



Village of Brockport



WWW.BROCKPORTNY.ORG

From the Mayor's Desk

Issue 1

Fall 2013



Trustee Carol Hannan, Trustee Val Ciciotti, Mayor Margaret Blackman, Deputy Mayor/Trustee William Andrews, Trustee John LaPierre

Welcome to the Village of Brockport's newsletter. Its resumption was the idea of former Trustee Kent Blair; after a 7 year hiatus, the new Board is pleased to bring it to you. We intended this first issue to inform the public about the services the Village offers its residents, so herein you will learn how your Police, DPW and Codes departments work for you, as well as what to find at the Village office.

Trivia: The original Village newsletter was published from 2000-2006.

We are excited to resume publication, providing our residents with a print resource right to their door.

We encourage you to visit the Village website at www.brockportny.org

CONTACT US

49 State St.
Brockport, NY 14420

Phone: (585) 637-5300
Fax: (585) 637-1045

As we embark on a new year with a new administration, the Village is on solid financial ground. We will face challenges during the next fiscal year with contractual salary increases and benefit payments plus a lowered tax cap, but we are closely monitoring the budget to accommodate these. Sales taxes are up, and the first five months of delinquent parking ticket collection have brought us significant revenue. Our grantwriters recently submitted two large grants (Main Street and Transportation Enhancement) which, if awarded, would bring major improvements to the canalway portion of the village and our downtown. We were awarded a Department of Environmental Conservation urban forestry grant to reinventory Brockport's public trees; work is already underway.

We welcome Erica Linden, our new Deputy Clerk-Treasurer, to the front office. After a careful financial study, we have approved the hiring of three full time Police Officers, which will significantly reduce overtime costs. On October 7th, after considerable study and 4 reports, the Board voted to create a Village Court. The court will return the Village vehicle and traffic fines from our police work, which we are not currently entitled to under NY State Law. Look for some revised chapters of the Village Code to come up for public hearing and Board resolution before the end of our administrative year.

We are happy to report that we have filled all the committee/board positions that were vacant for some time. We hope within the year to have a revamped Village website that will be more visually attractive and more user friendly. It will include a promotional video of Brockport (at no cost to us) as well as video access to the Village Board meetings.

From The Mayor's Desk, Continued

Work on our infrastructure continues—potholes have been filled, village crosswalks repainted and the Barry Street water main project, save the final repaving, will be completed before winter. Additionally, our Police Department has partnered with the Brockport Central School District in placing a satellite office and Officer in the middle school.

We welcome your input. Feel free to contact me or any of the Trustees with questions, ideas, concerns.

Sincerely,
Margaret B. Blackman, Mayor

Village of Brockport Mission Statement: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character.

A Message from the Chief of Police



Daniel P. Varrenti, Brockport
Chief of Police

The administrative offices of the Brockport Police Department (BPD) are open Monday through Friday, 8:00 AM to 4:00 P.M.; however, officers are available to respond to calls for service 24 hours a day, 7 days a week. The following are just some of the important services provided by the Police Department.

- Vacation House Checks - Complete a house check form at the BPD and know that your home will be checked by a police officer once every 24 hour period.
- Fingerprinting for governmental jobs.
- Community Policing - **Directed foot patrol** is a community service based function that puts police officers on foot in our downtown area. We routinely walk the downtown district interacting with merchants and citizens. We also conduct nightly **building checks**, ensuring all downtown businesses are locked. Canal safety is maintained by Officers routinely walking the area of the Welcome Center, interacting with boaters and providing assistance, and **bike patrols**, allow officers to monitor areas where cars are unable to go.
- Satellite Office - In collaboration with the Brockport Central School District, we created a satellite office in the Oliver Middle School this fall. Officers stop in to the school to complete reports, portray a visible presence, and most importantly interact positively with the students, as they walk the halls and/or join them for lunch.
- Crossing Guards - Crossing Guards are employed by the Village, but supervised and trained by Brockport Police Officers.
- Code Enforcement - Over the last couple of years the Police Department has begun to work more closely with Code Enforcement.
- Explorer Program - Affords young aspiring potential Police Officers an opportunity to learn about law enforcement.
- Youth Officers – We have two specially trained Youth Officers who are proficient in applying juvenile law while also employing sensitive approaches to our youth.

SHOULD YOU NEED
THE ASSISTANCE OF
A POLICE OFFICER
FOR ANY REASON,
OR TO REPORT AN
INCIDENT, DIAL 911.

911 IS **NOT** JUST
FOR EMERGENCIES.

A Letter from the Superintendent of Public Works



Your Department of Public Works (DPW) is staffed with a Superintendent, Foreman, part time Clerk, Mechanic and eight Laborers. The Water Department has two Laborers. During the winter months we have staff on duty 24 hours a day Monday through Friday. For winter weekends, we have one person assigned to on-call duty for quick storm response.

With our combined staff we maintain:

- 38.8 lane miles of streets,
- 19.56 miles of sanitary sewer
- 37.5 miles of sidewalks
- 20+ miles of water mains
- 250+ fire hydrants
- 500+ catch basins
- 300 + manholes
- several miles of storm sewers

Foreman Dave Moore, Mechanic Gerry Bradt, Superintendent Harry Donahue, Clerk Linda Baker, Water Laborer Jeremy Moyer, DPW Laborer Bruce Hovey, DPW Laborer Keith Marshall, DPW Laborer Todd Longstreth, DPW Laborer John Streb, DPW Laborer Joe Rodak, and Water Meter Reader Jeff Woodin. Not Pictured: Dylan Phillips, DPW Laborer, James Clark, Jr, DPW Laborer, Patrick Farrell, DPW Laborer.

The DPW staff is responsible for the maintenance of the DPW buildings, Village Hall, Police Station, Welcome Center and the Village's 9 parks and playgrounds. We are also responsible for:

- Municipal parking lots
- Street sweeping
- Tree trimming and removal
- Snow plowing, salting
- Street paving as needed
- Replacing sidewalks and concrete curbs as needed
- Brush pick up in the spring and fall
- Curbside leaf collection from October — December
- As an added service offered to Village residents, a dump truck can be left over night or over the weekend at your residence for brush.

Our Mechanic maintains all DPW, Water Department, Police Department and Code Enforcement Department vehicles as well as all generators at our facilities. **The Water Department** flushes all of our fire hydrants twice annually. This is to guarantee our drinking water system is safe and that our fire hydrants are working properly. We perform 8 water quality samples every week (Monroe County Health Department tests the samples). We are nearing the end of a 2 year water meter replacement program. This summer the Water Department replaced the water main on Barry Street, last year on College Street. **The Sewer Department** flushes the Sanitary Sewer system once yearly and cleans the 500+ catch basins twice yearly. We have a camera to inspect the sanitary laterals. We also have a trailer mounted crawler-camera to inspect our larger sanitary sewers. With this camera we ensure there are no blockages, collapsed pipes or infiltration into those sewers.

As we head into the winter season, please remember — your cars will be towed if they are parked in the street or blocking the sidewalks during the overnight hours and impede snow removal operations. It is against the law to deposit any snow in the roadways; you could be held liable if it causes an accident. Please do not shovel, blow, or plow snow into or across the streets. You could be ticketed for it. If you use a contractor to clear your driveway make sure that he or she does not either. Lastly, if your mailbox is hit by our plows it will be replaced with a standard metal one.

Call us at 637-1060 with any concerns or questions or in the event of an emergency.



The newly finished mural by artist Stacey Kirby on the north side of the DPW building, depicting canal reconstruction.

From the Office of Code Enforcement



Building /Codes
Clerk Pam Krahe

The Office of Code Enforcement, comprised of a Code Enforcement Officer and a part time Clerk, is responsible for enforcing not only Village but New York State Uniform Codes regarding:

- Building permits and construction inspection, including plumbing and mechanical
- Fuel gas, and energy conservation
- Property maintenance
- Fire safety, permits, inspections, and emergency response

THE VILLAGE
WEBSITE
MAINTAINS
COPIES OF MANY
FORMS, THE FEE
SCHEDULE, AND
ACCESS TO THE
COMPLETE
VILLAGE CODE.

Other duties of the Office of Code Enforcement include:

- Flood Plain Manager
- Water/Illicit Discharge Officer
- Planning and Zoning Compliance Officer

Day-to-day responsibilities are more familiar to residents and are likely to include residential rental inspections, code violation complaints such as exterior maintenance or high grass, or assistance with permit applications. When fires occur, the emergency scene may require assistance of the Fire Marshal at any time, day or night.

The Village of Brockport is currently without a Building Inspector/Code Enforcement Officer; the position is being searched. Please contact Clerk Pam Krahe at 637-5300 X14 or by e-mail at pkrahe@brockportny.com. Requests will be handled in order of priority.

The Village website maintains copies of many forms, the fee schedule and access to the complete Village Code. Residents are encouraged to ask questions, voice concerns or register complaints about code related issues by contacting the Office of Code Enforcement, which is dedicated to serving all Village residents and business owners.

Meet Your Village Clerk-Treasurer Team



Village Clerk Leslie Morelli has been with the Village since June 1999. She is a Notary Public and currently the President of the Monroe County Association of Village Clerks. Leslie's duties include Clerk to the Mayor and Village Board, Tax Collector, front office customer service, publishing notices, filing local laws, records management and access, and all things related to insurance and human resources and about 1,000 other things. We have come to turn to Leslie to get it done or to point us in the right direction!

Clerk Leslie Morelli, Deputy Clerk/Treasurer Erica Linden, Deputy Clerk Debbie Herzog, Treasurer Dan Hendricks.

Deputy Clerk Debbie Herzog has been with the Village since February 1988 – having achieved 25 years! Debbie's duties include water and sewer billing, accounts payable, payroll and front office customer service. She was integral in automating water billing years ago and in the recent transition to a system utilizing radio read meters.

Deputy Clerk-Treasurer Erica Linden is new with us this fall. Her duties include front office customer service, assisting with central receipts, accounts payable and records management. She will play an integral role with the Village website, newsletter and press releases.

Village Treasurer Dan Hendricks started as an outside contractor in late 2011, to bring the books up-to-date and help with budget preparation when we were in Treasurer transition. He brought with him many years of accounting work in the public sector, including school districts and the NYS Comptroller's office. He did such a great job that we asked him to serve as Treasurer and he agreed to do so, part time. The Clerks took on some additional duties that were previously fulfilled by past full time Treasurers. With Dan's experience and the Clerks handling of more responsibilities, it was a win/win!

Additional Village Resources

EMILY L. KNAPP MUSEUM & LIBRARY OF LOCAL HISTORY

49 State Street Brockport
(2nd & 3rd floors of Village Hall)

OPEN: **Wednesdays** or by appointment

April – September
2pm-4pm & 7pm-9pm

October — March
2pm-4pm



Hiel Brockway, Co-
Founder of Brockport

WELCOME CENTER: CANALFRONT HOSPITALITY

The Welcome Center is designed to welcome boaters and visitors to the Erie Canal port at the Village of Brockport with state-of-the-art facilities and service, like nowhere else on the canal. The Center is located on the south bank between Park Avenue and Main Street, staffed entirely by volunteers. The Center boasts a "Borrow a Bike" program where visitors and residents alike may borrow a bike for a canal path or town excursion. Closed for the winter months, it will reopen May 1 — Oct 15. Hours will be announced for the coming season in April.

Village Parks and Playgrounds



Monika Andrews Children's Playground

The Village has nine parks for your enjoyment; all parks and playgrounds are smoke-free zones.

Barry Street Park - located between Barry and Lyman Streets (between 56 and 74 Barry Street.) This park includes extensive play ground equipment, tennis courts (currently being restored), a basketball court and ample room for recreational football games.

Corbett Park - is on the SW corner of Clark and Smith Streets, bordering the canal path. The largest park in Brockport at 9.7 acres, it includes tennis courts, a paved walking path, playground equipment, a lawn swing, and a picnic pavilion with grills, a pond and lilac gardens.

Evergreen Tot Lot Park - is located next to 211 Evergreen Road, bordering the canal path. It has playground equipment for small children, two benches, a bike rack and wooden steps with handrails leading to the canal.

Harvester Park - is located on the south side of the canal, on the corner of Water Street and Park Avenue. The Welcome Center is located here, with handicapped accessible bathrooms and many amenities for canal travelers. It boasts extensive gardens along the promenade, picnic table, grills and an art sculpture.

Havenwood Park - is a small tot lot at 47 Havenwood Drive. It has playground equipment for small children including swings, a slide, balance beams, a climbing tunnel and an e-z digger as well as two benches.

Monika W. Andrews Children's Playground - is located in the center of the Village, at the corner of Holly and Utica Streets. This was the first public park in Monroe County with handicap accessible equipment. It has playground equipment for ages 3-12, a picnic pavilion and lawn swing.

Remembrance Park - is a triangle of green on Park Avenue between High and Spring Streets. This park features well-maintained gardens, an art sculpture and bench.

Sagawa Park - is by 96 Main Street at the corner of Erie Street. Although the smallest park, it's central location makes it ideal for hosting summer concerts and activities as well as the community Christmas tree. It features lovely gardens and benches.

South Avenue Park - is located at 52 South Avenue, approximately one acre of open space. The green is perfect for games and picnics.



BROCKPORT FARMERS MARKET

Sundays

8am – 1pm

3rd Sunday in June to the last Sunday in October



Village of Brockport



WWW.BROCKPORTNY.ORG

BROCKPORT VILLAGE HALL

49 State Street
Brockport, NY 14420
637-5300 Phone
637-1045 Fax
www.brockportny.org website
Open: Monday-Friday 8:30am-4:30pm
Drive up window available during open hours.
Locked drop box available for after hours.

DEPARTMENT OF PUBLIC WORKS

38 East Avenue
Brockport, NY 14420
637-1060 Phone
637-1062 Fax
www.brockportny.org website
Open: Monday-Friday 7am-3:30pm

BROCKPORT POLICE DEPARTMENT

1 Clinton Street
Brockport, NY 14420
637-1020 Phone (administrative)
637-1016 Fax
911 Calls for service (anytime you need an officer)
www.brockportpolice.org website
Open: 24/7 calls for service
Monday-Friday 8am-4pm administrative

WELCOME CENTER at Harvester Park

11 Water Street
Brockport, NY 14420
637-1000 Phone
637-1000 Fax
welcomecenter@frontiernet.net
Hours will be announced for the coming season in April

Operated by Brockport Fire District: **BROCKPORT FIRE DEPARTMENT**

38 Market Street - headquarters
Mail to: P.O. Box 254
Brockport, NY 14420
637-1030 Phone
637-1031 Fax
911 Emergency
www.brockportfire.org website

Operated by Brockport Ambulance: **BROCKPORT AMBULANCE**

38 Market Street
Mail to: P.O. Box 242
Brockport, NY 14420
637-1035 Phone
637-1010 Fax
911 Emergency
www.brockportambulance.org website

Operated by Seymour Library Board (Village processes payroll, benefits, civil service)

SEYMOUR LIBRARY

Jointly supported:
Brockport – Clarkson – Sweden
161 East Avenue
Brockport, NY 14420
637-1050 Phone
637-1051 Fax
www.seymour@libraryweb.org website

EMILY L. KNAPP MUSEUM & LIBRARY OF LOCAL HISTORY

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OPEN — Wednesdays
April-September 2pm-4pm & 7pm -9pm
October-March 2pm-4pm
Also available by appointment

ELECTED VILLAGE OFFICIALS

Mayor	Margaret B. Blackman	585-637-5300 x16	mblackman@brockportny.org
Deputy Mayor/Trustee	William G. Andrews	585-637-5300 x60	wandrews@brockportny.org
Trustee	Valerie A. Ciciotti	585-637-5300 x61	vciciotti@brockportny.org
Trustee	Carol L. Hannan	585-637-5300 x62	channan@brockportny.org
Trustee	John D. LaPierre	585-637-5300 x63	jlapierre@brockportny.org

Boards/Committees

Village Board – 7pm 1st & 3rd Monday of each month
Village Board work sessions – 7pm 4th Monday of each month
Planning Board – 7pm 2nd Monday of each month (only upon application)
Zoning Board of Appeals – 7pm 1st Thursday of each month (only upon application)
Historic Preservation Board – 7:15pm 3rd Thursday of each month as needed
Tree Board — 7 pm 3rd Tuesday of each month

Other Boards and Committees:
Seymour Library Board, Code Review Committee, Walk Bike Brockport Action Group, Parks Committee, Welcome Center Management Committee, Emily L. Knapp Museum & Library of Local History Committee, Ethics Board

Village Board Meetings TV Broadcast

Time Warner Cable airs Village Board meetings on Channel 12: Wednesdays at 1pm and Thursdays at 7pm

Village Elections

3rd Tuesday in June - polls open Noon-9pm at Village Hall
To run, register to vote, request absentee ballots:
contact Monroe County Board of Elections at 753-1550.

Stay informed

Official website: www.brockportny.org
Official paper: Suburban News

Events

Community groups are encouraged to get details of their events (if held in the Village & open to the public) to Clerk by 3/1 for inclusion in the annual Events Schedule.