address budget enough in scheduled work sessions, the Mayor had no plans to work with the Board on it, so the Trustees called for 2 special meetings for the purpose of budget work. She said it would have been better had the Mayor, Board, then-Treasurer Giardino and Department Heads all worked together on the tentative budget. Instead, Trustees had to meet individually or in pairs with then-Treasurer Giardino.

Mayor Castañeda said then-Treasurer Giardino provided the Board with the figures as a result of Department Heads submissions. She said she and he planned an entire Department Heads meeting to talk budget with the Department Heads and all but 1 failed to show up. That didn't help.

Trustee Blair said the Mayor has made very clear to all that she directs and supervises the Department Heads. He asked why it is she can't seem to control the people who supposedly work for her. He said leadership starts at the top.

Mayor Castañeda said while the Mayor directs and supervises Department Heads, she does not direct and supervise the Trustees. Yet, Trustees repeatedly fail to follow procedures in place or keep to their roles and adhere to the chain of command. They've also allowed certain Department Heads to do whatever they want to do without repercussion or support for disciplinary action. Her hands are often tied by all of this.

Trustee Hunsinger said the Mayor's leadership nor opinions hold much weight at this time.

Mayor Castañeda asked for more civil discourse and that the numerous interruptions from the Trustees and outbursts from the audience cease. There should be respect for the presiding officer and for the person speaking. Attempts to shut down the person speaking via ridicule is unnecessary.

Trustee Hannan clarified that she hadn't said a word.

Mayor Castañeda said instead of working to reduce the tentative budget, the Trustees added to it and came in just under the 2% tax cap. She reminded all that taxpayers will see a line on their Town/County tax bill next year for Fire District. The numbers are in black and white. If the Trustees choose to ignore them, that is up to them. Information has been provided all along. Meetings and work sessions were held. Then Treasurer Giardino made himself available to the Board individually and together.

- Adopt fiscal year 2012-2013 budget -

Adoption of Budget & Levy of Taxes and Unpaid Charges to 06/01/12 – 05/31/13

→ Trustee Hunsinger moved, Trustee Blair seconded that the following resolution be adopted:

RESOLVED, that the Brockport Village Board adopts the 06/01/12 – 05/31/13 General Fund budget in the amount of \$4,647,690, the Water Fund budget in the amount of \$913,580, and the Sewer Fund budget in the amount of \$138,000 and that there be levied and assessed against the real property of the Village of Brockport the following sums for village government and other charges for the fiscal year 2012-2013 with a tax rate of \$12.10 per thousand of assessed valuation levying the total taxes and other charges extended and levied against each parcel of real property, shown on the roll prepared and verified by the Town Assessor for the 2012-2013 fiscal year:

General Fund:		
Total Taxes for Current Budget		\$2,457,326

For Relieved Property Maintenance Charges	\$300.86
Water Fund:For Relieved Water Rents & Charges	0
Sewer Fund:	
For Relieved Sewer Rents & Charges	0

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TOTAL REAL PROPERTY TAXES  
AND OTHER CHARGES ON ROLLS = \$2,457,626.86

A vote was taken and recorded as follows:

Margaret B. Blackman	Trustee	yes
Kent R. Blair	Trustee	yes
Carol L. Hannan	Trustee	yes
Scott W. Hunsinger	Trustee	yes
Maria C. Castañeda	Mayor	no

This resolution was thereby declared duly adopted 4/1.

Execution of Tax Warrant

WARRANT FOR COLLECTION OF TAXES 2012-2013 FISCAL YEAR

→ Trustee Hunsinger moved, Trustee Hannan seconded that the following resolution be adopted:

TO: Leslie Ann Morelli  
Village Clerk – Real Property Tax Law 1426

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of \$2,457,626.86 for the following purposes:

Total Taxes for Current Budget	\$2,457,326
For Relieved Property Maintenance Charges	\$300.86
For Relieved Water Rents & Charges	0
For Relieved Sewer Rents & Charges	0

TOTAL REAL PROPERTY TAXES  
AND OTHER CHARGES ON ROLLS = \$2,457,626.86

A vote was taken and recorded as follows:

Margaret B. Blackman	Trustee	yes
Kent R. Blair	Trustee	yes
Carol L. Hannan	Trustee	yes
Scott W. Hunsinger	Trustee	yes
Maria C. Castañeda	Mayor	no

This resolution was thereby declared duly adopted.

- **DEPARTMENT REPORTS:** (Department Heads are in attendance the 4<sup>th</sup> Tuesday of each month)
  - Building / Zoning / Code Enforcement – Codes Officer Scott C. Zarnstorff (excused)
  - Police – Police Chief Daniel P. Varrenti
    - Budget – Chief Varrenti shared that his department is on target with expenditures and within fiscal year budget. He expressed concern that the Police Department was picked out when the Mayor had the Treasurer calculate costs.

Mayor Castañeda said the Treasurer calculated benefit costs of all departments. It is included in the packet that all received.

Chief Varrenti said he received no such information and that his secretary has been on vacation, so maybe he didn't get it in e-mail or mail.

Clerk Morelli said with all due respect that this isn't the first time Police Chief Varrenti has stated at a Board meeting that he hasn't received certain information. She said that she wishes to go on record that she does, indeed, distribute such. The packet of supporting materials for this meeting was forwarded via e-mail to the Board, Attorney, Treasurer, and Department Heads late last Thursday and was also hard copied for the Board's mailboxes. As of February 2012, state law requires documents subject to FOIL that will be discussed / considered at a Board meeting, to be made public. She forwards to the Board, Attorney, Treasurer and Department Heads and has it posted on the Village **MINUTES OF VILLAGE BOARD MEETING HELD April 24, 2012 continued.....page 10**

website. The e-mail to one Trustee bounced back as undeliverable because the attachment was too large. She encouraged Board members to come pick it up from their mailboxes. The e-mail seemed to go through to all others. It goes directly to the Department Heads e-mail addresses. If they wish a hard copy as well, she will gladly print one out and put in their mailboxes at Village Hall like she does for the Board. She does so in advance in expectation that all will review the materials and come prepared to the meeting. Further, many times applicants or guests are directed to the meeting in which Department Heads will be in attendance so their request can be reviewed by all and acted upon with everyone weighing in.

Mayor Castañeda said while it will take more time and certainly more paper, from now on Clerk Morelli will e-mail AND hard copy the Department Heads on the Village Board packets.

- 1<sup>st</sup> Quarter Report – Chief Varrenti referred to the 1<sup>st</sup> quarter report previously distributed to the Board. It is available on the website as well.
- Newspaper Article re Code Violations – Chief Varrenti read into the record a February 24, 2012 article by Joe Smydo of the Pittsburgh Post-Gazette entitled “Judge throws the book at Oakland Landlord”.

In what city officials and neighborhood leaders hailed as a victory against troublesome properties in Oakland, a district judge on Thursday fined a property owner \$730,000 – a remarkably high sum – for code violations at a Centre Avenue apartment building.

District Judge Gene Ricciardi imposed the fine on Squirrel Hill resident Sophia Edgos, who owns the converted house at 4512 Centre Ave. Judge Ricciardi said the building has four apartments, although Allegheny County assessment records indicated that the building has between five and 19.

Records showed that Ms. Edgos and a second person bought the building in 1979 for \$32,000; court records now identify only Ms. Edgos as the property owner.

“The fine is significant because the code violations are serious,” Judge Ricciardi said after the hearing. The city’s Bureau of Building Inspection filed a criminal complaint alleging 10 violations, including broken windows, holes in the foundation, “trash and debris throughout” the property, a lack of smoke detectors and illuminated exit signs, deteriorating chimney mortar and loose bricks.

During an afternoon visit to the apartment building Thursday, trash littered the yard. One window was broken, and others lacked curtains. A ladder rested against a chimney, and empty garbage cans sat in the yard. No tenants appeared to be around.

City council staff members and Blair Kossis, property manager for Oakland Planning and Development Corp., a neighborhood group, said the fine was the biggest they had seen for code violations.

In such cases, Judge Ricciardi said, he mainly wants the landlord’s commitment to address violations.

But he said Ms. Edgos wasn’t cooperative or remorseful. Asked about the missing smoke alarms, Judge Ricciardi said, Ms. Edgos indicated that she delivered a box of them for tenants to share.

“I found that testimony lacking, seriously lacking.” He said. “You just can’t deliver a box of smoke alarms.”

Ms. Edgos, who represented herself at the hearing, could not be reached for comment afterward. She has 30 days to pay the fine, set up a payment plan or appeal to Common Pleas Court. Often, a Common Pleas judge will reduce fines if the owner has made progress on correcting violations.

Still, Judge Ricciardi’s ruling was welcomed by city officials and neighborhood activists who long have battled run-down properties in Oakland, many of them rented to university students.

Other landlords should take notice that “the community is watching, and the judicial system is watching and willing to take action,” Dan Gilman, chief of staff to Councilman Bill Peduto, said. Mr. Gilman said the property has been the subject of complaints for years.

The building was ranked No. 1 on the Oakland Code Enforcement Task Force’s “top 10” list of troublesome properties, Mr. Kossis said. Oakland Planning and Development sent out an email Wednesday encouraging task force members and other residents to attend Wednesday’s hearing.

At Mayor Luke Ravenstahl’s request, county officials decentralized housing court about five years ago, meaning cases involving nuisance properties are heard by the district judges who represent the affected neighborhoods. Mayoral spokeswoman Joanna Doven said the change has helped to put more

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pressure on landlords.

Judge Ricciardi said state law guides the size of fines he levies. In Ms. Edgos’ case, he said, he fined her multiple times for some violations because witnesses testified that the problems existed for years.

Judge Ricciardi gave the following breakdown for the find: \$60,000 for trash and debris; \$20,000 for the deteriorating chimneys; \$50,000 for problems with handrails; \$50,000 for the foundation cracks; \$50,000 for windows and door frames; \$200,000 for the lack of smoke alarms; \$200,000 for the lack of illuminated exit signs; and \$100,000 for having failed to provide an engineering inspection report.

- Part time Police Officers - Chief Varrenti responded to Joan Hamlin’s remarks during Public Comment earlier in the meeting. He said J. Hamlin usually does her homework and she is right about a few things she said. There will be no immediate impact on the budget to hiring the 3 new part time police officers as they won’t be ready until spring 2013. However, the Village needs to think long term. The rate of return on part time officers is limited. However, since the Village has been reluctant to hire additional full time officers, part time officers are cheaper with starting pay rates and no benefits. One or the other has to happen to avert overtime. He thanked Trustees Hunsinger and Blair for their help as liaisons. He stressed that no Trustee has ever directed him to do anything. He understands that it is the Mayor’s role to direct and supervise. However, they are willing to have open and honest communication, speak as adults and collaborate on solutions. He thanked his liaisons for being part of past and current part time officer hiring processes. Ultimately part time officers want to get hired full time somewhere. However, thousands take the Civil Service police exams and maybe 50 get picked up. The climate has changed where many can’t get full time positions, so they’ll take part time. Some past part time officers have provided a poor rate of return. However, recent contract concessions made by the Stetson Club have opened up availability of more hours to part time officers. This fiscal year they will save \$20,000 to \$25,000, not the \$30,000 estimated by that MOU. You can look at that as the glass is ¾ full not ¼ empty. If the Village didn’t hire part time officers the following would happen: overtime would increase, liability would increase due to officer fatigue, full time officers would exceed \$100,000 each per year – base and overtime wages – often criticized, when a full time officer retires, there would be a great lag time to be able to replace that person. He said there are 2 police academies per year – each being 4 months long. The hiring of part time officers will have a positive long term impact on the budget. He said he would love to be in the position of some other departments. For example Fredonia Police Department has 15 full time and 6 part time officers. We have 11 full time officers and 2 part time officers.

- Purchase of 2012 Chevrolet Impala – Chief Varrenti reviewed the information he submitted a few days ago:

Purchase of 2012 Chevrolet Impala at a cost of \$18,997.40 from the contingency fund. (learned today that the deadline for ordering expires at 12 noon today however Hoselton is making an exception for us until next Wed pending board approval)

Rationale for purchasing:

Move my current vehicle that has 52K to the Code Enforcement Officer. Move his current vehicle that has 110K to a pool car for the part time Code Enforcement Officer to use once hired. Keep current unmarked police vehicle until such time that the vehicle suffers major repair.

We initially wanted to purchase two new marked police vehicles at about 25K per vehicle. It was discussed and I believe agreed that this purchased would come out of the contingency fund and not from the 2012-2013 budget.

As some of you may know Ford is no longer manufacturing the Ford Crown Victoria. Ford is replacing the Crown Victoria police package with the Ford Taurus (interceptor) police package. Additionally Chevy is making a Caprice with a police package and Dodge continues to make the Charger in a police

package.

Many departments that have gone to the Dodge Charger are disappointed with the lack of room in the vehicle.

Departments that have purchased either the Taurus and/or Caprice are disappointed that the existing equipment in the Crown Vic (Cage, light bar and rear seat) although proclaimed to fit in the Caprice and/or Taurus DO NOT. Monroe County Sheriff's Office has purchased 15 of each vehicle as test vehicles and then will order the remaining vehicles needed at a later date. They are using torches, equipment and large amounts of money to install the equipment from the Crown Vic to both new style vehicles.

Rather than purchase marked vehicles at this time at a cost of approximately 50K just to learn that the

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"kinks" of the vehicles haven't been worked out yet seems to me to be counterproductive for a small police department.

Additionally the two vehicles that are due to be replaced had major transmission and other work recently completed on those vehicles. To sell them now would be a failure on our part to take advantage of the money recently spent to repair those vehicles. Should those vehicles suffer major repairs between now and next year sell the vehicle as is and reduce the fleet until such time that we purchase two new cars next year after all the "kinks" have been worked out of them by larger departments.

In conclusion either spend approximately 52K this year and additional money on cages, seats, etc., spend approx 19K this year and know what we are buying, and avert additional repairs to the present code enforcement officer's vehicle or purchase two marked cars and replace my car next year.

Chief Varrenti thanked Officer DeToy for his recommendation and for Trustee Blair for his help.

Trustee Blair said he helped research this as he has experience setting up police cars with equipment.

Mayor Castañeda said the Stetson Club contract requires a new vehicle once it reaches 75,000 miles. So, this year we would purchase one and next year purchase two?

Chief Varrenti said that is correct. This would keep the fleet at five cars. He further commended the Stetson club for not holding the Village to 75,000 miles.

Mayor Castañeda said it would come out of the current budget, not contingency.

Chief Varrenti said that is correct. He misspoke earlier when he said contingency.

Trustee Blair said the unused monies could be put into reserve. Treasurer Hendricks said not a reserve. Trustee Hunsinger said the appropriate capital improvement line designated for police vehicle replacement. The money the sale of the old car brings would go there as well. This is forward thinking and using monies for their intended purpose.

Chief Varrenti said when he arrived here over 10 years ago the Police Department budget consisted of 3 lines. That is now 42 lines instead of a blanket .1 line.

Chief Varrenti commented that the Code Enforcement Officer has a \$500 repair line that hasn't been tapped. He asked DPW Superintendent to advise where his vehicle repairs get charged to. H. Donahue said he would look into this.

Village Attorney Leni said the purchase is under the \$20,000 threshold.

→ Trustee Hunsinger moved, Trustee Blair seconded, Mayor Castañeda opposed, carried 4/1 to authorize the purchase of a 2012 Chevy Impala at a cost of \$18,997.40 from Hoselton Auto Mall contract #PC64892.

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 to declare the 2003 Ford Crown Victoria as surplus and authorize its advertisement on Auctions International considering the top 3 bids once the new car is delivered.

Chief Varrenti will provide the needed information to DPW Superintendent Donahue when the time

comes to advertise the old vehicle on Auctions International. Then bid results will be presented to the Board for consideration.

Trustee Hunsinger suggested Treasurer Hendricks detail the process to create capital improvement lines so the Board can do whatever is necessary at a future meeting.

- 2012 United Way Campaign – Chief Varrenti shared that in late 2011 he was asked to help Crime stoppers raise money for their worthwhile organization. He was then asked to be the coordinator of Brockport’s 2012 United Way Campaign in hopes that people would continue to donate to Crime stoppers through that initiative. He is willing to do so and asked the Board for authorization to serve as such. He would write a letter to Village of Brockport employees and Clerk Morelli would attach it and the United Way materials to this Thursday’s paychecks. He would then collect the completed forms and Treasurer Hendricks would make any necessary payroll deductions. Board indicated they are fine with Chief Varrenti being the 2012 United Way Campaign representative for Village employees.

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- Public Works – Superintendent Harry G. Donahue
  - DPW Superintendent Donahue provided the following report:

A few highlights of the projects the DPW and Water Department are gearing up to begin.

College Street water main replacement – the first step is to install an above ground temporary water bypass piping. Monroe County Health Department will be out Thursday to sample it. Once results are back, we can begin hooking houses up to it. Then the excavating of the old water main and the placement of the new water main can begin. As you will recall we received money from the Monroe County CDBG program to complete this project.

Holley Street rehabilitation project – from Main to Utica and Perry to the forks at Monroe Avenue – funding is from the remaining 5110 asphalt line. Holley Street is rated a 6.5 according to our draft capital improvement plan with 8.0 being the worst and 4 being the best. Three or four years ago we abandoned the 4” water main and tapped everyone over to the 8” main.

1 Clinton Street – we have been working with our Village Engineer to begin the rehab of the now exterior southern wall of the police station. We will be excavating to pour new footers for the new wall with our staff. After that is complete we will be bidding out the wall installation. The money for the entire project will come from our insurance company.

Barry Street water main replacement - we received a letter from County Executive Brooks that she intends to include in her 2012 annual action plan for housing and community development (CDBG) approximately \$37,000 on our behalf to fund a water main replacement for Barry Street. The funding will not be finalized until HUD approves the County’s action plan sometime on or around August 1<sup>st</sup>.

Water Meter replacement program – has moved along very smoothly. To date we have installed radio read meters in 6 of our 10 meter books. The average book consists of approximately 180 meters. That totals around 1,000 of the 1,800 meters replaced so far. We have a couple hundred left in stock to install until the new budget year and we can purchase the rest of the meters.

DPW Superintendent Donahue asked if the Board had any questions for him.

Trustee Blair commended DPW for getting spring brush pick up accomplished in 2 days. DPW Superintendent Donahue said it was a light load this time.

Mayor Castañeda asked if all the DPW vehicles now comply with the Village Vehicle Usage Policy in regards to being marked. DPW Superintendent said they do. Trustee Blair said the recent markings are on side windows instead of the side of the trucks themselves.

Mayor Castañeda asked the status of the backup generator for Village Hall. DPW Superintendent Donahue said it has been a long time coming, but he will soon have information for the Board to consider regarding purchasing a necessary but costly switch to be able to utilize the donated generator.

- Fire / Ambulance – Chief Michael J. Henry
  - Chief Henry provided the following report:

298+ Fire Calls to Date.

Calls of Significance since last March Meeting:

1. March 28, 2012 2:40 PM, Brockport was dispatched to the scene of a working house fire on 5355 Merrill Road in Clarendon as a RIC Team; a second pumper was requested to fill tankers a few minutes later. P-234 and P-232 responded.
2. April 5, 2012 9:30 PM, Brockport was dispatched to 18 North Main Street for smoke in the apartment. Units arrived and found a smolder fire in the basement crawl space caused by a cigarette. Hamlin FD provided a Pumper for a fill in.
3. April 11, 2012 2:00 AM Brockport was dispatched to 1444 Drake Road for a motorcycle and 2 vehicles on fire.
4. April 13, 2012 4:00 PM, Brockport was dispatched to Rt 260 and Rt. 31 for a fluid spill but need a door popped for a trapped occupant.
5. April 16, 2012 1:02 PM, Brockport was dispatched to 59 High Street for a fire under the porch. First arriving units reported the fire was out upon arrival.
6. April 23, 2012 3:00 AM Brockport was requested to fill in the Clarendon Fire Hall while they worked a structure fire on East Lee Road and Manning.

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Notes:

- Submitted PO for replacement of current Hurst Tool Equipment on Rescue 238 with more modern tools capable of cutting new vehicles with higher tensile metals using funds available in our budget. This is proven life saving equipment we need to keep up with for our Village and District residence.
- Submitted PO for installation of Class A Foam to Pumper 2325 to bring to standards of Pumper 232 and 234.
- Pumper 232 should return this week from repairs of minor MVA on Adams Street.
- Requesting bids for the addition of a battery operated multi-tool for MVA's and RIC assignments.
- Fire District Meetings 1<sup>st</sup> and 3<sup>rd</sup> Monday at 6:30 PM at Exempts Club on West Avenue and open to the public.

Trustee Blair mentioned that he attended the demonstration of the extrication tools of 3 vendors being considered. The testing was very well thought out.

Before excusing Department Heads, Mayor Castañeda reminded all Department Heads that they have long been working on proposing updates to the Village's 2002 Emergency Operating Plan. She set the May 10<sup>th</sup> Department Heads meeting as a deadline for such. Chief Varrenti said he reviewed and drafted proposed updates to his portion some time ago. Mayor Castañeda asked that he bring a copy with him and that the other Department Heads do the same with their portions. They will review them as a group and then Clerk Morelli can input the proposed changes for Board consideration at or after the organizational meeting.

Mayor Castañeda reminded all of the importance of getting agenda items and supporting documentation to Clerk Morelli by the established deadline (by Noon the Wednesday prior to a Tuesday meeting.) This is even more important since as of February 2012 the state law went into effect that requires municipalities to make such "packets" available to the public. She asked Clerk Morelli to expound on this.

Clerk Morelli said she has always prided herself on open government and keeping people informed. Now that the Open Meetings Law requires not only the agenda but the supporting materials (if they would be deemed releasable under FOIL) to be made available to the public, she works hard to put this all together. She makes a private version available to the Board and Village Attorney which might include sensitive personnel material and she makes a public version available to the Treasurer, Department Heads and public. She e-mails (and will now hard copy) such to mailboxes at Village Hall. She also forwards it to the Webmaster to post on the Village website. If a citizen requests a hard copy of portions of or the entire packet, she will charge 25 cents per page as allowed by law. Clerk Morelli stressed that she should not have to babysit Board, staff or Department Heads or ask the Mayor to make exceptions to the submittal deadline. She asked that all work to meet the deadlines established. It helps everyone involved. It is understood that some items may come up between the deadline and the meeting. Certainly if they are of an emergency nature, the Board can choose to entertain them. If they are not of an emergency nature, they can be postponed until the next meeting agenda. All agreed that items requiring consideration or action must be submitted in advance. Written reports on matters would benefit from submitting in advance. Simple verbal reporting can be done at the meeting under

the individual's time to report. Clerk Morelli also shared that she appreciates being provided a copy of prepared statements so as to save valuable time not having to re-key. She commended Chief Henry for always e-mailing his reports to her either right before or after the meeting for easy inclusion into the minutes.

At 9:30pm Mayor Castañeda said Department Heads were excused. Chief Varrenti stayed.

- **PERSONNEL ITEMS:**

- Accept Resignation:
  - Part time Police Officer – Ralph Gleason

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to accept the resignation of Ralph Gleason as a part time Police Officer with regrets and thanks for his service.

- ZBA – Sal Sciremammano effective 4/6/12 – term was to 6/30/13 –

→ Trustee Hannan moved, Trustee Blackman seconded, carried 5/0 to accept the resignation of Sal Sciremammano as Zoning Board of Appeals member with regrets and thanks for his service.

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- Appointments:
  - Walk Bike Brockport Action Group – membership drops/adds

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to accept the following membership changes: drops: Marilyn Colby, Tony & Diane Lamonica (moved out of town); adds: Pam Ketchum, Darrell Stewart.

For the record the current Walk Bike Brockport Action Group consists of:  
Chairs Raymond & Ute Duncan, Treasurer Alicia Fink, Members in alphabetical order: Bill Andrews, David Ball, Margaret Blackman, Kent Blair, Barbara Blosenhauer, George & Carol Bott, Richard & Joan Fenton, Norm Frisch, Jim Goetz, Hanny Heyen, Pam Ketchum, Greg & Christina Lesniak, Jo Matela, Carrie & Peter Maziarz, Peter Randazzo, Louise Ribble, Mary Ellen Rich, Rosie Rich, Michael & Linda Schaeffer, Harry & Deanna Shifton, Lori Skoog, Helen Smagorinsky, Darrell Stewart, Scott Valet, Nancy Washer

- Welcome Center Greeters – membership drops/adds

→ Trustee Blair moved, Trustee Hunsinger seconded, carried 5/0 to accept the following membership changes: adds: Jeanne Derefinko, Eric VanDorn.

Clerk Morelli and Greeter Coordinator Andrews will soon be comparing their rosters of the 100+ greeters to make sure everyone has been accounted for properly.

- Vacancies:
  - Assistant Building Inspector (part time) – Civil Service non-competitive for start after 6/1 – Clerk Morelli apologized for providing inaccurate information at the last meeting. She indicated that said position is Civil Service competitive. However, being that it is part time, it is non-competitive. Therefore, hiring off a Civil Service list will not be necessary.

- Authorize advertising & establish search committee – Trustee Blackman suggested holding off on this until after the June 19<sup>th</sup> referendum on supervision of Code Enforcement, as that may affect the makeup of and leadership of the search committee.

- Deputy Clerk-Treasurer – for start after 6/1
  - Mayor's search committee to bring forth recommendation 5/22 –

Trustee Blackman inquired as to the makeup of the search committee and the process. Mayor Castañeda said the search committee is comprised of her, Clerk Morelli and Treasurer Hendricks. They have reviewed the 27 applications received and narrowed to 5 to interview. Interviews will be conducted on May 1<sup>st</sup>. Trustee Blackman asked at what point the Board will see the application materials of those being interviewed. Mayor Castañeda said she will provide the application materials for the one she brings forth for Board consideration.

Village Attorney Leni said the Mayor is authorized to share such with the Trustees. Mayor Castañeda asked Attorney Leni if she has to. Attorney Leni said no. However it would be prudent. It is the Mayor's appointment subject to Board approval. Mayor Castañeda said Trustees have consistently

tried to force her hand when it comes to making appointments. She said if they don't support her appointment so be it – let the position remain vacant.

Clerk Morelli said that hurts everyone, particularly the limited staff doing the work this position should be doing.

Trustee Hunsinger suggested the Trustees make a motion requiring that the Mayor make the materials available to them.

Village Attorney Leni said the Board can suggest but not compel the Mayor to do so. However, the information should not go beyond the Board. It can be shared any way the Mayor chooses.

Mayor Castañeda said as they get nearer she will share the materials of the search committee's top 2 or 3 candidates.

- Ethics Board – to complete a 4-year term to 6/30/12
- Ethics Board – 4-year term to 6/30/15
- Parks Committee – 4-year term to 6/30/15
- Historic Preservation Board – to complete a 3-year term to 6/30/12

Mayor Castañeda said she is not bringing forth anyone for appointment consideration on the above at this time.

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Trustee Blackman said there is an application pending for the Parks Committee vacancy and 3 pending for the 2 Ethics Board vacancies.

There was rumbling in the audience. Mayor Castañeda asked those she thought to have made an outburst to quiet down or plan on stepping out.

**OLD BUSINESS:**

○ Authorize Mayor to execute parking ticket collections agreement w/ Fundamental Business Service, Inc. – Village Attorney Leni indicated that this is a 3-year agreement with the option to renew or terminate with 30 days notice.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 via roll call to approve and authorize the Mayor to execute the parking ticket collections agreement with Fundamental Business Service, Inc.

**NEW BUSINESS:**

○ Authorize National Center for Missing & Exploited Children – Annual Ride – Friday, 5/18

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 to approve the request of National Center for Missing and Exploited Children's New York Branch to ride through the community on the 12<sup>th</sup> Annual Ride for Missing Children to be held Friday, May 18<sup>th</sup>.

○ Authorize Shafer Trust monies for Seymour Library – HVAC needs & teen summer book group program –

→ Trustee Hannan moved, Trustee Blackman seconded, carried 5/0 to approve the requests to utilize \$21,800 for the HVAC proposal and \$1,000 for the program proposal for teen summer book discussion groups from the Shafer Trust funds.

Seymour Library should submit invoices / reimbursement requested to Treasurer Hendricks to come from the Shafer Trust monies.

○ Authorize use of Shafer Trust monies for Museum – computer needs –

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 to approve the request to utilize \$1,207.24 for the computer proposal from the Shafer Trust funds.

Treasurer Hendricks will provide necessary purchase order to Village Hall I.T. vendor Synnova Solutions.

**VILLAGE BOARD REPORTS:**

- Mayor M. Connie Castañeda
  - Monroe County Association of Villages - Mayor Castañeda shared that she is the

2012 President and thanked Treasurer Hendricks for agreeing to attend the bi-monthly meetings with her to take the minutes and Clerk Morelli for agreeing to do the pre and post meeting work related to such. They met April 19<sup>th</sup>. Village Boards and officials will soon be invited to some training opportunities. More information to come.

- Village Hall organization - Mayor Castañeda thanked Clerk Morelli and her husband, John, for once again spending personal time to better organize Village Hall offices. They have relocated all office supplies and last fiscal year records from 3 different locations into one office and have begun to clear out some of the records left behind from several past Treasurers.

- Trustee Margaret B. Blackman

- Update on Village Court research – Due to the late hour, Trustee Blackman said she would postpone her Power Point presentation to the next meeting.

- Arbor Day – Trustee Blackman reminded all of the annual Arbor Day ceremony and planting to be held Friday, April 27<sup>th</sup> at 10am. The Tree Board will be planting 17 trees on Barry Street and in Barry Street Park. Volunteers are welcome.

- Trustee Kent R. Blair

- Executive Session – suggested the Board go into Executive Session at the end of the meeting for a personnel matter in Village Administration.

**MINUTES OF VILLAGE BOARD MEETING HELD April 24, 2012 continued.....page 17**

- Trustee Carol L. Hannan

- Historic Preservation – Trustee Hannan shared that she recently attended a seminar by the Landmark Society.

- Housing Committee – Trustee Hannan said the project on social history continues in preparation for NYS’s Virginia Bartos visit in May. So far 11 have been completed.

- Trustee Scott W. Hunsinger

- Budget – Trustee Hunsinger thanked fellow Board members for their due diligence with 2012-2013 budget preparation. It was an interesting process. A lot of work was done. He said he feels the more time and effort was put in on this one than in the last 3 years he has served on the Board. He thanked everyone who shared their comments and opinions.

- Blogs - Trustee Hunsinger referred to a local blog called Brockport Truth Machine. He said it certainly makes for an interesting read. He noticed that his score has elevated as he is winding down his term. An earlier unfavorable score helped him pick up the torch and run with it.

- Mission Statement - Trustee Hunsinger suggested Clerk Morelli add the Village’s mission statement to the agenda like she does to the minutes. It may help keep everyone focused.

**EXECUTIVE SESSION:**

→ At 9:50pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the Board of Trustees of the Village of Brockport enter into executive session to discuss a personnel matter at Village Hall and to consider the applications for the Ethics Board vacancies.

→ At 10:15pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the Board of Trustees of the Village of Brockport re-enter the regular meeting.

→ Trustee Hunsinger moved, Trustee Blair seconded, Mayor Castañeda opposed, carried 4/1 via roll call that Daniel Donovan be appointed to fill the vacancy on the Ethics Board with a term to expire 6/30/12 and Stephen Locke be appointed to fill the vacancy on the Ethics Board with a term to expire 6/30/15.

**ADJOURNMENT:**

→ At 10:17pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk