

UNAPPROVED

The Regular Meeting of the Board of Trustees of the Village of Brockport was May 15, 2023, at 7:00 pm. Village Board and members of the public in person at 49 State St, Village Court, and remote location through Zoom.

PRESENT: Mayor Margaret Blackman, Trustee/Deputy Mayor Annette Crane, Trustee Kristansen, Trustee LaPierre, Manager/Clerk Erica Linden, Superintendent Dan Verace, Deputy Clerk/Treasurer Kari Pardun, Recorder Susan Smith

ALSO PRESENT: Fred Webster

VIA ZOOM: Treasurer Dan Hendricks, Attorney Dan Mastrella, Glenn Weinberg, Joan Hamlin, Chris Hamlin, Adesina Smith, John Trenton, Kevin Jenkins

EXCUSED: Trustee Shawn Halquist, Chief Mark Cuzzupoli, Building Inspector /Code Enforcement Officer Chad Fabry

CALL TO ORDER/PLEDGE: Mayor Blackman called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

MOMENT OF SILENCE: to honor those who serve our Country, enforce our laws, & respond to emergencies

PUBLIC COMMENT: Comments/questions Policy for Public Comment: 5 min/per person/ state name and address for record / clearly address the Board / submit copy of remarks to Clerk the following day for the record will be accepted during the meeting at this time. Virtual participants can raise their hands and will be called on to speak.

- Kevin Jenkins, 153 West Ave – commented on events, transparency, spending, kayak launch, infrastructure.

CONSENSUS ITEMS:

- Minutes: none
- Bills Abstract: none

MANAGER/CLERK REPORT:

Manager/Clerk – Erica L. Linden

- Stetson Club Contract status update – the contract is complete and ready for the Stetson Club membership to vote on it.
 - Approval for Barbara Krizen to attend the New York State Municipal Clerks Institute July 9-13, 2023. This is included in the Manager's budget and is very beneficial to the entire staff.
- Mayor Blackman moved, Trustee Kristansen seconded, to approve Barbara Krizen to attend the New York State Municipal Clerks Institute July 9-13, 2023.
Motion carried 4-0.
- Village Taxes will be sent out on May 31st. If you are expecting your tax bill and it has not arrived, contact Village Hall. Due to the Fourth of July holiday, taxes will be due on July 5, 2023.

Welcome Center Director – Susan Smith

- Welcome Center Opening is Friday, May 19th and will be open daily, 12-6pm and until 8 pm on Thursdays, until we close on October 11th.
 - Volunteer Roster – we have 23 volunteers that will all be returning this year to be Brockport Ambassadors.
 - Bike Loan Updates – In for Tune Ups at Bike Zone - 9 adult bikes will be ready this week + 5 more (3 kids) will be going in for tune ups.
 - Appointment of Welcome Center Volunteers – Dale and Susan Davis
- Mayor Blackman moved, Trustee LaPierre seconded, to appoint Welcome Center Volunteers, Dale and Susan Davis
Motion carried 4-0.
- Welcome Center cleaning volunteers Corey, Ryen, Erica, and Margie. They will work Mondays, 10:30am - 1/1:15pm with a lunch break that is about 30 minutes.
- Mayor Blackman moved, Trustee LaPierre seconded, to appoint Welcome Center Cleaning Volunteers from Lifetime Assistance: Corey, Ryen, Erica and Margie.
Motion carried 4-0.

DEPARTMENT REPORTS:

Treasurer – Daniel P. Hendricks / Clerk Treasurer Kari Pardun

- April Financials – the village board received the Treasurer's report, as they are wrapping up the village fiscal year.
- Received the 1st Quarter Sales Tax from Monroe County, which represents the village's 4th Qtr, in the amount of \$487,811 and is about \$24,000 more than the same quarter last year. This brings the total sales tax revenue up to \$1,927,000.

Building / Planning / Zoning / Code Enforcement – BI/CEO Chad H. Fabry - Excused

As BI/CEO Fabry is excused, Manager Linden gave his report.

- Exterior Property Maintenance (EPM) — The Spring/Summer EPM will focus on the southeast quadrant for property maintenance issues. That is the area east of Main St and south of State St. There will be a post in the newsletter and village website regarding the start with a list of the most common issues EPM will be looking for in the Village.
- College Move Out letters were mailed to village landlords reminding them that trash and furniture is not to be left by the road until the day before trash hauler pickup. When going through the village last Friday, a few addresses already had furniture to the road, and calls were made to those landlords.

Police – Chief Mark T. Cuzzupoli - Excused

Public Works – Superintendent Dan Verace

- Chase parking lot update – the parking lot has been paved and painted. There is some finishing work to be done and then it will be completed.
- Proposed 2023 Road Work:
 - Mill/Pave South Ave Extension; Mill/Pave Utica St from Monroe; College St (With new concrete curb installation by DPW); Mill/Pave Utica St and Holley St intersection; Mill/Pave Briar Rose; Mill/Pave Candlewick Dr; Improving drainage on Glendale Rd between East Ave and Frazier; Glendale- 4 foot shoulder repair work both sides; Clark St from Main St to Smith St – 4 foot shoulder repair work both sides; Concrete gutter repair on Cailyn Way; Assisting Town of Sweden with East Ave mill/paving, concrete gutter installation prep, Mid July-Aug (Paid County Job); Replacing school bus turnaround at dead-end of Evergreen Dr.
 - Surface Treatment: College St; Evergreen (Clark St-Tot Lot); Fair St; Spring St.
 - Crack Sealing: Streets to be determined
 - Crosswalk Painting – as soon as the weather permits, crosswalk painting will be done overnight.

Village Attorney – Daniel J. Mastrella, Esq. – no report

OLD or NEW BUSINESS:

- Approve Memorandum of Understanding (MOU) with conditional authorization to execute Electric Supply Agreement (ESA) with Joule Assets for Community Choice Aggregation (CCA) electric supply renewal
 - Guest Glenn Weinberg from Joule Assets joined the meeting to discuss and the proposed MOU with the village. The MOU is a non-binding authorization that allows Joule Assets to get to the final pricing step and the village can still reject the final pricing for any reason. The reason it is important for the village to select their Default Product Option before final pricing comes in is that the suppliers need to know how many renewables they need to buy. The default rate with National Grid over the last 12 months has been \$0.0673/kWh (residential) and \$0.0665/kWh (small commercial).
- Trustee Kristansen moved, Trustee/Deputy Mayor Crane seconded, to approve Memorandum of Understanding (MOU) with conditional authorization to execute Electric Supply Agreement (ESA) with Joule Assets for Community Choice Aggregation (CCA) electric supply renewal. The agreement specifies that the Village of Brockport's Default Product Option will be CCA Blended Electricity Product (50% NYS renewable supply).
Motion carried 4-0.
- Appoint Farmers Market Managers – Charlene Veltz and Shane Camman. The market will be on Main Street this year, due to the Main Street Lift Bridge Rehabilitation, between State St and King St and will be on Market St during the Arts Festival in August.

- Mayor Blackman moved, Trustee LaPierre seconded, to appoint 2023 Farmers Market Managers: Charlene Veltz and Shane Camman.
Motion carried 4-0.
 - State and County determinations on lowering the village speed limit – Several months ago, Mayor Blackman sent letters to both the State and County DOTs requesting a traffic study, which has to be done before they will consider lowering the speed limit to 25 MPH on state route 19 and the county road, East/West Ave. Both DOTs wrote back that they do not deem it necessary to lower the speed limit on those roads. Although the village can regulate the speed limit on village streets, not having the speed limit the same throughout the village would be confusing. The board will revisit this topic in the future.
 - Appoint Randolph Dumas as Brockport Arts Festival Co-Chairperson
- Trustee Kristansen moved, Trustee/Deputy Mayor Crane seconded, to appoint Randy Dumas, Arts Festival Co-Chair.
Motion carried 4-0.
 - Events Application – Brockport Sidewalk Annual Sale
- Trustee Kristansen moved, Trustee/Deputy Mayor Crane seconded, to approve the Event Application for the annual Brockport Merchants Association Sidewalk Sale, July 13, 14, & 15, Thursday – Saturday, 9 am – 6 pm, with activities and music on Saturday at Sagawa Park.
Motion carried 4-0.

ADJOURNMENT

- Trustee LaPierre moved, Trustee Kristansen seconded, to adjourn the regular meeting at 7:39 pm.
Motion carried 4-0.