

VILLAGE OF BROCKPORT

"To provide a high quality of life for all residents, exercising fiscal responsibility and preserving Brockport's unique heritage and historic character."

VILLAGE BOARD - MEETING AGENDA

Monday, January 6, 2020 7:00pm

Location: Village Court conference room – 49 State Street Brockport, NY 14420

- **CALL TO ORDER / PLEDGE:** please silence cell phones & electronic devices
- **MOMENT OF SILENCE:** to honor those who serve our Country, enforce our laws, & respond to emergencies
- **OATH OF OFFICE:** (ceremonial) none
- **CERTIFICATES & PROCLAMATIONS:** none
- **GUESTS:** none - 20-minute limit / state name & address for record & speak directly to entire Board / if a prepared statement or Power Point presentation - submit hard copy to Clerk (& email electronically next day)
- **PUBLIC HEARINGS:** none
- **PUBLIC COMMENT:** 5-minute limit per person / state name & address for record & speak directly to entire Board / if a prepared statement - submit hard copy to Clerk (& email electronically next day)

- **CONSENSUS ITEMS:**
 - Approval of minutes – 12/16/19
 - Approval of bills to be paid

- **CLERK REPORT:**
 - Clerk – Leslie Ann Morelli
 - 2020 April/May-December events – submit information forms via website by 4/1
 - Monroe County Real Property Service – partial tax refund due re 33 Cailyn Way re exemption

- **PERSONNEL ITEMS:**
 - E.L.K. Museum Board – accept resignation of Pat O'Brien
 - Code Review Committee – accept resignation of Kent Blair
 - Seymour Library Board
 - Accept resignation of David Newman
 - Appoint Mary Rich to complete the term to 12/31/21
 - Boards/Committees/Volunteer Opportunities

- **OLD or NEW BUSINESS:**
 - NYCOM Winter Legislative Meeting in Albany 2/9 to 2/11 - authorize Mayor & Trustee Crane to attend
 - Amend Fee Schedule to include incentive zoning application fee
 - Resolution re agreement with NYS DEC for access, etc. re East Canal Rd solid waste site
 - Grants:
 - STOP DWI – authorize Mayor to enter into inter-municipal agreement with Monroe County
 - CFA EPF grant application for Welcome Center – approved
 - CFA EPF grant application for Corbett Park – denied

- **VILLAGE BOARD REPORTS:**
 - Mayor Margaret B. Blackman
 - Trustee/Deputy Mayor John D. LaPierre
 - Trustee Annette M. Crane
 - Trustee Shawn Halquist
 - Trustee Katherine J. Kristansen

- **EXECUTIVE SESSION** (if needed)

- **ADJOURNMENT**

Upcoming Village Board meetings & Village office closures through May:

- ❖ Village Hall closed: Monday, 1/20 for holiday
- ❖ Village Board work session: 7pm Monday, 1/27 (with Treasurer, Department Heads & MRB Group – GIS Proposal & dept. budgets)
- ❖ Village Board meeting: 7pm Monday, 2/3
- ❖ Village Hall closed: Monday, 2/17 for holiday
- ❖ Village Board work session: 7pm Monday, 2/24 (with Treasurer – budget prep)
- ❖ Village Board meeting: 7pm Monday, 3/2
- ❖ Village Board meeting: 7pm Monday, 3/16 (with Treasurer, Department Heads, Attorney)
- ❖ Village Board work session: 7pm Monday, 3/23
- ❖ Village Board meeting: 7pm Monday, 4/6 (with Treasurer – budget hearing)
- ❖ Village Hall closed: Friday, 4/10 for holiday
- ❖ Village Board meeting: 7pm Monday, 4/20 (with Treasurer, Department Heads, Attorney)
- ❖ Village Board work session: 7pm Monday, 4/27
- ❖ Village Board meeting: 7pm Monday, 5/4
- ❖ Village Board meeting: 7pm Monday, 5/18 (with Treasurer, Department Heads, Attorney)
- ❖ Village Hall closed: Friday, 5/22 & Monday, 5/25 for holiday

GUIDELINES FOR PUBLIC COMMENT:

The public shall be allowed to speak only during the public comment period of the meeting or at such time as recognized by the presiding officer.

- Speakers must be visible.
- Speakers must give their name, address and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to (5) five minutes on a given topic or extended if recognized by the presiding officer.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications in the event of creating a hardship to attend the meeting personally.

Village of Brockport
Budget Preparation Calendar
Fiscal Year June 1, 2020 – May 31, 2021
Adopted by Village Board 7/15/19

Monday, October 7, 2019	Treasurer to notify Department Heads & Village Justices (via memo with templates) of the necessity for expense estimates
Monday, December 9, 2019	Department Heads & Village Justices to submit expense estimates to Treasurer
Monday, January 27, 2020 - 7pm	Village Board work session - with Treasurer & Department Heads to discuss department budget requests
Monday, February 24, 2020 – 7pm	Village Board work session - with Treasurer to discuss & make revisions to budget requests (if necessary)
Monday, March 2, 2020 – 7pm	Village Board meeting - Treasurer will provide updated information regarding budget development
Monday, March 9, 2020	Treasurer to file tentative budget with Clerk (must by March 20 th)
Monday, March 16, 2020 – 7pm	Village Board meeting - Treasurer will provide updated information regarding budget development
Thursday, March 19, 2020 for March 22, 2020 edition	Clerk to publish notice of receipt of tentative budget from Treasurer & of upcoming public hearing on proposed budget
Monday, March 23, 2020 – 7pm	Village Board work session – with Treasurer to discuss & make revisions to tentative budget (if necessary)
Monday, April 6, 2020 – 7pm	Treasurer to present proposed budget - public hearing (must by April 15 th)
Monday, April 20, 2020 – 7pm	Village Board meeting – adopt budget (must by May 1 st)



VILLAGE OF BROCKPORT

127 Main Street · Brockport, New York 14420
Telephone (585) 637-5300 · Fax (585) 637-1045
Website: www.brockportny.org

*The Victorian Village on the Erie Canal
Preserve America Community
Listed on the State and National Registers of Historic Places
Certified Local Government
Tree City USA Community
Erie Canalway Heritage Award of Excellence
NYS Climate Smart Community
NYS Clean Energy Community*

TO: Brockport Community Groups / Service Organizations
FROM: Leslie Ann Morelli, Village Clerk & Erica L. Linden, Deputy Clerk-Treasurer
RE: 2020 Events
DATE: January 2, 2020

Happy New Year!

It's time to gather information for the Village's April/May through December events schedule. It will be posted on the Village website, included in the semi-annual Village newsletter and made available at Brockport Village Hall, Welcome Center at Harvester Park, Sweden Town Hall, Sweden/Clarkson Community Center, Clarkson Town Hall, Seymour Library, etc. It will also be provided to local media for any free publicity they may be willing to provide.

Will your group / service organization be organizing events that will be open to the public and held in Brockport in 2020?

If so, right from the Village website you can fill out one electronic form per event by April 1st at:

<http://brockportny.org/departments-services/forms-and-applications>

If it's easier to get us a list that you make up of your events, just email that to us at:

lmorelli@brockportny.org & elinden@brockportny.org

Then shortly before the event, feel free to get us a flier to post.

Some events in the Village may need the approval of the Village Board as well as the cooperation of the Police Department, Public Works, or Code Enforcement. This is particularly true if it involves a street closure request or the use of Village property. Street closure requests can be submitted from the Village website – under forms and applications. Once received, they are referred to those Department Heads and the Brockport Fire District for feedback and scheduled on a Village Board meeting agenda for consideration.

If Main Street (NYS Route 19) closure is requested, please remember that you need to apply to NYS DOT for a special permit.

Mayor Margaret B. Blackman
Trustee/Deputy Mayor John D. LaPierre
Trustees Annette M. Crane, Shawn Halquist, Katherine J. Kristansen



Real Property Service and Real Estate

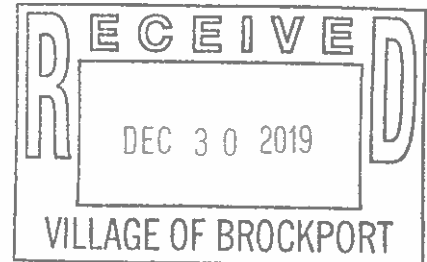
Monroe County, New York

Cheryl Dinolfo
County Executive

Timothy P. Murphy
Director

December 26, 2019

Village of Brockport
Leslie Ann Morelli, Clerk
127 Main Street
Brockport, NY 14420



REFUND APPLICATION

RE: Village of Brockport
265201

068.11-9-25
33 Cailyn Way

Dear Leslie:

Enclosed is a refund application for the 2019 Village taxes on the above referenced property located within the Village of Brockport. I have also enclosed a letter from the Sweden Town Assessor in support of the request.

A review of the above has indicated that due to a "Clerical Error", the Combat Veterans exemption was omitted from the final 2019 assessment roll for the above referenced property. The amount of the Combat Veterans exemption is 25,000 for Village tax purposes.

I recommend approval of this application and the issuance of a refund using 179,200 as the correct taxable value. Taxes were paid on the basis of a taxable value of 204,200 on June 13, 2019.

Very truly yours,

Timothy P. Murphy, CCRA, CCD

Enclosures



Application for Refund or Credit of Real Property Taxes

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Todd E Pratt & Jennifer Hamilton					
Mailing address of owners (number and street or PO box) 33 Cailyn Way			Location of property (street address) 33 Cailyn Way		
City, village, or post office Brockport		State NY	ZIP code 14420		
City, town, or village Brockport		State NY	ZIP code 14420		
Daytime contact number		Evening contact number Same		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 068.11-9-25	
Account number (as appears on tax bill) 00024700		Amount of taxes paid or payable 2,347.99		Date of payment 06-13-2019	
Reasons for requesting a refund or credit: Due to a Clerical Error under RPTL 550 (2)(c) The applicant had applied for the Alternative Veterans (RP-458-a) and had been approved for a Combat Veterans Exemption in the amount of \$25,000, this exemption had not been applied to the 2019 Village taxes. Therefore I am requesting a refund for the 2019 Village taxes in the amount of \$287.46.					

I hereby request a refund or credit of real property taxes levied by Village of Brockport for the year(s) 2019.
(County, city, village, etc.)

Signature of applicant 	Date 11/7/19
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Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received	Date warrant annexed
Last day for collection of taxes without interest	Recommendation Approve application* <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official 	Date 12-26-19

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____ : (insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error Error in essential fact Unlawful Entry

Amount of taxes paid	Amount of taxes due	Amount of refund or credit
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Application denied (reason): _____ _____ _____	
Signature of chief executive officer or official designated by resolution	Date

Instructions

General information

Where to send

Submit two copies of this application to the County Director of Real Property Tax Services (in Nassau and Tompkins Counties, submit to Chief Assessing Officer). In a village which has retained its assessing unit status, submit to the village assessor or chairman of village board of trustees.

When to send

You must submit this application within three years of the annexation of the warrant for the collection of such tax.

Refunds

If the tax was already paid, and the application is approved, the applicant is entitled to a refund of the overpayment.

Credits

If the tax has not yet been paid, and the application is approved, the applicant is entitled to a credit reducing the amount of the outstanding tax. The corrected tax must be paid with the interest and penalties that have accrued up to that point. No additional interest and penalties will be imposed if the corrected tax is paid within eight days of the date on which the notice of approval is mailed to the applicant. The interest and penalties on the credited portion of the tax are cancelled.

Types of correctable errors

Real Property Tax Law (RPTL) section 550 recognize the following types of correctable errors:

Clerical error (RPTL section 550, subdivision 2):

- (a) an entry of assessed value on the tax roll which differs from the entry for the same parcel on the property record card, field book, or other final work product of the assessor, or the final verified statement of the board of assessment review due to an error in transcription
- (b) a mathematical error in the calculation of a partial exemption
- (c) an incorrect entry due to failure of the assessor to act on a partial exemption
- (d) an arithmetical error in the calculation or extension of the tax
- (e) an incorrect entry due to a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district
- (f) a duplicate entry of the description or assessed valuation, or both, of an entire single parcel
- (g) an entry on a tax roll which is incorrect by reason of an arithmetical mistake by the assessor appearing on the property record card, field book, or other final work product of the assessor
- (h) an incorrect entry on a tax roll of a re-levied school tax or re-levied village tax which has been previously paid
- (i) an entry on a tax roll which is incorrect by reason of a mistake in transcription of a re-levied school tax or re-levied village tax

Error in essential fact (RPTL section 550, subdivision 3):

- (a) the assessment of an improvement destroyed or removed prior to taxable status date
- (b) the assessment of an improvement not in existence or present on a different parcel

- (c) an incorrect entry of acreage which was considered by the assessor in valuing the parcel and which resulted in an incorrect assessed valuation, where such acreage is shown to be incorrect on a survey submitted by the applicant
- (d) not applicable to refunds
- (e) not applicable to refunds
- (f) misclassification of a parcel in an approved assessing unit which is exclusively used for either residential or non-residential purposes

Unlawful entry (RPTL section 550, subdivision 7):

- (a) an assessment of wholly exempt property on the taxable portion of the assessment roll
- (b) an assessment of real property located entirely outside the boundaries of the assessing unit, the school district, or the special district in which the real property is designated as being located
- (c) an entry made by a person or body without the authority to make such entry
- (d) an assessment of taxable state land which exceeds the assessment as approved by the Office of Real Property Tax Services (ORPTS)
- (e) an assessment of special franchise property which exceeds the final assessment as made by ORPTS or the full value of that special franchise as determined by ORPTS adjusted by the final state equalization rate established by the ORPTS for the assessment roll upon which that value appears

For an *unlawful entry*, attach a statement signed by assessor or majority of board of assessors substantiating that that parcel should have been granted tax exempt status on tax roll.

ASSESSOR'S OFFICE
TOWN OF SWEDEN
18 STATE STREET
BROCKPORT, NY 14420
Ph. (585) 637-8683 Fax. (585) 63.7-7389
E-Mail: tammyb@townofsweden.org

November 4, 2019

Tim Murphy, RPT Director
39 West Main Street
Room 304
Rochester, NY 14614

Dear Tim,

Mr. Todd E. Pratt and Jennifer Hamilton are the owners and occupants of the property located at 33 Cailyn Way, Brockport, NY 14420, located in the Village of Brockport, Town of Sweden having a Tax ID # 068.11-9-25

Mr. Pratt had applied and been approved to receive the Combat Veterans Exemption in the amount of \$ 25,000. Due to a clerical error under RPTL 550 (2) (c) The exemption had not been applied to the 2019 Village of Brockport Taxes.


Therefore, I am requesting a refund for the 2019 Village Tax Bill in the amount of \$287.46 (Exemption \$25,000 * Village Tax Rate of \$11.498499)

If you should have any questions please do not hesitate to contact me.

Enclosed you will find an RP-556 application for refund of Real Property Taxes, a copy of the 2019 Paid Village Tax Bill and a copy of the Approved RP-458-a exemption

Thank you for you assistance in this matter.

Sincerely,


Tammy J. Baker, IAO
Sole Assessor

Please Make Check Payable To :

Paid in Full

2019 Village Tax

Tax Due by 07/01/2019

Village of Brockport
Attn: Tax Receiver
127 Main Street
Brockport, NY 14420

In Person Payment :

Brockport Village Hall
127 Main Street
Brockport, NY 14420

Tax Hours: Mon-Fri 8:30 am - 4:30 pm

068.11-9-25

Bank 0900030
Bill # 232

Pratt Todd
Hamilton Jennifer
33 CAILYN WAY
BROCKPORT, NY 14420

Fiscal Year	06/01/2019 - 05/31/2020
Warrant Date	05/02/2019
Swis	265201
Prop. Loc.	33 Cailyn Way
Prop. Class	210 Roll Sect. 1
State Aid	
NYS Tax & Finance School Dist. Code	
Size	0.27ac 80.00f * 147.00d
Exemption Desc.	Amount

The Assessor estimates the Full Market Value of this property as of May 1, 2018 was : 204200

The Total Assessed Value of this property is : 204200

The Land Assessed Value of this property is : 31700

The Uniform Percentage of Value used to establish assessments was : 100.00%

If you feel your property is over assessed, please ask your Assessor for the booklet "How to File a Complaint on Your Assessment".

Levy Description	Total Levy	% Change From Prior Year	Taxable	Rate / m	Tax Amount
VILLAGE	2,812,046	2.2	204,200.00	11.498466	2,347.99
Total Tax Levied					2,347.99

Senior Citizen Statement : If 65 or over, you may be eligible for a senior citizen exemption. You MUST apply by March 1st. For information, call your local Assessor.

2347.99 Check Amt by #310284001CALIBER HOM
Paid on 06/13/2019 01:25:42 To LAM
Final Payment 2347.99 Tax Paid

0.00 Cash Amt
by 310284001CALIBER

Bill #
232

Total Paid \$ 2,347.99



FYC

VILLAGE OF BROCKPORT BOARD / COMMITTEE / VOLUNTEER OPPORTUNITIES

Volunteer vacancies – must be a Village resident:

- Zoning Board of Appeals – meets 1st Thursday 6pm at Village Court (only upon application)
Note: a minimum of 4 hours of training is required each fiscal year (6/1-5/31)
1 vacancy - term to 6/30/23
- Tree Board – meets 3rd Tuesday 7pm (September – May) at Village Hall
1 vacancy - term to 6/30/21
1 vacancy - term to 6/30/23
- Emily L. Knapp Museum Board – meets 4th Wednesday at 6:30pm at Village Hall
1 vacancy - term to 6/30/21
- Welcome Center Advisory Board – meets 2nd Wednesday at 4pm (January – October) at Village Hall
1 vacancy - term to 6/30/21
1 vacancy - term to 6/30/22
- Parks Committee – meets 2nd Wednesday at 7pm (April – October) at Village Hall
1 vacancy - term to 6/30/23
- Ethics Board - meets TBD at Village Hall (only as needed)
1 vacancy - term to 6/30/21

Volunteer vacancies – do not have to be a Village resident:

- Welcome Center Greeter (mid-May – mid-October)
- Emily L. Knapp Museum Volunteer

All Boards/Committees/Task Forces:

- if meeting schedule falls on a holiday, there is no meeting
- must be able to use email & internet

Submit a position interest form via the Village website: www.brockportny.org

Application Deadline: until filled

Dated: 1/07/20

For posting on Village website and Village Hall bulletin board.



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[VENDORS](#)

Winter Legislative Meeting Agenda

Sunday, February 9

3:00 p.m.

NYCOM Registration Desk Opens

4:15 p.m.

Policy Committee Meetings

- Community Revitalization
- Energy and Environment
- Employee Relations
- Finance

5:30 p.m.

Reception and Dinner

Sponsored by NYMIR and Comp Alliance

Monday, February 10

7:00 a.m.	Breakfast
8:00 a.m.	NYCOM Registration Desk Opens
8:30 a.m.	General Session <ul style="list-style-type: none"> • Briefing on Proposed State Budget • NYCOM Lobbying Strategy for 2020 • Keynote Speakers • News Conference
12:00 p.m.	Lunch
1:00 p.m.	<ul style="list-style-type: none"> • Solution Sessions • Meetings with Legislators
5:00 p.m.	Networking Reception

Tuesday, February 11

Day **NYCOM Lobby Day at the State Capitol**

Leslie Morelli

From: Leslie Morelli
Sent: Thursday, January 02, 2020 3:26 PM
To: Chad Fabry
Subject: RE: incentive zoning fees

Chad –

Thank you. I'll include this in the 1/6/20 VB agenda packet for VB to set a fixed price fee.

Leslie

From: Chad Fabry <cfabry@brockportny.org>
Sent: Thursday, January 02, 2020 2:24 PM
To: Leslie Morelli <lmorelli@brockportny.org>
Subject: incentive zoning fees

Leslie,

I surveyed a number of towns for their application fees for incentive zoning. The application fees are all over with various convoluted formulas to arrive at the price. \$600 is the lowest, \$1500 was the highest for a fixed price fee. Brighton's fee is \$600 plus .20 per square foot of development. That could add tens of thousands to the application fee- a good example would be for a 100-unit apartment complex- at 1,000 sf per unit it would add \$20,000 to the *application* alone.

All respondents indicated that the application fee did not cover legal or engineering costs.

**AGREEMENT FOR ACCESS AND PRELIMINARY INVESTIGATION ACTIVITIES
(INCLUDING DRILLING GROUND WATER WELLS, SAMPLING GROUND WATER
AND OTHER ENVIRONMENTAL MEDIA)**

Agreement made this ____ day of _____, 2019 by and between the New York State Department of Environmental Conservation ("Department") with its principal office located at 625 Broadway, Albany, NY 12233-1500 and the Village of Brockport with offices at 127 Main Street, Brockport, NY 14420 ("Owner").

WHEREAS the New York State Legislature enacted Title 12 of Article 27 of the Environmental Conservation Law ("ECL") which relates to the mitigation and remediation of certain solid waste sites and drinking water contamination and gives the Department jurisdiction to conduct preliminary investigations in accordance therewith;

WHEREAS Owner owns land consisting of 45.6 acres, more or less, located on East Canal Road in the Town of Sweden, Monroe County, New York also known as tax parcel Nos: 069.04-1-2.12, 069.04-1-2.13, 069.04-1-3, 069.04-1-5.2, and 069.04-1-5.3 (called the "Site" or the "real property" for purposes of this Agreement); and

WHEREAS the Site is a "solid waste site", as defined under ECL §27-1201(6); and

WHEREAS the Owner and the Department have agreed to enter into an access agreement so that the Department may undertake a preliminary investigation, as set forth in ECL §27-1203(4);

NOW THEREFORE, Owner and the Department HEREBY AGREE as follows:

- i. Owner(s) represents, agrees and warrants that it(they):
 - (a) owns the real property located East Canal Road in the Town of Sweden, Monroe County, New York also known as tax parcel Nos: 069.04-1-2.12, 069.04-1-2.13, 069.04-1-3, 069.04-1-5.2, and 069.04-1-5.3 and,
 - (b) has full right and authority to grant access to the real property and that no other party shall be affected by or have any authority to interfere with the grant of access set forth in this agreement.

2. Owner(s) hereby grants to the State of New York, to the Department, and to their respective employees, agents, and contractors reasonable access to the Site for the purpose of conducting a preliminary investigation, to the extent that monies are available; such access includes, but is not limited to, the following rights:
 - (a) to operate a work area or work areas at the Site;
 - (b) to take photographs;
 - (c) to confirm GPS coordinates;
 - (d) to document site conditions;

(e) to collect groundwater samples from existing groundwater monitoring wells, if any;
(f) to install groundwater monitoring wells if none exist;
(g) to collect soil samples;
(h) to collect surface water samples; and
(i) to perform any and all activities necessary to carry out the above-described purpose, together with the rights at all times during the duration of this agreement of ingress, egress, and regress by the State of New York and the Department, and to their respective employees, agents, and contractors for the purposes connected with the work.

3. The Department covenants that all work to be performed hereunder will be done at no cost or expense to the owner.

4. This Agreement shall commence on the date of execution by the Commissioner of the Department or the Commissioner's designee and shall continue for eight years or until the Department gives written Notice to the Owner that preliminary investigation has been completed at the Site, whichever occurs sooner.

5. Owner shall fully cooperate with, shall refrain from any activities that interfere with, and shall not cause interference with, the work of New York State, the Department, and their respective employees, agents, and contractors on or near the Site that may be undertaken for the purpose of conducting a preliminary investigation.

6. Owner for itself and for its heirs, administrators, executors, successors and assigns, hereby waive any and all claim it or any of its heirs, administrators, executors, successors, or assigns may have now or in the future to seek or receive reimbursement from the Department, from the State of New York, and from any individual (including but not limited to any officer, employee, servant, or contractor of any of them) for any and all material that may be removed from the Site in connection with the preliminary investigation.

7. The Owner or the Department may file or record this Agreement in the Monroe County Clerk's Office, Rochester, New York.

8. The rights, privileges, duties, and obligations of the parties to this agreement shall bind and inure to the benefit of the heirs, administrators, executors, successors and assigns of the parties, respectively.

Agency Certification: In addition to the acceptance of this agreement for access, I also certify that original copies of this signature page will be attached to all other exact copies of the subject agreement.

Basil Seggos, Commissioner
New York State Department
of Environmental Conservation

By: _____
Name

Title

Date

IN WITNESS WHEREOF, the Owner has set its hand this ____ day of ____, 20__.

(Print Name)

(Sign Name)

MUNICIPAL ACKNOWLEDGMENT

State of _____)
) SS.:
County of _____)

On the _____ day of _____ in the year ____ Before me personally came

_____ of the _____

(insert name and title) (insert political subdivision or agency of the political subdivision)
the political subdivision or agency thereof described in and which executed the above
instrument; by authority of _____ of said
(attached certified copy of order, resolution, or the ordinance authorizing the execution
of this contract political subdivision, and that (s)he signed his/her name by the authority.

_____ Notary Public
_____ Date Notary Expires

DRAFT RESOLUTION - VILLAGE OF BROCKPORT

At a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York state held at Village Court at 49 State Street Brockport, NY 14420 on January 6, 2020 the following resolution was regularly made, seconded and carried:

PRESENT: Mayor Margaret B. Blackman, Trustee/Deputy Mayor John D. LaPierre, Trustee Annette M. Crane, Trustee Shawn Halquist, Trustee Katherine J. Kristansen

MOVED BY: Trustee _____ SECONDED BY: Trustee _____
CARRIED ___/___ to adopt the following resolution:

- The Mayor is authorized to enter the Village of Brockport into inter-municipal agreements with the County of Monroe for receipt and use of New York State funding for the 2020 STOP DWI Program in the amount of \$16,114.92, and for the 2019-20 STOP DWI Foundation Crackdown Grant Program in the amount \$4,625.000.
- The term of the 2020 STOP DWI Program agreement shall be from January 1, 2020 through December 31, 2020.
- The term of the 2019-20 STOP DWI Foundation Crackdown Grant Program agreement shall be from October 1, 2019 through September 30, 2020.
- The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.
- This Resolution shall take place immediately.

BY ORDER OF THE Village Board of the Village of Brockport

STATE OF NEW YORK)
County of Monroe) SS:

I Leslie Ann Morelli, Village Clerk of the Village of Brockport, do hereby certify that the foregoing is a full and true transcript of a resolution duly adopted at a meeting of the Board of Trustees of the Village of Brockport, Monroe County, New York on January 6, 2020 as it appears in the minutes of said meeting was regularly called and duly constituted, and that a quorum was present.

Witness my hand and the seal of the Village of Brockport this 7th day of January 2020.

Seal

Leslie Ann Morelli, Village Clerk

On December 19th Governor Cuomo announced the economic and community development funds awarded through the regional economic councils across New York State using the consolidated funding application for 2019. Through this competition, the Village of Brockport was granted \$140,000 to make enhancements to their canalside Welcome Center. The village will construct a permanent electrically-equipped pavilion for performances and gatherings at the canal front of the Welcome Center and install a BoardSafe adaptive dock and launch to enable those in wheelchairs to independently launch a kayak. The Welcome Center will also install new lighting, signage, and pollinator-friendly garden beds to enhance the visitor experience. This project is projected to take two years and will begin the spring of 2020.

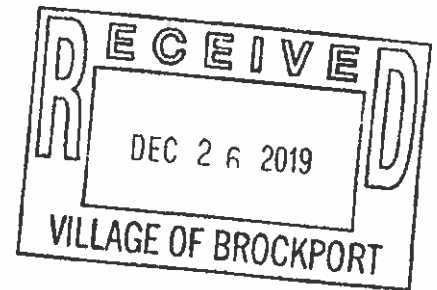
90828	Monroe	Village of Brockport	Canalside Welcome Center Enhancements	The Village of Brockport will construct a permanent electrically-equipped pavilion for performances and gatherings at the canal front of the Village of Brockport Welcome Center. A BoardSafe adaptive dock and launch will be installed to enable those in wheelchairs to independently launch a kayak. The Visitors Center will also install new lighting, signage, and pollinator-friendly garden beds near the canal front to enhance the visitor experience.	Canals	\$140,000
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**Parks, Recreation
and Historic Preservation**

ANDREW M. CUOMO
Governor

ERIK KULLESEID
Commissioner



December 19, 2019

Honorable Margaret Blackman
Mayor
Village of Brockport
127 Main Street
Brockport, New York 14420

Dear Mayor Blackman:

I regret to inform you that your application for the **Corbett Park** project submitted for the Environmental Protection Fund Grant Program for Parks, Preservation and Heritage (EPF) has not been selected for funding.

For this year's competition, we received 254 eligible applications through the Consolidated Funding Application (CFA) requesting over \$97 million. With only \$19.5 million available for distribution, not all eligible projects could be funded.

This does not pertain to potential funding awards from other agencies or programs and does not preclude you from applying for future CFA funding rounds.

At this time, we encourage you to contact Kathleen McIsaac at (607) 387-7041 regarding your ongoing or proposed capital plans.

Sincerely,

Beatrice L. Gamache
Assistant Director, Contract Bureau

CC: Kathleen McIsaac



FYC

Monroe County Soil and Water Conservation District

145 Paul Road, Bldg. 5, Rochester, NY 14624

Phone: (585) 753-7380 • Email: mcswcd@monroecounty.gov

FOR IMMEDIATE RELEASE.....January 2nd, 2019

TO:

CONTACT: Monroe County Soil & Water Conservation District

RE: 2020 Conservation Tree & Shrub Program

QUESTIONS: mcswcd@monroecounty.gov or 585-753-7380 for details

Plant Native This Spring

Monroe County Soil & Water Conservation District Launches 2020 Conservation Tree & Shrub Program

Spring will be here before you know it! To help you prepare for spring, the Monroe County Soil and Water Conservation District has released their Conservation Tree and Shrub species list for the spring of 2020. The District has been hosting this annual program for 44 years and distributed 15,680 New York native and naturalized trees and shrubs to over 200 landowners last year alone!

The District is helping communities green up the environment. Property owners will have the opportunity to pre-order more than 24 different species of bare-root conifers, hardwood trees, shrubs, wildflowers and groundcovers, as well as seed mixes and other products used for conservation projects.

The District added 5 new tree and shrubs, 2 new tree packs, and a new seed mix to the 2020 program, giving landowners even more options to choose from! Some of these new items include Black Walnut, Eastern Redbud, a wild berry tree pack, a cover crop seed mix, and more! By planting these native plants you can increase wildlife habitat, provide a windbreak, reduce erosion, and help create habitat for pollinators! Check out all the benefits of these and our other selections by visiting our website catalog found at: www.monroecountyswcd.org

The Conservation Tree & Shrub Program is a pre-order program with a deadline for ordering on March 6, 2020. We have a limited availability for plant stock so in order to ensure we can meet your needs, please order early! The distribution of the plant material will occur at the Monroe County ecopark on April 23-24, 2020 from 9:00 a.m. – 5:00 p.m. We will also hold a first come, first serve overstock sale on April 25, 2020 from 9:00-11:00 a.m. where you can come in and purchase trees without having to preorder.

Please note that many of our tree species come as young, small rooted clumps – we do not sell full grown trees. Once planted the small seedlings should take to the soil and grow leaves once spring arrives.

Those interested in this program can find the order form and our full color catalog on the District's website: www.monroecountyswcd.org. If you have any questions or you'd like a form sent to you, contact the Monroe County Soil & Water Conservation District at: (585) 753-7380, Monday – Friday from 8:00 a.m. – 4:00 p.m.



2020 Conservation Tree & Shrub Program

The Monroe County Soil & Water District is selling tree seedlings to landowners to establish **windbreaks, reforest land, prevent soil erosion, create suitable wildlife habitats, and add value to your home.**

Items available:

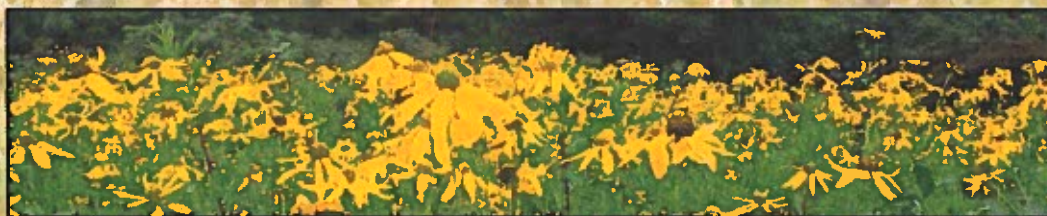
- 24 bare root tree/shrub species
- Flowering plants
- Seed mixes
- Tree tubes, bird houses, and more!

The deadline to order is March 6, 2020.

The Program's Catalog & Order Forms are available at our office or through the Conservation District's Website:

www.monroecountyswcd.org

Note: We will also be holding an overstock sale for individuals that miss the ordering deadline on April 25, 2020 9:00 - 11:00 am at the Monroe County Ecopark, 10 Avion Drive, Rochester, NY 14624



Monroe County Soil & Water Conservation District (MCSWCD)
145 Paul Road, Building 5, Rochester, NY 14624
(585) 753-7380



Monroe County Soil & Water Conservation District

145 Paul Road, Bldg. 5, Rochester, NY 14624 (585) 753-7380

2020 Conservation Tree, Shrub & Plant Program

Visit our website to view/print our catalog: www.monroecountyswcd.org

PLEASE READ THIS SECTION! IMPORTANT DETAILS BELOW:

1. Orders may be placed by *mailing* your order form with check or credit card info OR via the following options: (a.) Order and pay *online* through our website at www.monroecountyswcd.org (b.) *Email* your completed form to mcsxcd@monroecounty.gov (c.) Complete the order form and send via email/mail and call to make payment at (585) 753-7380. **All orders must be received by March 6, 2020.**
2. If using this form, write the # of packs you would like to order in the "quantity" column and then the "total" cost the in total column. Repeat process for each species you would like to order. Please note each species may be offered in different quantities: 10, 50 and/or 100 plants (quotes for 500 or more are available by calling our office). Sales tax is included in pricing. Complete the page total and order total on reverse side of form. Submit this form via email/mail and proceed to payment (see above for details). **Acknowledgments will be sent once orders are processed. This confirmation will be the only confirmation you will receive for your order until the distribution dates, so please mark your calendars!**
3. Mark your calendars!! Pickup for orders will be: **April 23 & 24, 2020 from 9:00 a.m. – 5:00 p.m.** at the:
 Monroe County ecopark, 10 Avion Drive, Rochester, NY 14624.

**Please be sure to pick up your order on the scheduled distribution dates. If you are unavailable, someone else may pick up on your behalf, but you must notify our office with the name of the pick-up person. Orders not collected by May 1, 2020 will be forfeited.*

We do not sell or share your contact information!

Name: Email:

Please provide an email in order to receive receipts and any updates to the status of your order.

Address: City: State: Zip:

Phone: Check if you would like to be added to our electronic mailing list.

So we can develop programing that meets your needs, please indicate your primary planting purpose:

- Wildlife Habitat
 Wetland Habitat
 Aesthetics
 Windbreak
 Erosion Control
 Other

I acknowledge that I received my trees/shrubs/plants on: . If picking up later than the original dates (4/23 & 4/24), I understand that it risks the viability of the plants and the District is NOT responsible for loss of plant stock due to: late pickup, mishandling or poor weather conditions. Pickup Acknowledgement-Initial/Date upon pickup:

Please do not initial until you pick up your order!

	Name (Genus species) & Approximate Size	Pricing Per Pack			# of 10 pks.	# of 50 pks.	# of 100 pks.	Total Cost
CONIFERS	Colorado Blue Spruce (<i>Picea pungens</i>) 15+''	\$11 per 10	\$45 per 50	\$79 per 100				
	Douglas Fir (<i>Pseudotsuga menziesii</i>) 15+''	\$11 per 10	\$45 per 50	\$79 per 100				
	Eastern White Pine (<i>Pinus strobus</i>) 6-14''	\$15 per 10	\$62 per 50	\$109 per 100				
	Fraser Fir (<i>Abies fraseri</i>) 10-18'' Transplants	\$22 per 10	\$92 per 50	\$172 per 100				
	Norway Spruce (<i>Picea abies</i>) 15+''	\$11 per 10	\$45 per 50	\$79 per 100				
	White Spruce (<i>Picea glauca</i>) 15+''	\$11 per 10	\$45 per 50	\$79 per 100				
SHRUBS	Black Elderberry (<i>Sambucus canadensis</i>) 12-18''	\$14 per 10	\$59 per 50					
	Buttonbush (<i>Cephalanthus occidentalis</i>) 12-18''	\$14 per 10	\$59 per 50					
	Common Hoptree (<i>Ptelea trifoliata</i>) 12-18'' NEW!	\$19 per 10	\$85 per 50					
TREES	American Hazelnut (<i>Corylus americana</i>) 12-18''	\$13 per 10	\$60 per 50					
	American Sycamore (<i>Platanus occidentalis</i>) 18-24''	\$14 per 10	\$66 per 50					
	Black Cherry (<i>Prunus serotina</i>) 18-24''	\$14 per 10	\$66 per 50					
	Black Walnut (<i>Juglans nigra</i>) 18-24'' NEW!	\$15 per 10	\$69 per 50					
	Eastern Redbud (<i>Cercis Canadensis</i>) 10-18'' NEW!	\$14 per 10	\$59 per 50					
	Northern Catalpa (<i>Catalpa speciosa</i>) 18-24'' NEW!	\$19 per 10	\$84 per 50					
	Persimmon (<i>Diospyros virginiana</i>) 12-18''	\$15 per 10	\$70 per 50					
	Red Oak (<i>Quercus rubra</i>) 12-24''	\$10 per 10	\$43 per 50					
	River Birch (<i>Betula nigra</i>) 12-18''	\$13 per 10	\$60 per 50					
	Sweetgum (<i>Liquidambar styraciflua</i>) 18-24''	\$15 per 10	\$70 per 50					
	Sugar Maple (<i>Acer saccharum</i>) 12-18''	\$17 per 10	\$80 per 50					
	White Flowering Dogwood (<i>Cornus florida</i>) 12-18''	\$13 per 10	\$60 per 50					
White Oak (<i>Quercus alba</i>) 12-18''	\$13 per 10	\$60 per 50						

THERE'S MORE ON THE BACK – FLIP OVER!!!

Total Page 1 \$ _____ .00

Carry Page 1 total to Page 2

	Name (Genus species) & Approximate Size	Pricing Per Pack		# of 10 pks.	# of 50 pks.	# of 100 pks.	Total Cost
OTHER	Black-eyed Susan (<i>Rudbeckia hirta</i>) rooted clump	\$19 per 10	\$81 per 50				
	Blazing Star (<i>Liatris spicata</i>) rooted clump NEW!	\$13 per 10	\$55 per 50				
WILDLIFE & CONSERVATION MULTI-PACKS				Pricing Per Pack (tax included)	Quantity	Total \$	
1. Edible Fruit Shrub Multi-Pack: 10 dormant plants; 2 each: Blackberry, Blueberry (Jersey), Blueberry (Blue Ray), Raspberry, Strawberry				\$35			
2. Fern Plant Multi-Pack: 10 dormant plants; 2 each: Cinnamon, Christmas, Ostrich, Maidenhair, New York				\$21			
3. Native Flowering Tree & Shrub Multi-Pack: 10 plants (18-24"); 2 each: Silky Dogwood, Elderberry, Eastern Redbud, Black Chokeberry, White Flowering Dogwood				\$21			
4. Hosta Plant Variety Multi-Pack: 10 plants; 2 each: Fortunei-Hyacinthina, F. Aureo marginata, Variegated Hosta Undulata albo, Variegated Hosta Undulata variegata, Variegated Hosta Ventricosa				\$21			
5. Wildlife Pack: NEW PACK! 10 plants (6-12"); 2 each: Swamp White Oak, American Hazelnut, Ninebark, Wild Plum, Red Osier Dogwood				\$21			
6. Wild Berry Pack: NEW PACK! 10 plants (6-12"); 3 Elderberry, 2 Shadblow/Downy Serviceberry, 3 Native Raspberry, 2 Red Mulberry				\$23			
SEED MIXES & OTHER ITEMS				Pricing Per Pack (tax included)	Quantity	Total \$	
Cover Crop Seed Mix: NEW MIX! An annual mix of plants that control erosion and cover soil in fall. Some species will winter kill and provide organic matter, while others will regrow in spring and yield nutrients for new crops. Suitable for 1/10 acre (4,356 ft ²).				5 lb. Bag - \$33.00			
Full Sun Wildflower Seed Mix: A mix of annuals, perennials and biennials for full sun.				4 oz. - \$11.00			
Partial Sun Wildflower Seed Mix: A mix of annuals, perennials and biennials for partial sun.				4 oz. - \$11.00			
Wildlife Food Plot Seed Mix: A perennial mix of White Clover, Soy Bean, & Alfalfa to enhance the habitat offered to wildlife. Suitable for 1/4 acre.				10 lb. Bag - \$60.00			
Bat Box: Bats consume many insects! Encourage them to stay in your area by providing shelter.				\$15.00			
Bluebird Nest Box: Provide habitat for our state bird!				\$16.00			
Fertilizer Tablets: Slow release; 2 yr. life. 10 tablets per bag.				\$1.00/10			
Flags: 3 ft. wire with colored flag. Bundle of 100.				\$14.00/100			
Tree Tubes: 48" biodegradable tubes to protect trees from deer & small mammal damage. (Stakes & nets included)				Single - \$9; 10 pk.-\$75; 50 pk.-\$356			
<p>Online ordering and checkout is available through our website OR by mailing/emailing this form with payment provided via check or credit card (detailed options on front page). Mail forms/checks to: Monroe County SWCD, 145 Paul Road, Bldg. 5, Rochester, NY 14624 Email forms to: mcsxcd@monroecounty.gov Make checks payable to: Monroe County SWCD Credit card payments:</p> <p>Name on Card: _____ Card # _____ _____ Type (circle one): Visa/Mastercard/Discover (American Express not accepted at this time) Expiration Date: ____/____ (Month/Year) CVV Code: _____ (3 digit code on back of card)</p> <p>PLEASE REMEMBER: THE CONFIRMATION WE MAIL/EMAIL TO YOU WILL BE THE ONLY CONTACT WE HAVE WITH YOU UNTIL THE SCHEDULED PICK UP DATES.</p> <p>Pick up of your order will be at the Monroe County ecopark. For directions: www.monroecounty.gov/ecopark **ALL ORDERS MUST BE RECEIVED BY MARCH 6, 2020. **</p>				<p>Total Pg. 2 \$ _____.00 Total Pg. 1 \$ _____.00 Total Payment : \$ _____.00 Please do NOT add sales tax</p>			

Please Read: All seedlings are bare root stock. Consult our catalog (www.monroecountyswcd.org) for detailed descriptions of what a bare root plant is and other details. Stock may be used for wildlife habitat, erosion control, reforestation, windbreaks, landscaping, Christmas trees, etc. All trees and shrubs sold are to be used for these practices. Trees and shrubs are sold with the understanding that they will not be removed from the planted site for resale with the roots attached. Orders are filled on a first-come, first-serve basis. The District reserves the right to refund payment on items if they should become unavailable. Because the District cannot ensure proper planting location, guard against improper planting or handling, guarantee sizes (due to the growing season and/or weather related problems); the District will not be responsible for replacement or refunds of orders after distribution. Returned checks WILL NOT be resubmitted and will incur a \$20 fee, followed by the need for a cash or money order payment. Orders not picked up by May 1st will be forfeited without refund. Credit card refunds will be subject to a 5% fee deducted from the total amount of purchase.