

VILLAGE BOARD - MEETING AGENDA

Monday, August 2, 2021 7:00pm

Location: Village Courthouse, 49 State St. and via Zoom and recorded and posted to the village website.

Join Zoom Meeting with the login information below or dial 1-(646) 558-8656

<https://us02web.zoom.us/j/89016307691?pwd=NWw2ZTkWUk1NV1dvUUUV3MEtJU1loQT09>

Meeting ID: 890 1630 7691 Passcode: 644273

All in person attendance is subject to mandatory masking if unvaccinated.

PRESENT: Mayor Margaret Blackman, Deputy Mayor Annette Crane, Trustee John LaPierre, Trustee Shawn Halquist, Manager/Clerk Erica Linden, Building Inspector /Code Enforcement Officer Chad Fabry, Susan Smith, Kevin Jenkins, Sgt. Hagen, David Newman Via Zoom: Joan Hamlin, Chris Hamlin

EXCUSED: Trustee Kristansen

CALL TO ORDER: The meeting was called to order at 7:02 pm.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

CERTIFICATES & PROCLAMATIONS:

- Retirement, Deborah Herzog, Deputy Clerk – The Mayor read into the record the retirement proclamation, which will be presented to Deputy Clerk Herzog at an office reception on 8/3/21. Deputy Clerk Herzog served the Village of Brockport for 33 years and her last day will be August 5th.

→ Mayor Blackman moved, Trustee Crane seconded, to adopt the retirement proclamation for Deputy Clerk Deborah Herzog. Motion carried 4-0.

PUBLIC COMMENT: Comments/questions will be accepted in person or via Zoom (raise your hand)

GUEST SPEAKERS:

- Kevin Jenkins, resident, re: 161 West Ave – Mr. Jenkins addressed the village board with concerns regarding the renovations to the property at 161 West Ave, next to his property at 153 West Ave. Mr. Jenkins is disturbed by construction debris, lack of lawn, tree, and hedge maintenance, stump grindings, the length of time for this project, a hanging cable wire, and pooling water after heavy rains. He is not satisfied with the responses to his calls and emails to the village.
- Chad Fabry, BI/CEO re: 161 West Ave – BI/CEO Fabry explained to the village board that the house on this property was a derelict house. When the property was purchased in 2020 by the current owners, it took them several months to hire an architect, employ a contractor and obtain building materials, due to COVID-19. The proper building permits were timely obtained. Although the new owners raised the roof, the footprint of the house remains the same. Addressing Mr. Jenkins concerns, under the law and village code, the hanging cable wire is not an offence. The hedge can be addressed by topping off the hedge, but the owners are not obligated to shape it. Most of the lawn is 10 inches or below. The owner will have the lawn mowed this week. The owner has two options, keep his lawn at or under 10 inches or kill the lawn and plant new grass when they are ready to maintain it. Stump grindings are not a violation. The village is being lenient with dead trees currently, due to the large number of dead trees in the village and the lack of tree surgeons available. The owners have been directed to remove the brush pile. As this property is in the construction phase, there will continue to be a dumpster and debris. BI/CEO Fabry is obligated to follow the law. If there is a property violation, and an Order to Correct has been issued, the owner has 30 days to correct or be issued an Appearance Ticket for Village Court. Once the Appearance Ticket has been issued, it is another 30 days before the owner appears in court. Generally, the court provides another 30 days for the owner to comply. BI/CEO Fabry has experienced that it is timelier to obtain substantial compliance rather than complete compliance by going through the court system.

CONSENSUS ITEMS:

- Bills Abstract **7/14/21**

A (General Fund)	\$ 83,500.89
F (Water Fund)	\$ 55,909.88
G (Sewer Fund)	\$ 4,314.87
Total	\$143,725.64

→ Trustee Halquist moved, Trustee LaPierre seconded, to approve the Bills Abstract 7/14/21. Motion carried 4-0.

MANAGER/CLERK REPORT:

Manager/Clerk – Erica L. Linden

- Tax collection update – The village has collected 93% of the tax levy. Today, 8/2/21, was the due date for the 2nd installment payments. Any payment post marked after 8/2/21, will be late and have an added 6% as late penalty.
- Employee update – Currently advertising to fill a Clerk/Treasurer position. Deputy Clerk Krizen will be fulfilling Water Clerk role.
- Retirement Letter – Lt. Steve Mesiti’s letter was read into the record as follows: “Chief, after serving the Brockport community for the past 20 years, I am submitting this letter to advise you of my intent to retire, effective August 28, 2021. It has been an honor working under you and with the men and women of this department. Respectfully submitted, Steve Mesiti.”

→ Mayor Blackman moved, Trustee LaPierre seconded, to accept the retirement letter from Lt. Steve Mesiti, with thanks. Motion carried 4-0.

- Request authorization to begin internal hiring process for Lt. and Sgt. positions
- Deputy Mayor Crane moved, Trustee Halquist seconded, to authorize internal hiring process for Lt and Sgt positions.
Motion carried 4-0.
- Event application—Jewish Community High Holiday Services at Welcome Center – submitted by David Newman. They are expecting 40 people and will be using an amplifier and speaker for the main speaker.
- Mayor Blackman moved, Trustee Halquist seconded, to approve Event Application at the Welcome Center for the Jewish Community High Holiday Services on Mon, 9/5/21 (7-9pm), Tues, 9/6/21 (10am-12pm), Weds, 9/15/21 (7-9pm) and Thurs, 9/16/21 (10am-12pm). Motion carried 3-0. Deputy Mayor Crane abstained.

OLD or NEW BUSINESS:

- Seymour Library Lease and Seymour Library Operating Agreement
- Mayor Blackman moved, Deputy Mayor Crane seconded, to accept the Seymour Library Lease Agreement and the Seymour Library Joint Operating Agreement between the Village of Brockport, the Town of Clarkson, and the Town of Sweden. Motion carried 4-0.
- CDC guidance for masking in higher transmission areas now applies to Monroe County and Monroe County Executive and Public Health Commissioner recommending all individuals regardless of vaccination status mask indoors. The Village recommends the same to its residents and requires it of employees and visitors to our buildings and facilities (wherever 6ft cannot be maintained).
- Mayor Blackman moved, Deputy Mayor Crane seconded, to require masking for all employees and visitors inside village buildings and facilities, whenever 6 ft cannot be maintained. Motion carried 4-0.

VILLAGE BOARD MEMBER ANNOUNCEMENTS:

- August 12 Community Museum Panel Dedication prior to Summer Serenades – With a grant from Erie Canalway National Heritage Corridor, two of the oldest interpretive panels have been redone. These panels are located either side of the canal.
- Special Board Meeting: Emily L. Knapp (ELK) Museum Tour, August 11, 2021, at 7 pm. This is considered a Village Board Meeting, as all the board members will be present. However, it will be a tour of the ELK Museum and no action will be taken.
- August 23 workshop cancelled – will attend Sweden Town Board Meeting on August 24 at which the Seymour Library budget will be presented to the Village of Brockport, the Town of Clarkson, and the Town of Sweden.
- Bridging the Closure Committee – Members met on July 24th with guest speaker Martha Malone, Executive Director, Fairport Office of Community and Economic Development. She provided lots of good ideas, including controlling the narrative and making it positive. NYDOT responsive in acting on our requests. All materials will be made available on the village web, including Zoom meeting recordings, meeting minutes, maps/diagrams of closure area, and shared material from other communities. On August 28th the committee will meet with the Spencerport mayor.

EXECUTIVE SESSION – For purposes of an update on a personnel matter, discussion will include Manager Linden. No action will be taken.

- Deputy Mayor Crane moved, Trustee LaPierre seconded, to adjourn the regular meeting at 7:33 pm to go into executive session. Motion carried 4-0.
- Deputy Mayor Crane moved, Trustee LaPierre seconded, to adjourn the to adjourn the executive session and return to the regular meeting at 8:18 pm. Motion carried 4-0.

ADJOURNMENT

- Deputy Mayor Crane moved, Trustee LaPierre seconded, to adjourn the regular meeting at 8:19 pm. Motion carried 4-0.

Erica Linden, Village Manager