

**VILLAGE OF BROCKPORT  
VILLAGE BOARD  
MEETING AGENDA  
(Includes annual organizational meeting component)  
Monday, July 19, 2010 7:00pm**

- **CALL TO ORDER / PLEDGE**
  - Please silence cell phones & electronic devices
- **GUESTS:**
  - Bill Bird – Brockport Fire Dept. – authorization for monument on Village property using volunteer labor
  - Randy Dumas – Brockport Kiwanis – Soapbox Derby – street closure request – decision
  - Bill Andrews – Historic Preservation Board – request approval & authorization for Mayor to sign CLG grant agreement for the nomination to register the Oliver Middle School on the State and National Registers
- **PUBLIC COMMENT:**
  - 5 minute limit per person
  - State name & address for record & speak directly to entire Board
  - State if this is a prepared statement & submit copy to Village Clerk after reading
- **PUBLIC HEARINGS:** None
- **PUBLIC INFORMATION MEETINGS:** None
- **CERTIFICATES & PROCLAMATIONS:**
  - Adopt 5 year service certificate for Paid Ambulance Department's Robert Blank
  - Adopt 10 year service certificate for Dispatch Department's Ralf Kurzowski
  - Adopt 10 year service certificate for Dispatch Department's Bernard Maier
  - Adopt 20 year service certificate for Police Department's Bambie Zimmerman
  - Adopt 35 year service certificate for Public Works Department's Gary Hugelmaier
- **CONSENSUS ITEMS:**
  - Approval of minutes: 7/7
  - Approval of bills to be paid
- **PERSONNEL**
  - Appointments
    - Appoint to fill 1 EMT-Advanced (Paramedic/ALS) vacancy
    - Temporarily assign payroll processing to Codes Clerk: + 16 hours/month
    - Temporarily assign accounts payable processing to part time DPW Clerk: + 16 hours/month
  - Volunteer Drops/Addds
    - Fire / Ambulance
    - Welcome Center Greeters
    - Walk Bike Brockport Action Group members
    - Videographer
  - Terminations
    - Resignations
      - Ethics Board – Carol Hannan
      - Library Board – Jeff Davignon
    - Retirements
    - Terminations
- **CLERK & TREASURER REPORTS**
  - Clerk
    - Health insurance changeover delayed to 9/1 start
  - Treasurer
    - Financials for period ending 5/31/10
      - June 2010 budget status report
    - Budget transfers & amendments
- **DEPARTMENT REPORTS**
  - Building / Zoning / Code Enforcement
  - Police
  - Public Works
  - Fire / Ambulance / Dispatch
    - Calls for service
    - Authorization to fundraise – Car Show – 7/31 - part of Arts Festival
- **OLD BUSINESS**
  - Brockport Fire Dept. – authorization for monument on Village property using volunteer labor (see guests)
  - Downtown Commercial District – watering of flowers
  - Proposed Local Law #1 of 2010 – re amendments to Village Code Chapter 51 (trailers) – decision
  - Ad hoc committees re Village Court, Points & Penalties, Sewer User Fee – 2 Village residents instead of 1

(Over)

- **NEW BUSINESS**

- Annual EAP Services Agreement (for non-emergency personnel)– authorize Mayor to sign
- Fire Truck Replacement Fund Settlement Agreement – authorize Mayor to sign
- Handling of anonymous complaints or information
- Intra-office communications

- **VILLAGE BOARD REPORTS**

- Mayor M. Connie Castañeda
  - Counsel's written opinion on recusal request
  - Report on Office of Community Renewal meeting
- Trustee Kent R. Blair
- Trustee Carol L. Hannan
- Scott W. Hunsinger
- Trustee Hal S. Legg

- **ORGANIZATIONAL: APPOINTMENTS & ADOPTIONS**

- Annual fence permits – GE – 98 Lyman St & RG&E Perry/Erie Streets
- Advance approval of claims
- Mileage allowance
- Adopt standard work time for various position for retirement reporting purposes
- Adopt Village stop signs & traffic signals
- Dissolve Village Advisory Committee (inactive)
- Dissolve Main Street Rehabilitation Committee (mission completed)
- Appointment renewals:
  - Official paper
  - Official repositories
  - External Auditor
  - Village Attorney – on quarterly basis
  - Environmental Attorney – on quarterly basis
  - Village Historian / Museum Director
  - Planning Board
  - Zoning Board of Appeals
  - Historic Preservation Board (Historian)
  - Historic Preservation Board (Anthropologist)
  - Tree Board
  - Parks Committee
  - Code Review Committee
- Note: the following vacancies exist – to be filled at a later date – position interest forms being accepted
  - Library Board – 5-year term in progress (to 12/31/11)
  - Ethics Board – 4-year term in progress (to 6/30/12)
  - Ethics Board - 4-year term in progress (to 6/30/13)
  - Code Review Committee – 5-year term (to 6/30/15)
  - Ad-hoc committee on investigation of Village Court feasibility
  - Ad-hoc committee on investigation of Code Enforcement points & penalties feasibility
  - Ad-hoc committee on investigation of Sewer User Fee feasibility
- Adopt meeting schedule
- Mayor to appoint Deputy Mayor
- Assign Village Board Liaisons to departments / areas / boards / committees
- Amend fee schedule
- Amend various policies
  - Facilities Use Policy
  - Purchasing/procurement policy
  - Village Vehicle Use Policy
  - Media Response & Submission Policy
  - Village Board meeting procedures policy

- **EXECUTIVE SESSION**

- **ADJOURNMENT**