

VILLAGE OF BROCKPORT
APPLICATION FOR ACCESS TO PUBLIC RECORDS
F.O.I.L. – Freedom of Information Law

Submit to: Village Clerk
Village of Brockport
49 State Street
Brockport, NY 14420
585-637-5300 X10
585-637-1045 Fax
www.brockportny.org Website
lmorelli@brockportny.org E-mail

DATE REQUESTED: _____

NAME OF APPLICANT: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

E-MAIL: _____ REQUEST RECEIVE ELECTRONICALLY: _____

RECORD REQUESTED (be very specific):

SIGNATURE OF APPLICANT: _____

Notes:

Upon receipt and review of the application, a notice of decision is sent within five business days as to the disclosure and availability of the requested document(s).

This application & the rules and regulations are available upon request or on the Village website.

Fees for copies:

No fee if you request the document be sent electronically (and we are able to accommodate). The charge for copies shall be \$.25 per page of the documents copied. In the event it is an audio tape recording, the cost of the tape. Video tapes have to be sent out for duplication at market cost.