

Regular meeting of the Board of Trustees of the Village of Brockport was held in the Village Court Conference Room 49 State Street Brockport, New York, November 4, 2019 at 7:00pm.

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Shawn Halquist, Trustee Katherine J. Kristansen, Village Clerk Leslie Ann Morelli

ALSO PRESENT: Lucas VanDervort, Joan Hamlin, Chris Hamlin, Fred Webster, Jamai Thomas

CALL TO ORDER / PLEDGE: Mayor Blackman called the meeting to order and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

MISSION STATEMENT: "To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

OATH OF OFFICE: (ceremonial) none

CERTIFICATES & PROCLAMATIONS: none

PUBLIC HEARINGS: none

GUESTS:

- Lucas VanDervort of Brockport Volunteer Ambulance Corps – updated the Board that he is now Vice President / Chief Operating Officer and joins other new officers as leadership. Former leaders David Rice and Cody Dean are such no longer. He said the long struggle after having abruptly closed almost 2 years ago had resulted in a staff leasing agreement with COVA several months ago, in an endeavor for a merger. However, at the end of September, COVA did not renew / ceased involvement with BVAC. They were not willing to take on BVAC's debt. As NYS DOH requires at least one call be taken every 30 days, BVAC tried to find staffing to do such. He explained that the Workers Compensation costs are prohibitive with paid (career) staff and even with volunteers. When covering with only volunteers it goes by the number of ambulances. BVAC has 3 ambulances and 1 fly car. He explained that the agreement with COVA was for staffing and billing and access to the account to do payroll. Even if that is no longer, funds are needed to keep the utilities on and ambulances in working order and fueled. He said the merger process COVA submitted in June was denied by the regional council in July and COVA initiated Article 78 litigation that BVAC was not okay with. COVA then dropped the Article 78 litigation and ceased staffing BVAC.

L. VanDervort said he has conversed with entities that might be merger options. One is CHS Mobil Integrated Healthcare that handles Chili, Henrietta, Scottsville, Caledonia and soon parts of Greece. Another is Gates Ambulance that merged with Spencerport several years ago and remains very community based. Another is Mercy out of Buffalo that handles some of Erie County, Niagara County, Genesee County. He has also been in contact with Tom Coyle of Monroe Ambulance and despite some past bad blood between Monroe and BVAC, is working on improving the relationship. L. VanDervort said they passed the 30-day period unable to take a call and have sought an extension and have submitted a response to NYS DOH. BVAC now awaits NYS DOH as to maintaining the Certificate of Need.

L. VanDervort shared that as is seen in the news, ambulance services in general are struggling as are fire services, for volunteers and the countless training hours demanded. Some agencies formerly entirely volunteer that have gone to a combination of paid staff and volunteers are finding they must go to all paid staff. Monroe Ambulance is going to be stretched thinner and thinner.

Mayor Blackman said it is important to note that Monroe Ambulance is currently covering ambulance calls in the Village of Brockport.

L. VanDervort asked Mayor Blackman if she would be willing to send a letter to NYS DOH in support of BVAC maintaining the Certificate of Need. Mayor Blackman asked that he follow up with her tomorrow. The following was the resulting letter.

November 7, 2019

Edward L. Mager
Deputy Chief/Investigator
NYS Department of Health
Bureau of EMS
Western NY Regional Office

Dear Mr. Mager:

We spoke a month ago re the status of Brockport Ambulance and I appreciate your keeping me in the loop and your availability.

I am writing in response to BVAC's current situation and the path forward. We all know that BVAC is facing a tough situation, financially and personnel-wise; nonetheless, the Village of Brockport, as their sole contractor, is invested in community-based ambulance service which we have had since 1962. We have a continuing contract with BVAC dating from May 2018.

Lucas Vandervort, the Vice president and Chief Operating Officer for BVAC, has done more than anyone to get Brockport Ambulance up and running following its 2017 closure, and we applaud his dedication to that task and his leadership in this effort.

BVAC's contract of staff leasing with COVA ended on September 30, and they have been doggedly pursuing other options since that time. BVAC has reached out to three other ambulance services about possible staff leasing agreements and mergers. They have a new board of stronger and more proactive directors. That board includes a treasurer with a CPA background. Currently BVAC is working to collect reimbursements from recent operations to further support its operation until a CON transfer can be completed.

In the interim, it is BVAC's goal to ensure the continuation of service through a staff lease agreement. Additionally, BVAC is actively recruiting volunteer members and has been in close contact with Monroe Ambulance to ensure minimal interruptions in service to the Brockport area.

The Village of Brockport supports them in these efforts.

Sincerely,

Margaret B. Blackman
Mayor

PUBLIC COMMENT:

- Joan Hamlin of Park Avenue – said that in listening to the status update and having talked to many in the Village, is wondering why the Village doesn't simply put BVAC out of its misery and let it go – that even former BVAC members are not confident it will succeed. Feels it would almost be a kindness and relief to end it. Although there have been many good men and women in BVAC over the years, it seems harder and harder to get people to volunteer. The Village knows this as it has several vacancies on various Boards and Committees. She said she also has not heard of any bad experiences from those who have utilized Monroe Ambulance. She said BVAC keeps indicating 3 ambulances, but that is on paper only as only 2 are operational.

Trustee LaPierre said it is up to BVAC to keep fighting or end it. The Village Board has served as its cheering squad.

Mayor Blackman concurred and said the Village has a contract with them and she knows many still want a community-based ambulance service. She said she agrees that it doesn't look good for BVAC, and the Village Board was very upset when it abruptly closed its doors in late 2017 without notice to the Village as its only contract. However, she appreciates the new leadership and how hard they are working to keep it alive. She concurs that she also has not heard of any bad experiences from those who have utilized Monroe Ambulance.

Trustee Kristansen concurred that pursuing or ending it is a decision for BVAC, not the Village Board.

Trustee Crane concurred and said the important thing is that there is coverage. If an ambulance is needed in the Village of Brockport, Monroe Ambulance is handling it.

CONSENSUS ITEMS:

• **APPROVAL OF MINUTES:**

→ Trustee Kristansen moved, Trustee Crane seconded, Trustee LaPierre abstained due to absence, carried 4/0/1 that the minutes of the 10/21/19 meeting be approved as written.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 that the minutes of the 10/28/19 meeting be approved as written.

• **APPROVAL OF BILLS TO BE PAID:**

→ Trustee LaPierre moved, Trustee Halquist seconded, carried 5/0 that the bills be allowed and paid upon audit.

A/P Clearing Account

	<u>Abstract Date</u>	<u>Amount</u>	
FUND (A): <u>General</u>	10/31/19	\$141,660.38	
FUND (F): <u>Water</u>	10/31/19	\$447.09	
FUND (G): <u>Sewer</u>	10/31/19	\$17.46	
FUND (H): <u>Capital</u>	-	-	
FUND (T): <u>Trust & Agency</u>	-	-	
			\$142,124.93 total

CLERK REPORT: Clerk – Leslie Ann Morelli

- Surrender of delinquent 2019 Village taxes to Monroe County – Clerk Morelli shared that Village tax collection has concluded. The last day to pay the 2019 Village taxes was 10/31. The surrender of unpaid 2019 Village taxes is due to the County by 11/7. The account of unpaid taxes, including interest has been so compared and found to be correct. The total amount of the unpaid tax, including accumulated interest is \$75,284.68 (\$69,708.04 unpaid tax and \$5,576.64 accumulated interest). The amounts get re-levied onto the January 2020 Town/County tax bills. The County forwards payment to the Village in December for those paid by 11/18 and in April for those on the relevy. She said the delinquents encompass 54 properties who either paid only the 1st installment or nothing at all.

Clerk Morelli said of these 54 properties, 22 (41%) of them were on the surrender list last year when the total amount of unpaid tax including accumulated interest was \$58,654.03 (\$54,309.29 unpaid tax and \$4,344.74 accumulated interest) and it encompassed 37 properties, 27 (73%) of them were on the surrender the prior year.

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 authorizing said certificate of village tax surrender.

Each Village Board member signed the certificate.

- Monika W. Andrews Creative Volunteer Leadership Award – inviting nominations – Clerk Morelli reminded everyone of the rules and shared the notice inviting nominations.

RULES
The Monika W. Andrews Creative Volunteer Leadership Award
Established 10/23/12
Amended 11/17/14

Purpose. The purpose of this award is to encourage, recognize, and reward outstanding creative leadership by residents of the Towns of Sweden (including Brockport) and Clarkson who have served as volunteer leaders in improving the lives of their fellow citizens and the greater Brockport community.

Eligibility. All residents of the Towns of Sweden (including Brockport) and Clarkson who have been actively engaged as leaders in volunteer work in the greater Brockport community are eligible.

Criteria. This award shall be presented annually to an eligible person or persons who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community. The work being recognized may have been accomplished in the year for which the person or persons are being honored or may have extended over a longer period of time. Examples from the volunteer work of the award’s namesake include the creation of the first playground for handicapped children in Monroe County and the transformation of the Brockport Ecumenical Food Shelf to a “client-centered” facility.

Nominations. Nominations of eligible persons may be made by individuals or organizations. Self-nominations are acceptable. Nominations must be supported by detailed descriptions of the volunteer leadership activities of the nominee to be recognized by the award. They must include complete contact information for the nominator and the nominee. Supporting letters are encouraged. Nominations must be submitted by postal mail or personal delivery to the Village Clerk, Village of Brockport, 49 State Street, Brockport, NY 14420, by noon on the last business day before the end of the calendar year.

Selection. The award winner(s) shall be selected by a committee composed of one member appointed by each of the participating municipal boards before the end of each calendar year. The Brockport Village Board shall designate one of the committee members to chair the committee and convene it. It shall announce its selection at the first regular meeting of the Brockport Village Board after the January 31st following the close of nominations.

Cash Award. The award winner(s) shall receive a monetary prize from the trust fund established to support this award and administered by the Brockport Village Treasurer. If more than one award winner is selected the monetary award shall be divided equally among the winners.

**NOTICE
INVITING NOMINATIONS**

Please take notice that nominations are being sought for candidates for the Monika W. Andrews Creative Volunteer Leadership Award. Nominees must be residents of the Village of Brockport, Town of Sweden or Town of Clarkson. Individuals and organizations may submit nominations. Self-nominations are acceptable.

In 2012 the three municipalities established the Monika W. Andrews Creative Volunteer Leadership Award as a memorial to the late Brockport resident. Its rules require that the award be given annually to one or more persons "who have demonstrated outstanding leadership in volunteer work by undertaking important innovative activities or creating significant new ways to serve the greater Brockport community". A trust fund has been established to provide cash awards for the winners.

The winners will be selected by a committee composed of one member appointed by each of the municipal boards. Nominations must be submitted **by Noon, Tuesday, December 31, 2019** to the Brockport Village Clerk 127 Main Street Brockport, NY 14420 lmorelli@brockportny.org. A complete set of the rules for the award is available at the clerks' offices of the three municipalities and on the Village website www.brockportny.org.

Leslie Ann Morelli
Brockport Village Clerk

DATED: 11/4/19

For publication in the 11/10/19 & 12/15/19 editions of Suburban News.

For posting on websites and bulletin boards of Village of Brockport, Town of Sweden, Town of Clarkson.

For posting on bulletin board of Seymour Library.

PERSONNEL ITEMS:

- Parks Committee – accept resignation of Barbara Blosehauer –

→ Mayor Blackman moved, Trustee LaPierre seconded, carried 5/0 to accept with regret the resignation of Barbara Blosehauer from the Parks Committee with thanks for her service since May 2015.

- Police Explorer Post – adopt current roster –

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to adopt the current Brockport Police Explorer Post membership as: Thomas Doty, Brock Gossling, Haiden Herring, Alejandro Torres-Solis, Jonathan Scheg, Anna Sprowell, Alexander Reddick.

- Boards/Committees/Volunteer Opportunities – updated notice –

**VILLAGE OF BROCKPORT
BOARD / COMMITTEE / VOLUNTEER OPPORTUNITIES**

Volunteer vacancies – must be a Village resident:

- Zoning Board of Appeals – meets 1st Thursday 6pm at Village Court (only upon application)
Note: a minimum of 4 hours of training is required each fiscal year (6/1-5/31)
1 vacancy - term to 6/30/23
- Historic Preservation Board – meets 3rd Thursday 6pm at Village Court
1 vacancy - term to 6/30/20
- Tree Board – meets 3rd Tuesday 7pm (September – May) at Village Hall
1 vacancy - term to 6/30/21
1 vacancy - term to 6/30/23
- Welcome Center Advisory Board – meets 2nd Wednesday at 4pm (January – October) at Village Hall
1 vacancy - term to 6/30/21
1 vacancy - term to 6/30/22
- Parks Committee – meets 2nd Wednesday at 7pm (April – October) at Village Hall
1 vacancy - term to 6/30/23
- Ethics Board - meets TBD at Village Hall (only as needed)
1 vacancy - term to 6/30/21

Volunteer vacancies – do not have to be a Village resident:

- Welcome Center Greeter
- Emily L. Knapp Museum Volunteer

All Boards/Committees/Task Forces:

- if meeting schedule falls on a holiday, there is no meeting
- must be able to use email & internet

Submit a position interest form via the Village website: www.brockportny.org

Application Deadline: until filled

Dated: 11/05/19
For posting on Village website and Village Hall bulletin board.

OLD or NEW BUSINESS:

- Proposed Local Law of 2019 – Incentive Zoning – call for 11/18/19 or 12/16/19 public hearing –

→ Trustee Crane moved, Trustee Kristansen seconded, carried 5/0 to call for a public hearing on 11/18/19 as follows:

**VILLAGE OF BROCKPORT
Notice of Public Hearing**

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public hearing beginning at 7:00 pm on Monday, November 18, 2019** at the Village Court conference room 49 State Street, Brockport, NY 14420 to consider proposed Local Law of 2019 to amend Brockport Village Code Chapter 58 Zoning to include "Incentive Zoning".

Text of the proposed local law is available for public inspection during normal business hours at the Village Clerk's office and is on the Village website at www.brockportny.org.

All interested parties will be given the opportunity to be heard.

By Order of the Brockport Village Board

Leslie Ann Morelli
Brockport Village Clerk

Dated: 11/5/19
For publication in Suburban News and posting on Village website and at Village Hall.

- Grants:
 - CDBG application award notice re \$75,000 for portions of Havenwood Drive and Meadow Lane pave/gutter/curb replacement project
 - accept & authorize Mayor to sign paperwork related to such

→ Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 to adopt the following resolution:

RESOLVED, to accept and authorize the Mayor to sign paperwork related to the Monroe County Community Development Block Grant (CDBG) in the amount of \$75,000 for portions of Havenwood Drive and Meadow Lane pave/gutter/curb replacement project.

BY ORDER OF THE Village Board of the Village of Brockport

- Leaf pickup notice –

**VILLAGE OF BROCKPORT RESIDENTS
PLEASE TAKE NOTICE
Leaf Pickup for the 2019 season**

The Department of Public Works has begun its annual leaf pickup. Please rake leaves to the curb and leave them on the tree lawn area between the street and sidewalk. Do not put leaves in the street or gutter as it hinders the drainage system, resulting in flooding during rainfall events; it is also against the Village Code Chapter 42-17E. If you want to or need to bag your leaves, only put leaves in biodegradable bags. **We will not pick up leaves left at the curb in plastic bags.** Do not mix sticks or stones in with the leaves as they will plug and damage our equipment used to pickup your leaves. Leaf pickup will end

after the first heavy snowfall event or Friday, December 13th, whichever comes first.

If you have any questions, please call the Department of Public Works at (585) 637-1060 Monday – Friday between 7:00 A.M. and 3:30 P.M.

Harry G. Donahue
Superintendent of Public Works

VILLAGE BOARD REPORTS:

- o Mayor Margaret B. Blackman
 - Mayor Blackman provided the following report:

You've probably noticed that the hanging baskets downtown have been taken down and the beautiful large flowerpots put in storage for the winter. We received many comments about how beautiful they all made Brockport look; credit for that goes to the Brockport Beauties team and to Kathy Kepler of Sara's Garden Center. A couple more people deserve recognition for their untiring volunteer efforts to make downtown beautiful. During the summer for nearly 3 hours every weekday Mark Kristansen watered the hanging baskets, and on the weekends, Mark Ketchum handled the chore. So, a special thanks to the Brockport Marks from your Village Board.

Last week brought a soggy Halloween but a great evening on the 25th for the annual kids costume parade downtown. The women of the village board, leading the parade, went as a quorum of a coven, costumes thanks to Trustee Kristansen. Turnout was even larger than last year with more kids, more merchant participants distributing candy, a flash mob, and a funhouse at the fire hall put on by the college Gymnastics Club. St. Luke's opened their doors to the kids who were invited to ring the bell. Not to be outdone by the humans, the next day the dogs had their second annual dog Halloween costume contest at the Sweden Town lodge where I served as a judge.

I had the pleasure and honor again of participating in a program called First Amendment First vote, which introduces high school girls from western NY to leadership roles and elected office. This fall's event was at MCC, and teams of 4-5 girls were given the assignment of running a campaign for county executive. They worked for two days on the project, and then presented their candidate and platform. This was followed by roundtable discussions with elected women officials (which is where I came in).

Meeting re Market Street streetscape project October 30 with DPW Spt. Donahue, Trustee Kristansen, and Sue Steele, landscape architect to review the final draft plan. That plan will be rolled out at a public meeting devoted exclusively to that matter on November 20, 7pm Village Court.

→ Trustee Kristansen moved, Trustee Crane seconded, carried 5/0 to call for a public hearing on 11/20/19 as follows:

**VILLAGE OF BROCKPORT
Notice of Public Hearing**

Please take notice that the Board of Trustees of the Village of Brockport will hold a **public meeting beginning at 7:00 pm on Wednesday, November 20, 2019** at the Village Court conference room 49 State Street, Brockport, NY 14420 – purpose is to present and hear public responses to the Market Street master streetscape plan.

Said plan is available for public inspection during normal business hours at the Village Clerk's office and is on the Village website at www.brockportny.org.

All interested parties will be given the opportunity to be heard.

By Order of the Brockport Village Board

Leslie Ann Morelli
Brockport Village Clerk

Dated: 11/5/19
For publication in Suburban News and posting on Village website and at Village Hall.

Speaking of trees, we are entitled to \$50 back on every tree we planted on Holley Street this past Arbor Day. National Grid has formalized the procedure more and are asking for a resolution from the village board authorizing our request for reimbursement of \$750.00. I have a to submit the resolution with the spreadsheet of tree species and addresses.

→ Trustee Crane moved, Trustee LaPierre seconded, carried 5/0 to adopt the following resolution:

RESOLVED, that Margaret B. Blackman, Mayor of the Village of Brockport is hereby authorized and directed to file an application for contributory reimbursement funds as part of the “10,000 Trees...And Growing!” tree planting program, and upon approval of said request, to enter into and execute a project agreement with National Grid for such financial contribution to this municipality.

BY ORDER OF THE Village Board of the Village of Brockport

A reminder following the October 28th comprehensive plan hearing. The plan is available on the village website, and we are asking for all suggestions/edits/questions by November 13. We will be adopting the Comprehensive Plan at the November 18th VB meeting.

- Trustee/Deputy Mayor John D. LaPierre
 - Trustee LaPierre had nothing to report.
- Trustee Annette M. Crane
 - Trustee Crane provided the following report:

On Friday, October 25th, I joined the Mayor and Trustee Kristansen in leading the children's Halloween parade. It was a lot of fun for all. Thank you to Kathy for doing the costumes.

On Monday, October 28th, I attended the Housing Task Force meeting. We looked at the action items in our proposed Comprehensive Plan that pertain to the Housing Task Force.

And lastly, I would like to remind everyone that tomorrow is Election Day. Please remember to vote if you did not vote early.

- Trustee Shawn Halquist
 - Trustee Halquist had nothing to report but encouraged attendance at the Brockport High School production of Mama Mia November 7th through 10th and the Prism concert November 13th.
- Trustee Katherine J. Kristansen
 - Trustee Kristansen provided the following report:

October 25th...Along with Mayor Blackman and Trustee Crane I lead the Midnite Madness kiddie parade through the Brockport business district. Great fun, lots of treats and people, activities galore...so pleased to see our village being enjoyed by all. Thank you to the Brockport Merchants Association for sponsoring the event, the Brockport College students for building and implementing the Haunted House at the Fire Department, to the Brockport Fire Department for hosting the Haunted House and providing the children a chance to see the fire equipment up close, Body by Summer for the fantastic flash mob, the Brockport Police Department for providing safety for the participants, St. Luke's for providing "spooky" music and a chance for the kids to ring the bell and to the "kids" (young to not so young) who came to "town" and enjoyed!

October 28th...I attended the Greater Brockport Chamber of Commerce meeting. Discussion included membership and planning of events for the future.

October 30th...I met along with the mayor and DPW superintendent with Sue Steele regarding the Market Street Master Plan. A draft was presented to the committee and a public informational meeting is set for November 20, 2019 at 7 PM. We are encouraging the business owners in the downtown business district along with other interested persons to attend this meeting.

ADJOURNMENT:

→ At 7:40pm, Trustee Kristansen moved, Trustee LaPierre seconded, carried 5/0 that the meeting be adjourned.

Leslie Ann Morelli, Village Clerk

