

**Regular meeting of the Board of Trustees of the Village of Brockport was held in the Auditorium of the A.D. Oliver Middle School 40 Allen Street Brockport, New York, April 10, 2012 at 7:00pm.**

**PRESENT:** Mayor M. Connie Castañeda, Trustee Margaret B. Blackman, Trustee Kent R. Blair Trustee Carol L. Hannan, Trustee Scott W. Hunsinger, Clerk Leslie A. Morelli, Treasurer Daniel P. Hendricks

**ALSO PRESENT:** Police Chief Daniel P. Varrenti, Mark Philippy, Brian Winant, John Cohen, Linda Ketchum, Mark Ketchum, Pam Ketchum, Bill Andrews, Marcy Stickles, Val Ciciotti, Kevin McCarthy, Mary Jo Nayman, Jim & Joan Hamlin, Fred Webster, Norm Giancursio, SriRam Bakshi, Kristina Gabalski, John Cohen and a few others who did not sign in.

SUNY Class: Rick Woodson, Andrew Wottenschot, Jordan Hoyan, Matt Winthrop, Brandon Wood, Mason Pell, Andy Bush, Megan Badger, Nick Pressos, Nick Gaver, Trevor Lewis, Sammi Denton, Dan Zambito, Nicolette Clark, Rachel Wehner, Kathleen Sperduti, Connor Alesi-Flach, Thequila Hill

**CALL TO ORDER / PLEDGE:** Mayor Castañeda called the meeting to order and led the Pledge of Allegiance. Mayor Castañeda welcomed SUNY Professor Woodson and his class.

**MOMENT OF SILENCE:** to honor those that serve our Country, enforce our laws, & respond to emergencies

**MISSION STATEMENT:** "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

**CERTIFICATES & PROCLAMATIONS:**

- SUNY Women's Gymnastics Team – At the 4/3 Village Board work session the Board adopted the following proclamation. Mayor Castañeda presented it to the team.

VILLAGE OF BROCKPORT  
PROCLAMATION

WHEREAS, the citizens of the Village of Brockport are pleased and proud to recognize the SUNY College at Brockport Women's Gymnastics Team; and

WHEREAS, they have competed in the NCGA (National Collegiate Gymnastics Association) National Championship meet for 13 consecutive years; and

WHEREAS, SUNY Brockport hosted the championship meet on March 23, 2012;

WHEREAS, SUNY Brockport had eight individual gymnasts earn All-American honors; and

WHEREAS, Elizabeth Levy won the individual National Championship title in the All-Around; and

WHEREAS, Taylor Wierzba won the individual National Championship title in floor exercise; and

WHEREAS, Head Coach John Feeney won the National Coach of the Year Award for the third time in his 14-year career at SUNY Brockport;

NOW, THEREFORE, I, Maria Connie Castañeda, Mayor of the Village of Brockport along with Trustees Blackman, Blair, Hannan, and Hunsinger do hereby proclaim April 4, 2012 as "SUNY College at Brockport Women's Gymnastics Day" in the Village of Brockport and encourage citizens to provide their well wishes.

IN WITNESS WHEREOF, we hereby set our hands, and cause the Corporate Seal of the Village of Brockport to be affixed this 3<sup>rd</sup> day of April in the year 2012.

**PUBLIC HEARINGS:**

- Proposed Fiscal Year 6/1/12 – 5/31/13 budget -

Mayor Castañeda referred to the tentative budget filed March 20<sup>th</sup> that former Village Manager/Treasurer presented to the Board March 27<sup>th</sup>.

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 to close the regular meeting and open the public hearing at 7:07pm.

The following legal notice that was published in Suburban News, posted on the Village website and at Village Hall.

VILLAGE OF BROCKPORT  
NOTICE OF TENTATIVE BUDGET FILING  
& PUBLIC HEARING

Please take notice that on March 20<sup>th</sup>, the Mayor of the Village of Brockport filed with the Village Clerk the Tentative Budget of said Village for the fiscal year beginning June 1, 2012. It and the Treasurer's presentation of March 27<sup>th</sup> are available for review on the Village website at [www.brockportny.org](http://www.brockportny.org) and at Village Hall during normal business hours.

The Mayor's tentative budget includes:

Projected General Fund revenues of \$4,747,091  
Projected General Fund expenditures of \$4,747,091  
Compensation proposed to be paid to each member of the Board as follows:  
Mayor \$9,866/year & Trustees (4) at \$3,443/year – flat – no change from last year  
Proposed tax rate of \$12.28/1,000 of assessed valuation – flat – no change from last year

Projected Water Fund revenues \$972,750  
Projected Water Fund expenditures \$972,750  
Proposed water rates – flat – no change from last year

Projected Sewer Fund revenues \$138,000  
Projected Sewer Fund expenditures \$138,000  
Proposed sewer rates – flat – no change from last year

The Trustees will recommend amendments to the Mayor's tentative budget and the Village Board will meet at **7:00pm on Tuesday, April 10, 2012 at the Brockport Central School District's A.D. Oliver Middle School Auditorium, 40 Allen Street Brockport, NY 14420** for the purpose of holding a public hearing on the proposed budget of said Village for the fiscal year beginning June 1, 2012. All interested parties will be given the opportunity to be heard.

Treasurer Hendricks made a short Power Point presentation (attached to the end of these minutes).

Mayor Castañeda welcomed the public to the hearing. She read the guidelines for public comment posted and on the back of the agenda.

Mayor Castañeda asked public to provide their name and address for the record. If it is a prepared statement, please submit a hard copy to the Clerk after reading it.

Mayor Castañeda asked if there was any public comment on this specific matter.

- Pam Ketchum of Park Avenue read and submitted the following prepared statement:

For every rental property in the Village of Brockport there is a \$50 registration fee to be paid to the village to help offset the expenses of running the Code Enforcement Office. This fee is similar to the fee the farmers have to pay to participate in the Farmer's Market each summer. It is a cost of doing business and helps the village to offset expenses that taxpayers pay to operate the code enforcement office.

If a landlord has 20 properties then that equals \$1,000 that is to be paid to the village. If a family has 40 rental properties then that equals \$2,000 that is owed to the village. At this time, my husband and I have paid the \$250 that was due March 1<sup>st</sup> for the registration of our 5 rental properties. I have heard that there are some landlords who have not paid the registration fee yet. I would like to know who the offenders are and what is the penalty for not paying the registration fee on time or at all? I know that if I did not pay the fees associated with being a real estate agent, I wouldn't get to practice my profession. So too, if I don't pay the rental registration fee, I shouldn't be allowed to rent my properties in the village. Fair is fair.

I understand that 1% of the tax levy is equivalent to approximately \$24,000. Perhaps there are 80 to 100 rental registration fees that have not been paid as of this date, which amounts to \$4,000 to \$5,000 that is owed to the village AND the taxpayers. That "real money" will play a big role in the discussion of the budget. It equates to possibly one quarter of one percent of the tax levy. All landlords need to meet their responsibilities to the village and the taxpayers and pay the modest amount of \$50 per building to participate in rental business in the Village of Brockport.

It's all about being fair and honest. Brockport taxpayers need to say "NO WAY" to outlaw landlords.

Rental Registration Fees = Money for the Village and Savings for the Taxpayers.

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- Mark Ketchum of Erie Street said he applauds Pam Ketchum and said the “pissing contest” has to stop. It is long past time to work together for the betterment of the Village.

Mayor Castañeda reminded speakers that at this time their public comment should be regarding the proposed budget.

- Kevin McCarthy of East Avenue said he is a resident and a landlord. He commended the Board for implementing a sewer fee and a rental registration fee last year. The sewer fee is fair and will be used for maintenance and repair of the sanitary sewer. The rental registration fee is fair and will be used to strengthen code enforcement.
- Val Ciciotti of East Avenue referred to the Village website in which the April 2010 NYS OSC evaluation of the 2010-2011 proposed budget is posted. She said some things have been done to identify alternative revenues including implementation of the sewer fee and the rental registration fee. Research is being done on establishing a Village Court to collect on fines. It is time to hire a grant writer so as not to miss out on state and federal funding opportunities. She commends the Police Department for suggesting hiring additional part time officers to curb the overtime costs of the full time officers. She commends the Stetson Club for having made concessions in health care which has saved \$60,000, and for having taken a 2% pay cut, and for the step system for wages so a new officer works their way up in pay, and for future full time officers having to contribute to health care premiums. She commends the Trustees, Police Chief and Stetson Club for their work and hopes these things play a part in future budget decisions.

Hearing no further public comment on the proposed budget, Mayor Castañeda called for a motion to close the public hearing.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 to close the public hearing and reopen the regular meeting at 7:25pm.

**PUBLIC COMMENT:**

- John Cohen of Utica Street read and submitted the following prepared statement:

My name is John Cohen and I live at 188 Utica Street.

I really liked the design of one of the speeches last month and I'd like to emulate its design now.

Distraction: the idea that citizens should not speak about the mayor's crimes because the mayor is innocent until proven guilty because this is America. Fact: Innocent until proven guilty is the right and just law of the land but it is only applied to legal proceedings. If you are a member of a jury, a lawyer on the case, or a judge of the case, you must proceed as if innocent until proven guilty. If you are a community member you are free to form your own opinion based on the facts presented and to put forth your opinion on the matter to your elected officials. It's called Freedom of Speech, and is the most fundamental American right.

Distraction: the suggestion that the board fails to work with the mayor. Fact: The votes on this board are often four to one with the mayor being the dissenting vote. It is this mayor, elected by less than a majority of voters in this village, who doesn't work with the four trustees. The Trustees who, by sheer numbers if nothing else, represent the interest of the majority of those represented - it is the mayor who continues with her obstructionist ways. She is duly elected, that is her right, but let's be clear - this is not some mere procedural matter, this is a mayor who routinely votes against the majority.

Distraction: the idea presented by the mayor's lawyer and perpetuated by certain news channels that this is a political attack by the chief of police. Fact: 2 sworn statements by former tenants of the mayor which indicate her casual disregard for the safety of college students when their living conditions are the mayor's responsibility. Side note: Opinion: such casual disregard for life and safety can only worsen town gown relations.

Distraction: the attempts by some to create a "counter story" that those who want to speak up for the mayor refuse to out of fear of reprisal. I would like to say that is a ridiculous claim and that local politics can't possibly get violent; I'd like to, except we all know that there's been at least once case of physical assault due to political disagreements in this town. Fear of reprisal? Fact: The person assaulted for political views stood against the mayor and her supporters, not for them.

Distraction: a speech given that the pendency of the charges do not impact the ability of the mayor to perform. Fact: the mayor has shown a blasé disregard for the law she has sworn to uphold and for residents of the village she has agreed to work for and has no business sitting in front of us. The Mayor must resign.

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- Sarah Hart of Adams Street was unable to attend, therefore Clerk Morelli read her letter into the record:

3/19/2012

To the Brockport Village Government:

As a village property owner, I am writing to express a serious concern that I hope you will take the time to consider:

Making only landlords responsible for working smoke detectors is creating a situation that is supposed to be about safety more dangerous. People should be responsible for their own safety in every single residence in the village including single family homes. The village should be levying a code enforcement fee on everyone, not just landlords, to be consistent in their concern for public safety.

A property owner or building inspector can go into a rental unit and the minute they leave the occupant can tamper with the device. I believe this is a reason there is a disclaimer on the Certificate of Occupancy. I think it is important that the village is checking, but it really only serves as a periodic reminder. If each resident were responsible then everyone would have protection.

By making landlords responsible an increasing number of rental residents believe that the landlord is to respond to smoke alarms. I have been receiving an increasing number of texts and phone messages complaining that a smoke alarm is going off. In the recent past I have had to add a clause stating that I cannot respond to sounding smoke detectors and that 911 must be called first. I thank people for

considering making a courtesy call to me after 911 is called.

Making all people responsible and accountable for their own safety would protect all the people instead of some of the people. I believe this government has made rules to serve them to collect money. In the desperation for money this government is overlooking that they do not serve the best interest of the safety of **all** of its residents. It is the responsibility of this government to be consistent in their rules pertaining to safety. It is reckless to use this to collect money and ignore the misperceptions that are being created.

Creating an idea that people who pay landlords are less intelligent and need protection by their government from landlords is creating this safety problem. The residents who pay mortgages can be just as naive. We ourselves, just last month, brought our own 3400 square foot house up to code with working smoke detectors, something the village never enforced even though we have a wood stove. Given the politics in this village I'd like to go on record having pointed this out. I urge you to treat all the citizens the same when it comes to safety and stop misleading renters that their safety lies in the hands of a third party.

Respectfully submitted,  
Sarah Hart

**CONSENSUS ITEMS:**

- **APPROVAL OF MINUTES:**

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 that the minutes of the 3/27 meeting be approved as written.

- **APPROVAL OF BILLS TO BE PAID**

→ Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

|                                       | <u>Abstract Date</u> | <u>Amount</u>           |
|---------------------------------------|----------------------|-------------------------|
| FUND (A): <u>General</u>              | 4/10/12              | \$12,466.25             |
| FUND (F): <u>Water</u>                | 4/10/12              | \$5,470.34              |
| FUND (H): <u>Capital</u>              | -                    | -                       |
| FUND (T): <u>(Trust &amp; Agency)</u> | -                    | -                       |
|                                       |                      | \$17,936.59 grand total |

**CLERK & TREASURER REPORTS:**

- Clerk – Leslie Ann Morelli
  - Fire Department drops/adds:

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→ Trustee Hannan moved, Trustee Blackman seconded, carried 5/0 to approve the following drops: Albert Bailey, Susan Dann (Mohney), Ella Mae Judd, Kenneth Keirn, Megan Moynihan, Priscilla Norton, Rebecca Staudt, Matthew Traub, Blake Trowbridge, Kenneth Tully; adds: Jacob Wood to Explorer Post; exempt certificates: Susan Alexander, Susan Dann (Mohney), Paul Drake.

- Treasurer – Daniel P. Hendricks
  - Monthly Financials – Treasurer Hendricks indicated that Department Heads received their monthly financial information through 3/31. Such will be on the 4/24 agenda. He said the Village’s cash position is strong.

**BOARD DISCUSSION ON BUDGET:**

Trustee Hunsinger referred to budget discussion of the 4/3 work session. He said he invited Police Chief Varrenti to attend this evening and give a brief presentation regarding the Brockport Police Department.

Mayor Castañeda said she was unaware of this as it was not placed on the agenda, reminded the Board that they do not direct employees, reminded Chief Varrenti that he does not take direction from Trustees, and asked how this presentation pertains to the proposed budget.

Trustee Hunsinger said this is budget related and that some motions to amend the budget will be made following the presentation. Trustee Hunsinger said that any Village Board member to add items to the agenda at any time. Mayor Castañeda said she believes this to be contrary to the Village’s own meeting procedures policy.

→ Trustee Hunsinger moved, Trustee Blair seconded, Mayor Castañeda opposed, carried 4/1 to allow Police Chief Varrenti to make a brief presentation.

Chief Varrenti made a short Power Point presentation (attached to the end of these minutes) and ended at 7:52pm.

Mayor Castañeda said it would appear that some Board members were privy to this information prior to this evening, since Trustee Hunsinger mentioned that there will be motions made that relate to the presentation.

Mayor Castañeda commented that the DPW staffing is not the same today as it was years ago. She said Village Hall staffing is not the same today as it was years ago.

Mayor Castañeda reminded the Board that the Stetson Club MOU was to have been a cost saving measure regarding police overtime and yet the overtime budget has been exceeded. She does not understand how the Trustees and Police Chief don’t see that.

Mayor Castañeda said hiring more officers will not necessarily save overtime costs. There are many factors involved – even as Chief Varrenti has mentioned. For example an officer going out on short term disability.

Mayor Castañeda said while she does not want to utilize fund balance, it is the only option since the Trustees are unwilling to make cuts to the Police Department – the largest cost center. A DPW position remains unfilled. A couple of Village Hall positions remain unfilled. Paid ambulance has been eliminated. Dispatchers have been eliminated. Soon the Fire Department will be a Fire District. With these cuts you would think the budget would go down, not up. Personnel costs of wages, health care, retirement go up and up.

Mayor Castañeda said she has asked Treasurer Hendricks to do a projected budget over the next few years. Revenues are not exceeding expenditures. If fund balance has to be used for the next few years to keep taxes down, then the Village will deplete its fund balance as it did previously.

Mayor Castañeda said at a time when other personnel and services have been eliminated from the budget, the Trustees only propose to add to the budget.

Trustee Hannan said she did not see the information in the Police Chief’s presentation prior to this evening. However, it was clearly presented and lays out the options. The choice is clear. His staffing proposal seems the most cost effective way to plan for the future and save money for the residents.

Trustee Blair said Mayor Castañeda continues to say that the Police overtime line has been exceeded, but former Treasurer Lovejoy couldn't show it, former Treasurer Giardino couldn't show it, and Treasurer Hendricks has yet to show it. He said he is curious how Mayor Castañeda comes to that conclusion.

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Trustee Hunsinger said the Police Chief's presentation shows forward thinking. The Stetson Club contract includes a tiered salary system. However, that provision has not been taken advantage of yet. Hiring part time officers makes sense as they are paid a much lower hourly rate. The training and equipment costs are low. This is a direct result of the Stetson Club who agreed to an MOU letting part time officers work many of the hours the full time officers could be taking as overtime. He said the Police Department continues to be criticized for its cost, but they protect the citizens 24/7/365. The proposal to hire part time officers is smart.

Mayor Castañeda reminded the Board that the Village budget streams (revenues) are limited. The Police Department is the highest cost. Of the proposed budget and ~2 million in tax revenues, police salaries alone account for 1.2 million. The Stetson Club contract requires several months notice regarding layoffs.

Trustee Hannan said the Police Department operates 24/7/365. If DPW operated on that schedule, they would show higher costs.

Trustee Blackman said the Trustees have done police ridealongs. Police coverage is vital. She would not live in the Village without a local police department. She said Mayor Castañeda only talks of eliminating positions. Chief Varrenti's presentation makes a lot of sense.

Mayor Castañeda said she has previously suggested putting police up for referendum. If the voters vote to keep local police, she'll keep her mouth shut.

Trustee Blair said the dissolution referendum in 2010 answered it.

Mayor Castañeda said that referendum was on dissolving the village, not on dissolving the police department. If the Trustees believe so strongly that voters want the police department, put it up for referendum.

Trustee Blair said Mayor Castañeda only won by 11 votes.

Chief Varrenti said he is taken aback, but not surprised by Mayor Castañeda's comments. A lot of money was saved as a result of the MOU, just not as much as projected. Had the department been properly staffed, the full amount or more would have been saved. He urged the Board to spend wisely - invest, not just spend.

Mayor Castañeda said the Board has been unable to address the long term affects of doing business as usual. This will only result in depleting the fund balance. She contends that the Village of Brockport is still a municipality in fiscal distress.

Trustee Blair said for the past several years there have been double digit tax increases and now the Mayor proposes a zero percent tax increase. How is that possible? Because the Trustees have worked to make it happen. A zero percent tax increase isn't smart. That happened for years and is what got the Village into a financial mess.

Mayor Castañeda said the tentative budget is not the one she'd like to present. However, comprises do not happen on this Board.

Trustee Blair said the only thing the Mayor ever recommends is layoffs, particularly with the Police Department. Where would we be then?

→ Trustee Hunsinger moved, Trustee Blair seconded, Mayor Castañeda opposed, carried 4/1 via roll call to add to the budget \$6,000 for part time police officers.

→ Trustee Hunsinger moved, Trustee Blair seconded, Mayor Castañeda opposed, carried 4/1 via roll call to hire Tyler Dawson as a part time lateral transfer pending background check, psychological, medical, physical agility and such as required by law.

→ Trustee Hunsinger moved, Trustee Blair seconded, Mayor Castañeda opposed, carried 4/1 via roll call to sponsor Joshua Sime, Dominique Petrantoni, Nicole Sarratori to the GCC Police Academy pending background check, psychological, medical, physical agility and such as required by law.

→ Trustee Hannan moved, Trustee Blackman seconded, carried 5/0 via roll to remove the sewer revenues and expenditures from General Fund into Sewer Fund.

Mayor Castañeda said this is in progress. It will ensure the maintenance and debt related to sewer.  
→ Trustee Hannan moved, Trustee Blackman seconded, Mayor Castañeda opposed, carried 4/1 via roll to add to the budget filling the part time Code Enforcement Officer vacancy at 400 hours and \$8,000.

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Trustee Blair referred to an article about 2 Philadelphia firefighters being killed in the line of duty and 2 being seriously injured. There were code violations with that Philadelphia warehouse. He said vacant properties with numerous code violations must be addressed. It is the responsibility of the property owner and the municipality. Code enforcement is not just about residential rental properties. He said on his street, Clark Street, there are several single family homes with code violations. It's not just rental landlords. He said when someone goes to sell their property, the condition of neighboring properties affect the value as well.

Mayor Castañeda asked if the rental registration fee monies would be used for the part time code enforcement officer.

Trustee Hannan said yes. The fee is to improve and increase code enforcement.

Clerk Morelli clarified that the title to which they are referring is "Part time Assistant Building Inspector". It is the title last held by Larry Vaughan. She believes it is Civil Service competitive.

→ Trustee Hannan moved, Trustee Blackman seconded, Mayor Castañeda opposed, carried 4/1 via roll to increase the hours of Building/Codes Clerk (title: Planning Board Secretary) to 600 and \$6,500.

Mayor Castañeda asked if the rental registration fee monies would be used for the increased hours.

Trustee Hannan said yes. This fee is to improve and increase code enforcement.

Mayor Castañeda reminded all that per Village Attorney Leni, the Village Code should be changed to reflect the amount of the rental registration fee.

Clerk Morelli reminded the Board that they try to keep part time employees at 24 hours or less per week so as not to come too close to having to provide benefits. The part time Clerks in Code Enforcement and DPW currently work 20 hours per week. Staying under 25 hours per week is recommended.

→ Trustee Blackman moved, Trustee Hannan seconded, carried 5/0 via roll to reinstate the annual \$1,200 stipend for the Village Historian/Museum Director using Shafer Trust monies.

Trustee Blackman credited Clerk Morelli for thinking of this and Attorney Leni for confirming its legality. We cannot go back and pay the Historian for fiscal years 2010-2011 and 2011-2012, but can reinstate the stipend for 2012-2013 and going forward.

→ Trustee Blackman moved, Trustee Hannan seconded, Mayor Castañeda opposed, carried 4/1 via roll to add to the budget \$2,500 on the expense side for the Farmers Market.

Trustee Blackman said the Farm Market Managers anticipate bringing in \$1,750 in vendor fees but will still be \$1,000 short since the Market does not have a private sponsor as in the last two years. In another year or two it will likely be self-sustaining.

Mayor Castañeda said there seemed to be only 7 vendors last year. What if those 7 or others do not participate and the \$1,750 in revenue does not come in?

Trustee Blackman said she doubts that will happen. The Farmers Market is an asset to the community and to the downtown historic commercial district.

→ Trustee Blackman moved, Trustee Hannan seconded, Mayor Castañeda opposed, carried 4/1 via roll to add to the budget \$16,000 for a grant writer (outside vendor, not employee).

Mayor Castañeda said a grant writer will not fix the bottom line, but could bring in some revenues.

Trustee Blackman said the Village has missed out on valuable funding opportunities. One example was the Main Street water/sewer replacement project.

Trustee Hunsinger said another was WiFi.

Trustee Blair said many times grant funding can be obtained for projects that would have to be undertaken and labor done by the DPW anyway. This helps labor costs.

Trustee Hannan referred to a small community that got new sidewalks and curbs through federal stimulus monies. They asked for it and got it. If we don't apply, we get nothing. A grant writer has the knowledge of funding opportunities and expertise of writing successful grant applications. You spend a little to get a lot.

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Mayor Castañeda said most grants are competitive and there is no guarantee that applications will be successful. Further, state and federal grants are still coming from taxpayers.

→ Trustee Blackman moved, Trustee Hannan seconded, Mayor Castañeda opposed, carried 4/1 via roll to decrease the \$15,000 line for future maintenance of the Smith Street Bridge to \$5,000.

Trustee Blackman said she reviewed all the meeting minute excerpts regarding the Smith Street Bridge and there is no need to put \$15,000 in that line this year.

Mayor Castañeda said it seems like “robbing Peter to pay Paul”. She reminded the Board that the Village now owns and is responsible for the maintenance of the Smith Street Bridge. It has to save up enough money to cover future costs.

Trustee Blackman said they are doing just that by adding to that line each year.

Trustee Blackman said all of these amendments to the budget compute to a 1.65% increase in the tax levy. That is under the 2% tax cap and lower than the 2.87% rate of inflation.

Trustee Hunsinger said the issue of a cleaner for Village buildings still needs to be addressed. It has been 2 years that employees have been cleaning Village Hall and Police Department and greeters have been cleaning the Welcome Center.

Clerk Morelli said former VM/T Giardino had indicated to her that \$7,000 was in the tentative budget in A1620.4052 for custodial for Village buildings. A cleaning service could be contracted rather than hiring an employee. She would be happy to work on getting estimates if this is indeed the case once the final budget is adopted.

**VILLAGE BOARD REPORTS:**

○ Mayor M. Connie Castañeda

▪ Economic Development Seminar 3/28 – Mayor Castañeda shared that although many invitations were distributed; attendance was low at the seminar. However, those in attendance found it worthwhile. Mount Morris was fortunate to have G. O’Connell invest so much money in their community. Ideas were shared for ways for merchants to increase customers.

▪ NYSDOT Public Information Meeting 3/30 – Mayor Castañeda said per DPW Superintendent Donahue, attendance was low at this meeting regarding the upcoming temporary closure of the Main Street and Park Avenue bridges for repairs.

▪ Canal Clean Sweep 4pm 4/20 – Mayor Castañeda said she has 20 SUNY students planning to participate the annual canal clean sweep. Volunteers are welcome to meet at the Welcome Center at 4pm Friday, 4/20.

▪ Steps 4K Cure – Mayor Castañeda announced the rain or shine walk or run at SUNY on Saturday, 4/28 at 10am for the American Cancer Society. Registration is available at SUNY and at Village Hall.

▪ Correspondence from W.E.B. Stull, Inc. at 150 Park Avenue – Mayor Castañeda read into the record:

Dear Mayor Castañeda:

Thank you for your assistance in restoring the “curb-cut” for Railroad Avenue. I think the comments of our DPW Chief, Mr. Donahue, at the January meeting were also important.

I also appreciate your efforts to consider all the needs, hopes and expectations of the various elements of your community in these difficult times.

William Stull

- GBDC 60 Clinton Street project – Mayor Castañeda read into the record the response letter to GBDC dated 2/25:

Thank you for meeting with the Village Board at our February 7<sup>th</sup> work session in your capacity as Greater Brockport Development Corporation (GBDC) Officers. Your proposal (draft MOU) regarding the coordination and implementation of corrective actions regarding GBDC property at 60-70 Clinton Street was forwarded to Village Attorney Leni for review.

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Attorney Leni reviewed the proposal. While the efforts of GBDC are certainly well-intentioned, there does not exist legal authority for municipalities to enter into cooperative service agreements with private entities, even those which are not-for-profit. To the contrary, joint ventures by municipalities with private entities are specifically precluded. It has no bearing whether the private entity pays for the services because municipal employees are charged to perform services only for the municipality itself, or pursuant to cooperative agreements with other municipal entities. Otherwise, the services of municipal employees may not be contracted out for private purposes.

We wish you well in your project and in contracting with a company to do this work.

Bill Andrews of GBDC was in the audience and commented that GBDC has arranged for an alternate solution which will be carried out tomorrow.

- Trustee Margaret B. Blackman
  - Canal Clean Sweep 4/20 – Trustee Blackman said she knows of a SUNY fraternity willing to help. Mayor Castañeda confirmed they are already scheduled.
  - Village Court Research – Trustee Blackman shared that she, Trustee Hannan and Police Chief Varrenti visited the Geneseo Court on April 2<sup>nd</sup>. They are one of two SUNY municipalities with a Village and Town Court. They plan to visit Fredonia Court on April 23<sup>rd</sup>.

Trustee Blackman shared that she and Trustee Hannan sat through Village ordinance dispositions today at Sweden Town Court.

- Smith Street Bridge – Trustee Blackman thanked Clerk Morelli for providing her with all of the meeting minutes excerpts related to the Smith Street Bridge. She reviewed them and learned that Consultant Lew Gurley had advised winter closure of the bridge as a way to prolong the bridge’s useful life. NYSDOT’s Merton Edwards had said with no salt on the bridge, annual washing could cost \$1,000 and painting after 10 years could cost \$150,000. Trustee Blackman said Medina has a bridge they took over ownership of from NYSDOT. They have had it 12 years, keep it open year round and have yet to put any money aside for maintenance. She suggested the Board make a decision before fall on Trustee Hunsinger’s suggestion to cease winter closure.

- PILOT – SUNY – Trustee Blackman referred to her research on PILOT payments. It is not surprising that SUNY schools do not want to dip their toes into the water of paying PILOT (payment in lieu of taxes) fees. SUNY Central should be solicited on behalf of the municipalities.

- Trustee Kent R. Blair
  - Fire Department – extrication tools – Trustee Blair shared that on 4/7 the Fire Department tested 3 different extrication tools – used to cut people out of vehicles. The tools the department currently use are not sufficient for newer cars. They need to upgrade the equipment to shorten the time it takes to get a trapped person out of a vehicle.
  - Fire District – Trustee Blair said in talking with 3 of the appointed Fire Commissioners, it seems they feel a bit left in the dark as to getting the Fire District up and running. They continue to incur fees for Attorney Ray DiRaddo who says they’re “working on it”. They feel there is a lack of communication from the Towns and Village. Trustee Blair suggested Village Attorney Leni follow up with Attorney DiRaddo.

Trustee Blackman suggested the Mayor invite the Fire Commissioners to the next Village Board work session.

Mayor Castañeda said the Fire Commissioners are meeting regularly and have met with Village and

Town officials. They've been informed of the process and where it stands. She said she is not sure if it is a lack of communication or poor listening skills.

Trustee Blair said that is a fairly insulting comment to commissioners she helped interview and that the Town Boards appointed.

- Old Dispatch Equipment – Trustee Blair referred to the old dispatch console declared surplus at a recent meeting. Flower City Communications estimates it is worth \$25.

→ Trustee Blair moved, Trustee Blackman seconded, carried 5/0 to authorize the sale of the old dispatch console to Spencerport Ambulance for \$25.

- Nationwide Line of Duty Deaths – Trustee Blair went back to the article he referenced earlier in the meeting. He shared that in 2011 87 fire fighters and 166 police officers were  
**MINUTES OF VILLAGE BOARD MEETING HELD April 10, 2012 continued.....page 10**

killed in the line of duty. Of the 166 police officers, 67 were from gunfire.

- Trustee Carol L. Hannan
  - Code Review Committee – Trustee Hannan said CRC next meets 4/16.
  - Housing Committee – Trustee Hannan said Housing Committee did not meet on Good Friday.
  - Joint Comprehensive Plan Update Committee – Trustee Hannan shared that they are working on Chapter 6.
  - Brockport Merchants Association – Trustee Hannan shared that New Co-Chairs are Darrell Stewart and Patricia Hawley. The recent wine walk was a success. They are considering doing another one, possibly in August. Plans for flowers for the downtown historic commercial district are underway. Lift Bridge Book Shop is doing a Where's Waldo event.
  - Stetson Club Blood Drive in memory of Judge William Cody – Trustee Hannan commended the Stetson Club for another successful blood drive. She participated.
- Trustee Scott W. Hunsinger
  - Women's Gymnastics Team – Trustee Hunsinger thanked SUNY for inviting him to speak at the 4/4 Women's Gymnastics Team Rally.
  - Seymour Library – Trustee Hunsinger distributed a proposal for use of some of the Shafer Trust monies and asked that it be scheduled on the 4/24 agenda. DPW Superintendent reviewed and concurs with the HVAC proposal. Trustee Hunsinger said he would be happy to answer any questions from Board members prior to that.
  - Stetson Club – Trustee Hunsinger thanked Stetson Club President Winant for meeting with him regarding the current contract and MOU and future ideas.
  - Police Department Staffing – Trustee Hunsinger thanked Police Chief Varrenti for having him sit in on interviews for the 4 part time hires that were proposed and now approved.

**ADJOURNMENT:**

→ At 8:50pm, Trustee Hunsinger moved, Trustee Blair seconded, carried 5/0 that the meeting be adjourned.

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Leslie Ann Morelli, Village Clerk

Village of Brockport  
2012-2013  
TENTATIVE Budget  
Public Hearing

Presented by  
Daniel P. Hendricks/Treasurer  
April 10, 2012

# 2012-13 TENTATIVE BUDGET

## GENERAL FUND

| REVENUES            | 2011-12 BUDGET | 2012-13 TENTATIVE BUDGET | \$ CHANGE  |
|---------------------|----------------|--------------------------|------------|
| TAX LEVY            | \$2,418,727    | \$2,418,727              | \$0        |
| OTHER TAX ITEMS     | 138,000        | 138,000                  | 0          |
| NON PROPERTY TAX    | 1,455,000      | 1,464,000                | 9,000      |
| DEPT. INCOME        | 181,643        | 164,000                  | -17,643    |
| INTERGOV'T. CHARGES | 623,449        | 38,591                   | -584,858   |
| USE OF MONEY        | 4,100          | 3,000                    | -1,100     |
| LICENSES & PERMITS  | 3,100          | 22,500                   | 19,400     |
| FINES & FORFEITURES | 45,000         | 50,000                   | 5,000      |
| SALES & COMP.       | 10,500         | 13,000                   | 2,500      |
| MISCELLANEOUS       | 8,500          | 8,000                    | -500       |
| STATE AID           | 212,000        | 212,000                  | 0          |
| FUND BALANCE        | 0              | 215,274                  | 215,274    |
| TOTAL               | \$5,100,019    | \$4,747,091              | -\$352,928 |

# 2012-13 TENTATIVE BUDGET

## GENERAL FUND

| APPROPRIATIONS       | 2011-12<br>BUDGET | 2012-13<br>TENTATIVE<br>BUDGET | \$ CHANGE  |
|----------------------|-------------------|--------------------------------|------------|
| GEN. GOV'T. SUPPORT  | \$611,297         | \$685,020                      | \$73,723   |
| PUBLIC SAFETY        | 1,859,036         | 1,350,031                      | -509,005   |
| TRANSPORTATION       | 763,874           | 864,824                        | 100,753    |
| ECONOMIC ASSISTANCE  | 7,000             | 4,500                          | -2,500     |
| CULTURE & RECREATION | 184,125           | 183,025                        | -1,100     |
| HOME & COMM. SERVICE | 42,800            | 81,210                         | 38,410     |
| EMPLOYEE BENEFITS    | 1,360,891         | 1,467,251                      | 106,360    |
| DEBT SERVICE         | 113,003           | 96,229                         | -16,774    |
| TRANSFER TO RESERVES | 158,000           | 15,000                         | -143,000   |
| TOTAL                | \$5,100,019       | \$4,747,091                    | -\$352,928 |



# WATER FUND

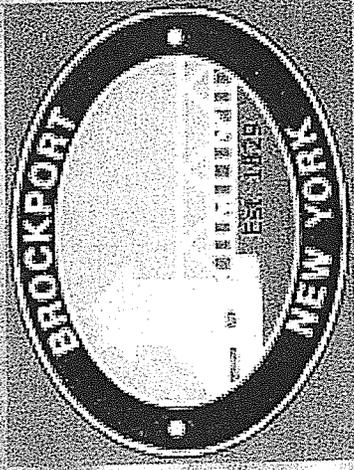
# 2012-13 TENTATIVE BUDGET WATER FUND

| REVENUES                   | 2011-12<br>BUDGET | 2012-13 TENTATIVE<br>BUDGET | \$ CHANGE |
|----------------------------|-------------------|-----------------------------|-----------|
| METERED WATER SALES        | \$555,000         | \$560,000                   | \$5,000   |
| METERED WATER SALES O/G    | 350,000           | 400,000                     | 50,000    |
| SERVICE CHARGES            | 1,500             | 1,500                       | 0         |
| INTEREST & PENALTIES       | 10,000            | 10,000                      | 0         |
| INTEREST INCOME            | 1,200             | 1,000                       | -200      |
| INTEREST INCOME - RESERVES | 250               | 250                         | 0         |
| TOTAL                      | \$917,950         | \$972,750                   | \$54,800  |

# 2012-13 TENTATIVE BUDGET

## WATER FUND

| APPROPRIATIONS     | 2011-12<br>BUDGET | 2012-13<br>TENTATIVE<br>BUDGET | \$ CHANGE  |
|--------------------|-------------------|--------------------------------|------------|
| ENGINEERING        | \$5,000           | \$5,000                        | \$0        |
| INFORMATION TECH.  | 3,500             | 3,500                          | 0          |
| INSURANCE          | 20,760            | 20,760                         | 0          |
| CONTINGENCY        | 29,888            | 30,000                         | 112        |
| SUPER./ADMIN.      | 89,959            | 89,959                         | 0          |
| SOURCE OF SUPPLY   | 412,000           | 413,000                        | 1,000      |
| TRANSMISSION/DIST. | 427,465           | 197,310                        | -230,155   |
| EMPLOYEE BENEFITS  | 93,911            | 93,911                         | 0          |
| DEBT SERVICE       | 70,622            | 60,140                         | 10,482     |
| TOTAL              | \$1,153,105       | \$913,580                      | -\$239,525 |



# Brockport Police Department

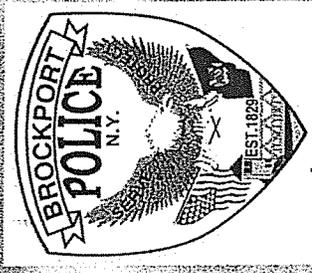
State of the Department

# Personnel:

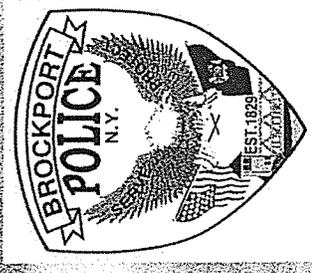
In 1990, the Brockport Police Department consisted of 14 full-time and three part-time officers.

In 2002 the Brockport Police Department consisted of 11 full-time and six part-time officers.

Presently we have 11 full-time and three part time officers.



# Status of Personnel:



⑩ One full time officer is eligible to retire at this time.

⑩ Two full time officers will be eligible to retire in June of 2013.

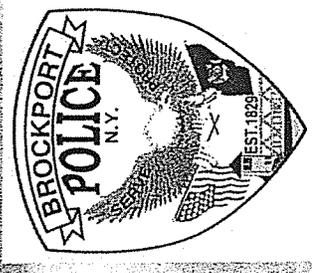
⑩ One officer is on limited duty.

# Status of Personnel



- ⑩ One part-time officer is on an extended leave of absence and most likely will not return
- ⑩ One part time officer rarely works
- ⑩ The third part time officer works as many hours as possible

# Cost-Benefit Analysis



10 The three part time officers only expense the village money when they work.

10 If we don't hire additional part time officers we will exceed our overtime budget of \$90,000 for 2012-2013.

# Cost-Benefit Analysis

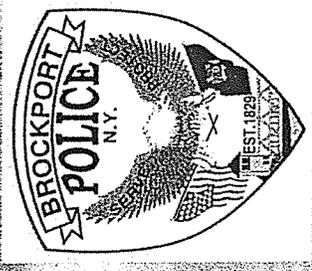


10 In 2011, overtime hours that could have been filled at \$20 per hour were filled at an overtime rate of \$50 per hour, causing us to exceed our overtime budget.

10 In 2011 there were 289 hours that could have been filled by a part time officer at \$20 per hour, but were filled by a full time officer at \$50 per hour.

10 This cost to the village was an additional \$8,670 in overtime money.

# Cost-Benefit Analysis



10 In 2011 there were 224 hours that should have been filled by a part time officer that were never filled.

10 This resulted in a loss of staffing and officers available to work the road.

10 In 2011 there were 584 hours that were not filled for STOP DWI shifts. This may result in a loss of future grant money for the Village.

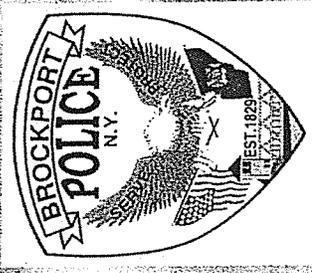
# Recent Budget Process



10 Chief Varreniti submitted a detailed budget to the former Village Treasurer, Mike Giardino, on January 26, 2012.

10 According to Mr. Giardino the salary line and overtime line was to be added to the budget with my input at a later date.

# Recent Budget Process



10 According to Mr. Giardino the numbers were added with the Mayor's input and without any consultation with Chief Varrenti.

10 About two weeks ago Chief Varrenti went to Mr. Giardino and asked him what the Police Department overtime line was.

10 After discussion, it was agreed that if we hired additional part time officers, a realistic overtime number would be \$90,000.

# Is \$90,000 enough money?



⑩ Unforeseen events may drastically change the complexion of our Department:

⑩ How long an Officer will be out on maternity leave?

⑩ What if an officer is hurt on or off duty?

⑩ What if an officer decides to transfer to another department and in so doing reduce our work force by 10%?

⑩ What if an eligible officer retires within this budget year?

# Is \$90,000 Enough?



10 With all this in mind Chief Varrenti agreed to the budget as it was presented, as long as the part time line was increased by \$6,000.

10 This would not only ensure we meet the \$90,000 that was budgeted for overtime, but to also plan for the future.

# Plan for the Future...



- ⑩ There are 4 excellent candidates to hire as part time Brockport Police Officers.
- ⑩ One of the four would be a lateral transfer who is already NYS certified.
- ⑩ The other three would attend the GCC Academy as depicted below however would not be available for the road until July 2013.
- ⑩ Hiring these officers would enable us to maintain the \$90,000 projected overtime limitation in 2012-2013, and address future needs

# Recommendations:



10 Hire the one part-time officer who will be transferring from another police department immediately.

10 Sponsor and hire three part-time officers in the Genesee Community College Rural Police Academy which begins April 17th, 2012.

# Recommendations:



- ⑩ All three have agreed to pay approximately \$3,500 for their Part One training.
- ⑩ Part Two of the academy would begin in August and the Village would agree to pay the three candidates Minimum Wage while attending Part II of the Academy.
- ⑩ There are approximately 76 Part II hours.

# Cost



⑩ The Stetson Club has agreed to allow the Village to pay the new part time officers a Minimum Wage while they attend Part Two of the academy.

⑩ Minimum Wage is \$7.25, however for this illustration we will use \$8.00 an hour.

⑩  $\$8.00 \times 76 \text{ hours} = \$608 \text{ per recruit} \times 3 \text{ recruits} =$   
**\$1,824.**

# Cost

10) Once they graduate from the Academy these part-time officers would earn \$20 an hour, versus \$50 an hour in overtime for a full time officer.

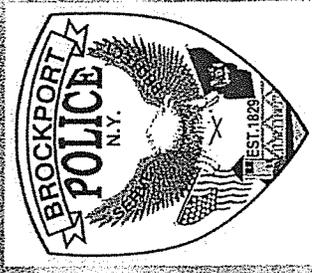


# Planning Ahead...



- ⑩ Part-time candidates are scheduled to graduate from the academy in March of 2013 and then enter Field Training.
- ⑩ They would finish Field Training (FTO) about July of 2013.
- ⑩ When full time officers retire we will have a pool of officers to replace them at a fraction of the cost it would take to hire and train full time replacement officers.

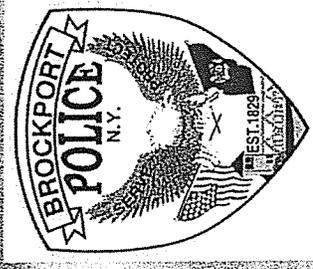
# Cost-Benefit Again?



⑩ Effective June of 2012 a full time seasoned officer after 5 years will make a base pay of \$69,315 annually.

⑩ A new officer will make 50% of that during the first year of hire, or \$34,657.96 per officer.

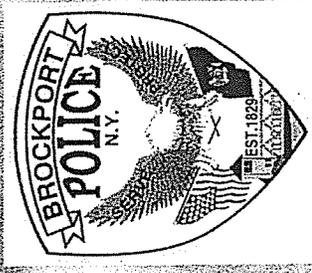
# Cost-Benefit Again!



⑩ It takes about 6 months at full time to train an officer. (50% of \$69,315 = \$34,657 divided by 1/2 of the annual salary X 3 officers = \$51,987 plus equipment costs).

⑩ Hiring, academy training and equipping four part time officers under the conditions set forth above will equate to **\$6,000.**

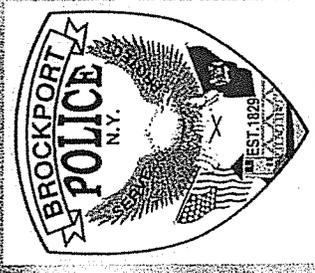
# Advantages of this Plan



10 The background investigation of the new officers can be done by an officer who is presently assigned to limited duty rather than by an officer who has to be taken off the schedule and/or paid overtime.

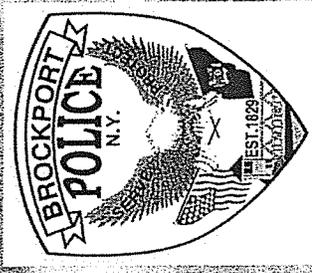
10 The Village of Brockport will have hired and trained four police officers at a cost of \$6,000.

# Advantages of this Plan



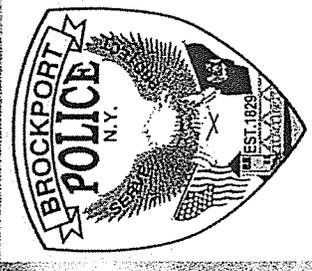
- ⑩ The Brockport Police Department will be positioned to replace retiring full time officers, as they retire, with no "lag time."
- ⑩ There will be a pool of part time officers to work the posted and presently unfilled overtime hours, saving the Village thousands of dollars a year in overtime.

# Further Advantages



- ⑩ This will greatly reduce the amount of hours a full time officer is required to work.
- ⑩ Reduce liability to the village.
- ⑩ If any of these officers were to be hired full-time at some future time, they would be hired under the new Tier 6, which will save the Village considerable cost, as these officers will have to pay a portion of their retirement, and will have to work until age 63.

# Choices:



10 Add \$6,000 to the budget to hire and train these officers OR

10 Add \$30,000 to the overtime line AND

10 Continue the status quo by continuing to spend money instead of investing money.