

MINUTES OF THE MEETING - EMILY KNAPP MUSEUM
JUNE 26, 2019

CALL TO ORDER: 6:35

PRESENT: Karen Owen, Sue Savard, Bill Andrews, Norm Knapp, Chris McCabe, Kirsten Gebhart

APPROVAL OF MINUTES: Motion by Chris McCabe, seconded by Bill Andrews to approve the May minutes. Unanimous approval.

OLD BUSINESS: Sue ordered 20 Helen Hastings's art books. Thus far, 11 have sold locally. Sue gave a complimentary copy to Greg Lawrence for his immense contribution to the book. Liftbridge will be purchasing 2 for sales in their store. On July 7 from 10 a.m. till noon Sue will have a book signing at Liftbridge. Eight books have sold on line. Thus far, Sue has turned \$410 dollars into the village. The money has been placed in our trust account. Chris motioned that Sue order 15 more books; seconded by Bill Andrews.

Street of Shops: Doug Bull turned a bill for \$120 into the village. This completes his work on the Street of Shops.

Art Exhibition on September 14 and 15: Doug and Dianne Hickerson have donated 17 easels to the community to be used by any organization that requests them. They will be stored at the Skoog Farm. They donated two easels to the Emily L. Knapp Museum. Sue will have Doug or Dianne fill out donation paperwork for our files. Currently, all 19 of the easels are in Sue's basement and will be moved to the lower floor of the Seymour house for use at the exhibition and then turned over to Skoogs for storage.

Website Update: Our newest member, Kirstin Gebhart is researching the best platform to use in establishing our new website. She will, also, contact the village office to see if they have access to the blog established by Sarah Cedeno. Kirstin will report at the July meeting on her selection of platform and plans for the website development.

School Class Visits: In June, 5 fourth grade classes (of about 20-22 students each) visited the museum. The visits proved successful for both the students and teachers.

Notebook: At the last meeting, a suggestion was made that we produce a small spiral-bound notebook to sell as a fundraiser, using a copy of one of Helen Hastings's notebook covers. The board determined that Add Red's estimated price of \$3.77-\$4.27 is prohibitive. Chris suggested we get a new price using a different binding. Sue volunteered to look into it.

NEW BUSINESS:

UV Film Window Covering: Sue suggested that all museum windows should be covered with UV film to further protect our collection. She proposed a rough estimate for the project of \$500. That includes materials and paying to have the insides of all windows cleaned. She has been fortunate to find a volunteer to donate his time to apply the film. Norm motioned that we

request \$500 for supplies and window cleaning; seconded by Bill Andrews.
Unanimous approval.

Election of Officers: Board members were reminded that it's time to elect new officers. Pat will remain on the board as a member, but not as president. The discussion was tabled with all board members asked to think about filling the position and to bring in new members to our board.

Adjournment: Meeting adjourned at 7:35

Next Meeting: July 31, 2019

Minutes Submitted by Sue Savard, substituting for Allan Berry, Secretary