

The Regular Meeting of the Board of Trustees of the Village of Brockport was November 7, 2022, at 7:00 pm. Village Board and members of the public in person at 49 State St, Village Court, and remote location through Zoom.

PRESENT: Mayor Margaret Blackman, Trustee/Deputy Mayor Annette Crane, Trustee Katherine Kristansen, Trustee John LaPierre, Trustee Shawn Halquist, Manager/Clerk Erica Linden, Recorder Susan Smith

ALSO PRESENT: Lucas VanDervort, Chuck Brady, Bernie LoBracco, Benton & Sarah Hart, Fred Webster

VIA ZOOM: Treasurer Dan Hendricks, Deputy Clerk/Treasurer Krizen, Edward Starowicz, Joan Hamlin, Chris Hamlin, Kevin Jenkins

CALL TO ORDER/PLEDGE: Mayor Blackman called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

PUBLIC COMMENT: Comments/questions Policy for Public Comment: 5 min/per person/ state name and address for record / clearly address the Board / submit copy of remarks to Clerk the following day for the record will be accepted during the meeting at this time. Virtual participants can raise their hands and will be called on to speak.

- Brockport Volunteer Ambulance (BVAC) – Chief VanDervort & President Brady updated the board that BVAC has recently filled 3 medic positions and they are covering about 50% of the call volume. They are exploring grant opportunities to help with replacing an ambulance. Their goal is to provide Advanced Life Support (ALS) in the near future. Additionally, BVAC has been covering calls in other districts, as everyone is short staffed.
- Kevin Jenkins, 153 West Ave – commented regarding the adaptive kayak dock/launch located near the Welcome Center. He expressed his concerns about safety and recommends an additional railing be installed. Mr. Jenkins also observed the areas of the walkway in front of the Welcome Center are sinking and cracked, the railing on the stairway to the parking lot is very loose and is concerned about safety.

SEYMOUR LIBRARY REPORT: Bernie LoBracco, Library Board President reported that they hired an Interim Director, Peter Genovese, who began on October 24th. The search for continues with letters of interest due November 23rd and they are hopeful they will have some candidates. The Seymour Library Policy and Personnel Handbooks have been updated and approved by the Library Board.

CONSENSUS ITEMS:

- Minutes: 10/17/2022 and Workshop 10/24/2022

→ Trustee LaPierre moved, Trustee Halquist seconded, to approve the Village Board minutes from the 10/17/22 meeting & 10/24/22 workshop.

Motion carried 5-0. Trustee Kristansen abstained from the 10/24/22 workshop.

- Bills Abstract 10/21/22
 - A (General Fund) \$173,293.50
 - F (Water Fund) \$68,563.82
 - G (Sewer Fund) \$292.49
 - **TOTAL \$242,149.81**

→ Trustee/Deputy Mayor Crane moved, Trustee Halquist seconded, to approve the Bills Abstract 10/21/22.

Motion carried 5-0.

MANAGER/CLERK REPORT:

Manager/Clerk – Erica L. Linden

- Tax Collection – Manager/Clerk Linden requested the board to authorize the tax relevy to Monroe County on unpaid taxes for 68 properties. Those taxes will be posted on the property owner’s town/county bill.

→ Mayor Blackman moved, Trustee LaPierre seconded, to authorize the Unpaid Tax Statement and Certificate of Village Surrender for the 2022-2023 fiscal year. The account of unpaid taxes, including interest through October 31, has been so compared and found to be correct. The total amount of unpaid tax, including accumulated interest is \$117,553.87.

Motion carried 5-0.

- Employee Handbook – Updates have been completed, thanks to Deputy Clerk/Treasurer Krizen. The updated version, noting the unapproved changes, will be sent to the board for review with the intention of having it ready

for the November 21st board agenda.

- Resignation of Kyle Flow, DPW full-time laborer, hired in October. DPW is reviewing previously received resumes, and they may need to re-post the position.

OLD or NEW BUSINESS:

- Event Application – The Stetson Club is planning the Holiday of Lights Parade, Sunday, December 4th 5-8pm Requesting approval of the closure of Main Street and of the fireworks permit for the Holiday of Lights Parade, vendor Skylighters of NY, LLC.
- Trustee Kristansen moved, Trustee LaPierre seconded, to approve the street closure request from West Ave/N Main St southbound ends at Main St/State St and approve the fireworks permit, vendor Skylighters of NY, LLC, for the Holiday of Lights Parade, Sunday, December 4, 2022, 5-8pm.
Motion carried 5-0.
- Request authorization for grant application to the Genesee Valley Council on the Arts, on behalf of the Brockport Symphony Orchestra, in the amount of \$5,000 with no cost to the Village.
- Trustee/Deputy Mayor Crane moved, Trustee Halquist seconded, to authorize the Village’s grantwriters, Robert J. Miller and Associates, to prepare an application to the Genesee Valley Council on the Arts grant in an amount not to exceed \$5,000 to cover the Brockport Symphony Orchestra’s 2023 concert series for Brockport and Monroe County. There is no cost to the Village of Brockport.
Motion carried 5-0.
- Request approval of an updated Water Shut-Off Policy for the Water Department
- Mayor Blackman moved, Trustee Kristansen seconded, to approve updated Water Shut-Off Policy for the Water Department.
Motion carried 5-0.
- Establish a K-9 Reserve Account for the Brockport Police Department – funding for this reserve account will come from various revenue sources including grants, donations, and fundraising. To date the K-9 Program has received \$4,500 from donations and funding from Crimestoppers.
- Trustee Kristansen moved, Trustee Halquist seconded, to establish a K-9 Reserve Account for the Brockport Police Department to be used at the discretion of the Village Board for future expenditures associated with the K-9 Program.
Motion carried 5-0.
- Accept the annual Historian/ Emily L. Knapp Museum Report – the board received the report, which was very well organized and detailed the extensive work that the museum has accomplished in the last year.
- Mayor Blackman moved, Trustee Halquist seconded, to accept the 2022 annual Historian/Emily L. Knapp Museum Report.
Motion carried 5-0.
- Designate the anticipated profit (after expenses) from the 2023 Brockport Arts Festival (BAF) – Trustee Kristansen, chair of the BAF committee, propose that each year the board decide the designation of revenue from the BAF. The next couple of years, she recommended the Bridging the Closure Committee. Future possible funding might include new playground equipment for village parks.
- Trustee Kristansen moved, Trustee LaPierre seconded, to designate the anticipated profit, after expenses, from the 2023 Brockport Arts Festival to the Bridging the Closure Committee to cover costs of events and marketing during the 2023-24 closure and rehabilitation of the Brockport Main St lift bridge.
Motion carried 5-0.

VILLAGE BOARD ANNOUNCEMENTS:

- Bridging the Closure Committee – Mayor Blackman reported the next committee meeting is scheduled for Saturday, November 19th. She met the owner of CHPC IT Company, which is a new business opening a branch on North Main St in Brockport, and they would like to be of assistance to the village regarding the bridge closure. Representatives from the Village of Albion continue to attend the Bridging the Closure Committee meetings. The

Albion Main St bridge is scheduled to close on November 14th for rehabilitation.

ADJOURNMENT

→ Trustee Kristansen moved, Trustee LaPierre seconded, to adjourn the regular meeting at 7:36 pm.
Motion carried 5-0.

Upcoming Meetings: Nov 14 dept heads, Nov 28 workshop, Dec 5