

TO: All Village Employees, Officials, Contractors, and Staff  
FROM: The Village of Brockport  
RE: **NYS Travel Advisory Mandate, 14-Day Quarantine**  
DATE: August 17, 2020

On June 24, 2020, Governor Cuomo announced an incoming travel advisory mandate, effective at midnight, that all individuals traveling from states with significant community spread of COVID-19, as identified by state officials, MUST quarantine for a 14-day period from the last contact within the identified state immediately upon return to New York State.

In accordance with Governor Cuomo's mandate, the Village of Brockport is hereby adopting the requirements of the mandate to require that any employee of the village who returns from travel to one or more of such identified states quarantine for a 14-day period prior to being permitted to return to work or on the premises of the Village of Brockport.

**Village of Brockport Rules and Policy Implementing NYS 14-Day Quarantine for Employees Who Travel To Identified States:**

As of August 17, 2020, employees, staff, officials and contractors of the Village of Brockport must comply with the following additional health and safety rules, policies, and procedures:

- (i) Upon return from travel to one or more of the states identified by New York State government officials, which currently include the states listed below, you may NOT return to work or be on Village of Brockport property until you have quarantined for 14 days.

Alabama, Arizona, Arkansas, California, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maryland, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, North Carolina, North Dakota, Oklahoma, Puerto Rico, South Carolina, South Dakota, Tennessee, Texas, Utah, Virginia, Virgin Islands and Wisconsin

This list is based upon a seven-day rolling average, of positive tests in excess of 10%, or number of positive cases exceeding 10 per 100,000 residents. A current list should be consulted before and during and immediately after any scheduled travel at <https://coronavirus.health.ny.gov/covid-19-travel-advisory>.

- (ii) If the employee has no fever or symptoms by day 8 of quarantine and receives a negative COVID-19 test result from a nasal or throat swab test taken day 8 or later of the quarantine the employee may then return to work and be allowed on the premises of the Village of Brockport upon presentation of the negative test result.
- (iii) The employee may apply available vacation or sick leave to the period s(he) is required to be in quarantine.

- (iv) The failure or refusal to comply with these guidelines jeopardizes the health and safety of co-workers and the public which the Village serves and therefore such failure or refusal may subject the employee to disciplinary action, up to and including termination.
- (v) If the employee has a question as to which states are currently included in the travel advisory they should contact the Village Manager/Clerk for a list of those states.

**Thank you for your cooperation and vigilance in keeping each other safe and healthy.**