

VILLAGE BOARD - MEETING MINUTES

Monday, March 15, 2021 7:00pm

Location: Zoom teleconferencing, per New York State Executive Order 202.1 the open meeting law has been suspended. The meeting will be available via Zoom, Facebook Live and recorded and posted to the village website. Join Zoom Meeting with the login information below or dial 1-(646) 558-8656.

<https://us02web.zoom.us/j/82675806496?pwd=WTBmWHVhbTNTIM5ejQ1bzhiSEkwdz09>

Meeting ID: 826 7580 6496

Passcode: 089569

Questions/comments will be taken via email: mblackman@brockportny.org

PRESENT: Mayor Margaret Blackman, Deputy Mayor John LaPierre, Trustee Katherine Kristansen, Trustee Annette Crane, Trustee Shawn Halquist, Manager/Clerk Erica Linden, Treasurer Daniel Hendricks, Public Works Superintendent Harry Donahue, Building Inspector /Code Enforcement Officer Chad Fabry, Police Chief Mark Cuzzupoli, Attorney Daniel Mastrella, Sgt. Robert Hagen, Susan Smith, Bernie LoBracco, Karen LoBracco, Jackie Smith, Ed Starowicz, Joan Hamlin, Chris Hamlin

CALL TO ORDER: The meeting was called to order at 7:02 pm

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies & our healthcare workers still on the frontline with COVID-19

GUESTS:

- Monroe County Legislator Jackie Smith with updates from the county -- Pharmacies are now able to vaccinate. Lifespan is doing an incredible job working with our seniors that need help signing up for a vaccination date. Anybody can call Lifespan at 244-8400. For Veterans, the Rochester Calkins VA Clinic can assist in scheduling a vaccination appointment. Their number is 463-2600. On Feb 9, 2021, the Monroe County Legislature passed "Maisie's Law" to combat opioid overdoses. Named "Maisie's Law" in honor of Maisie Gillen who passed away of an accidental overdose of an opioid in 2019. In 2019, Monroe County lost 127 residents to opioid overdose. This legislation would mandate that one dose of naloxone or Narcan be provided free to anyone filling a prescription for opioids for the first time. If patients refuse, they will have to sign a form indicating that they opted out. At that same meeting, the legislature eliminated the Food Service Establishment Fees for 2021. This fee can be up to \$1,000. The county is waving or reimbursing businesses that have already paid.

CONSENSUS ITEMS:

- Minutes 3/1/21
- Mayor Blackman moved, Trustee Kristansen seconded, to approve the 3/1/21 minutes with noted edits. Motion carried 5-0.
- Bills
- Deputy Mayor LaPierre moved, Trustee Halquist seconded, to approve the bills. Motion carried 5-0.
- Bills Abstract **03/02/21 and 03/08/21**

A (General Fund)	\$ 2,205.00
A (General Fund)	\$ 200.00
F (Water Fund)	\$
G (Sewer Fund)	\$
Total	\$ 2,405.00

SEYMOUR LIBRARY REPORT: Village appointed Library Board member reporting, Bernie LoBracco
A report was produced by the Marketing Committee on the library's activities in 2020 and village board members should have received it. It is available at the front desk at Village Hall for the public to view. New LED lighting has arrived and will be installed. The library board is also looking into replacing all the fluorescent lighting with LED lighting. The Friends and Foundation have met to discuss fundraisers for 2021. Book sales will be in May and October. The Adult Services Librarian position will not be filled until late this year or early 2022. The duties will be filled with substitute librarians, along with coverage by the director and the Children and Young Adult Librarians. To be discussed at the next library board meeting on Wednesday night, is the spending of the final amount from the 2018 construction for the study rooms.

CLERK/MANAGER REPORT:

Clerk/Manager – Erica L. Linden

- Stetson Club Union contract negotiations ongoing, on track for the May date to renew.
- Working with interns and college, finalizing paperwork for implementing grants (Welcome Center)
Manager/Clerk Linden has been working with several interns from the college. A master's student in Public Administration is looking into our energy policy and grants that might be available through NYSERDA and the Clean Energy Communities program. A new resident that is a remote student from the University of Alabama is interested in event planning and tourism. She is interested in working with various community organizations to promote events, limited as they may be this year. There are potential internships from the Department of Social Work at the college at two locations in the village administration next fall. The grants that have been on hold, due to COVID, are advancing. At the Welcome Center, the Erie Canalway National Heritage Corridor grant for new signage on the bike rack and a new fiberglass Phoebe will be arriving soon. The CFA grant for the pavilion and the cement work will be put off until the fall. We are waiting on the Army Corps of Engineers to sign off to get our adaptive kayak launch secured and, in the water, by late spring.
- United Way Campaign for employees will kick off March 29 and run for one month.
This year will be an all-virtual campaign. Virtual information will be sent to all our employees for those who might be interested in donating.

- Vaccine information for the public, relevant links for our community on our website.
The village has been linking to the Finger Lakes Region Vaccine Hub on our Facebook page and on our website, as we find that site is extremely helpful.

DEPARTMENT REPORTS:

Treasurer – Daniel P. Hendricks

- February Financials
Treasurer Hendricks noted no significant concerns.
- Budget updates/ FY21-22
There will be some budget amendments for next month. We have not received the AIM funding, as that typically comes in May.
- Schedule public hearing on the budget, Monday April 5, 2021
The public hearing on the budget will be Monday, April 5, 2021 at 7pm. The meeting will be accessible via Zoom and Facebook Live. The general fund budget is about up, not quite 2.5%. The tax levy is within accordance of the tax cap. Due to the reassessment, the tax rate will go down 47 cents. We are working on a multi-year forecast, not part of this budget process, that will look at where financials are going the next few years.

Building / Planning / Zoning / Code Enforcement – Chad H. Fabry

CEO Coordinator Barbara Krizen has moved to her new position in the front office as Deputy-Clerk Treasurer. The next six weeks will be a bit challenging until the CEO Coordinator position is filled. Work is continuing, including the college house and rental property inspections. There are currently six houses underway. This month one new Certificate of Occupancy has been written.

BICEO Fabry has begun code review in coordination with Ingalls Planning and Trustee Kristansen.

Police – Chief Mark T. Cuzzupoli

BPD just finished Spring in Service, which included Crisis Intervention updates and Mobile Data Terminal training. A major project happening within the county is the upgrade of the MDT system (vehicle laptops). These computers are used to perform many tasks, such as dispatches, traffic stops and running car registrations. Shift to shift communication is handled through this system. As with anything new, there is some difficulty in learning this new computer system. Some adjustments in policy may need to be made during this transition period.

Public Works – Harry G. Donahue

- Request approval to advertise for 3 seasonal workers
- Trustee Kristansen moved, Trustee Halquist seconded, to approve the advertisement for three seasonal positions. Motion carried 5-0.
- Spring Brush Pick-up
Spring brush & leaf only pick up beginning the week of Monday, April 26th. DPW will make one pass down each street and should take the rest of the week. The notice will be in the paper and on the village website. Call DPW to request a small dump truck overnight to load on your own. Wood chips are available to village residents for pick up at 275 East Ave location.
 - Spring Fire Hydrant Flushing
Hydrant flushing will take place Monday – Thursday, April 19th – 22nd. The notice will be in the paper and on the village website.

Village Attorney – Daniel J. Mastrella, Esq. – no report

OLD or NEW BUSINESS:

- Police Reform and Reinvention Advisory Committee, Report and Recommendation adoption
The public hearing was held on March 1st for the Police Reform and Reinvention Committee Report. The only public comment was an inquiry if BPD has any Spanish speaking officers. There is one officer that is fluent in Spanish. Since the public hearing there were some minor editorial comments that did not alter the content. The Village Board will be voting on these four areas of recommendations as individual resolutions: Training; Accountability; Community Policing and Outreach; Diversity Hiring.

TRAINING

Require annual training in Equity, Diversity, and Inclusion (EDI).
Commit to sustained training in issues related to immigrant farm workers.
Complete Crisis Intervention Training (CIT)—all BPD officers will complete this training.

- Trustee Crane moved, Trustee Kristansen seconded, to adopt Training recommendations.

Mayor Blackman	Yes
Deputy Mayor LaPierre	Yes
Trustee Crane	Yes
Trustee Kristansen	Yes
Trustee Halquist	Yes

Motion carried 5-0.

ACCOUNTABILITY

- Maintain NYS accreditation.
- Provide annual report of police activities, training, crime statistics; present to Village Board and publish on website, <http://www.brockportny.org/departments-services/bpd>.
- Post General Order 305 on BPD website, providing citizens easy access to filing a complaint.
- Formalize notification protocols.

The Police Chief or their designee (when applicable) will make verbal notification to the Mayor and Village Manager or if either unavailable, the Deputy Mayor, when any of the following occurs with any employee of the Village of Brockport Police Department. The list of required notifications includes but is not limited to:

- a. Death or serious physical injury to any person as a possible result of police action taken whether on duty or off duty.
- b. Any serious physical injury to any Brockport Police Officer whether on duty or off duty.
- c. Notification of any serious crime or incident that occurs in the Village of Brockport.
- d. Notification of any information released to the news media.
- e. Notification of the start of any internal investigation relative to members of the Brockport Police Department.
- f. Any complaints made against the Chief of Police to be investigated by the Mayor's Office.
- g. Any report made to the Department of Criminal Justice Services regarding use of force.

→ Trustee Kristansen moved, Deputy Mayor LaPierre seconded, to adopt Accountability recommendations.

Mayor Blackman	Yes
Deputy Mayor LaPierre	Yes
Trustee Crane	Yes
Trustee Kristansen	Yes
Trusted Halquist	Yes

Motion carried 5-0.

COMMUNITY POLICINING & OUTREACH

- Add community policing to the General Orders; formalize existing commitment.
- Create a Law Enforcement/Community Partnership.
- Develop and administer a Police Citizens Academy.

→ Trustee Kristansen moved, Trustee Halquist seconded, to adopt Community Policing & Outreach recommendations.

Mayor Blackman	Yes
Deputy Mayor LaPierre	Yes
Trustee Crane	Yes
Trustee Kristansen	Yes
Trusted Halquist	Yes

Motion carried 5-0.

DIVERSITY HIRING

- Commit to diversifying BPD.
- Create a policing internship, coordinate with the SUNY Brockport Criminal Justice program, and participate in SUNY's internship and job fairs for recruitment purposes.

→ Mayor Blackman moved, Trustee Crane seconded, to adopt Diversity Hiring recommendations.

Mayor Blackman	Yes
Deputy Mayor LaPierre	Yes
Trustee Crane	Yes
Trustee Kristansen	Yes
Trusted Halquist	Yes

Motion carried 5-0.

- Formation of an ad-hoc planning committee Re: 2022 Main Street Bridge Closure
Mayor Blackman discussed establishing an ad-hoc planning committee to be coordinated by Trustee Kristansen and Mayor Blackman. Tentatively calling the committee "Bridging the Closure" and inviting people with creative ideas to keep our Main St businesses going on the north and south sides of the canal. Additionally, what can be done for the community during this 18-month period. An advertisement would be placed in the paper and on the village website and on Facebook, directing interested people to fill out a Position of Interest form on the village website. Decisions for committee members would be made by the end of May with meetings beginning in June. Informational visits with the Villages of Fairport and Spencerport are being planned for Mayor Blackman and Trustee Kristansen.

→ Trustee Kristansen moved, Trustee Crane seconded, to form an ad-hoc committee regarding the 2022 Main St Bridge Closure. Motion carried 5-0.

- Self-watering hanging baskets for Main Street
Trustee Kristansen discussed that these reusable self-watering hanging baskets have a four-gallon reservoir. If they are being topped off by the DPW twice a week, they would not need to be watered every day. This would eliminate the need for volunteers to push a heavy watering apparatus for two hours every day to water the hanging baskets. DPW has agreed to water the hanging baskets in addition to the big pots they already water. The quote is for \$2500, which is about \$70 per basket. Superintendent Donahue is confident the brackets in place will hold the weight of these new pots. It is not definite that the baskets will be delivered in time to be used this year. The addition of two self-watering large pots on the north side of the Main St bridge would continue the beautification of the village. Possible placement for those would be near the Liberty St crosswalk. The total quote for both those pots is \$558.

Deputy Mayor LaPierre moved, Trustee Kristansen seconded, to purchase self-watering hanging baskets and large self-watering pots for \$3000. Discussion included that the planters bring a lot of color and help to make our downtown beautiful and the Brockport Merchants Association annually pays for the filling of the baskets by asking for sponsors, at \$25-\$30 each. Motion carried 5-0.

- Land transfer from SUNY to Village for boat house
The college agreed to transfer the footprint of enough land to the village for the purpose of building a

boathouse by Brockport Community Rowing. Information was sent last week to Albany and for the final steps in moving forward with this transfer.

- Deputy Mayor LaPierre moved, Trustee Kristansen seconded, to adjourn the regular meeting at 7:50 pm. Motion carried 5-0.

Erica Linden, Village Manager