

The Regular Meeting of the Board of Trustees of the Village of Brockport was December 19, 2022, at 7:00 pm. Village Board and members of the public in person at 49 State St, Village Court, and remote location through Zoom.

PRESENT: Mayor Margaret Blackman, Trustee/Deputy Mayor Annette Crane, Trustee Katherine Kristansen, Trustee John LaPierre, Manager/Clerk Erica Linden, Chief Mark Cuzzupoli, Superintendent Dan Verace, Deputy Clerk/Treasurer Kari Pardun, Recorder Susan Smith

ALSO PRESENT: Fred Webster

VIA ZOOM: Attorney Dan Mastrella, Robert Hagen, Joan Hamlin, Chris Hamlin, Kevin Jenkins

EXCUSED: Trustee Shawn Halquist, Treasurer Dan Hendricks, Building Inspector /Code Enforcement Officer Chad Fabry

CALL TO ORDER/PLEDGE: Mayor Blackman called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

PUBLIC COMMENT: Comments/questions Policy for Public Comment: 5 min/per person/ state name and address for record / clearly address the Board / submit copy of remarks to Clerk the following day for the record will be accepted during the meeting at this time. Virtual participants can raise their hands and will be called on to speak.

- Kevin Jenkins, 153 West Ave – commented on his concerns regarding village events, the use taxpayer funds, accessibility within the village, grants, abandoned buildings, the canal wall by the Smith St bridge, the kayak launch, safety, and conditions of the West Ave, Smith St, and Clark St areas.

GUEST SPEAKERS: Cody Myers and Dan Brainard, Erie Home, Peddling-Soliciting Application – they propose canvassing village neighborhoods during day light hours to offer homeowners, that may have water damage, an appointment for a free foundation/basement inspection that would be followed up with an estimate for the waterproofing service Erie Home Basement Solutions proposes.

→ Trustee Kristansen moved, Trustee LaPierre seconded, to approve the Peddling-Soliciting application for Erie Home Basement Solutions and a one year permit to be issued by Manager/Clerk Linden.
Motion carried 4-0.

CONSENSUS ITEMS:

- Minutes: 11/21/22 and 11/28/22

→ Trustee Kristansen moved, Trustee/Deputy Mayor Crane seconded, to approve the Village Board Meeting Minutes from 11/21/22 and 11/28/22.
Motion carried 4-0.

- Bills Abstract 12/07/22
 - A (General Fund) \$705,839.60
 - F (Water Fund) \$71,246.04
 - G (Sewer Fund) \$1,300.00
 - **TOTAL \$778,385.64**

→ Trustee LaPierre moved, Trustee/Deputy Mayor Crane seconded, to approve the Bills Abstract 12/07/22.
Motion carried 4-0.

MANAGER/CLERK REPORT:

Manager/Clerk – Erica L. Linden

- Department level budget preparation is underway. An internal review of each of the departments' budget will occur before bringing them to the board at the February workshop.
- Smith St. Bridge / Region 4 NYSDOT pre-approved contractor bidding process – The Transportation Assistance Program (TAP) Grant received by the village for the Smith St Bridge has gone out to bid and 6 proposals have been submitted for the approval process. This will be a 2-year project.
- SUNY Brockport social work interns and spring project – Andrea Barfi, the intern that worked at Village Hall for the '22 fall semester, will return for the '23 spring semester and be joined by another intern, Ke'Aaira Adams. The

coordinating professors for their macro social work decided to have a group project, rather than individual projects. This group project will focus on the Village of Brockport and will put the social work students in the community to gather data and collaborating with each other for a common goal to benefit our local community.

- Human Services - Municipal clerks were invited to a presentation given by Monroe County to help link the west side residents to services that the county offers. Another meeting will be held on January 25th. Residents that may need assistance can reach out to Village Hall for more information on how to connect with Monroe County's services.
- NARCAN box was installed by Monroe County in the foyer at Village Hall. Lt Wheat, Brockport Police Dept, is working on having another box installed at Kwik Fill, 82 Main St and organizing a community training program conducted by the county.

DEPARTMENT REPORTS:

Treasurer – Daniel P. Hendricks excused – Clerk Treasurer Kari Pardun reporting

- November Financials report was received by the board.
- Budget Transfers

→ Trustee/Deputy Mayor Crane moved, Trustee LaPierre seconded, to approve the budget transfers.
Motion carried 4-0.

Building / Planning / Zoning / Code Enforcement – BI/CEO Chad H. Fabry excused – Manager/Clerk Linden reporting

- Code rewrite update – the project is nearing completion. Three public hearings are anticipated in the spring of 2023, prior to the village board's consideration for approval of the final code rewrite.

Police – Chief Mark T. Cuzzupoli

- Monroe County STOP DWI – in the last 19 days there have been 8 DWI arrests.

→ Trustee Kristansen moved, Trustee/Deputy Mayor Crane seconded, to authorize the Mayor to enter the Village of Brockport into inter-municipal agreements with the County of Monroe for receipt and use of NYS funding for the 2023 STOP DWI Grants Program in the amount of \$8,827.10 and to further authorize the Mayor to accept any additional funds which may become available from the NYS STOP DWI Foundation, Inc. and allocated to Monroe County for the period of October 1, 2022 through September 30, 2023. The agreement shall contain such additional terms and conditions as the Mayor deems to be appropriate.
Motion carried 4-0.

- Police vehicle replacement – The board received quotes for a new replacement vehicle that is needed due to high mileage and poor condition. Most of this purchase is included in the budget. However, with recent cost increases, the shortfall of less than \$6,000 will be needed from the contingency budget. Once the replacement vehicle is received, it will be auctioned.

→ Trustee Kristansen moved, Trustee LaPierre seconded, to approve the purchase of 1 new replacement police vehicle, 2022 Dodge Charger, not to exceed \$50,000, as recommended by Chief Cuzzupoli.
Motion carried 4-0.

- Brockport Night Out – The police department was invited to participate on December 1st in Brockport Night Out with SUNY Brockport Men of Color Organization and University Police.

Public Works – Superintendent Dan Verace

- Inventory of sewer lines update – the flushing and camera inspection is about 25% completed. It will take 2-3 months to complete the inventory. There are a few sections that need to be replaced but want to wait to have a complete baseline before prioritizing projects.
- Temporary traffic lights for Smith St Bridge (during the Main St bridge closure) – pricing through the state bidding process would be \$7,000/month for two lights, one on each side. They sell for \$55,000, which is less. Continuing to look for more options by contacting the county and larger municipalities that own traffic lights and are willing to rent them to the village.

Village Attorney – Daniel J. Mastrella, Esq. – a meeting is being scheduled with village officials to discuss a retention pond located in McCormick Place.

OLD or NEW BUSINESS:

- Employee Handbook – Mayor Blackman commented that the updates to the Employee Handbook were reviewed and discussed at the November 28, 2022, workshop session. In addition to the language updates, there were two additional changes. The first change is in Section 4.19 Bereavement Leave, with 3 days of paid leave is no longer required to be consecutive days. The second change is in Section 4.28 Crime Victim Leave and Section 4.29 Domestic Violence Victim Leave, paid leave is now the same in both sections.

→ Mayor Blackman moved, Trustee Kristansen seconded, to adopt the updated Employee Handbook.
Motion carried 4-0.

- New build cooperative units (co-ops) and condominium (condo) valuation – Mayor Blackman commented that a bill is under consideration at the state level. This bill would help municipalities, as co-ops and condos are currently not assessed at market rate, they are assessed by square footage. If the bill passes, it will give municipalities the ability to decide which way these properties are assessed. However, it will not be retroactive and only apply to new construction. The board will discuss this more if the Governor signs the bill into law.
- On the Canals – Free Winter Events – funded and supported by New York Power Authority (NYPA) and NYS Canal Corporation – Sign up on Eventbrite for snowshoeing Jan-Feb and plein air painting in Feb.

EXECUTIVE SESSION: to be called for reasons relating to the collective bargaining of public employees. Those requested to sit in the session include Manager Linden and Clerk Treasurer Pardun.

→ Trustee Kristansen moved, Trustee LaPierre seconded, to adjourn the regular meeting at 7:55 pm and go into executive session.
Motion carried 4-0.

→ Trustee Kristansen moved, Trustee LaPierre seconded, to adjourn the executive session and return to the regular meeting at 8:37 pm.
Motion carried 4-0.

ADJOURNMENT

→ Trustee Kristansen moved, Trustee LaPierre seconded, to adjourn the regular meeting at 8:38 pm.
Motion carried 5-0.

Upcoming Meetings: January 16th (dept heads), January 23 workshop