



Brockport Merchants Association
PO Box 129, Brockport, NY 14420 • Email: brockportmerchants@gmail.com

Brockstock Music Festival 23, Proposal to Village Board of Brockport:

Overview:

Saturday, Sept 9, 2023, 12 noon-9:30 pm *Brockstock '23 Music Festival* at the Welcome Center and Water Street Full parking lot. This is a collaboration with the Brockport Merchants Association, Village of Brockport, and SUNY Brockport.

Specifics:

The entertainment will be held at the Welcome Center and the Water Street parking lot. The Welcome Center (lower level) will host the live band entertainment with viewing/seating area on the hill, sidewalks, and Water Street parking lot. The Water Street parking lot will house the food, beverage, gift baskets auction table, and vendor/sponsor tables. Event times for food, beer and music are 12-9 pm, with fireworks at 9pm.

Provided by event organizers:

- **Set up/Clean Up: Sept 9th:**
 - Volunteer crew will set up at 10am.
 - BMA will hire DPW laborer to assist volunteers with the cleanup 9-10 pm.
 - Area will be cleaned, garbage hauled away.
- **Alcohol/Food Area (AFA):**
 - Alcohol/Food Area will be closed off by fencing (Dan Versace-DPW)
 - Entrance Fee: \$5 for each person over 21.
 - Sponsor Banners hung around the fencing.
 - Security team of 3 hired by BMA - certified Valor Security
 - Valor Security will check ID's required for entry.
 - Valor Security will be posted at all times at the AFA entrance and exit.
 - Alcohol will be served in red cups.
 - No alcohol will leave the fenced in area.
 - No other open containers will be allowed to be brought into the area.
 - Licensed providers of alcohol and bartending is Custom House & NY Beer Project.
 - Food provided by Local Eateries and Food Trucks (TBD).
- **Bands:** 5 bands, 12-9pm, Jim E Leggs Trio, Letters from New York, Nerds in Denial, AJ Hilton, and One and Done.
- **Porta Potty:** Rented Jon Jon's Johns porta potties (2) to be placed to east of Welcome Center.
- **Insurance/Permits:** BMA Cert of Insurance with Village of Brockport named additionally insured (included with Event Application). Permits for Custom House, NY Beer Project, Food Trucks will be provided when BMA receives them.
- **Fireworks:** at 9pm. Provided by Young Explosives. Insurance certificate to be provided, BPD and BFD to be notified. Fireworks set up on the north side of the canal between Main and Park - final determination will be made by Young Explosives. Manager Linden has confirmed the location with the DOT bridge construction engineer.
- **First Responders:** BMA will notify Brockport Police Dept, Brockport Fire District, and Brockport Volunteer Ambulance Corp with vent details.



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BMA will:

- Submit to the Village Manager the permits, prior to event day, for Custom House, NY Beer Project, Food Trucks as BMA receives them.
- Notify Brockport Police Dept, Brockport Fire District, and Brockport Volunteer Ambulance Corp with event details and update with any additional information, as needed.
- Notify Merchants about street and parking lot closures a week prior to the event.
- Hire a DPW laborer for 1 hour to assist with clean up on Sept 9th 9-10pm. (The same DPW laborer that is working the Dinner ON Main event.)

Requests for the Village of Brockport:

- Approval of the submitted Event Application.
- Approval to close Water Street and Water Street parking lot Saturday, Sept 9 from 4 am to 11 pm. Blockades to be provided by DPW.
- DPW to provide garbage & bags, fence in the west/east parking area provide boards for shelves along the fencing, close Water St, be sure electricity is available and working.
- Approval to use lower section of Welcome Center for music entertainment.
- Approval to waive noise ordinance for the event area Sept 9, 2023 12-10pm.

Requests for DPW – on Friday, Sept 8th

- Provide barricades to block Water St
- Provide fencing and drum barriers to block the Water St Parking lot, 4am-11pm
- Fence in the entire west/east parking lot, with entrance area on Water St/east lot. Exit area at the stairs going down to canal walkway.
- Install board shelves for food and drink around perimeter
- Check to see electric is turned on for vendors/festival
- Provide garbage cans and bags that fit the container
- Pick up on Friday, Sept 8th and return on Monday, Sept 11th: lawn games from Seymour Library.

*DPW has been notified and consulted about the event.

Requests for Brockport Police Dept

- Officers to post closing notices in Water St Parking lot – Closed Sept 9th 8 am – 10 pm.
- Officers set up barricades to block Water St.
- Officers on duty will monitor the event as routine rounds.

*Police Dept has been notified and consulted about the event.



This Flower Basket
is sponsored by:

**Lightways
Journey**

Thank you

for supporting our Brockport Merchants!

This Flower Basket
is sponsored by:

**Unique Gift
Boutique**

Thank you

for supporting our Brockport Merchants!



Events Application

Village of Brockport

127 Main Street • Brockport, NY 14420 • (585) 637-5300

Please submit this form to the Village Manager at elinden@brockportny.org. Submissions 30 days in advance of planned event are recommended.

Event Name: Brockport CSD Homecoming Parade 2023	
Type of Event (Race/Walk, Festival, Concert, Parade Other, etc.): Parade	Location of Event: Brockport CSD Campus
Applicant Name: Anthony Benson	Event Date(s): September 29th, 2023
Event set up/break down times: 4:00 PM to 6:00 pm	Event times: 5:00pm to 5:45 pm
Alternate Rain Plan: None	Rain Date: None
Individual/Group/Corporation Name Holding Event: Brockport Central School District	Village Property Utilized (If Applicable)
Applicant Address, City, State, Zip: 40 Allen Street, Brockport, NY 14420	Support Services Requested of the Village (If Applicable) Police to shut down the main campus drive starting at the Middle School near Adams street to the High School Stadium for the parade route. Will need assistance managing Adams Street, Central School Drive.
Applicant Email: anthony.benson@bcs1.org	Applicant Phone: 585-733-0058

There must be an identified "in charge" person on premise during all hours of the event if on Village property.

Event Contact Person:	Contact Cell Phone:	Date & Time(s) On-Premise at Event:
Anthony Benson	585-733-0058	3:00pm-8:00pm
Orlando Benzan	585-709-1325	3:00pm-8:00pm

Total Attendance Anticipated: (including attendees, participants, staff, vendors, etc.):	1,300
Will there be amplified sound or music? Please describe. We may use a speakerphone to coordinate to the floats and some floats may play music from a small speaker	
Event Details: Brockport High School plans to have their annual homecoming parade on Friday, September 29th through the main campus road. Float setup will be coordinated at the Middle School parking lot off Adams Street, with the parade route taking participants out into the Central School Drive and ending at the High School stadium.	

Events utilizing Village property require internal review and approval by the Village Board. Additional information and/or documentation may be requested.

Non-Discrimination

The Village of Brockport does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age or disability against any person or group of persons submitting an Event Application. The application process is designed to promote the health, safety, and welfare of all persons through reasonable regulation of a proposed local event and is not intended or expected to interfere with any person's Constitutional Rights to free speech and assembly.

Office Use Only

<p>Approved/ Reviewed by:</p> <ul style="list-style-type: none"><input type="checkbox"/> Village Manager<input type="checkbox"/> DPW Superintendent<input type="checkbox"/> Code Enforcement<input type="checkbox"/> Brockport Police Dept<input type="checkbox"/> Welcome Center Director	<p>If Applicable:</p> <ul style="list-style-type: none"><input type="checkbox"/> Liability Release<input type="checkbox"/> Cert of Insurance<input type="checkbox"/> Other
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Event Application

- Approved
- Approved with additional conditions (see attached)
- Additional Information requested (see attached) / Requested at second Village Board meeting _____
- Denied

By the Brockport Village Board on (date): _____

Erica Linden

From: Tara Evertson <mail@brockportny.org>
Sent: Sunday, June 25, 2023 2:40 PM
To: Erica Linden
Subject: New Message From Village of Brockport, NY

Mailing Address*: 193 Clark Street

Brockport, NY, 14420

Telephone Number*: [REDACTED]

Fax Number:

Length of residency in village or at current address:: 1 year.

Board or Committee Position Interested In:: Brockport Ambassador

Education:: 2014-2018, SUFFOLK UNIVERSITY

MASSACHUSETTS

BS in Anthropology, Minor in Business Administration

Skills or experiences you would like to contribute:: My background in cultural studies, combined with my genuine passion for outdoor activities, ensures visitors will receive the warmest welcome and the most accurate information about the canal, cycling and other experiences in the Brockport area.

Short statement or reason(s) for your interest in this position and what you hope to learn or accomplish:: I am particularly eager to learn more about Brockport and everything it has to offer. Becoming an ambassador would not only allow me to contribute to the community but also provide me with a unique chance to immerse myself in the culture, history, and hidden gems. I am excited to engage with visitors and learn alongside them, discovering new aspects of Brockport and its surrounding area with each interaction.

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VILLAGE OF BROCKPORT FEE SCHEDULE
APPROVED - X/X/2023

Administrative/Clerk Fees

Canal Front - Boat Docking	\$ 20.00	per night
Canal Front - Tent Camping	\$ 5.00	
Canal Front - Key Fob	\$ 5.00	per key
Copies	\$ 0.25	per page
Fairs/Festivals - Annual Fee	\$ 200.00	
Fireworks Permit Application	No Charge	
Parade / Procession Permit Application	No Charge	
Peddling & Soliciting Permit (Village Board approval required)		
<i>A food truck vendor who operates in the Village and Town may pay 1/2 the vending fee upon submission of permit form the town of Sweden</i>	1 to 7 days	\$ 100.00
	6 months or less	\$ 250.00
	1 year	\$ 500.00
Returned Check Charge	\$ 20.00	
Tax Search	\$ 30.00	
Waste Hauler Permit - weekly service, annual fee	\$ 2,000.00	

Department of Public Works

Appliance with Freon Disposal	\$ 40.00	Pay at Village Hall
Curb Cut / Asphalt Apron Installation	Actual Cost plus 10% admin fee	
Garbage and Trash Pickup (3 hour minimum)	Actual Cost plus \$50 admin fee	
Garbage Cans left at curb	\$ 25.00	per can
Lawn Mowing (3 hour minimum)	Actual Cost plus \$50 admin fee	
Sewer Camera Request	\$75.00 day hours \$ 250.00 after hours	

Terms All bills and charges are payable net cash within thirty (30) days. A delinquent charge of 10% will be added for non-payment by the due date. Failure to pay may result in the re-levy of said charges plus delinquent charges on your next Village Tax Bill.

Police Department Fees

Copy of Police Report	No Charge	
Fingerprinting - (non-resident/merchant)	\$ 45.00	Pay at Village Hall

Parking

Illegally Parked	\$ 50.00
Winter Parking Ordinance	\$ 50.00
Fire Lane / Hydrant	\$ 50.00
Handicapped Parking	\$ 75.00 **

** Applicable NYS surcharges may be applied by the adjudicating agency

Terms Fines double if unpaid after 10 days
Fines quadruple if unpaid after 30 days

VILLAGE OF BROCKPORT FEE SCHEDULE
APPROVED - X/X/2023

Planning Board

Change of Use - Commercial / Industrial / Residential	\$ 250.00	
Changes/Alteration of previous approved plans	\$ 100.00	
Communications Systems - Additions or changes	\$ 1,500.00	
Communications Systems - New construction	\$ 25,000.00	
Extension of previous approvals	\$ 50.00	
Fence - Commercial/Industrial and dumpster enclosure	\$ 100.00	
Fence - Residential front yard	\$ 50.00	
Parking Lot - Commercial / Industrial / Residential	\$ 200.00	
Site Plan - New Construction - 5 acres or less	\$ 300.00	
Site Plan - New Construction - 5 acres or more	\$ 600.00	
Site Plan - Other	\$ 250.00	
Subdivisions - Residential - 5 acres or less	\$ 200.00	plus \$50 per lot
Subdivisions - Residential - 5 acres or more	\$ 600.00	plus \$50 per lot
Subdivisions - Re-subdivide	\$ 200.00	plus \$50 per lot
Special Meeting at request of applicant	\$ 50.00	plus base fee
Public Hearing	\$ 100.00	plus base fee
<i>Note:</i> Plus fees for stormwater pollution prevention plan review, if applicable		
<i>Note:</i> Plus all incurred costs (ie: publication, legal, postage, etc)		

Zoning Board of Appeals

Area Variance	\$ 200.00	
Home Occupations	\$ 150.00	
Incentive Zoning Application	3% of project cost	
Interpretation Request	\$ 150.00	
Other: Special Permit/Authorization required	\$ 175.00	
Rezoning Application	\$ 500.00	
Use Variance	\$ 300.00	
Zoning Compliance Letter	\$ 30.00	
Zoning Map - Color	\$ 5.00	
<i>Note:</i> Plus fees for stormwater pollution prevention plan review, if applicable		
<i>Note:</i> Plus all incurred costs (ie: publication, legal, postage, etc)		

Terms Engineering Inspections and Stormwater Inspections

Engineering costs charged to the Village for site inspections or stormwater inspections shall be the responsibility of the applicant/developer. Village engineering inspections are based on time spent and will either be invoiced or utilized from the letter of credit. Village stormwater inspection fee is \$50 per inspection and will either be invoiced or utilized from the letter of credit.

BUILDING DEPARTMENT
APPROVED XXXX 2023

Residential Accessory Structures, Demolition and Misc (Includes Certificate of Compliance Inspection)

Chicken Permit - valid 3 years	\$	15.00	
Decks	\$	65.00	
Demolition - Accessory Structure (except sheds)	\$	100.00	
Demolition - Residential Dwelling	\$	250.00	
Driveway Expansion	\$	100.00	plus all DPW costs
Dumpster Permit	\$	30.00	
Gas Appliance ex: gas, solid fuel fireplace	\$	65.00	
Pool - Above ground	\$	65.00	
Pool - In ground	\$	65.00	
Roof - Contractor Installed	\$	65.00	
Roof - Homeowner Installed			No Charge
Sheds over 144 square feet	\$	65.00	
Sign -for approved customary home occupations	\$	30.00	per sign
Solar Electric System	\$	65.00	
Standby Generator	\$	65.00	
Trailer - Temporary Construction	\$	65.00	
Renewal - of any permit			75% of original fee

Residential Permits

Additions and Alterations Permit	\$	100.00	or 20¢ per sq/ft whichever is greater
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Commercial Permits

Additions and Alterations	\$	250.00	or 20¢ per sq/ft whichever is greater
Blasting Permit	\$	500.00	
Commercial Solar Electric System*	\$	500.00	plus .50¢ per KW
Demolition - Commercial Structures	\$	500.00	
Demolition - Industrial Structures	\$	1,000.00	
Electric Vehicle Charging Station	\$	65.00	per port
Roof	\$	100.00	
Sign - Commercial	\$	10.00	per square foot
Renewal - of any permit			75% of original fee

* Installer to document assurance against abandonment with bond, letter of credit or annual licensing fee

BUILDING DEPARTMENT
APPROVED XXXX 2023

Residential New Build

New Home Construction	\$	250.00	plus 20¢ per sq ft
Certificate of Occupancy	\$	100.00	
Parks fee per dwelling unit	\$	350.00	
Plus Accessory permit fee, if any			

Commercial and Industrial New Build

New Commercial/Industrial Construction	\$	250.00	plus 20¢ per sq ft
Certificate of Occupancy	\$	100.00	
Plus Accessory permit fee, if any			

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Plumbing and Sewer Fees

Plumbing Permit	\$	40.00	plus \$10 per fixture
Sewer Tap Inspection (Monroe County Pure Waters	\$	250.00	
Plus: if Village Installed			Cost plus 10% admin fee
Plus: if Contractor Installed	\$	125.00	

Service Connections

The Commissioners will install the service pipe and appurtenances on public streets from the water main to and including the curb box and shutoff. Easements acceptable to the Commissioners must be furnished to them for service installation if private property is involved. Water meters will be furnished and connected by the Commissions and will remain the property of the Commissioners

Where a tap already exists, or is being installed under a Main Extension

3/4" and 1" with 5/8" or 3/4" meter and under	\$	375.00	
3/4" and 1" with 1" meter	\$	425.00	
1 1/2" meter and above			actual cost plus 10% admin fee

Where no tap exists, fees charged upon application for water service tap

3/4" and 1" with 5/8" or 3/4" meter and under	\$	1,000.00	
3/4" and 1" with 1" meter	\$	1,880.00	
1 1/2" meter and above			actual cost plus 10% admin fee

Terms Additional parts required to effect installation will be the responsibility of the property owner.

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BUILDING DEPARTMENT, CODE ENFORCEMENT, COMPLIANCE
APPROVED XXXX 2023

Residential Rental Registration - Annually

Annual Residential Rental Registration	\$	125.00	per building
Payment BEFORE September 1st	\$	100.00	per building
Payment AFTER September 15th	\$	200.00	per building

Rental Property - Certificate of Occupancy / Operational Application Fees

Single Family Rental - Code 210	\$	300.00	
Two Family Rental - Code 220	\$	500.00	
Three Family Rental - Code 230	\$	700.00	
Inn / Rooming House - Code 418	\$	700.00	
Apartments/Townhouse - Code 411	\$	700.00	or \$50 a unit whichever is greater
Missing smoke detector - on site installation	\$	50.00	
Missing smoke/carbon detector - on site installation	\$	75.00	
Penalty for unpaid or lapsed CO's beyond 60 days	\$	250.00	
Re-inspection fee	\$	100.00	

Operational Fire-Safety Permits & Inspection Application Fee

Educational - Annual	\$	200.00
Assembly - 50 or more occupants - Annual	\$	200.00
Manufacturing - Annual	\$	200.00
Repair / Service Garages - 3-year intervals	\$	200.00
Mercantile - 3 year intervals	\$	200.00
Business - 49 or fewer occupants - 3 year intervals	\$	200.00
Missing smoke detector - purchase on site	\$	50.00
Missing smoke/carbon detector - purchase on site	\$	75.00
Penalty for unpaid or lapsed CO's beyond 60 days	\$	250.00
Re-inspection fee	\$	100.00

Terms Rental Certificate of Occupancy Fee is Reduced by 50% if paid within 30 days.

Operational Fire-Safety Certificate of Occupancy Fee is Reduced by 50% if paid within 30 days.

Beginning January 1, 2024, all smoke/carbon detectors MUST be hard wired or of the 10-year variety.

Property owners will be charged a re-inspection fee for each inspection following the 1st non-compliant re-inspection.

WATER DEPARTMENT
EFFECTIVE JUNE 1, 2022

Rates for the sale of water to all customers of the Board of Water Commissioners

Monthly Metered Service

Inside Village Boundary \$ 5.40 per 1,000 gallons
Minimum Billing \$ 21.25 per month

Outside Village Boundary \$ 6.90 per 1,000 gallons
Minimum Billing \$ 26.55 per month

Quarterly Metered Service

Inside Village Boundary \$ 5.40 per 1,000 gallons
Minimum Billing \$ 21.25 per month

Outside Village Boundary \$ 6.90 per 1,000 gallons
Minimum Billing \$ 26.55 per month

Un-Metered Water \$ 6.90 per 1,000 gallons

Technology Fee \$ 1.00 per billing cycle

Sewer Rental Rates

Inside Village Boundary \$ 1.20 per 1,000 gallons
Outside Village Boundary \$ 1.75 per 1,000 gallons

Frozen Meter Fee \$ 500.00 plus equipment and labor

Terms All bills and charges of the Water Commissioners are payable by the last working day of the month. A delinquent charge of 10% will be added to the bill for non-payment by due date.

Suspend Service / Restore Service Fee \$ 100.00

Any water service which carries an unpaid balance for two billing quarters, or more, is subject to discontinue of service and a fee of \$100.00 will be collected prior to restoration of the service.

Unauthorized Use \$ 500.00

Any use or attachment to an unprotected, unmetered fire hydrant for other than fire-fighting purposes is subject to an Unauthorized Hydrant Use fee of \$500.00